

**School of Linguistics and Applied Language Studies  
Course Outline**

**ALIN 302, Language across the curriculum  
Trimester 2, 2011  
(11 July to 12 November 2011)**

**Trimester dates**

Teaching dates: 11 July to 14 October 2011

Mid-trimester break: 22 August to 4 September 2011

Study week: 17–21 October 2011

Examination/Assessment period: 21 October to 12 November 2011

**Withdrawal dates**

Information on withdrawals and refunds may be found at

<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

**Course Coordinator:** Stuart Webb

Office: Von Zedlitz Building, Room VZ 412

Phone: (04) 463 9779 (direct line)

E-mail: [stuart.webb@vuw.ac.nz](mailto:stuart.webb@vuw.ac.nz)

Post: School of Linguistics and Applied Language Studies  
Victoria University of Wellington  
PO Box 600  
Wellington 6140  
NEW ZEALAND

**Staff: Lecturers and tutors:** Stuart Webb and Jean Parkinson

Stuart Webb	Office:	VZ 412
	Phone:	04 463 9779
	E-mail:	<a href="mailto:stuart.webb@vuw.ac.nz">stuart.webb@vuw.ac.nz</a>

Jean Parkinson	Office:	VZ 315
	Phone:	x 8009
	E-mail:	<a href="mailto:jean.parkinson@vuw.ac.nz">jean.parkinson@vuw.ac.nz</a>

**Class times and rooms:**

There are two lectures and one tutorial each week.

Lectures are on Tuesday 1:10-2:00pm (MT228) and Thursday 1:10-2:00pm (MT228)

Course members must attend one tutorial on

- Wednesday: 2.10-3.00pm in KK202 or
- Wednesday: 3.10-4.00pm in VZ106, or
- Thursday: 2.10-3.00pm in VZ104 or
- Thursday: 3.10-4.00pm in VZ104.

Tutorials begin in Week 2. Allocation to tutorial groups will be done in Week 1 and posted on Blackboard.

**Announcements:** Undergraduate BEd(TESOL) notice board Level 3 Von Zedlitz

**LALS main office:** VZ210, 2<sup>nd</sup> floor Von Zedlitz Building, Kelburn Parade

**Course Administrator:** Anette Klaassen, Undergraduate administration  
Tel: 463 5627, 463-5600

### **Course Delivery**

The course is delivered in two six week modules. Each module consists of twelve lectures, given twice a week together with a weekly tutorial. Students are expected to have completed relevant readings prior to class as well as any required tasks, and to participate in class discussions and group work.

### **Communication of additional information**

Additional information about this course and information about any changes will be announced in classes and posted on the course website in Blackboard.

### **Course Prescription**

This course looks at the role of English in a second language curriculum from two perspectives - how does the use of English form a barrier to understanding, and how does learning through the curriculum set up conditions for second language learning? The major focus will be on vocabulary and discourse across the curriculum.

### **Objectives:**

By the end of this course, students should be able to

- (1) decide what language features need special attention,
- (2) plan a range of ways of giving attention to these features,
- (3) design appropriate assessment which takes account of both content matter and language learning, and
- (4) ensure that language issues do not hold back content matter learning.

### **Expected workload:**

In order to make satisfactory progress in this course you should expect to devote, on average, 13 hours a week to it. This includes attendance at lectures and tutorials, preparation for tutorials, background reading and preparation for the test and assignments. Some students will find that they need to do more than this, and students aiming for high grades will almost certainly need to do more.

### **Content:**

#### **A vocabulary perspective on EST**

*FV* = Focus on Vocabulary (set text)

Week 1: Types of vocabulary, vocabulary knowledge (*FV* Ch 1)

Week 2: Counting words, tools for teaching vocabulary (*FV* Ch2 )

Week 3: Measuring vocabulary knowledge, technical vocabulary (*FV* Chs 3 and 7)

Week 4: Shared, guided and experience tasks (*FV* Chs 4 and 5)

Week 5: Learner strategies, interference (*FV* Ch 6)

Week 6: Measuring progress, planning the vocabulary component of a course (*FV* Chs 3 and 7)

#### **A discourse perspective on EST**

*DP* = Set Readings: A Discourse Perspective on EST (set text)

Week 7: Teaching EST genres

Week 8: Teaching EST genres

Week 9: How texts construct scientific meaning

Week 10: Register and mode continuum; Language learning in the content-based classroom

Week 11: Language learning in the content-based; Knowledge framework

Week 12: Knowledge framework

## Texts:

### Required:

1. Paul Nation and Peter Yongqi Gu. (2007) *Focus on Vocabulary* Sydney: NCELTR, Macquarie (\$40.95).
2. For the first module several additional readings will be posted on Blackboard
3. A book of readings for module 2 (weeks 7-12) will be available through Student Notes Shop in August

All undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer from 4 to 22 July 2011, while postgraduate textbooks and student notes will be available from the top floor of vicbooks in the Student Union Building, Kelburn Campus. After week two of the trimester all undergraduate textbooks and student notes will be sold from vicbooks on Level 4 of the Student Union Building.

Customers can order textbooks and student notes online at [www.vicbooks.co.nz](http://www.vicbooks.co.nz) or can email an order or enquiry to [enquiries@vicbooks.co.nz](mailto:enquiries@vicbooks.co.nz). Books can be couriered to customers or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available. Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

The readings for module 2 can be purchased from Student Notes Shop ([www.victoria.ac.nz/home/study/notestexts.aspx](http://www.victoria.ac.nz/home/study/notestexts.aspx)), a part of VicBooks ([www.vicbooks.co.nz/cms\\_display.php](http://www.vicbooks.co.nz/cms_display.php))

### Recommended:

- 1 A text from the student notes centre called *Creating, adapting and using language teaching techniques*.
- 2 Vocabulary Resource Booklet (Available from the student notes centre).

### Materials and equipment:

A concordance program *Antconc* available from <http://www.antlab.sci.waseda.ac.jp/software.html> or ConCAPP 4.0 available from <http://www.edict.com.hk/concordance/>  
The RANGE program available from <http://www.vuw.ac.nz/lals/staff/paul-nation/nation.aspx>

Course members should also be familiar with Range, Vocabprofile and the concordancers on Tom Cobb's website [www.lextutor.ca](http://www.lextutor.ca)

### Assessment:

The course will be assessed by two assignments and one test.

Assignment 1	In class on Thursday 18 August 2011	40%	2000 words
Assignment 2	In class on Thursday 6 October 2011	40%	2000 words
Test	In class on Thursday 13 October 2011	20%	

**N.B.** Note that if no work is submitted for assessment before the last three weeks of teaching, there will be nothing on which to base an aegrotat consideration. All assignments should be submitted with one hard copy **and an electronic copy submitted through Blackboard.**

### Submitting assignments

#### General guidelines

When submitting typed or word-processed assignments:

- Set margins to at least 2.5 cm
- Set line spacing to 1.5
- Set font size of 12 point
- Include page numbers
- Include a title page which shows the course number and name, your name, the course lecturer, the title of the assignment, and the date the assignment is due
- Provide a word count at the end of the assignment (not including the Reference section)
- References should be cited where appropriate using APA guidelines

#### Hard copy submissions

- Put a LALS cover-sheet on the assignment, and complete the information requested there
- Type on one side of A4 paper
- Staple pages together
- Avoid presenting assignments in bulky folders or sleeves unless necessary
- Avoid inserting individual pages in clearfile sleeves

#### **Penalties:**

The assignments must be submitted by the due date. Assignments handed in after the due date will receive a considerably reduced grade unless accompanied by a medical certificate or other evidence of exceptional circumstances. If you require an extension for good reasons, ask the course coordinator ahead of the date for handing in the assignment. *Only assignments carrying a cover-sheet signed by the course coordinator have a valid extension permitted to them.* Unless you have a valid extension granted for your assignment, the following penalties will apply:

#### Penalty

For assignments handed in late but less than 7 days after the deadline the maximum grade possible is B+ and no personal comment will be provided. For assignments handed in more than one week after the due date the maximum grade possible is C and no personal comment will be provided

Be careful to keep within the word limits. Assignments that are excessive in length will be marked down one grade ie. from a B+ to a B, or from a B to a B-.

Plagiarism is not acceptable in assessed work, and will be penalised. The penalty will depend on the severity of the plagiarism. Assignments which are plagiarised will not receive a grade and cannot be resubmitted.

#### **Relationship between assessment and course objectives:**

Assignment 1 focuses on objectives 1, 2, and 4 from a vocabulary perspective. The test focuses on important ideas covered in the course relating to objectives 1, 2 and 3 from both a discourse and a vocabulary perspective. Assignment 2 focuses on objective 4 by giving class members a chance to integrate the learning from the whole course and apply this to a text or practical situation to ensure that language issues do not hold back content matter learning.

#### **Mandatory Course Requirements:**

There are minimum course requirements which must be satisfied to be assessed for the final grade. In order to meet these requirements, you must hand in the two assignments by 5pm on Friday 14 October 2010 and sit the test in class. You must make a satisfactory attempt at the two the assignments. 'Satisfactory' means that if the work does not reach a C standard, it must nevertheless reflect the fact that the assignments have been taken seriously and that a reasonable amount of effort has been devoted to the topic. You must also get a grade of D or better in the class test.

#### **Attendance:**

Course members are expected to attend all lecture and tutorial classes.

## **Class Representative**

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students.

## **Academic Integrity and Plagiarism**

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source

- The work of other students or staff

- Information from the internet

- Software programs and other electronic material

- Designs and ideas

- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:

<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

## **Use of Turnitin**

Student work provided for assessment in this course may be checked for academic integrity by the electronic search engine <http://www.turnitin.com>. Turnitin is an online plagiarism prevention tool which compares submitted work with a very large database of existing material. At the discretion of the Head of School, handwritten work may be copy-typed by the School and subject to checking by Turnitin. Turnitin will retain a copy of submitted material on behalf of the University for detection of future plagiarism, but access to the full text of submissions is not made available to any other party.

## **WHERE TO FIND MORE DETAILED INFORMATION**

Find key dates, explanations of grades and other useful information at [www.victoria.ac.nz/home/study](http://www.victoria.ac.nz/home/study). Find out how academic progress is monitored and how enrolment can be restricted at [www.victoria.ac.nz/home/study/academic-progress](http://www.victoria.ac.nz/home/study/academic-progress). Most statutes and policies are available at [www.victoria.ac.nz/home/about/policy](http://www.victoria.ac.nz/home/about/policy), except qualification statutes, which are available via the *Calendar* webpage at [www.victoria.ac.nz/home/study/calendar.aspx](http://www.victoria.ac.nz/home/study/calendar.aspx) (See Section C).

Other useful information for students may be found at the website of the Assistant Vice-Chancellor (Academic), at [www.victoria.ac.nz/home/about\\_victoria/avcacademic](http://www.victoria.ac.nz/home/about_victoria/avcacademic).