



## PAPER OUTLINE 2011

<b>Paper Code &amp; Title:</b>	<b>PERF 133</b> <i>Small Ensemble 1</i>				
<b>Year:</b>	2011	<b>Points:</b>	10		
<b>CRN:</b>	15620	<b>Trimester:</b>	1+2/3	<b>Campus:</b>	NZSM - VUW Kelburn
<b>Key dates:</b>	Teaching dates: 28 February–3 June 2011 11 July–14 October 2011				
	Mid-trimester break: 18 April–1 May 2011 22 August–4 September 2011				
	Study week: 17–21 October 2011				
	Exam/Assessment period: 21 October–12 November 2011				
	<i>(where applicable)</i> NB: For courses with exams, students must be available to attend the exam at any time during this period.				
	Withdrawal dates: Information on withdrawals and refunds may be found at: <a href="http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx">http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx</a>				
<b>Prerequisites:</b>	<i>Audition, Permission of Head of School</i>				
<b>Corequisites:</b>	<i>None</i>				
<b>Restrictions:</b>	<i>133.131, NZSM 121</i>				

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**Paper Co-ordinator:** Dr. Jane Curry  
**Contact phone:** 04 463 9794      **Email:** jane.curry@nzsm.ac.nz  
**Office located at:** 305, Kelburn  
**Office hours:** TBC

**Other staff member(s):** Dr. Martin Riseley, Room 304c  
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**Tutors:** Details will be posted on Blackboard once groups are finalised

**Rehearsal times/rooms:** Regular weekly rehearsals to be arranged by individual groups and to start by week 3 of Tri 1. Rooms to be booked by students as below.

**Tutorial times/rooms:** To be arranged by individual groups in conjunction with staff. Rooms to be booked through the Kelburn office or on booking sheets.

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## PAPER PRESCRIPTION

*An introduction to the preparation and presentation of music for small ensembles.*

## **LEARNING OUTCOMES**

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Students who successfully complete this paper will:

1. Demonstrate collaborative techniques through the study, rehearsal and performance of chamber music.
2. Demonstrate professionalism in all aspects of preparation, rehearsal and performance including punctuality, reliability and personal presentation.

## **EXPECTED WORKLOAD**

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A 10-point full-year paper should require at least 100 hours work (including class time). This means that in term time, the midterm breaks and study week you should be prepared to spend on average 3 hours per week involved in activities such as attending classes and rehearsals, reading, listening to recommended recordings and preparing music.

## **COURSE CONTENT & DELIVERY**

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Students wishing to propose a pre-formed chamber group must submit a Chamber Music Request Form, with details of all students and repertoire, to Jane Curry by Friday 4 March for Trimester 1 groups.

It is expected that all members of the group will be enrolled in either PERF 133/233/333: exceptions allowed only by permission of the Course Co-ordinator.

Groups will be posted on Blackboard and relevant noticeboards by the end of week 2 (Trimester 1). Students are expected to meet and organise a regular rehearsal time as soon as groups are posted, and to begin rehearsals in week 3.

One member of each group will be nominated by the Course Co-ordinator to be the student contact person, with responsibility for making sure the scores are obtained, parts distributed, and for liaising with staff.

A staff member will be assigned to oversee each group, and will be the contact person for any issues that arise. Additional tutors may also be assigned to each group by the Course Co-ordinator.

There are a total of five hours of tutorials (coaching sessions) available per ensemble per trimester.

A tutorial sheet must be signed by the tutor at each tutorial, and handed in before the assessment.

Regular tutorials commence in weeks 4-5 of trimester 1, and in week 2 of trimester 2. Before tutorials commence students are expected to have thoroughly learned their parts, and to have had at least two rehearsals.

### **Student responsibilities:**

Students are responsible for:

- Submitting any specific requests for groupings and repertoire by Fri 4 March
- Obtaining scores
- Setting up a regular weekly rehearsal time
- Booking rooms for rehearsals and coaching sessions
- Contacting allocated tutors to arrange coaching sessions
- Learning own parts thoroughly prior to rehearsals and tutorials
- Contributing to group rehearsals
- Keeping set rehearsal times punctually
- Contacting the designated staff member or course co-ordinator if any problems arise
- Providing written programme notes for assessments

## READINGS, MATERIALS & EQUIPMENT

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Students are responsible for obtaining the necessary scores for this course, including purchasing.

## ASSESSMENT REQUIREMENTS

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### Approved assessment regime

The following assessment regime for this paper has been approved by the NZSM Academic Committee:

*There are two items of assessment:*

*Assessed performance 1 - approx 15 mins. Related to learning outcomes 1-2. (50%)*

*Assessed performance 2 - approx 15 mins. Related to learning outcomes 1-2. (50%)*

### Assessment details for this offering

Assessment name	Word length / duration	Learning outcome(s)	Due date	% of final grade
Assessed performance 1	Approx 15 mins	1&2	16-27 May*	50%
Assessed performance 2	Approx 15 mins	1&2	12-30 Sept*	50%

*\* Some assessments may take place outside this period, subject to course coordinator approval*

*An aegrotat cannot apply for performance papers. Instead, the student (with the written approval of the teacher) must apply to the NZSM Director to have his/her assessment delayed. Any such delayed assessment must be completed prior to the start of the following trimester.*

## SCALING OF GRADES

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To obtain a fair distribution of marks relative to assignment difficulty, scaling may be employed on some or all assessment items in accordance with guidelines set out in the VUW Assessment Handbook:

[http://www.victoria.ac.nz/home/about\\_victoria/avcacademic/publications/assessment-handbook.pdf](http://www.victoria.ac.nz/home/about_victoria/avcacademic/publications/assessment-handbook.pdf)

## ASSIGNMENT PRESENTATION

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**Written work** should be presented according to the guidelines set out in the **NZSM Guidelines for Academic Work**, which can be downloaded as a PDF document from the NZSM Website <http://www.nzsm.ac.nz/study/programmes.aspx> (in the right-hand column). Five percent (5%) will be deducted for written work that does not conform to these standards.

**Notated work** must be presented according to the guidelines set down in the **NZSM Composition and Orchestration Style Guide**, available as a PDF document from the NZSM Website: <http://www.nzsm.ac.nz/study/composition.aspx> (in the right-hand column). Five percent (5%) will be deducted for notated work that clearly does not conform to these standards.

**Sonic Arts work** should be submitted as a clearly labelled Audio CD, or, for multimedia works, as a DVD or as a Quicktime data file on a data CD-ROM.

## **MANDATORY PAPER REQUIREMENTS**

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To gain a pass in this course each student must:

- Complete the two assessed performances, each with a minimum passing grade.
- Provide written programme notes for each assessment.
- Attend all scheduled rehearsals and tutorials and hand in a completed tutorial sheet at each assessment.
- Demonstrate professionalism

Description of professionalism:

- Obtain scores and parts
- Set-up regular weekly rehearsal times
- Begin rehearsals no less than 2 weeks after groups are announced
- Book rooms for rehearsal and coaching sessions
- Contact allocated tutors to arrange coaching sessions
- Learn own parts thoroughly prior to rehearsals
- Contribute in group rehearsals
- Be punctual for rehearsals

If for health reasons you are unable to complete all the work required for assessment purposes for this paper by 12 November, you may, on presentation of a medical certificate, have the date for submission extended by the Director, NZSM.

## **COMMUNICATION OF ADDITIONAL INFORMATION/INFORMATION ON CHANGES**

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Official notices issued after the paper has commenced will be posted on the board outside the NZSM office on the Kelburn campus. Notices concerning a number of papers will also be posted on Blackboard. The Paper Co-ordinator will specify if Blackboard will be used.

## **STUDENT REPRESENTATIVES**

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Student representatives for the NZSM are elected in the first week of the trimester, and their names and contact details will be available to VUWSA and/or MAWSA, the Course Coordinator and to each class.

## **ACADEMIC INTEGRITY AND PLAGIARISM**

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Academic integrity means that university staff and students, in their teaching and learning, are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. The NZSM's reputation for academic integrity adds value to your qualification.

The NZSM defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the NZSM website:  
<http://www.nzsm.ac.nz/about/statutes-policies.aspx#plagiarism>

## GENERAL NZSM POLICIES AND STATUTES

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Students should familiarise themselves with the NZSM's policies and statutes, especially those regarding Personal Courses of Study, Academic Grievances, Staff and Student Conduct. Please see <http://www.nzsm.ac.nz/about/statutes-policies.aspx>

For any statutes relating to the particular qualifications being studied, see either the *Massey University Calendar* or the *Victoria University Calendar*.

Information about Student Services, including Academic Mentoring for Maori and Pacific Students, and support for Students with Disabilities, is to be found in the *NZSM Student Handbook* (available from the NZSM offices on each campus).

## EVENTS

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Regular events are held during trimesters 1 & 2 at all NZSM campuses. These events are for the benefit of all students, and include performances, masterclasses, special lectures and workshops given by staff, students and visiting artists.

All students are expected to read the NZSM website for the latest events listings and keep time free to attend the weekly lunchtime concert on Friday at 12.10pm, along with other events as required.

**Events & Marketing Coordinator:** Stephen Gibbs  
**Phone:** (04) 801 5799 ext 62119 **Email:** [stephen.gibbs@nzsm.ac.nz](mailto:stephen.gibbs@nzsm.ac.nz)  
**Website:** <http://www.nzsm.ac.nz/events/>