

**BRAZ 111 INTRODUCTION TO THE PORTUGUESE LANGUAGE**

**TRIMESTER 1 2011**  
28 February to 2 July 2011



Course Coordinator/Lecturer: Patricia Marotta

Please read through this material very carefully in the first week of the course, and refer to it regularly.

### Trimester dates

Teaching dates: 28 February to 3 June 2011  
Mid-trimester break: 18 April to 1 May 2011  
Study week: 6 – 10 June 2011  
Examination/Assessment period: 10 June to 2 July 2011

Please note students should be able to attend an examination at the University at any time during the formal examination period.

### Withdrawal dates

Information on withdrawals and refunds may be found at:  
<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

### Names and contact details

<b>Course Coordinator and Lecturer:</b>	Patricia Marotta Office: vZ516 Phone: 463 6503 Email: <a href="mailto:patricia.marotta@vuw.ac.nz">patricia.marotta@vuw.ac.nz</a>		
<b>School Administrators:</b>	Lydia Wisheart Lancy Knott Tess Seemann Office: vZ610	ph: 463 5293 ph: 463 5318 ph: 463 5635 Hours: 9.00am – 4.00pm Monday to Friday	<a href="mailto:lydia.wisheart@vuw.ac.nz">lydia.wisheart@vuw.ac.nz</a> <a href="mailto:lancy.knott@vuw.ac.nz">lancy.knott@vuw.ac.nz</a> <a href="mailto:tessa.seemann@vuw.ac.nz">tessa.seemann@vuw.ac.nz</a>
<b>Contact Person for Maori &amp; Pacific Students &amp; Students with Disabilities:</b>	Dr Ross Woods Office: vZ 507 Phone: 463 5098 Email: <a href="mailto:ross.woods@vuw.ac.nz">ross.woods@vuw.ac.nz</a>		

### Class times and locations

Lectures: Monday, Wednesday, Thursday: 10.00am – 10.50am in KK (New Kirk) 103

Audio-Visual: Mondays 11.00am – 11.50am in vZ (von Zedlitz) 003  
Tutorials: Thursdays 11.00am – 11.50am in OK (Old Kirk) 524

**Note: Tutorials and Audio-Visual classes are to be held every week starting in the second week of term.**

### Course delivery

The course will be delivered in three one-hour lectures, one audio visual class and one tutorial.

### Communication of additional information

Any additional information will be conveyed to students via Blackboard.

## Course content

BRAZ 111 is a first trimester 20-point beginner course for students in the Brazilian-Portuguese language. The course provides an introduction to pronunciation, basic grammar, reading, simple composition and conversation.

## Learning objectives

Upon completing the course successfully, students will be able to:

- (i) understand simple spoken Portuguese;
- (ii) relate Portuguese sounds to their written forms;
- (iii) pronounce a simple Portuguese text accurately;
- (iv) demonstrate a knowledge of basic Portuguese grammar;
- (v) write simple sentences about themselves, using present, future, and past tenses and employing a basic vocabulary;
- (vi) demonstrate knowledge of the Brazilian-Portuguese language appropriate to a variety of everyday situations.

## Expected workload

The Humanities and Social Sciences Faculty Committee on Workloads and Assessment has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a 100-level one trimester 20-point course *should work on average 13 hours per week*, including the 5 contact hours - i.e., in the case of BRAZ 111, *8 hours of private study outside class time*.

## Readings

Klobucka, Anna M. et al., *Ponto de Encontro: Portuguese as a World Language* (Pearson/Prentice Hall, 2007)

Available from vicbooks, Student Union Building (\$140.99)

All undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer from 7 February to 11 March 2011, while postgraduate textbooks and student notes will be available from the top floor of vicbooks in the Student Union Building, Kelburn Campus. After week two of the trimester all undergraduate textbooks and student notes will be sold from vicbooks on Level 3 of the Student Union Building.

Customers can order textbooks and student notes online at [www.vicbooks.co.nz](http://www.vicbooks.co.nz) or can email an order or enquiry to [enquiries@vicbooks.co.nz](mailto:enquiries@vicbooks.co.nz). Books can be couriered to customers or they can be picked up from the shop. Customers will be contacted when they are available.

Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

## Assessment requirements

Assessment for BRAZ 111 is, as follows:

- (i) First Written Test: 20% - Date: 6<sup>th</sup> April
- (ii) Second Written Test: 20% - Date: 25<sup>th</sup> May

- (iii) First Composition (length of approximately 100 words): 10% - Due date: 31<sup>st</sup> March
- (iv) Second Composition (length of approximately 150 words): 10% - Due date: 16<sup>th</sup> May
- (v) Individual Oral Test: 10% - Date: From 30<sup>th</sup> May to 2<sup>nd</sup> June. A list of time slots will be posted on the BRAZ 111 noticeboard for students to choose a time convenient for them;
- (vii) Final Exam: 30% - Due date: The final examination will be held during the examination period, 10 June to 2 July 2011.

### Relation of assessment to objectives

The written tests and the two compositions relate to objectives (iv), (v) and (vi) and the individual oral test and exercises relate to objectives (i), (ii) and (iii), as specified in Section "Learning Objectives".

### Penalties

The due date for the assignments given in the Course Programme must be adhered to. Although work may be accepted late in special circumstances, the Course Coordinator should always be contacted on or before the due date if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day. In addition, please note that up to a maximum of 5% may be deducted for poorly presented assignments (see section below).

### Mandatory course requirements

In order to pass BRAZ 111, students are required to do the following, unless specific exemptions have been agreed to:

- (i) attend a minimum of 80% of the audio-visual classes;
- (ii) attend a minimum of 80% of the tutorials;
- (iii) submit the 2 written assignments (compositions) by the date indicated;
- (iv) complete the two written tests on the schedule date;
- (v) complete the individual oral test at the appointed time;
- (vi) complete the final exam on the scheduled date.

In order to pass BRAZ 111 a student must meet the mandatory course requirements and achieve at least an average of a "C" over all the assessment.

### Presentation of Assignments

Tidy presentation of assignments is essential. The compositions may be typed. Allow space for corrections: leave a 4-centimetre margin and write double space. The compositions must include a cover sheet available from the SLC Reception. Assignments are to be handed in to the Brazilian assignment box located at SLC Reception area on the 6<sup>th</sup> floor of von Zedlitz.

## Statement on legibility

Students are expected to write clearly. Where work is deemed 'illegible', the options are:

- the student will be given a photocopy of the work and asked to transcribe it to an acceptable standard (preferably typed) within a specified time frame after which penalties will apply;
- the student will be given a photocopy of the work and asked to transcribe it to an acceptable standard (preferably typed) and lateness penalties apply;
- if the student does not transcribe it to an acceptable standard, the work will be accepted as 'received' (so any associated mandatory course requirements are met) but not marked.

## Language Learning Centre (LLC)

The Language Learning Centre (LLC) is Victoria's technology-rich, multimedia centre supporting independent language learning and teaching.

At the LLC you can practise and extend your language learning. You can:

- select the materials or activities that you find interesting
- meet your needs: match your level and learning style
- study at a time that suits you

Access a variety of multimedia language resources at the LLC: everything from print, audio materials, foreign language TV and DVDs to comprehensive computer software.

The LLC provides access to your digital course material on a server: detailed instructions are in Blackboard on the LLC content page. Drop by the centre to find out more about our services, or check the website.

LLC, Level 0 von Zedlitz Building, [www.victoria.ac.nz/llc/](http://www.victoria.ac.nz/llc/)

## Class Representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students.

## Academic Integrity and Plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff

- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:  
<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

### **Where to find more detailed information**

Find key dates, explanations of grades and other useful information at [www.victoria.ac.nz/home/study](http://www.victoria.ac.nz/home/study). Find out how academic progress is monitored and how enrolment can be restricted at [www.victoria.ac.nz/home/study/academic-progress](http://www.victoria.ac.nz/home/study/academic-progress). Most statutes and policies are available at [www.victoria.ac.nz/home/about/policy](http://www.victoria.ac.nz/home/about/policy), except qualification statutes, which are available via the *Calendar* webpage at [www.victoria.ac.nz/home/study/calendar.aspx](http://www.victoria.ac.nz/home/study/calendar.aspx) (See Section C).

Other useful information for students may be found at the website of the Assistant Vice-Chancellor (Academic), at [www.victoria.ac.nz/home/about\\_victoria/avcacademic](http://www.victoria.ac.nz/home/about_victoria/avcacademic).

## Course Programme

### FEBRUARY

DATE	TOPIC	ASSIGNMENTS
28 Monday	Alphabet Greetings	

### MARCH

DATE	TOPIC	ASSIGNMENTS
02 Wednesday	Good-byes Useful expression in classroom Verb <b>Ser</b> (to be)	
03 Thursday	Identifying and locating people and objects Numbers from 0 to 99	
07 Monday	Expressing dates Telling time	<b>Due date week homework</b>
09 Wednesday	Subject pronouns Present tense of regular <b>-ar</b> verbs	
10 Thursday	Articles and nouns: gender and number Contractions	
14 Monday	Verb <b>Estar</b> Time expressions	<b>Due date week homework</b>
16 Wednesday	Some <b>-er</b> and <b>-ir</b> verbs Adjectives	
17 Thursday	Special Verbs <b>Ser</b> and <b>Estar</b> with adjectives	<b>First Composition Due 31<sup>st</sup> March</b>
21 Monday	Possessives Some idiomatic expressions Pronunciation: <i>lh, ão, ões, nh, r (rr), ç, ss</i>	<b>Due date week homework</b>
23 Wednesday	Verb <b>Ir</b> (to go) Special Expressions	
24 Thursday	Expressing future action Verb <b>Ter</b> (to have)	
28 Monday	Numbers above 100 Por X Para	<b>Due date week homework</b>
30 Wednesday	Special verbs	
31 Thursday	Adverbs	<b>First Composition Due Date</b>

### APRIL

DATE	TOPIC	ASSIGNMENTS
04 Monday	Revision for the First Test	<b>Due date week homework</b>
06 Wednesday	<b>FIRST TEST</b>	
07 Thursday	Verbs <b>Fazer, Dizer, Trazer, Sair</b> and <b>Pôr</b>	
11	<b>Faz / Há</b> with time expressions	<b>Due date week homework</b>

Monday		
13 Wednesday	Preterit tense	
14 Thursday	Present progressive	

**MID-TRIMESTER BREAK**

**MAY**

DATE	TOPIC	ASSIGNMENTS
02 Monday	Expressions with <b>Ter</b> , <b>Ficar</b> and <b>Estar com</b>	<b>Second Composition Due 16<sup>th</sup> May</b> <b>Due date week homework</b>
04 Wednesday	Demonstrative adjectives and pronouns	
05 Thursday	Verbs <b>Dar</b> and <b>Ler</b>	
09 Monday	Verbs <b>Ver</b> and <b>Vir</b>	<b>Due date week homework</b>
11 Wednesday	<b>Saber X Conhecer</b>	
12 Thursday	Some reflexive verbs	
16 Monday	Vocabulary: "Roupa"	<b>Second Composition Due Date</b> <b>Due date week homework</b>
18 Wednesday	Preterit of tense of regular verbs	
19 Thursday	Preterit of <b>Ir</b> and <b>Ser</b>	
23 Monday	Direct object nouns and pronouns Revision for the Second Test	<b>Due date</b>
25 Wednesday	<b>SECOND TEST</b>	
26 Thursday	Interrogative expressions	
30 Monday	Some more uses for <i>por</i> , <i>porque</i> and <i>para</i> .	<b>Individual oral test: time and place to be advised</b>

**JUNE**

DATE	TOPIC	ASSIGNMENTS
01 Wednesday	Indirect object nouns and pronouns	<b>Individual oral test: time and place to be advised</b>
02 Thursday	Some irregular preterits	<b>Individual oral test: time and place to be advised</b>

**FINAL EXAMINATION DATE:** The final examination will be held during the examination period, 10 June to 2 July 2011. **Note: Tutorials are for practising students' acquired written and oral knowledge through several different activities.**