

SCHOOL OF LANGUAGES AND CULTURES

**CHINESE PROGRAMME
CHIN 312 CHINESE LANGUAGE 3B**

TRIMESTER 2 2011
11 July to 12 November 2011

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Trimester dates

Teaching dates: 11 July to 14 October 2011
Mid-trimester break: 22 August to 4 September 2011
Study week: 17–21 October 2011
Examination/Assessment period: 21 October to 12 November 2011

Please note students should be able to attend an examination at the University at any time during the formal examination period.

Withdrawal dates

Information on withdrawals and refunds may be found at
<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

Names and contact details

Course Coordinator/ Teaching Fellow:	Dr Dekun Sun Room: vZ 703 Phone: 463 6463 Email: dekun.sun@vuw.ac.nz
Tutor:	Emma Wang Office: vZ 702 Phone: 463 7427 Email: emma.wang@vuw.ac.nz
School Administrator:	Nina Cuccurullo Office: vZ 610 Phone: 463 5293 Email: nina.cuccurullo@vuw.ac.nz Reception Hours: 9.00am to 4.00pm Monday to Friday
Contact Person for Maori & Pacific Students & Students with Disabilities:	Dr Ross Woods Office: vZ 507 Phone: 463 5098 Email: ross.woods@vuw.ac.nz

Times when the Course Coordinator will be available for student consultation are posted on their office door. Please email for an appointment outside these times.

Class times and locations

Lectures:

Mon	3.10pm-4.00pm	MYLT102
Tue	3.10pm-4.00pm	MYLT102
Thu	3.10pm-4.00pm	MYLT102
Fri	3.10pm-4.00pm	MYLT102

Tutorial:

Thurs	1.10pm-2.00pm	MY103
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Students must choose tutorial group by signing up using the S-cubed system, <https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

Course delivery

This course is delivered through four one-hour lectures and a tutorial

Communication of additional information

Students are encouraged to watch the Chinese Programme noticeboard (von Zedlitz Level 7) for information on courses, programme changes, as well as Chinese Cultural Club activities.

Important information regarding the course will also be posted on Blackboard. Students are advised to check Blackboard regularly.

Course prescription

The further study of language skills with emphasis given to short story reading, translation both from and into Chinese, and communication in Chinese.

Course content

This course, which builds on language skills acquired in CHIN 311, introduces the students to advanced intermediate level Chinese, concerning a) reading, writing and translation, and b) listening comprehension and conversation. The course includes the following components:

a) Lectures:

New Practical Chinese Reader, Textbook, vol. 3, lessons 33-38. It aims to provide students with a grammatical grounding in the language that will be useful for students to progress to more advanced study of Chinese, to learn communication skills in Chinese, and to obtain some basic facts about Chinese people and their culture. Students are expected to improve their reading comprehension, writing ability and translation skills, and to obtain a reasonably broad range of vocabulary, useful phrases and expressions.

b) Tutorial:

This part of the course helps students digest the new grammatical points, words and expressions that are introduced in each lesson. The emphasis is to improve reading comprehension and writing ability.

Learning objectives

Students passing this course should be able to read and translate authentic Chinese material of advanced intermediate level and write a short passage in Chinese with proper sentence structures and correct words and phrases. Students should also be capable of communicating relatively complex ideas in Mandarin

Chinese and understanding advanced intermediate Chinese audio material on similar topics to the texts of Lessons 33-38.

Expected workload

The University Assessment Handbook has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a 300-level one-trimester 20-point course should work on average 13 hours per week including contact hours. Course attendance should be at least 80% of all classes offered.

Readings

Essential texts:

- *New Practical Chinese Reader: Textbook*, Book 3 (Beijing: Beijing Language and Culture University Press, 2002)
- *New Practical Chinese Reader: Workbook*, Book 3 (Beijing: Beijing Language and Culture University Press, 2002)
- *Beginner's Chinese Dictionary*, Tuttle

All undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer from 4 to 22 July 2011, while postgraduate textbooks and student notes will be available from the top floor of vicbooks in the Student Union Building, Kelburn Campus. After week two of the trimester all undergraduate textbooks and student notes will be sold from vicbooks on Level 4 of the Student Union Building.

You can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available. Opening hours for vicbooks are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Assessment requirements

Assessment is internal and based on a combination of continuous assessment throughout the course, one mid-term written test, one final written test, , and final oral and A/V tests. This combination is felt to be most appropriate to a language acquisition paper. Whilst it allows both students and staff to monitor individual progress closely, it also provides yardsticks against which to measure this progress. Students are encouraged to develop regular study habits and to become increasingly autonomous in their learning.

Assessment is weighed in the following manner:

Assignments

4 written assignments, each worth 5% 20%

- Assignment 1 due: Friday, 22 July
- Assignment 2 due: Friday, 5 August
- Assignment 3 due: Friday, 9 September
- Assignment 4 due: Friday, 23 September

Assignments are to be submitted one week after being set and to be marked and returned within two weeks of the due date.

Written tests

- Mid-term test (Friday, 19 August) 25%

- Final test (Friday, 14 October) 30%

[All tests are of 50 minutes duration]

Oral and A/V tests

(week of 3 – 7 October)

25%

[All tests are of 50 minutes duration]

An aegrotat pass can be considered only when a candidate has completed at least 30% of the course assessment.

Penalties

The due dates for the assignments given in the Course Programme must be adhered to. Although work may be accepted late in special circumstances, the Course Coordinator should always be contacted on or before the due dates if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day for a week following the due date. No assignment will be accepted and marked after that week.

Mandatory course requirements

In order to pass this course, students must submit at least 3 out of 4 written assignments and sit all tests.

Class representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class reps will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that they may have.

Statement on legibility

Students are expected to write clearly. Where work is deemed 'illegible', the options are:

- the student will be given a photocopy of the work and asked to transcribe it to an acceptable standard (preferably typed) within a specified time frame after which penalties will apply;
- the student will be given a photocopy of the work and asked to transcribe it to an acceptable standard (preferably typed) and lateness penalties apply;
- if the student does not transcribe it to an acceptable standard, the work will be accepted as 'received' (so any associated mandatory course requirements are met) but not marked.

Student evaluations

At the end of the course all students will be asked to fill out questionnaires prepared by the University's Teaching and Development Centre in order to evaluate individual lecturers' performance and/or the course as a whole.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is Victoria's technology-rich, multimedia centre supporting independent language learning and teaching.

At the LLC you can practise and extend your language learning. You can:

- select the materials or activities that you find interesting
- meet your needs: match your level and learning style
- study at a time that suits you

Access a variety of multimedia language resources at the LLC: everything from print, audio materials, foreign language TV and DVDs to comprehensive computer software.

The LLC provides access to your digital course material on a server: detailed instructions are in Blackboard on the LLC content page. Drop by the centre to find out more about our services, or check the website LLC, Level 0, von Zedlitz Building, www.victoria.ac.nz/llc/

Academic integrity and plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:

<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

Where to find more detailed information

Find key dates, explanations of grades and other useful information at www.victoria.ac.nz/home/study.

Find out how academic progress is monitored and how enrolment can be restricted at www.victoria.ac.nz/home/study/academic-progress.

Most statutes and policies are available at www.victoria.ac.nz/home/about/policy, except qualification statutes, which are available via the *Calendar* webpage at www.victoria.ac.nz/home/study/calendar.aspx (See Section C).

Other useful information for students may be found at the website of the Assistant Vice-Chancellor (Academic) at www.victoria.ac.nz/home/aboutvictoria/avcademic.