

SCHOOL OF LANGUAGES AND CULTURES

SPANISH PROGRAMME
SPAN 111 INTRODUCTION TO THE SPANISH LANGUAGE

TRIMESTER 1 2011
28 February to 2 July 2011

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Trimester dates

Teaching dates: 28 February to 3 June 2011
Mid-trimester break: 18 April to 1 May 2011
Study week: 6 – 10 June 2011
Examination/Assessment period: 10 June to 2 July 2011

Please note students should be able to attend an examination at the University at any time during the formal examination period.

Withdrawal dates

Information on withdrawals and refunds may be found at
<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

Names and contact details

Contact details of Spanish Programme staff involved in this course are as follows:

**Course Coordinator
and Lecturer:**

Dr Ross Woods
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Lecturer:

Dr Paul Bowker
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School Administrators: Lydia Wisheart ph: 463 5293 lydia.wisheart@vuw.ac.nz
Lancy Knott ph: 463 5318 lancy.knott@vuw.ac.nz
Tessa Seemann ph: 463 5635 tessa.seemann@vuw.ac.nz
Office: vZ610 Hours: 9.00am – 4.00pm Monday to Friday

Contact Person for Maori & Pacific Students & Students with Disabilities: Dr Ross Woods
Office: vZ507
Phone: 463 5098
Email: ross.woods@vuw.ac.nz

Dr Ross Woods is the Course Coordinator for SPAN 111, and he will teach one stream. The other stream will be taught by Dr Paul Bowker. Staff are available for student consultation at times indicated on the doors of their offices.

Class times and locations

Lectures

There are two lecture hours per week taught in two streams as follows:

1. Paul Bowker (CRN 6092) 09.00am to 09.50am Mondays and Tuesdays in COLT (Cotton) 122.
2. Ross Woods (CRN 17142) 11.00am to 11.50am Mondays and Tuesdays in MCLT (Maclaurin) 102.

Tutorials (Oral Classes)

	Monday	12.00pm – 12.50pm in OK524
OR	Tuesday	10.00am – 10.50am in vZ510
OR	Tuesday	12.00pm – 12.50pm in vZ515
OR	Tuesday	12.00pm – 12.50pm in vZ105
OR	Tuesday	4.10pm – 5.00pm in vZ515
OR	Wednesday	11.00am – 11.50am in vZ515
OR	Wednesday	12.00pm – 12.50pm in vZ107
OR	Wednesday	2.10pm – 3.00pm in vZ515
OR	Thursday	9.00am – 9.50am in vZ515
OR	Thursday	2.10pm – 3.00pm in vZ107
OR	Thursday	3.10pm – 4.00pm in vZ515
OR	Thursday	4.10pm – 5.00pm in vZ515

Audiovisual Classes

	Monday	10.00am -10.50am in vZ108
OR	Monday	1.10pm – 2.00pm in AM106
OR	Monday	2.10pm – 3.00pm in MY531
OR	Monday	4.10pm – 5.00pm in vZ515
OR	Tuesday	10.00am – 10.50am in vZ515
OR	Tuesday	2.10pm – 3.00pm in vZ107
OR	Tuesday	3.10pm – 4.00pm in vZ107

OR	Wednesday	9.00am – 9.50am in OK523
OR	Wednesday	10.00am – 10.50am in vZ509
OR	Wednesday	1.10pm – 2.00pm in vZ510
OR	Wednesday	3.10pm – 4.00pm in vZ105
OR	Thursday	11.00am – 11.50am in vZ108

You must remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator. Students must bring the text book to all lectures. Students must bring the text book and Student Activities Manual to all Tutorials and AV Classes.

Please note that audiovisual and oral classes start in the **second** week of the trimester.

Students must choose oral and audiovisual class groups by signing up using the S-cubed system.

<https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

Course delivery

This course is delivered through two one-hour lectures, a tutorial and an audiovisual class per week. The lectures will cover grammatical aspects of the Spanish language and the development of written skills. The tutorials will focus on the development of oral linguistic skills and the audiovisual classes will aim to develop listening comprehension skills. Both the tutorials and the audiovisual classes will require students' active participation in group exercises or activities.

Communication of additional information

The Spanish noticeboard is in the corridor outside vZ515. Additional information or information on changes will be conveyed to students either via class, noticeboards, Blackboard, or email.

Course content

This course introduces students to the basics of the Spanish language through practice in speaking, listening, reading and writing. The course is designed both as a foundation course for students intending to continue their studies in Spanish, and as a self-contained course for students seeking an introduction to Spanish pronunciation, elements of grammar, and basic vocabulary.

Learning objectives

The objectives of the course are as follows. Upon completing the course successfully you will be able to:

- (i) understand simple spoken Spanish;
- (ii) relate Spanish sounds to their written forms;
- (iii) pronounce a simple Spanish text with a fair degree of accuracy and fluency;
- (iv) demonstrate a knowledge of basic Spanish grammar;
- (v) write simple sentences about yourself, using present and past tenses and employing a basic vocabulary;
- (vi) demonstrate knowledge of the Spanish language appropriate to a variety of everyday situations.

Expected workload

The Humanities and Social Sciences Faculty Committee on Workloads and Assessment has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a 1-trimester 20-point course should work on average 13 hours per week including contact hours - i.e., in the case of SPAN 111, students should allow for 9 hours of private study outside class time.

Readings

Essential texts: Robert Hershberger, Susan Navey-Davis a & Guiomar Borrás A, *Viajes: Introducción al español* (Heinle, 2011). The textbook is accompanied by a student manual and two audio CDs.

All undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer from 7 February to 11 March 2011, while postgraduate textbooks and student notes will be available from the top floor of VicBooks in the Student Union Building, Kelburn Campus. After week two of the trimester all undergraduate textbooks and student notes will be sold from VicBooks on Level 3 of the Student Union Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from the shop. Customers will be contacted when they are available.

Opening hours are 8.00 am - 6.00 pm, Monday - Friday during term time (closing at 5.00 pm in the holidays).
Phone: 463 5515.

Assessment requirements

Assessment for SPAN 111 is as follows:

Written Test 1 (1 hour)	20%
Written Test 2 (1 hour)	25%
Written Assignment	10%
Audiovisual Test 1 (1 hour)	10%
Audiovisual Test 2 (1 hour)	15%
5 in-class verb and vocabulary quizzes	10%
Reading Test	10%

The relevant dates for the pieces of assessed work are detailed in the Course Programme (at the end of this course outline). Students will be able to collect marked work from the SLC Reception area on the 6th floor of Von Zedlitz. Uncollected work will be destroyed 3 months after the date of the final written test. The tests and written assignments measure students' competency in objectives (iv) to (vi) inclusive, as specified in section on Learning Objectives. The listening comprehension tests relate to objectives (i) and (ii), and the oral assessment and reading test relate to objective (iii).

Penalties

The due dates for the assignments given in the Course Programme must be adhered to. Although work may be accepted late in special circumstances, the Course Coordinator should always be contacted on or before the due dates if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day.

Please note that no work for assessment will be accepted after 10 June 2011.

Mandatory course requirements

In order to pass SPAN 111, students are required to do the following, unless specific exemptions have been agreed to:

- (i) sit the written tests on the dates indicated;
- (ii) complete the written assignment by the due date;
- (iii) attend the reading test at the appointed time;

Class Representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students.

Presentation of assignments

Tidy presentation of assignments is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for corrections: leave a 4-centimetre margin and write on alternate lines (or double space if typing). Do not write in pencil. All assignments must include a cover sheet which will be attached to your Assignment Instructions and will also be available on Blackboard. Assignments are to be handed in to the Spanish Programme assignment slot located to the left of the SLC Reception area on the 6th floor of von Zedlitz. Please note that up to a maximum of 5% may be deducted for poorly presented assignments.

Tests and impairments

The dates of the tests given in the Course Programme must be adhered to. You should always sit a test if possible, obtaining a medical certificate if you wish to claim impairment. If you sit the test but believe your performance has been radically affected by some medical or other factors, inform the Course Co-ordinator immediately. If you fail the test, you may be able to claim impairment.

If it is quite impossible to sit a test, for severe medical, personal or family reasons, you should do everything possible to notify the Course Co-ordinator, if necessary through an Administrator, before the test, or to get a friend or family member to do so on your behalf. Only in cases of severe illness or other exceptionally difficult circumstances, which must normally be documented, can the Programme consider allowing students to sit a test at a different time from that indicated.

Spanish Club, student facilities

All students of Spanish are encouraged to join the students' Spanish Club and to participate in the social and cultural events organised.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is Victoria's technology-rich, multimedia centre supporting independent language learning and teaching.

At the LLC you can practise and extend your language learning. You can:

- select the materials or activities that you find interesting
- meet your needs: match your level and learning style
- study at a time that suits you

Access a variety of multimedia language resources at the LLC: everything from print, audio materials, foreign language TV and DVDs to comprehensive computer software.

The LLC provides access to your digital course material on a server: detailed instructions are in Blackboard on the LLC content page. Drop by the centre to find out more about our services, or check the website.

LLC, Level 0 von Zedlitz Building, www.victoria.ac.nz/llc/

Academic integrity and plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:

<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

Where to find more detailed information

Find key dates, explanations of grades and other useful information at www.victoria.ac.nz/home/study.

Find out how academic progress is monitored and how enrolment can be restricted at

www.victoria.ac.nz/home/study/academic-progress. Most statutes and policies are available at www.victoria.ac.nz/home/about/policy, except qualification statutes, which are available via the *Calendar* webpage at www.victoria.ac.nz/home/study/calendar.aspx (See Section C).

Other useful information for students may be found at the website of the Assistant Vice-Chancellor (Academic), at www.victoria.ac.nz/home/about_victoria/avcacademic.

Course Programme

<u>Week</u>	<u>Date (week Beginning)</u>	<u>Unit of Viajes</u>	<u>Class</u>	<u>Topic</u>	<u>Work for Assessment</u>
1	February 28	Preliminar	Class 1	Course Introduction. Meeting and Greeting People. Pronunciation	
		Preliminar	Class 2	Subject Pronouns. The Verb <i>Ser</i> <i>Hay</i> and Numbers 0-30. Asking Questions	
2	March 7	Capítulo 1	Class 1	Definite and Indefinite Articles. Gender and Number of Nouns	
		Capítulo 1	Class 2	Present Tense of Regular <i>-ar</i> verbs The Time and Days of the Week	
3	March 14	Capítulo 2	Class 1	Quiz 1 <i>La familia</i> . Possession with <i>de(l)</i> and possessive adjectives	Quiz 1 (2%) Held in Class 1
		Capítulo 2	Class 2	Common uses of the verb <i>Ser</i> Agreement with descriptive adjectives	
4	March 21	Capítulo 2	Class 1	Present tense of <i>-er</i> and <i>-ir</i> verbs Common uses of the verb <i>Tener</i> . Numbers 30-100	
		Capítulo 3	Class 2	<i>Los deportes y los pasatiempos</i> <i>Gustar</i> + infinitive and <i>Gustar</i> + nouns	
5	March 28	Capítulo 3	Class 1	Quiz 2 <i>Los lugares</i> . <i>Ir</i> and <i>ir a</i>	Quiz 2 (2%) Held in Class 1
		Capítulo 3	Class 2	<i>Saber, conocer</i> and the personal <i>a</i> . Expressing time and weather with <i>hacer</i> and <i>estar</i>	AUDIOVISUAL TEST 1 (10%) Held in AV Class (1 hour test)
6	April 4	Capítulo 4	Class 1	<i>La casa</i> Present tense of stem-changing verbs	WRITTEN TEST 1(20%) Held in Class 2 (1 hour test)
			Class 2	Written Test	

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7	April 11	Capítulo 4	Class 1	Quiz 3 <i>Los quehaceres domésticos</i> . Affirmative <i>tú</i> commands Number 100-1,000,000	Quiz 3 (2%) Held in Class 1
		Capítulo 4	Class 2	The verb <i>Estar</i>	WRITTEN ASSIGNMENT (10%) Due Thursday 14 April, 4pm.
MID-TRIMESTER BREAK (APRIL 18 – MAY 1)					
8	May 2	Capítulo 5	Class 1	<i>Las partes del cuerpo</i> . Reflexive pronouns. Present tense of reflexive verbs	
		Capítulo 5	Class 2	<i>Acabar de + infinitive. La salud.</i> <i>Ser vs. Estar</i>	
9	May 9	Capítulo 5	Class 1	Quiz 4 <i>Ser vs. Estar</i> Demonstrative adjectives and pronouns	Quiz 4 (2%) Held in Class 1
		Capítulo 6	Class 2	<i>La comida</i> Comparatives and superlatives	
10	May 16	Capítulo 6	Class 1	<i>El restaurante</i> . Regular verbs in the preterite Verbs with spelling changes in the preterite	
		Capítulo 6	Class 2	Verbs with stem changes in the preterite	
11	May 23	Revision	Class 1	Quiz 5 Revision	Quiz 5 (2%) Held in Class 1
		Revision	Class 2	Revision	AUDIOVISUAL TEST 2 (15%) Held in AV Class (1 hour test)
12	May 30		Class 1	Written Test	WRITTEN TEST 2 (25%) Held in Class 1 (1 hour test)
				Reading tests (dates and times to be confirmed)	READING TEST (10%)