

SCHOOL OF LANGUAGES AND CULTURES

**JAPANESE PROGRAMME
JAPA 115 JAPANESE LANGUAGE 1A**

TRIMESTER 1 2011

28 February to 3 June 2011

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Trimester dates

Teaching dates: 28 February to 3 June 2011

Mid-trimester break: 18 April to 1 May 2011

Study week: 6 – 10 June 2011

Examination/Assessment period: 10 June to 2 July 2011

Please note students should be able to attend an examination at the University at any time during the formal examination period.

Withdrawal dates

Information on withdrawals and refunds may be found at

<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

Names and contact details

**Course Coordinator
and Lecturer:**

Dr Kaya Oriyama
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Office hours: Wed 12-1pm

**Teaching Fellow
and Lecturer:**

Ms Nobuko Kato
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Tutor:

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School Administrators:

Lydia Wisheart	ph: 463 5293	lydia.wisheart@vuw.ac.nz
Lancy Knott	ph: 463 5318	lancy.knott@vuw.ac.nz
Tessa Seemann	ph: 463 5635	tessa.seemann@vuw.ac.nz
Office: vZ610	Hours: 9.00am – 4.00pm	Monday to Friday

Contact Person for Maori & Pacific Students & Students with Disabilities: Dr Ross Woods
Office: vZ507
Phone: 463 5098
Email: ross.woods@vuw.ac.nz

Class times and locations

Lectures: (4hrs/wk)

CRN 17051:	Monday	10.00am – 11.50am	AM (Alan McDiarmid) 106
	Wednesday	10.00am – 11.50am	AM (Alan McDiarmid) 106
CRN 17216:	Monday	2.10pm – 4.00pm	AM (Alan McDiarmid) 102
	Wednesday	2.10pm – 4.00pm	AM (Alan McDiarmid) 102

Tutorials*: Conversation & Reading Classes (1hr/wk)

	Tuesday	10.00am – 10.50am in vZ710
OR	Tuesday	11.00am – 11.50am in vZ710
OR	Tuesday	1.10pm – 2.00pm in vZ710
OR	Tuesday	2.10pm – 3.00pm in vZ710

*Please note that tutorial classes start in the **second** week of the trimester.

Students must choose tutorial class groups by signing up using the S-cubed system. <https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

Course delivery

Grammatical structures and cultural aspects of the language will be introduced in the lectures and students will practice the four skills of reading, writing, speaking, and listening. In the tutorials, further practice will be given for reading and writing Japanese, and students' oral skills will also be a main focus.

Communication of additional information

You are advised to check Blackboard and the notice board (7th floor vZ) regularly for information on courses and programme changes.

Course content

This course is designed for those who have achieved NCEA Level 3 in Japanese or its equivalent and builds on JAPA112 to develop further spoken and written language skills. By the end of this course students will understand approximately 380 kanji. A tentative outline of the course schedule at the end of the outline shows what will be covered during the course.

Learning objectives

The objective of the course is to improve your competence in both spoken and written Japanese and basic understanding of Japanese culture.

If you complete the course successfully, you will be able to:

- Have a short conversation in a variety of practical situations;
- Understand and use culturally and socially appropriate language/body language;
- Read and write emails, letters, and short essays;
- Read and write approximately 150 new kanji.

Expected workload

- You are required to attend 5 hours of classes per week (4 hours of lecture and 1 hour of tutorial). A minimum of 80% of all classes including tutorials must be attended.
- The university guideline for average number of study hours per week including class contact hours for a 100 level half year 20 point course is 13 hours per week. (5 hours in class and 8 hours work on self-study)
- Before attending each lecture and tutorial, you are expected to spend time previewing the relevant lesson, attempt to learn vocabulary, and understand the grammatical constructions. Ideally, you should prepare the exercises beforehand. The purpose of the lecture and tutorial is to reinforce your self-study and provide a chance for you to clarify any problems arising from your study.
- You should study kanji and vocabulary in your own time and review them often. In addition, you should review lessons regularly with Blackboard.
- You are expected to use audio-visual resources at the Language Learning Centre or on Blackboard (on campus) as part of your self-study (at least 1 hour per week).
- You are expected to practice Japanese conversation with your classmates or native speakers outside class (at least 1 hour per week).
- You are expected to help and respect each other's learning.
- If you encounter difficulty or feel that you are not making satisfactory progress despite spending the appropriate time on study, you should consult with your lecturer/tutor.

Readings

Essential texts:

Genki II: An Integrated Course in Elementary Japanese, Japan Times

Genki II: An Integrated Course in Elementary Japanese Workbook, Japan Times
available at VicBooks, the University book shop.

All undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer from 7 February to 11 March 2011, while postgraduate textbooks and student notes will be available from the top floor of VicBooks in the Student Union Building, Kelburn Campus. After week two of the trimester all undergraduate textbooks and student notes will be sold from VicBooks on Level 3 of the Student Union Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from the shop. Customers will be contacted when they are available.

Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Recommended Reading:

Furigana English-Japanese dictionary. Kenkyusha

The Kenkyusha English- Japanese learner's pocket dictionary.

Basic Japanese-English dictionary. Oxford/Bonjinsha (also available at Vic Books)

The Kenkyusha Japanese-English learner's pocket dictionary.

The new Nelson Japanese-English character dictionary.

The Kanji dictionary.

牧野昭子・沢田幸子・重川明美・田中よね・水野マリ子（2000）みんなの日本語初級Ⅰ &Ⅱ『初級で読めるトピック25』スリーエーネットワーク。[Makino, Akiko et al. Shokyu de yomeru topikku 25] V. 1 & 2

Assessment requirements

This course is internally assessed. Assessment covers all four skills of reading, writing, listening and speaking. Students' progress is tested throughout the course to enable the lecturer and students to monitor levels of language acquisition. Kanji tests and vocabulary quizzes are held regularly to help students prepare for classes and assist in the retention of new kanji and vocabulary items. A final test is given at the end of the course to consolidate and evaluate students' overall acquisition of the language in all four skill areas. The assessment requirements of the course are as follows:

1.	1 Progress Test (app. 2 hrs) *	30%
2.	1 Assignment (Genko-yoshi 400 words)	6%
3.	6 Kanji Tests (6 minutes) 6 x 2%	12%
4.	6 Vocabulary Tests (5 minutes) 6 x 2%	12%
5.	Drama Presentation (10 minutes)	10%
6.	Final Written Test (app. 2 hrs) *	30%
	Total	100%

* Progress Test & Final Written Test will consist of 24% written and 6% listening.

The test and assignment dates are written on the course schedule attached. Details of assignment and drama presentation will be given out at the beginning of the course.

Grading Procedures:

In determining the grades for each course, the Japanese Programme uses the University's standard marking scheme.

Penalties

- There will be no alternative test times. Therefore, if you are unable to sit any of the tests, you must contact the Course Coordinator or Teaching Fellow prior to the test. For students who are unable to sit a test due to exceptional circumstances such as health problems or a family bereavement, alternative arrangements may be agreed to by the Course Coordinator, on presentation of a medical certificate or other appropriate document(s). Such arrangements must be made as soon as possible, at the latest the day after the test date. If the Course Coordinator has not been contacted by that day, a fail grade may be awarded.
- Failure to submit an assignment on time will incur a zero mark. You need to contact the lecturers prior to the due date if there are unforeseen reasons. If it is a medical reason, a medical certificate must be provided.

Mandatory course requirements

- You must attend at least 80% of all lectures and tutorials, sit all tests, and hand in all assignments by the due date.
- If you come more than 15 minutes late, or leave more than 15 minutes early, your attendance will be halved. Important announcements will be made at the beginning and at the end of the classes. Kanji and Vocabulary Tests will be conducted at the beginning of the classes.
- For Lectures & Tutorials, you must attend the same group each week, except for special reasons. Otherwise, your attendance will not be counted.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is Victoria's technology-rich, multimedia centre supporting independent language learning and teaching.

At the LLC you can practise and extend your language learning. You can:

- select the materials or activities that you find interesting
- meet your needs: match your level and learning style
- study at a time that suits you

Access a variety of multimedia language resources at the LLC: everything from print, audio materials, foreign language TV and DVDs to comprehensive computer software.

The LLC provides access to your digital course material on a server: detailed instructions are in Blackboard on the LLC content page. Drop by the centre to find out more about our services, or check the website.

LLC, Level 0 von Zedlitz Building, www.victoria.ac.nz/llc/

Class Representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students.

Academic Integrity and Plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:

<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

Where to find more detailed information

Find key dates, explanations of grades and other useful information at www.victoria.ac.nz/home/study. Find out how academic progress is monitored and how enrolment can be restricted at www.victoria.ac.nz/home/study/academic-progress. Most statutes and policies are available at www.victoria.ac.nz/home/about/policy, except qualification statutes, which are available via the *Calendar* webpage at www.victoria.ac.nz/home/study/calendar.aspx (See Section C).

Other useful information for students may be found at the website of the Assistant Vice-Chancellor (Academic), at www.victoria.ac.nz/home/about_victoria/avcacademic.

Course Programme

JAPA115 TENTATIVE SCHEDULE 2011

Week	Lectures (Monday)	Tutorials (Tuesday)	Lectures (Wednesday)	Assignments
wk 1 28 February~	Introduction	(no tutorial)	Lesson 13	
wk 2 7 March~	Lesson 13	Lesson 13	Lesson 13	
wk 3 14 March~	Lesson 13	Lesson 13 Vocab Test 1 [L13]	Lesson 14 Kanji Test 1 [L13]	
wk 4 21 March~	Lesson 14	Lesson 14	Lesson 14	
wk 5 28 March~	Lesson 15 Kanji Test 2 [L14]	Lesson 14 Vocab Test 2 [L14]	Lesson 15	
wk 6 4 April~	Lesson 15	Lesson 15 Vocab Test 3 [L15]	Lesson 16 Kanji Test 3 [L15]	
wk 7 11 April~	Lesson 16	Lesson 15	Progress Test [L.13-15]	
Mid Trimester Break (18 April – 1 May)				
wk 8 2 May~	Lesson 16 Assignment	Lesson 16	Lesson 16	Assignment due 2 May
wk 9 9 May ~	Lesson 17 Kanji Test 4 [L16]	Lesson 16 Vocab Test 4 [L16]	Lesson 17 Drama script	Drama script due 11 May
wk 10 16 May~	Lesson 17	Lesson 17 Vocab Test 5 [L17]	Lesson 18 Kanji Test 5 [L17]	
wk 11 23 May~	Lesson 18	Lesson 17 Vocab Test 6 [L18]	Lesson 18	
wk 12 30 May~	Drama	Lesson 18 Kanji Test 6 [L18]	Final Written Test [L16-18]	