

SCHOOL OF LANGUAGES AND CULTURES

GERMAN PROGRAMME
GERM 218: GERMAN LANGUAGE 2B

TRIMESTER 2 2011

11 July to 12 November 2011

Trimester dates

Teaching dates: 11 July to 14 October 2011

Mid-trimester break: 22 August to 4 September 2011

Study week: 17–21 October 2011

Examination/Assessment period: 21 October to 12 November 2011

Please note students should be able to attend an examination at the University at any time during the formal examination period.

Withdrawal dates

Information on withdrawals and refunds may be found at

<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawlsrefunds.aspx>

Names and contact details

**Course Coordinator
and Lecturer:**

Dr Margaret Sutherland (MS)

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Tutors:

Ms Anke Szczepanski (AS)

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Administrator:

Nina Cuccurullo

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Reception Hours: Monday to Friday 9.00am to 4.00pm

Contact Person for Maori & Pacific Island Students & Students with Disabilities: Dr Ross Woods
 Office: vZ507
 Phone: 463 5098
 Email: ross.woods@vuw.ac.nz

Staff are available for student consultation at times indicated on their office doors. Alternative times can be arranged by phone or email.

Class times and locations

Four hours per week:

Lecture (Choose ONE lecture time)				
Either	Tues	9am – 9.50am	vZ 101	MS
OR	Tues	11am – 11.50am	vZ 506	MS
OR	Tues	2.10pm – 3.00pm	vZ 103	MS

Language Tutorials (Choose ONE time from EACH of the TWO strands)				
I. Either	Wed	10am – 10.50am	vZ 506	AS
OR	Wed	11am – 11.50am	vZ 509	AS
OR	Wed	12noon – 12.50pm	vZ 506	AS
II. Either	Thu	10am – 10.50am	vZ 515	AS
OR	Thu	11am – 11.50am	vZ 506	AS
OR	Thu	12noon – 12.50pm	vZ 506	AS

Audio Visual Classes (Choose ONE time)				
Either	Mon	10am - 10.50am	vZ 011 (LLC*)	SR
OR	Mon	11am – 11.50am	vZ 003 (LLC)	SR
OR	Mon	12noon – 12.50pm	vZ 003 (LLC)	SR

* Language Learning Centre (situated on Level 0, von Zedlitz building)

Students must choose tutorial and audiovisual class groups by signing up using the S-cubed system <https://signups.victoria.ac.nz>. You must remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

Communication of additional information

Additional information will be provided in class or posted on Blackboard.

Course prescription

A development of the skills taught in GERM 217, and an advanced study of the subjunctive mood. Special emphasis will be given to the active use of German in both written and spoken form.

Course Content

GERM 218 is a second trimester course of four hours per week, involving one lecture, two language tutorials and an audio-visual class. The course presupposes a pass in GERM 217. Students who have completed GERM 217 and 218 may proceed to GERM 315, GERM 316, GERM 320 and GERM 321.

GERM 218 is based on a varied approach. The four language classes are devoted to the development of different but complementary skills and aim to enable students to consolidate the language skills they have already acquired. The lecture concentrates on revision of the most significant grammar points, the two tutorials concentrate on the development of reading and aural-oral comprehension and practise strategies for language learning and language use. The audio-visual class is devoted chiefly to the fostering of aural and oral skills by means of discussion texts on a variety of themes as well as cassettes, videos and computer programmes. The course content will cover such topics as "Beziehungen", "Rund ums Produkt", "Märchen" and "Zukunftspläne".

Learning objectives

Students who pass the course should

- have a good grasp of basic German grammar
- have a good knowledge of German vocabulary pertaining to a number of different word fields
- have an understanding of different styles of German.

Expected workload

The University Assessment Handbook has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a 200-level one trimester 20-point course should work on average 13 hours per week including contact hours - i.e., in the case of GERM 218, 9 hours of private study outside class time. This will naturally vary according to the knowledge of German with which the student comes to the course.

Course materials

Set Texts *Die Blaumacherin*, Leonhard Thoma (Hueber)
German Grammar in a Nutshell, Christine Stief and Christian Stang
Jede Menge Spaß mit der Grammatik, Student Notes

Students should also possess a good dictionary (eg, *Collins German Dictionary*).

All undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer from 4 to 22 July 2011, while postgraduate textbooks and student notes will be available from the top floor of vicbooks in the Student Union Building, Kelburn Campus. After week two of the trimester all undergraduate textbooks and student notes will be sold from vicbooks on Level 4 of the Student Union Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available. Opening hours for VicBooks are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Assessment requirements

GERM 218 is **internally assessed**. Assessment is by:

1. Two in-term language tests (50 minutes each), held on **Thursday 18 August** and **Tuesday 11 October** (2 x 25%) 50%
2. Five assignments: (5 x 6%) 30%
 - Assignments 1, 2 & 3 are due on **Friday 29 July, Friday 26 August** and **Friday 23 September, 4pm** respectively.
 - Assignment 4 & 5 are based on weekly reading tasks and weekly vocabulary tests in **weeks 3-11**.
3. One oral test (10 minutes) in week 12, times tba 20%

1. Tests

The two language tests are designed to assess the student's familiarity with the material studied prior to the test, in all four classes, ie Lectures, Tutorials and AV Classes. They may contain grammar and vocabulary exercises, reading comprehension and basic writing tasks.

2. Assignments

In addition to the two language tests, students have to complete and submit five assignments. Assignments 1-3 will be based on themes and material covered in class. The set tasks may include grammar exercises, reading or listening comprehension, or short written compositions. Assignment 4 and 5 are short weekly tasks and designed to help students to evenly spread their study throughout the course. Assignment 4 is based on reading short stories from the set text of this course *Die Blaumacherin* and answering weekly comprehension questions on Blackboard. Assignment 5 consists of weekly vocabulary tests based on vocabulary lists provided by the tutors. (See Assessment requirements above.)

3. Oral Test

This is 10 minutes in length. Students will prepare a little speech on a topic supplied by the tutors. They will then be asked questions in German. The test is designed to test the student's fluency, grammatical correctness and use of vocabulary in oral German.

Penalties

a) The Tests

Attendance at the two language tests is essential. Failure to attend a test will automatically result in failing the course. If a student is prevented from attending through exceptional circumstances such as accident, illness or bereavement, an explanation *must* be made, if possible in writing, *prior to the test*. In this case an alternative test date may be arranged. (NB: In case of illness, a medical certificate is required.)

b) The Assignments

Failure to hand in an assignment results in a zero mark for that assignment. It is up to students unable to attend a particular class for any reason to find out from someone else what the homework is and the date it is to be submitted by. In special circumstances such as illness or bereavement, an extension may be granted, but only after consultation with the teaching staff concerned.

Students may use dictionaries and grammars to complete the assignments, but since these count towards the final grade (30%), no other help is permissible. Please take careful note of the University's statement on "Academic Integrity and Plagiarism".

Mandatory course requirements

The minimum course requirements which must be satisfied in order to pass the course are: attendance at a **minimum of 80 %** of classes in **each** of the **four sections** of the course, and satisfactory completion of the tests, written assignments, and oral examination, as stipulated on p. 4. Unless notified to the contrary, students may assume they have met the mandatory course requirements.

Class Representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class reps will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that you may have.

General advice

We want to do our best to make your study of German both profitable and enjoyable. However we can only to a limited extent *teach* you German; more important is your ability and willingness to *learn*. Do take advantage of whatever opportunities occur outside class hours to practise your German: e.g. reading, German films, lectures at the Goethe Society or Goethe Institut, *Kaffeestunde*, the student play production, conversations with Germans, and so on. Students are also strongly encouraged to use self-access materials provided by the Language Learning Centre (situated on Level 0 of the von Zedlitz Building), including several computer programmes, which deal with all aspects of German grammar. The staff in GERM 218 are very approachable and are here to *help* you. Do not feel shy about asking questions in or outside class if you have not understood something. Feel free to tell us what you find most (or least) interesting or useful in the course.

Language Learning Centre

The Language Learning Centre (LLC) is Victoria's technology-rich, multimedia centre supporting independent language learning and teaching.

At the LLC you can practise and extend your language learning. You can:

- select the materials or activities that you find interesting
- meet your needs: match your level and learning style
- study at a time that suits you

Access a variety of multimedia language resources at the LLC: everything from print, audio materials, foreign language TV and DVDs to comprehensive computer software.

The LLC provides access to your digital course material on a server: detailed instructions are in Blackboard on the LLC content page. Drop by the Centre to find out more about our services, or check the website www.victoria.ac.nz/llc/

Academic integrity and plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website: <http://www.victoria.ac.nz/home/study/plagiarism.aspx>

Where to find more detailed information

Find key dates, explanations of grades and other useful information at www.victoria.ac.nz/home/study. Find out how academic progress is monitored and how enrolment can be restricted at www.victoria.ac.nz/home/study/academic-progress. Most statutes and policies are available at www.victoria.ac.nz/home/about/policy, except qualification statutes, which are available via the Calendar webpage at www.victoria.ac.nz/home/study/calendar.aspx. (See Section C)

Other useful information for students may be found at the website of the Assistant Vice-Chancellor (Academic), at www.victoria.ac.nz/home/about_victoria/avcacademic.

D A T E S F O R G E R M 2 1 8	
Week 1	11 July – 15 July FIRST MEETING on Tuesday, 12 July during lecture times. CLASSES BEGIN on Wednesday, 13 July with Language Tutorial 1
Week 2	18 July – 22 July
Week 3	25 July – 29 July ASSIGNMENT 1 DUE – Friday, 29 July, 4pm READING TASK 1 due on Sunday (31 July), midnight VOKABELTEST 1 in the AV class
Week 4	1 August – 5 August READING TASK 2 due on Sunday (7 August), midnight VOKABELTEST 2 in the AV class
Week 5	8 August – 12 August READING TASK 3 due on Sunday (14 August), midnight VOKABELTEST 3 in the AV class
Week 6	15 August – 19 August TEST 1 – Thursday, 18 August, during tutorial times READING TASK 4 due on Sunday (21 August), midnight VOKABELTEST 4 in the AV class
Mid-trimester Break	22 August – 4 September ASSIGNMENT 2 DUE – Friday, 26 August, 4pm READING TASK 5 due on Sunday (4 September), midnight
Week 7	5 September – 9 September READING TASK 6 due on Sunday (11 September), midnight VOKABELTEST 5 in the AV class
Week 8	12 September – 16 September READING TASK 7 due on Sunday (18 September), midnight VOKABELTEST 6 in the AV class
Week 9	19 September – 23 September ASSIGNMENT 3 DUE – Friday, 23 September, 4pm READING TASK 8 due on Sunday (25 September), midnight VOKABELTEST 7 in the AV class
Week 10	26 September – 30 September VOKABELTEST 8 in the AV class
Week 11	3 October – 7 October VOKABELTEST 9 in the AV class
Week 12	10 October – 14 October TEST 2 – Tuesday, 11 October, during tutorial times ORAL TEST – dates & times tba