

**SCHOOL OF LANGUAGES AND CULTURES**

**JAPANESE PROGRAMME**  
**JAPA 111 INTRODUCTION TO THE JAPANESE LANGUAGE**

**TRIMESTER 1 2011**  
28 February to 2 July 2011

Please read through this material very carefully in the first week of the course, and refer to it regularly.

**Trimester dates**

Teaching dates: 28 February to 3 June 2011  
Mid-trimester break: 18 April to 1 May 2011  
Study week: 6 – 10 June 2011  
Examination/Assessment period: 10 June to 2 July 2011

Please note students should be able to attend an examination at the University at any time during the formal examination period.

**Withdrawal dates**

Information on withdrawals and refunds may be found at  
<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

**Names and contact details**

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Yoshie Nishikawa is the Course Coordinator and will teach the lectures for this course. The office hours during which she is available to consult with students are Mondays 11.00am – 12noon. The tutorials will be taught by Harumi Martin-Horie and Mami Ikeda. Staff are available to consult with students during the hours indicated on their office doors.

### Class times and locations

a) Lectures: (4 hours per week)

<b>CRN 17220:</b>	Monday	9.00am – 10.50am	MCLT102 and
	Wednesday	9.00am – 10.50am	LBLT118

OR

<b>CRN 10039:</b>	Monday	9.00am – 10.50am	MCLT102 and
	Wednesday	12.00pm – 1.50pm	LBLT118

b) Tutorials: (1 hour per week)

	Thursday	10.00am – 10.50am	vZ011
<b>OR</b>	Thursday	11.00am – 11.50am	vZ011
<b>OR</b>	Thursday	12.00pm – 12.50pm	vZ011
<b>OR</b>	Thursday	1.10pm – 2.00pm	vZ011
<b>OR</b>	Thursday	2.10pm – 3.00pm	vZ011

Please note that tutorial classes start in the **second** week of the trimester.

Students must choose tutorial class groups by signing up using the S-cubed system.

<https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

### Course delivery

Grammatical structures and cultural aspects of the language will be introduced in the lectures and students will practice the four skills of reading, writing, speaking, and listening. In the tutorials, further practice will be given for reading and writing Japanese, and students' oral skills will also be a main focus.

### Communication of additional information

Any additional information relating to this course may be found on Blackboard and the Japanese notice board situated on the 7<sup>th</sup> floor of the von Zedlitz Building. You are advised to check Blackboard and the notice board regularly.

### Course content

This course is designed for absolute beginners in Japanese and emphasizes the use of oral and written Japanese including hiragana, katakana and 92 kanji. A tentative schedule of what will be covered during the course can be found at the end of this course outline.

## Learning objectives

Through use of the core text, Genki 1: An integrated Course in Elementary Japanese (Lessons 1-6), it is expected students will gain the ability to communicate effectively in a variety of practical situations and at the same time develop a keen awareness of the function of the language culturally and sociologically.

On completion of this course students should have acquired an elementary competence in Japanese (in listening, speaking, reading and writing), and a basic understanding of Japanese culture.

## Expected workload

- a) Students are required to attend 5 hours of tuition per week. A minimum of 80% of all classes including tutorials must be attended.
- b) Only the class/tutorial a student is enrolled in may be attended. If a student finds he/she can no longer attend a class/tutorial time due to a change in personal circumstances, he/she must consult with the Course Coordinator and submit a Change of Course form when appropriate.
- c) All assignments must be submitted and all tests sat.
- d) The University guideline for average number of study hours per week including class contact hours for a half year 20 point course is 13 hours per week (five hours in class and eight hours work in your own time).
- e) Students are expected to organize themselves to practice Japanese conversation with their classmates or Japanese native speakers for at least one hour per week. This additional effort outside of class time is crucial for students to become fluent in speaking Japanese.
- f) Students are expected to listen to and watch tapes and videos recommended by the lecturer at the Language Learning Centre for at least one hour per week.
- g) If a student's progress is not satisfactory despite spending a large amount of time on study, the Course Coordinator should be consulted. Students should feel free to consult the Coordinator at any time with any queries.

## Readings

### Essential texts:

Genki I: An Integrated Course in Elementary Japanese, Japan Times

Genki I: An Integrated Course in Elementary Japanese Workbook, Japan Times

available at VicBooks, the University book shop. Optional CDs that accompany the Genki I texts are also available.

All undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer from 7 February to 11 March 2011, while postgraduate textbooks and student notes will be available from the top floor of VicBooks in the Student Union Building, Kelburn Campus. After week two of the trimester all undergraduate textbooks and student notes will be sold from VicBooks on Level 3 of the Student Union Building.

Customers can order textbooks and student notes online at [www.vicbooks.co.nz](http://www.vicbooks.co.nz) or can email an order or enquiry to [enquiries@vicbooks.co.nz](mailto:enquiries@vicbooks.co.nz). Books can be couriered to customers or they can be picked up from the shop. Customers will be contacted when they are available.

Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

## Assessment requirements

This course is internally assessed. Assessment covers all four skills of reading, writing, listening and speaking. Tests are given throughout the course to enable the lecturer and students to monitor progress in language acquisition.

Assessment Requirements:

1.	18 Vocabulary Quizzes	18 x 1% = 18%
	Vocabulary quizzes are held regularly to help students prepare in advance for classes and assist in the retention of new vocabulary items. Each quiz is worth 1%.	
2.	2 Kana Tests + 4 Kanji Tests (approx 10 minutes)	6 x 2% = 12%
3.	1 Progress Test	30%
	The Progress Test consists of a 15-20 minute listening test (10%) and a one-hour written test (20%) and focuses on grammar learnt in Lessons 1 ~ 3 (including Greetings).	
4.	Oral Test (approx 10 minutes)	10%
5.	Final Test (approx 1 hour)	30%
	The Final Test consists of a 15-20 minute listening test (10%) and a one-hour written test (20%) and focuses on grammar learnt in Lessons 4 ~ 6. It is assumed, however, that students will know the vocabulary and kanji from previous lessons.	
	TOTAL	100%

The test and quiz dates are written on the attached course schedule. Vocabulary quizzes, listening tests and written tests will be conducted during lecture time, while kanji tests will be held during tutorial times. Individual times for the oral tests will be advised later.

Grading Procedures: In determining the grades for each course, the Japanese Programme uses the University's standard marking scheme.

## Penalties

- If a quiz or test is unable to be sat due to extraordinary circumstances such as a family bereavement (supported by a letter explaining the circumstances) or health problems (supported by a medical certificate), the course coordinator must be contacted prior to the time of assessment.
- If prior notification of absence is not received, the piece of assessment missed will receive a nil mark. No make-up tests will be offered.
- Students caught cheating in any form will be listed on the University Academic Misconduct register and will be dealt with according to the University's plagiarism and academic misconduct guidelines.

## Mandatory course requirements

- Students are required to attend 80% of all classes including tutorials.
- Students may only attend the class/tutorial they are enrolled in. If you find you can no longer attend a class/tutorial time due to a change in personal circumstances, you must consult with the course coordinator and submit a Change of Course form when appropriate.

- c) All assignments must be submitted and all tests sat.

### **Class representative**

In the second week of lectures, staff will facilitate the election of a class representative. Student representatives are a valuable means of communication between teaching staff and students. In addition students can approach any member of staff individually to talk about the course as a whole, any particular aspect of it, or their own individual progress.

### **Language Learning Centre (LLC)**

The Language Learning Centre (LLC) is Victoria's technology-rich, multimedia centre supporting independent language learning and teaching.

At the LLC you can practise and extend your language learning. You can:

- select the materials or activities that you find interesting
- meet your needs: match your level and learning style
- study at a time that suits you

Access a variety of multimedia language resources at the LLC: everything from print, audio materials, foreign language TV and DVDs to comprehensive computer software.

The LLC provides access to your digital course material on a server: detailed instructions are in Blackboard on the LLC content page. Drop by the centre to find out more about our services, or check the website.

LLC, Level 0 von Zedlitz Building, [www.victoria.ac.nz/llc/](http://www.victoria.ac.nz/llc/)

### **Academic integrity and plagiarism**

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website: <http://www.victoria.ac.nz/home/study/plagiarism.aspx>

## Where to find more detailed information

Find key dates, explanations of grades and other useful information at [www.victoria.ac.nz/home/study](http://www.victoria.ac.nz/home/study). Find out how academic progress is monitored and how enrolment can be restricted at [www.victoria.ac.nz/home/study/academic-progress](http://www.victoria.ac.nz/home/study/academic-progress). Most statutes and policies are available at [www.victoria.ac.nz/home/about/policy](http://www.victoria.ac.nz/home/about/policy), except qualification statutes, which are available via the *Calendar* webpage at [www.victoria.ac.nz/home/study/calendar.aspx](http://www.victoria.ac.nz/home/study/calendar.aspx) (See Section C).

Other useful information for students may be found at the website of the Assistant Vice-Chancellor (Academic), at [www.victoria.ac.nz/home/about\\_victoria/avcacademic](http://www.victoria.ac.nz/home/about_victoria/avcacademic).

## Course Programme

### JAPA 111 TENTATIVE OUTLINE OF COURSE CONTENT 2011

<b>Week</b>	<b>Lecture (Mon)</b>	<b>Lecture (Wed)</b>	<b>Tutorials (Thu)</b>
<b>wk 1</b> 28 Feb. ~ 4 March	<b>Introduction, Greetings</b>	<b>Genki L1</b>	<i>(no tutorial in 1<sup>st</sup> week)</i>
<b>wk 2</b> 7 ~ 11 March	<b>Genki L1</b> [V.Quiz 1 (Greetings)]	<b>Genki L1</b> [V.Quiz 2 (L1)]	<b>Genki Greetings, L1</b>
<b>wk 3</b> 14 ~ 18 March	<b>Genki L2</b> [V.Quiz 3 (L1)]	<b>Genki L2</b> [V.Quiz 4 (L2)]	<b>Genki L2</b> [Hiragana Test]
<b>wk 4</b> 21 ~ 25 March	<b>Genki L2/3</b> [V.Quiz 5 (L2)]	<b>Genki L2/3</b> [V.Quiz 6 (L2)]	<b>Genki L2/3, LLC tour</b>
<b>wk 5</b> 28 March ~ 1 April	<b>Genki L3</b> [V.Quiz 7 (L3)]	<b>Genki L3</b> [V.Quiz 8 (L3)]	<b>Genki L3</b> [Katakana Test]
<b>wk 6</b> 4 ~ 8 April	<b>Genki L3/Revision</b> [V.Quiz 9 (L3)]	[Progress Test]	<b>Genki L3</b>
<b>wk 7</b> 11~15 April	<b>Genki L4</b> [V.Quiz 10 (L4)]	<b>Genki L4</b> [V.Quiz 11 (L4)]	<b>Genki L4</b> [Kanji Test 1 (L3)]
<b>MID-TRIMESTER BREAK (16 APRIL 2011 - 1 MAY 2011)</b>			
<b>wk 8</b> 2 ~ 6 May	<b>Genki L4/5</b> [V.Quiz 12 (L4)]	<b>Genki L4/5</b> [V.Quiz 13 (L5)]	<b>Genki L4</b> [Kanji Test 2 (L4)]
<b>wk 9</b> 9 ~ 13 May	<b>Genki L5</b> [V.Quiz 14 (L5)]	<b>Genki L5</b> [V.Quiz 15 (L5)]	<b>Genki L5</b> [Kanji Test 3 (L5)]
<b>wk 10</b> 16 ~ 20 May	<b>Genki L5/6</b> [V.Quiz 16 (L6)]	<b>Genki L5/6</b> [V.Quiz 17 (L6)]	<b>Genki L5</b> [Oral Test]
<b>wk 11</b> 21 ~ 27 May	<b>Genki L6</b> [V.Quiz 18 (L6)]	<b>Genki L6</b>	<b>Genki L6</b> [Kanji Test 4 (L6)]
<b>wk 12</b> 30 May ~ 3 June	<b>Revision</b>	[Final Test]	<i>(no tutorial)</i>

**JAPA 111 TENTATIVE TEST SCHEDULE 2011**

<b>Lecture</b> 28 Feb [Mon]		<b>Lecture</b> 11 Apr [Mon]	<b>VQ10</b> (Lesson 4, p. 74) ➤ Nouns (activities, people & things, places)
<b>Lecture</b> 2 Mar [Wed]		<b>Lecture</b> 13 Apr [Wed]	<b>VQ11</b> (Lesson 4, p. 74-75) ➤ Nouns (time), U-Verbs
<b>Tut.</b> 3 Mar [Thu]	[No tutorial this week]	<b>Tut.</b> 14 Apr [Thu]	<b>KANJI TEST 1</b> (Lesson 3, p.262-3)
<b>Lecture</b> 7 Mar [Mon]	<b>*VQ1</b> (Greetings, **p.7)	<b>Lecture</b> 2 May [Mon]	<b>VQ12</b> (Lesson 4, p. 75-76) ➤ Ru-Verbs, Adverbs & Other Expressions, Location Words
<b>Lecture</b> 9 Mar [Wed]	<b>VQ2</b> (Lesson 1, p.12) ➤ <i>ano ~ sensee</i>	<b>Lecture</b> 4 May [Wed]	<b>VQ13</b> (Lesson 5, p. 98) ➤ Nouns
<b>Tut.</b> 10 Mar [Thu]		<b>Tut.</b> 5 May [Thu]	<b>KANJI TEST 2</b> (Lesson 4, p. 266-7)
<b>Lecture</b> 14 Mar [Mon]	<b>VQ3</b> (Lesson 1, p.12) ➤ <i>senmon ~ watashi</i>	<b>Lecture</b> 9 May [Mon]	<b>VQ14</b> (Lesson 5, p. 98-99) ➤ い Adjectives, な Adjectives (きれい～ しずか)
<b>Lecture</b> 16 Mar [Wed]	<b>VQ4</b> (Lesson 2, p.32) ➤ Words That Point, Food	<b>Lecture</b> 11 May [Wed]	<b>VQ15</b> (Lesson 5, p. 99) ➤ な Adj. (すき～ひま), U-Verbs, Ru- Verbs, Adverbs & Other Expressions
<b>Tut.</b> 17 Mar [Thu]	<b>HIRAGANA TEST</b> (p.18-21)	<b>Tut.</b> 12 May [Thu]	<b>KANJI TEST 3</b> (Lesson 5, p.270-1)
<b>Lecture</b> 21 Mar [Mon]	<b>VQ5</b> (Lesson 2, p.32-33) ➤ Things, Places	<b>Lecture</b> 16 May [Mon]	<b>VQ16</b> (Lesson 6, p. 116) ➤ Nouns
<b>Lecture</b> 23 Mar [Wed]	<b>VQ6</b> (Lesson 2, p. 33) ➤ Countries, Majors, Family, Money Matters, Expressions	<b>Lecture</b> 18 May [Wed]	<b>VQ17</b> (Lesson 6, p. 116-117) ➤ な Adjectives, U-Verbs
<b>Tut.</b> 24 Mar [Thu]		<b>Tut.</b> 19 May [Thu]	<b>ORAL TEST</b> (LLC computer recording)
<b>Lecture</b> 28 Mar [Mon]	<b>VQ7</b> (Lesson 3, p. 56) ➤ Nouns (entertainment & sports, foods & drinks, places)	<b>Lecture</b> 23 May [Mon]	<b>VQ18</b> (Lesson 6, p. 117) ➤ る Verbs, Irregular Verbs, Adverbs & Other Expressions
<b>Lecture</b> 30 Mar [Wed]	<b>VQ8</b> (Lesson 3, p. 56-57) ➤ Nouns (time), U-Verbs	<b>Lecture</b> 25 May [Wed]	
<b>Tut.</b> 31 Mar [Thu]	<b>KATAKANA TEST</b> (p.22-24)	<b>Tut.</b> 26 May [Thu]	<b>KANJI TEST 4</b> (Lesson 6, p.276-7)
<b>Lecture</b> 4 Apr [Mon]	<b>VQ9</b> (Lesson 3, p. 57) ➤ Ru-Verbs, Irregular Verbs, Adjectives, Adverbs, Expressions	<b>Lecture</b> 30 May [Mon]	
<b>Lecture</b> 6 Apr [Wed]	<b>PROGRESS TEST</b> (Greetings, Lessons 1~3)	<b>Lecture</b> 1 Jun [Wed]	<b>FINAL TEST</b> (Lessons 4~6)
<b>Tut.</b> 7 Apr [Thu]		<b>Tut.</b> 2 Jun [Thu]	