



**Office(s) located at:** 94FT104, Kelburn

**Other staff member(s):** NZSQ: Rolf Gjelsten, Helene Pohl, Doug Beilman, Gillian Ansell  
**Contact phone:** 04 463 5866  
**Email:** rg@nzsq.co.nz, helene.pohl@nzsm.ac.nz, douglas.beilman@nzsm.ac.nz, gillian.ansell@nzsm.ac.nz

**Office(s) located at:** 212, Kelburn

**Other staff member(s):** Inbal Mediggo (Arrives 1<sup>st</sup> June)  
**Contact phone:** 04 463 5859      **Email:** inbal.mediggo@nzsm.ac.nz  
**Office(s) located at:** 304a, Kelburn

**Class times/rooms:** Individual lessons to be arranged directly with teacher and room booked where relevant by student/staff.

String Class, Monday 3-5pm, 209/ACR  
Voice Class, Monday 3-5pm, ACR/209  
Brass Class, Monday 5-7pm, ACR  
Brass Ensemble, Tuesday 6-8pm, ACR  
Guitar Class, Monday 3-5pm, 305  
Saxophone Class, Tuesday 6-7pm, 209  
Flute/Recorder Class, Friday 9-10am, ACR (Trimester 1) Trimester 2 tbc  
Double Reed Class, TBC,  
Clarinet Class, Wednesday 5-6pm, ACR  
Woodwind Class, Wednesday 6-7pm, ACR  
Percussion Class, arranged directly with perc teachers  
Harp Class, arranged directly with Carolyn  
Piano Class, arranged directly with Jian  
Baroque Workshop, tba

**Workshop times/rooms:** Performance Workshop, Friday 3-5pm, ACR (schedule tbc)  
**Tutorial times/rooms:** N/A

## **PAPER PRESCRIPTION**

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*Development and refinement of performance skills gained at undergraduate level, consolidation of musical independence and initiative, and the ability to perform or conduct a variety of musical genres.*

## **LEARNING OUTCOMES**

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1. Demonstrate artistic and musical maturity and advanced technical proficiency.
2. Demonstrate advanced stylistic awareness.
3. Demonstrate contextual awareness.
4. Demonstrate ability to create and present a professional profile.

## **EXPECTED WORKLOAD**

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A 60-point full-year paper should require at least 600 hours work (including class time). This means that in term time, the midterm break and study week you should be prepared to spend on average 20 hours per week involved in activities such as attending classes, reading, listening to recommended recordings and practising music.

## **COURSE CONTENT & DELIVERY**

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This course comprises:

- Individual lessons 36 x1hr
- Classes as described in class times
- Performance Workshop, Friday 3-5pm, ACR (or Concert Hall, Mt Cook as advised on schedule). Attendance required as on detailed on schedule.

*See attached course syllabus for more information.*

## READINGS, MATERIALS & EQUIPMENT

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As defined in your instrumental syllabi.

## ASSESSMENT REQUIREMENTS

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### Approved assessment regime

The following assessment regime for this paper has been approved by the NZSM Academic Committee:

*There are two items of assessment:*

- 1. One full-length recital (70-90 minutes) and programme notes including biographical notes. Related to learning outcomes 1-4. (In special circumstances the student may request to split this in to two recitals (first recital with a maximum of 30 minutes). Written permission from the Director NZSM is required for this by end of week 4). (95%)*
- 2. Professional CV and Viva Voce interview. Related to learning outcomes 3 and 4. (5%)*

**End-of-year recital:** Will be scheduled in trimester 2 exam period (21 October – 12 November 2011). The time limit of your performance examination will be strictly enforced. If you exceed the maximum duration, your performance may be stopped. *You will be notified of your exact date and time for your recital by 1 October 2011 through blackboard and the classical performance noticeboard outside the Gamelan Room, Kelburn.*

### **Examination Procedures**

Three copies of your programme notes, a copy of your CV and one copy of each score to be performed in the recital must be provided for the use of the examination panel. These are to be submitted to the NZSM office in Kelburn no later than 5 working days before the date of your exam.

Submission of the above items is a part of your recital assessment and as the mandatory requirements state, you need to complete and pass all components of each assessment. The regulations for submission of written work are outlined below: late submission of any of these items will incur the demerits stated, unless an extension has been granted in writing by the Programme Leader for Classical Performance.

Programme notes are to be set out as outlined in the NZSM Programme Note Style Sheet made available on Blackboard. Instructions for the journal content are also available on Blackboard and outlined in the Student Handbook.

The scores provided for the panel (one copy only of each work) must be in the key and edition you are performing and give the accompaniment where applicable. Original copies are preferred unless these are particularly bulky. If you do not provide originals for the exam panel, for copyright reasons you should still have an original copy of each work present at the exam performance. You can borrow these from the VUW/Massey library or from your teacher.

Students are responsible for the production and duplication of programme notes for the panel and any extra copies they wish to make available for audience members.

The time limits of your performance examination must be adhered to: if you exceed the maximum duration, your performance may be stopped.

**Viva Voce:** The Viva Voce is a formal assessed dialogue between the student and panel which will include discussion of various components of their recital e.g. programme/repertoire; testing the student's knowledge of their instrument area and more. The Viva Voce is assessed on a Pass/Fail basis. Please see document entitled 'Viva Voce for classical performance students' attached to this document.

For performance papers assessed by recitals, an aegrotat cannot apply. Instead, the student (with the written approval of the teacher) must apply to the Director NZSM to have his/her assessment delayed. Any such delayed assessment must be completed prior to the start of the following trimester.

### Deadlines for written work:

Written work must be handed in by the due dates. In fairness to other students, unless a medical certificate is produced, work handed in after 5pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Students, who for exceptional reasons can justify an extension for the essay, must apply to the paper coordinator before the due date. Please note that NO extensions can be granted for tutorial assignments.

## **SCALING OF GRADES**

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To obtain a fair distribution of marks relative to assignment difficulty, scaling may be employed on some or all assessment items in accordance with guidelines set out in the VUW Assessment Handbook:

[http://www.victoria.ac.nz/home/about\\_victoria/avcacademic/publications/assessment-handbook.pdf](http://www.victoria.ac.nz/home/about_victoria/avcacademic/publications/assessment-handbook.pdf)

## **ASSIGNMENT PRESENTATION**

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**Written work** should be presented according to the guidelines set out in the **NZSM Guidelines for Academic Work**, which can be downloaded as a PDF document from the NZSM Website <http://www.nzsm.ac.nz/study/programmes.aspx> (in the right-hand column). Five percent (5%) will be deducted for written work that does not conform to these standards.

**Notated work** must be presented according to the guidelines set down in the **NZSM Composition and Orchestration Style Guide**, available as a PDF document from the NZSM Website: <http://www.nzsm.ac.nz/study/composition.aspx> (in the right-hand column). Five percent (5%) will be deducted for notated work that clearly does not conform to these standards.

**Sonic Arts work** should be submitted as a clearly labelled Audio CD, or, for multimedia works, as a DVD or as a Quicktime data file on a data CD-ROM.

## **MANDATORY PAPER REQUIREMENTS**

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To gain a pass in this course each student must:

- a) Complete and pass all components of each item of assessment on or by the specified dates.
- b) Attend at least 80% of instrumental lessons, classes and required performance workshops related to this course.
- c) Have all recital repertoire approved in writing by the Associate Director of Performance by end of trimester 1

NZSM activities (including all rehearsals, lessons, classes etc) take precedence over external activities (e.g. Wellington Youth Orchestra, Vector Wellington Orchestra, RNZAF Band, and NZSO) unless permission has first been obtained from the Programme Leader and a Request for Leave form is completed in full.

If for health reasons you are unable to complete all the work required for assessment purposes for this paper by 12 November, you may, on presentation of a medical certificate, have the date for submission extended by the Director, NZSM.

## **FURTHER INFORMATION**

### Lesson attendance:

You are expected to attend all lessons as arranged with your teacher. Lessons missed without 24 hours notice may not be rescheduled.

### Examination panel:

The examination panel will consist of your teacher (or a nominated representative), internal examiner and a year's moderator. The recording of your exam, viva voce, CV and programme notes may be externally moderated.

### Examination Reports:

Examination reports for performance recitals will be available from the Programme Administrator (either via e-mail or from the NZSM office at Kelburn) after grades have been published.

### Accompanying:

Please arrange a meeting with the appropriate accompaniment coordinator at the start of the year to discuss your repertoire.

**N.B.** Not all repertoire can be accommodated within the NZSM accompanying programme; approval is at the discretion of the Accompaniment Coordinator.

*For full details see Blackboard or Performance Noticeboard (Kelburn campus) or contact Mark*

*Dorrell (Vocal Accompanying Coordinator) or Claire Harris (Instrumental Accompanying Coordinator).*

Request for Leave forms:

These will be available to students. A new NZSM leave policy for all students will be made available to students at the start of the year.

Additional Performance Requirements:

When requested, students are expected to rehearse and perform student compositions in the Composer Workshop, Wednesday 3.00-4.30pm). If you are unsure about the suitability of a piece to your performing level please check with your teacher.

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## **COMMUNICATION OF ADDITIONAL INFORMATION/INFORMATION ON CHANGES**

Official notices issued after the paper has commenced will be posted on the Classical Performance noticeboard outside the Gamelan Room, the whiteboard outside the NZSM office on the Kelburn campus and on Blackboard.

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## **STUDENT REPRESENTATIVES**

Student representatives for the NZSM are elected in the first week of the trimester, and their names and contact details will be available to VUWSA and/or MAWSA, the Course Coordinator and to each class.

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## **ACADEMIC INTEGRITY AND PLAGIARISM**

Academic integrity means that university staff and students, in their teaching and learning, are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. The NZSM's reputation for academic integrity adds value to your qualification.

The NZSM defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the NZSM website:  
<http://www.nzsm.ac.nz/about/statutes-policies.aspx#plagiarism>

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## **GENERAL NZSM POLICIES AND STATUTES**

Students should familiarise themselves with the NZSM's policies and statutes, especially those regarding Personal Courses of Study, Academic Grievances, Staff and Student Conduct. Please see <http://www.nzsm.ac.nz/about/statutes-policies.aspx>

For any statutes relating to the particular qualifications being studied, see either the *Massey University Calendar* or the *Victoria University Calendar*.

Information about Student Services, including Academic Mentoring for Maori and Pacific Students, and support for Students with Disabilities, is to be found in the *NZSM Student Handbook* (available from the NZSM offices on each campus).

## EVENTS

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Regular events are held during trimesters 1 & 2 at all NZSM campuses. These events are for the benefit of all students, and include performances, masterclasses, special lectures and workshops given by staff, students and visiting artists.

All students are expected to read the NZSM website for the latest events listings and keep time free to attend the weekly lunchtime concert on Friday at 12.10pm, along with other events as required.

**Events & Marketing Coordinator:** Stephen Gibbs

**Phone:** (04) 801 5799 ext 62119    **Email:** [stephen.gibbs@nzsm.ac.nz](mailto:stephen.gibbs@nzsm.ac.nz)

**Website:** <http://www.nzsm.ac.nz/events/>