

SCHOOL OF LANGUAGES AND CULTURES

**CHINESE PROGRAMME
CHIN 102 CHINESE LANGUAGE 1B**

TRIMESTER 2 2011

11 July to 12 November 2011

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Trimester Dates

Teaching dates: 11 July to 14 October 2011

Mid-trimester break: 22 August to 4 September 2011

Study week: 17–21 October 2011

Examination/Assessment period: 21 October to 12 November 2011

Please note students should be able to attend an examination at the University at any time during the formal examination period.

Withdrawal dates

Information on withdrawals and refunds may be found at

<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

Names and contact details

Course Coordinator and Lecturer: Dr Dekun Sun
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Reception Hours: 9.00am - 4.00pm Monday to Friday

Contact Person for Maori & Pacific Island Students & Students with Disabilities: Dr Ross Woods
Office: vZ 507
Phone: 463 5098
Email: ross.woods@vuw.ac.nz

Class times and locations

Lectures

Monday	10.00am - 10.50am	HMLT104 (CRN 17044 & CRN 17167)
	and	
Tuesday	10.00am - 10.50am	(KK204) – CRN 17044
Thursday	10.00am - 10.50am	(KK204) – CRN 17044
	or	
Tuesday	13.10pm - 14.00pm	(KK204) – CRN 17167
Thursday	14.10pm - 15.00pm	(KK204) – CRN 17167

Tutorials

Friday	10.00am - 10.50am	(EA026)
	or	
	11.00am - 11.50am	(AM104)
	or	
	1.10pm - 2.00pm	(AM102)

Students must choose tutorial groups by signing up using the S-cubed system, <https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

Course Prescription

Further elementary spoken and written Chinese (Mandarin), with an introduction to aspects of Chinese culture and an emphasis on developing communication skills in Chinese and on the structure and history of Chinese characters.

Learning objectives

For most students, progress towards fluency in Chinese tends to be slower than could be expected with a European language. This course however provides a grounding in the language that will allow students to progress to more advanced study of Chinese, either at Victoria or elsewhere, with confidence. No language can be taught, however; they must be learnt. This course can provide a structure to both acquire vocabulary and sentence structures and an amount of practice, but student mastery of these must become increasingly autonomous and self-motivated. Students, particularly those who have not previously studied a second language, may wish to consult the booklet *How to Learn Another Language: Insights for Successful Language Learning*, available from the Student Notes Shop.

On completion of this course students are expected to have acquired an elementary competence in Chinese, including listening, speaking, reading and writing skills; and a basic understanding of aspects of Chinese culture, and the structure and history of Chinese characters.

In terms of the written language, students are expected to have acquired an active knowledge of about 350 Chinese characters (simplified) by the conclusion of the course.

Course delivery

The course consists of three lectures and one tutorial per week. Language learning is consolidated by means of class exercises and written assignments. Intensive tuition in pronunciation and tone discrimination is provided during this course. The digital materials are provided on Blackboard for students to do more listening and speaking exercises outside lectures.

Communication of additional information

Information on any timetable changes will be announced in lectures and posted on the Chinese Programme Notice Board on Level 7 of the von Zedlitz Building and Blackboard. You are advised to check Blackboard and the notice board regularly.

Expected workload

Students are required to attend three lectures. Course attendance should be at least 80% of all classes offered.

The university workload guidelines suggest that students should devote a total of 13 hours a week, including class contact hours, to this course for its duration in order to maintain satisfactory progress.

Readings

Essential texts:

- *New Practical Chinese Reader: Textbook, Book 1* (Beijing, 2002)
- *New Practical Chinese Reader: Workbook, Book 1* (Beijing, 2002)
- *Beginners Chinese Dictionary*, Tuttle
- Chinese Language 1: Resource Book (For those who were exempt from Chin 101)
- Chinese Character Workbook (For those who were exempt from Chin 101)

All undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer from 4 to 22 July 2011, while postgraduate textbooks and student notes will be available from the top floor of vicbooks in the Student Union Building, Kelburn Campus. After week two of the trimester all undergraduate textbooks and student notes will be sold from vicbooks on Level 4 of the Student Union Building.

You can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available. Opening hours for vicbooks are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Assessment requirements

This course is entirely internally assessed. Assessment is based on a combination of continuous assessment throughout the course, one mid-term and one final written test, and final oral/AV tests. This combination is felt to be most appropriate to the nature of language acquisition course. Whilst it allows both students and staff to monitor individual progress closely throughout the course, it also provides mid-year and final yardsticks against which to measure this progress. Students are encouraged to develop regular study habits and to become increasingly autonomous in their language learning. Assessment is weighted in the following manner:

1. Written assignments and tests

- 4 written assignments, each worth 5% 20%
 1. Assignment 1 due: Friday, 22 July
 2. Assignment 2 due: Friday, 5 August
 3. Assignment 3 due: Friday, 9 September
 4. Assignment 4 due: Friday, 23 September

Assignments to be submitted one week after being set and to be marked and returned within two weeks of the due date.

- Mid-term test (18 August) 25%
- Final test (13 October) 30%
- All tests are 50 minutes in duration.

2. Listening and speaking practice and tests

- Oral and A/V tests (week of 3-7 October) 25%

Class Representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class representatives will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that they may have.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is Victoria's technology-rich, multimedia centre supporting independent language learning and teaching.

At the LLC you can practise and extend your language learning. You can:

- select the materials or activities that you find interesting
- meet your needs: match your level and learning style
- study at a time that suits you

Access a variety of multimedia language resources at the LLC: everything from print, audio materials, foreign language TV and DVDs to comprehensive computer software.

The LLC provides access to your digital course material on a server: detailed instructions are in Blackboard on the LLC content page. Drop by the centre to find out more about our services, or check the website LLC, Level 0, von Zedlitz Building, www.victoria.ac.nz/llc/.

Penalties

The due dates for the assignments given in the Course Programme must be adhered to. Although work may be accepted late in special circumstances, the Course Coordinator should always be contacted on or before the due dates if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day for a week following the due date. No assignment will be accepted and marked after that week.

Mandatory course requirements

To gain a pass in this course each student must submit at least 2 out of 4 written assignments, and sit all tests.

Academic integrity and plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website: <http://www.victoria.ac.nz/home/study/plagiarism.aspx>.

Where to find more detailed information

Find key dates, explanations of grades and other useful information at www.victoria.ac.nz/home/study.

Find out how academic progress is monitored and how enrolment can be restricted at www.victoria.ac.nz/home/study/academic-progress.

Most statutes and policies are available at www.victoria.ac.nz/home/about/policy, except qualification statutes, which are available via the *Calendar* webpage at www.victoria.ac.nz/home/study/calendar.aspx (Section C).

Other useful information for students may be found at the website of the Assistant Vice –Chancellor (Academic) at www.victoria.ac.nz/home/about_victoria/avcacademic.