

SCHOOL OF LANGUAGES AND CULTURES

**JAPANESE PROGRAMME
JAPA 116 JAPANESE LANGUAGE 1B**

TRIMESTER 2 2011

11 July to 12 November 2011

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Trimester dates

Teaching dates: 11 July to 14 October 2011

Mid-trimester break: 22 August to 4 September 2011

Study week: 17–21 October 2011

Examination/Assessment period: 21 October to 12 November 2011

Please note students should be able to attend an examination at the University at any time during the formal examination period.

Withdrawal dates

Information on withdrawals and refunds may be found at

<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

Names and contact details

**Course Coordinator
and Lecturer:**

Dr Kaya Oriyama
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Office hours: Tue 12-1pm

Tutor:

Ms Mami Ikeda
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School Administrator:

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Reception Hours: 9.00am – 4.00pm

**Contact Person for Maori
& Pacific Island Students &
Students with Disabilities:**

Dr Ross Woods
Office: vZ 507
Phone: 463 5098
Email: ross.woods@vuw.ac.nz

Class times and locations

1. Lectures: (4hrs/wk)

CRNS 17053 & 17215 Monday 11.00am - 12.50pm HM (Hugh Mackenzie) LT003

AND

CRN 17053 Wednesday 11.00am - 12.50pm AM (Alan MacDiarmid) 104

OR

CRN 17215 Wednesday 3.10pm - 5.00pm AM (Alan MacDiarmid) 104

2. Tutorials: Conversation & Reading Classes (1hr/wk)

	Tues	10.00am - 10.50am	vZ (von Zedlitz) 710
OR	Tues	11.00am - 11.50am	vZ (von Zedlitz) 710
OR	Tues	1.10pm -2.00pm	vZ (von Zedlitz) 710

Please note that tutorial classes start in the **second** week of the trimester.

Students must choose tutorial class groups by signing up using the S-cubed system.

<https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

Please also note that cellular phones and pagers should be switched off for the duration of all classes and tutorials.

Course delivery

Grammatical structures and cultural aspects of the language will be introduced in the lectures and students will practice the four skills of reading, writing, speaking, and listening. In the tutorials, further practice will be given for reading and writing Japanese, and students' oral skills will also be a main focus.

Communication of additional information

You are advised to check Blackboard and the notice board (7th floor VZ) regularly for information on courses and programme changes.

Course Prescription

This course is a continuation of the work done in JAPA 115 in all four language skills, reading, writing, listening and speaking. By the end of this course, students will acquire the knowledge of basic Japanese grammar and will understand approximately 500 kanji.

Course content

This course is designed to build on JAPA115 to develop further spoken and written language skills. By the end of this course students will acquire basic proficiency in oral and written Japanese and understand approximately 500 kanji. A tentative outline of the course schedule at the end of the outline shows what will be covered during the course.

Learning objectives

The objective of the course is to improve your competence in both spoken and written Japanese and basic understanding of Japanese culture.

If you complete the course successfully, you will be able to:

- Have a short conversation in a variety of practical situations;
- Understand and use culturally and socially appropriate language/body language;
- Read and write emails, letters, and short essays;
- Read and write approximately 120 new kanji.
- Sit for Level 4 of the Japanese Language Proficiency Test

Expected workload

- You are required to attend 5 hours of classes per week (4 hours of lecture and 1 hour of tutorial). A minimum of 80% of all classes including tutorials must be attended.
- The university guideline for average number of study hours per week including class contact hours for a 100 level half year 20 point course is 13 hours per week. (5 hours in class and 8 hours work on self-study)
- Before attending each lecture and tutorial, you are expected to spend time previewing the relevant lesson, attempt to learn vocabulary, and understand the grammatical constructions. Ideally, you should prepare the exercises beforehand. The purpose of the lecture and tutorial is to reinforce your self-study and provide a chance for you to clarify any problems arising from your study.
- You should study kanji and vocabulary in your own time and review them often. In addition, you should review lessons regularly with Blackboard.
- You are expected to use audio-visual resources at the Language Learning Centre or on Blackboard as part of your self-study (at least 1 hour per week).
- You are expected to practice Japanese conversation with your classmates or native speakers outside class (at least 1 hour per week).
- You are expected to help and respect each other's learning.
- If you encounter difficulty or feel that you are not making satisfactory progress despite spending the appropriate time on study, you should consult with your lecturer/tutor.

Readings

Essential texts:

Genki II: An Integrated Course in Elementary Japanese, Japan Times

Genki II: An Integrated Course in Elementary Japanese Workbook, Japan Times
available at Vicbooks, the University book shop.

All undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer from 4 to 22 July 2011, while postgraduate textbooks and student notes will be available from the top floor of vicbooks in the Student Union Building, Kelburn Campus. After week two of the trimester all undergraduate textbooks and student notes will be sold from vicbooks on Level 4 of the Student Union Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from the shop. Customers will be contacted when they are available.

Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Recommended Reading:

Furigana English-Japanese dictionary. Kenkyusha
The Kenkyusha English- Japanese learner's pocket dictionary.

Basic Japanese-English dictionary. Oxford/Bonjinsha (also available at Vic Books)
The Kenkyusha Japanese-English learner's pocket dictionary.

The new Nelson Japanese-English character dictionary.

The Kanji dictionary.

牧野昭子・沢田幸子・重川明美・田中よね・水野マリ子（2000）みんなの日本語初級Ⅰ
&Ⅱ『初級で読めるトピック25』スリーエーネットワーク。[Makino, Akiko et al. Shokyu de yomeru topikku 25] V. 1 & 2

Assessment requirements

This course is internally assessed. Assessment covers all four skills of reading, writing, listening and speaking. Students' progress is tested throughout the course to enable the lecturers and students to monitor levels of language acquisition. Kanji tests and vocabulary quizzes are held regularly to help students prepare for classes and assist in the retention of new kanji and vocabulary items. A final test is given at the end of the course to consolidate and evaluate students' overall acquisition of the language in all four skill areas. The assessment requirements of the course are as follows:

1.	1 Progress Test (app. 2 hrs) 1 x 30%*	30%
2.	1 Assignment (Genko-yoshi 400 words) 1 x 5%	5%
3.	5 Kanji Tests (6 minutes) 5 x 2%	10%
4.	5 Vocabulary Tests (5 minutes) 5 x 2%	10%
5.	Drama Presentation (10 minutes)	15%
6.	Final Written Test (app. 2 hrs)*	30%
	Total	100%

* Progress Test & Final Written Test will consist of 24% written and 6% listening.

The test and assignment dates are written on the course schedule attached. Details of the assignment and drama presentation will be given out in the first few weeks of the course.

Penalties

- There will be no alternative test times. Therefore, if you are unable to sit any of the tests, you must contact the Course Coordinator prior to the test. For students who are unable to sit a test due to exceptional circumstances such as health problems or a family bereavement, alternative arrangements may be agreed to by the Course Coordinator, on presentation of a medical certificate or other appropriate document(s). Such arrangements must be made as soon as possible, at the latest the day after the test date. If the Course Coordinator has not been contacted by that day, a fail grade may be awarded.
- Failure to submit an assignment on time will incur a zero mark. You need to contact the Course Coordinator/Tutor prior to the due date if there are unforeseen reasons. If it is a medical reason, a medical certificate must be provided.

Mandatory course requirements

- You must attend at least 80% of all lectures and tutorials, sit all tests, and hand in all assignments by the due date.
- If you come more than 15 minutes late, or leave more than 15 minutes early, your attendance will be halved. Important announcements will be made at the beginning and at the end of the classes. Kanji and Vocabulary Tests will be conducted at the beginning of the classes.
- For lectures and tutorials, you must attend the same group each week, except for special reasons. Otherwise, your attendance will not be counted.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is Victoria's technology-rich, multimedia centre supporting independent language learning and teaching.

At the Language Learning Centre you can:

- study at a time that suits you
- select the materials or activities that you find interesting
- meet your needs: match your level and learning style

Access a variety of multimedia language resources at the LLC: everything from print, audio materials, foreign language TV and DVDs to comprehensive computer software. The LLC provides access to your digital course material on a server. Drop by the Centre to find out more about our services (Level 0 von Zedlitz Building).

Class representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class representatives will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that you may have.

Academic integrity and plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately.

This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material

- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:
<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

Where to find more detailed information

Find key dates, explanations of grades and other useful information at
www.victoria.ac.nz/home/study.

Find out how academic progress is monitored and how enrolment can be restricted at
www.victoria.ac.nz/home/study/academic-progress.

Most statutes and policies are available at www.victoria.ac.nz/home/about/policy, except qualification statutes, which are available via the *Calendar* webpage at
www.victoria.ac.nz/home/study/calendar.aspx (Section C).

Other useful information for students may be found at the website of the Assistant Vice –Chancellor (Academic) at www.victoria.ac.nz/home/about_victoria/avcacademic.

Course programme**JAPA116 TENTATIVE SCHEDULE 2011**

Week	Lectures (Monday)	Tutorials (Tuesday)	Lectures (Wednesday)	Assignments
wk 1 11 July~	Introduction Revision	(no tutorial)	Lesson 19	
wk 2 18 July~	Lesson 19	Lesson 19	Lesson 19	
wk 3 25 July~	Lesson 20 Kanji Test 1[L19]	Lesson 19 Vocab Test 1[L19]	Lesson 20	
wk 4 1 August~	Lesson 20	Lesson 20	Lesson 20	
wk 5 8 August~	Lesson 21 Kanji Test 2[L20]	Lesson 20 Vocab Test 2[L20]	Progress Test [L.19, 20]	
wk 6 15 August~	Lesson 21	Lesson 21	Lesson 21	
Mid Trimester Break 22 August to 4 Sept				
wk 7 5 September~	Lesson 21 Assignment	Lesson 21 Vocab Test 3[L21]	Lesson 22 Kanji Test 3[L21]	Assignment due 5 Sept
wk 8 12 September~	Lesson 22	Lesson 22	Lesson 22	Drama script due 14 Sept
wk 9 19 September~	Lesson 22	Lesson 22 Vocab Test 4[L22]	Lesson 23 Kanji Test 4[L22]	
wk 10 26 September~	Lesson 23	Lesson 23	Lesson 23	
wk 11 3 October~	Lesson 23	Lesson 23 Vocab Test 5[L23]	Drama	
wk 12 10 October~	Revision Kanji Test 5[L23]	Revision	Final Written Test [L21-23]	