

SCHOOL OF LANGUAGES AND CULTURES

SPAN 401 ADVANCED SPANISH LANGUAGE

TRIMESTER 1 2011

28 February to 2 July 2011

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Trimester dates

Teaching dates: 28 February to 3 June 2011

Mid-trimester break: 18 April to 1 May 2011

Study week: 6 to 10 June 2011

Examination/Assessment period: 10 June to 2 July 2011

Please note students should be able to attend an examination at the University at any time during the formal examination period.

Withdrawal dates

Information on withdrawals and refunds may be found at

<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

Names and contact details

Contact details of Spanish Programme staff involved in this course are as follows:

**Course Coordinator
and Lecturer:**

Dr Nicola Gilmour
Office: vZ503
Phone: 463 5296
Email: nicola.gilmour@vuw.ac.nz

Senior Tutor:

Teresa Neches
Office: vZ709
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School Administrators:

Lydia Wisheart	ph: 463 5293	lydia.wisheart@vuw.ac.nz
Lancy Knott	ph: 463 5318	lancy.knott@vuw.ac.nz
Tessa Seemann	ph: 463 5635	tessa.seemann@vuw.ac.nz
Office: vZ610	Hours: 9.00am – 4.00pm Monday to Friday	

**Contact Person for Maori
& Pacific Students &
Students with Disabilities:**

Dr Ross Woods
Office: vZ507
Phone: 463 5098
Email: ross.woods@vuw.ac.nz

Nicola Gilmour is the Course Coordinator for SPAN 401, and she will teach the lectures. Tutorials will be taught by Teresa Neches. Staff are available for student consultation at times indicated on the doors of their offices.

Class times and locations

Lectures/Seminars

Mondays 2.10pm-4.00pm in KK201

Tutorials

Tuesdays 3.10pm-4.00pm in vZ105

Please note that tutorials will start in Week 1.

Course delivery

This course is delivered through one two-hour lecture/seminar session and one tutorial per week. The classes will cover advanced grammatical aspects of the Spanish language and the development of written skills, as well as the development of oral linguistic skills and listening comprehension skills. Both the lectures and the tutorials will require students' active participation in group exercises or activities.

Communication of additional information

The Spanish noticeboard is in the corridor outside the Seminar Room (VZ 515). Additional information or information on changes will be conveyed to students either via class, noticeboards, Blackboard, or email.

Course content

SPAN 401 is a first trimester 30-point advanced-level course in Spanish language which aims to improve students' proficiency in both written and spoken Spanish.

Learning objectives

The objective of this course is to improve students' written and oral proficiency in Spanish at an advanced level. At the end of the course students should have a confident command of the Spanish language, and be able to:

- (i) comprehend Spanish spoken at normal speed by native speakers of both Peninsular and Latin American Spanish;
- (ii) express themselves correctly in different registers in both spoken and written Spanish with a high degree of fluency;
- (iii) understand and use complex sentence structures in both spoken and written Spanish;
- (iv) express themselves critically on a wide variety of cultural topics in written Spanish.

Expected workload

The Humanities and Social Sciences Faculty Committee on Workloads and Assessment has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a 30-point one-trimester course should work on average 20 hours per week including contact hours - i.e., in the case of SPAN 401, 17 hours of private study outside class time.

Readings

Essential texts: *Equipo Prisma, Método de español para extranjeros: Prisma Consolida (C1)*, Edinumen and *Equipo Prisma, Método de español para extranjeros Prisma de ejercicios Nivel: Cosolida (C1)* Edinumen.

The lecturer will provide other materials for the course. In particular, use will be made of up-to-date materials from newspapers, magazines, television and a variety of other sources in Spanish.

All undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer from 7 February to 11 March 2011, while postgraduate textbooks and student notes will be available from the top floor of VicBooks in the Student Union Building, Kelburn Campus. After week two of the trimester all undergraduate textbooks and student notes will be sold from VicBooks on Level 3 of the Student Union Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from the shop. Customers will be contacted when they are available. Opening hours are 8.00 am - 6.00 pm, Monday - Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Assessment requirements

Assessment for SPAN 401 is as follows: 4 written assignments (10% each), 1 one-hour test (15%), 1 two-hour test (25%), 1 in-class oral presentation (10%) and 1 oral test (10%).

The written assignments and tests measure students' competency in objectives (ii), (iii) and (iv), as specified above. The oral presentations and oral test relate to objectives (i), (ii) and (iii).

The relevant dates for the pieces of assessed work are detailed in the Course Programme.

Penalties

The due dates for essays and seminar reports *must* be adhered to. Although work may be accepted late in special circumstances, the Course Coordinator should always be contacted on or before the due dates if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day. In addition, please note that up to a maximum of 5% may be deducted for poorly presented essays.

Please note that no work for assessment will be accepted after 10 June.

Mandatory course requirements

In order to pass SPAN 401, students are required to do the following, unless specific exemptions have been agreed to:

- (i) submit the four assignments by the due dates;
- (ii) sit the written tests on the date indicated;
- (iii) complete the oral presentation on the scheduled date;
- (iv) attend the oral test at the appointed time;

Class Representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students.

Presentation of assignments

Tidy presentation is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for corrections: leave a 4-centimetre margin and write or type on alternate lines. Do not write in pencil.

All assignments should include a cover sheet available from SLC Reception. Assignments are to be handed in to the Spanish assignment slot located to the left of the SLC Reception area on the 6th floor of Von Zedlitz.

Detailed guidelines for the presentation of essays will be distributed with the essay topics.

Spanish Club, student facilities

All students of Spanish are encouraged to join the students' Spanish Club and to participate in the social and cultural events organised.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is Victoria's technology-rich, multimedia centre supporting independent language learning and teaching.

At the LLC you can practise and extend your language learning. You can:

- select the materials or activities that you find interesting
- meet your needs: match your level and learning style
- study at a time that suits you

Access a variety of multimedia language resources at the LLC: everything from print, audio materials, foreign language TV and DVDs to comprehensive computer software.

The LLC provides access to your digital course material on a server: detailed instructions are in Blackboard on the LLC content page. Drop by the centre to find out more about our services, or check the website.

LLC, Level 0 von Zedlitz Building, www.victoria.ac.nz/llc/

Academic integrity and plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately.

This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website: <http://www.victoria.ac.nz/home/study/plagiarism.aspx>

Where to find more detailed information

Find key dates, explanations of grades and other useful information at www.victoria.ac.nz/home/study. Find out how academic progress is monitored and how enrolment can be restricted at www.victoria.ac.nz/home/study/academic-progress. Most statutes and policies are available at www.victoria.ac.nz/home/about/policy, except qualification statutes, which are available via the *Calendar* webpage at www.victoria.ac.nz/home/study/calendar.aspx (See Section C).

Other useful information for students may be found at the website of the Assistant Vice-Chancellor (Academic), at www.victoria.ac.nz/home/about_victoria/avcacademic.

Course Programme

TRIMESTER ONE

LECTURER: Nicola Gilmour

Week	Date	Unit of Textbook	Work for Assessment
1	28 February	Introducción al curso Material de <i>Prisma</i> y el libro de ejercicios	
2	7 March	Material de <i>Prisma</i> y el libro de ejercicios	
3	14 March	Material de <i>Prisma</i> y el libro de ejercicios	Tarea 1 (10%) Entregar viernes 18 a las 16h
4	21 March	Material de <i>Prisma</i> y el libro de ejercicios	
5	28 March	Material de <i>Prisma</i> y el libro de ejercicios	
6	4 April	Material de <i>Prisma</i> y el libro de ejercicios	Tarea 2 (10%) Entregar viernes 8 a las 16h
7	11 April	Prueba	Prueba 1 (15%), primera hora de clase.
MID-TRIMESTER BREAK (18 April to 1 May)			
8	2 May	Material de <i>Prisma</i> y el libro de ejercicios	Tarea 3 (10%) Entregar viernes 6 a las 16h.
9	9 May	Material de <i>Prisma</i> y el libro de ejercicios	
10	16 May	Material de <i>Prisma</i> y el libro de ejercicios	
11	23 May	Material de <i>Prisma</i> y el libro de ejercicios	Tarea 4 (10%) Entregar lunes 23 a las 16h.
12	30 May		Prueba 2 (25%), dos horas, en la hora de clase. Prueba oral (10%). Hora y fecha a confirmar.

END OF TRIMESTER