

SCHOOL OF LANGUAGES AND CULTURES

**CHINESE PROGRAMME
CHIN 101 CHINESE LANGUAGE 1A**

TRIMESTER 1 2011
28 February to 2 July 2011

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Trimester dates

Teaching dates: 28 February to 3 June 2011
Mid-trimester break: 18 April to 1 May 2011
Study week: 6 – 10 June 2011
Examination/Assessment period: 10 June to 2 July 2011

Please note students should be able to attend an examination at the University at any time during the formal examination period.

Withdrawal dates

Information on withdrawals and refunds may be found at
<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

Names and contact details

Contact details of Chinese Programme staff involved in this course are as follows:

Course Coordinator and Senior Lecturer:	Dr Limin Bai Office: vZ701 Phone: 463 6462 Email: limin.bai@vuw.ac.nz Office Hours: Monday 2-4pm and Tuesday 12-1pm
Teaching Fellow:	Ms Hui Wang Office: vZ702 Phone: 463 7427 Email: wang.hui@vuw.ac.nz
School Administrators:	Lydia Wisheart ph: 463 5293 lydia.wisheart@vuw.ac.nz Lancy Knott ph: 463 5318 lancy.knott@vuw.ac.nz Tessa Seemann ph: 463 5635 tessa.seemann@vuw.ac.nz Office: vZ610 Hours: 9.00am – 4.00pm Monday to Friday

Contact Person for Maori & Pacific Students & Students with Disabilities: Dr Ross Woods
Office: vZ507
Phone: 463 5098
Email: ross.woods@vuw.ac.nz

The lectures for this course will be taught by the Course Coordinator, Dr Limin Bai. The tutorials will be taught by Ms Hui Wang. Staff are available for student consultation at times indicated on the doors of their offices.

Class times and locations

CHIN 101 is taught in two streams – CRNs 17138 and 17166. There are three one hour lectures per stream per week.

Lectures

Mondays	10.00am – 10.50am	MYLT220	CRN 17138 ONLY
Mondays	1.10pm – 2.00pm	HMLT003	CRN 17166 ONLY
Tuesdays and Thursdays	10.00am – 10:50am	AMLT105	CRN 17138 ONLY
Tuesdays and Thursdays	3:10pm – 4.00pm	HMLT104	CRN 17166 ONLY

Tutorials

Friday	10.00am – 10.50am	EA026	Tutorial One
Friday	11.00am – 11.50am	KP22 104	Tutorial Two
Friday	1.10pm – 2.00pm	KK202	Tutorial Three
Friday	2.10pm – 3.00pm	KK202	Tutorial Four
Friday	3.10pm – 4.00pm	KK202	Tutorial Five

Please note that tutorials start in the **second** week of the trimester.

Students must choose tutorial class groups by signing up using the S-cubed system.

<https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

Course content

Chinese Language 1A is an introductory course in Modern Standard Chinese (Mandarin) which assumes no previous knowledge of the language. As such, it seeks to pay equal attention to the development of listening, speaking, reading and writing skills. The course includes also a component introducing aspects of Chinese culture, and the structure and history of Chinese characters.

Learning objectives

For most students, progress towards fluency in Chinese tends to be slower than could be expected with a European language. This course however provides a grounding in the language that will allow students to progress to more advanced study of Chinese, either at Victoria or elsewhere, with confidence. No language can be taught, however; they must be learnt. This course can provide a structure to both acquire vocabulary and sentence structures and an amount of practice, but student mastery of these must become increasingly autonomous and self-motivated. Students, particularly those who have not previously studied a second language, may wish to consult the booklet *How to Learn Another Language: Insights for Successful Language Learning*, available from the Student Notes Shop.

On completion of this course students are expected to have acquired an elementary competence in Chinese, including listening, speaking, reading and writing skills; and a basic understanding of aspects of Chinese culture, and the structure and history of Chinese characters.

Course delivery

The course is structured around Book 1 of *New Practical Chinese Reader*, and consists of three one-hour lectures and one one-hour tutorial per week. Language learning is consolidated by means of class exercises and written assignments. Intensive tuition in pronunciation and tone discrimination is provided during this course. In terms of the written language, students are expected to have acquired an active knowledge of about 350 Chinese characters (simplified) by the conclusion of the course.

Communication of additional information

Information on any timetable changes will be announced in lectures and posted on the Chinese Programme Notice Board on Level 7 of the von Zedlitz Building and Blackboard. You are advised to check Blackboard and the notice board regularly.

Expected workload

Students are required to attend at least 80% of all classes offered.

The University workload guidelines suggest that students should devote a total of 13 hours a week, including class contact hours, to this course for its duration in order to maintain satisfactory progress.

Readings

Essential texts:

- *New Practical Chinese Reader: Textbook*, Book 1 (Beijing, 2002)
- *New Practical Chinese Reader: Workbook*, Book 1 (Beijing, 2002)
Beginners Chinese Dictionary, Tuttle
[To be purchased by students]
- Chinese language 1: Resource Book
Chinese Character Workbook
[To be purchased by students from the Student Notes Shop]

All undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer from 7 February to 11 March 2011, while postgraduate textbooks and student notes will be available from the top floor of vicbooks in the Student Union Building, Kelburn Campus. After week two of the trimester all undergraduate textbooks and student notes will be sold from vicbooks on Level 3 of the Student Union Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from the shop. Customers will be contacted when they are available.

Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Assessment requirements

This course is entirely internally assessed. Assessment is based on a combination of continuous assessment throughout the course, one mid-year and one final written test, and final oral/AV tests. This combination is felt to be most appropriate to the nature of a language acquisition course. Whilst it allows both students and staff to monitor individual progress closely throughout the course, it also provides mid-year and final yardsticks against which to measure this progress. Students are encouraged to develop regular study habits and to become increasingly autonomous in their language learning. Assessment is weighted in the following manner:

1. Take-home Assignments: [20 %]
2 take-home assignments (10% each), to be submitted one week after being set and to be marked and returned within two weeks of the due date.

2. In-class Assignment: [20 %]

In-class assignment #1 (10%) 24 March
In-class assignment #2 (10%) 14 April

3. Tests:
 - Final Written Test [35%]
(2 June)

 - Oral Test: [25%]
(30 May – 3 June)

Penalties

The late submission of assignments must be negotiated with the Course Coordinator before the due date and, depending upon circumstances, may be penalised.

Mandatory course requirements

In order to pass this course, a student must submit at least 1 out of 2 take-home assignments, and participate in 1 out of 2 in-class assignments, and sit all tests.

Class Representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is Victoria's technology-rich, multimedia centre supporting independent language learning and teaching.

At the LLC you can practise and extend your language learning. You can:

- select the materials or activities that you find interesting
- meet your needs: match your level and learning style

- study at a time that suits you

Access a variety of multimedia language resources at the LLC: everything from print, audio materials, foreign language TV and DVDs to comprehensive computer software.

The LLC provides access to your digital course material on a server: detailed instructions are in Blackboard on the LLC content page. Drop by the centre to find out more about our services, or check the website.

LLC, Level 0 von Zedlitz Building, www.victoria.ac.nz/llc/

Academic Integrity and Plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:

<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

Where to find more detailed information

Find key dates, explanations of grades and other useful information at www.victoria.ac.nz/home/study. Find out how academic progress is monitored and how enrolment can be restricted at www.victoria.ac.nz/home/study/academic-progress. Most statutes and policies are available at www.victoria.ac.nz/home/about/policy, except qualification statutes, which are available via the *Calendar* webpage at www.victoria.ac.nz/home/study/calendar.aspx (See Section C).

Other useful information for students may be found at the website of the Assistant Vice-Chancellor (Academic), at www.victoria.ac.nz/home/about_victoria/avcademic.