



PAPER OUTLINE 2010

Paper Code & Title: **MUSC 160** *Basic Musical Techniques*
Year: 2010 **Points:** 20
CRN: 15566 **Trimester:** 3 **Campus:** NZSM - VUW Kelburn

Key dates: **Teaching dates:** Mondays to Fridays, Monday 10 January to Friday 11 February (except Wellington Anniversary Day, Monday 24 January)
 Study week: No study week for Trimester 3
 Examination/ This paper is internally assessed
Assessment period:
 Withdrawal dates: Information on withdrawals and refunds may be found at:
 <http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

Prerequisites: *None*
Corequisites: *None*
Restrictions: *MUSC 164, 166, MUSI 105, 107, 108, NZSM 160, 161, 162, 133.109*

Paper Co-ordinator: Geoffrey Coker, who will be on leave until 26 January, and will not be teaching the paper.

Contact phone: 04 463 5883 **Email:** geoffrey.coker@nzsm.ac.nz

Office located at: Room 208, School of Music, Kelburn Campus

Office hours: 12pm-1pm each day from 26 January

Until Geoffrey Coker returns, the paper will be supervised by:

Other staff member: Dave Lisik

Contact phone: 04 801 5799 **Email:** dave.lisik@nzsm.ac.nz
 Ext. 62457

Office(s) located at: Rm 1D29, NZSM, Mount Cook Campus

Teachers

Other staff member: Lucy Rainey will be teaching the class work.

Contact phone: Contact through **Email:** raineylucy@myvuw.ac.nz
 School of Music
 Office

Office(s) located at: Room 208, School of Music, Kelburn Campus

Office hours: 11am-12pm each day

Tutors: Anton Killin **Email:** anton.killin@nzsm.ac.nz
 Belinda Maclean belinda.maclean@vuw.ac.nz

Class times/rooms: 9am-11am, Monday to Friday, with the exception of the public holiday on 24 January, in Room MS209

Workshop times/rooms: N/A

Tutorial times/rooms: N/A

Musicianship Keyboard classes will be either 10am-10.30am, 10.30am-11am, 11am-11.30am, or 11.30am-12pm, Monday to Friday, with the exception of the public holiday on 24 January, in Room MU112 (the Keyboard Lab).
Laboratories

Classes with tutorials:

MUSC 160 is an intensive course, taught daily over five weeks. Keyboard Labs will begin on the second day, and the groups will be announced during class.

PAPER PRESCRIPTION

An introduction to fundamental written skills in music, and to basic forms used in Western Music, including an introduction to the keyboard, and practice in aural perception. Preference will be given to students majoring in Music.

LEARNING OUTCOMES

Students who have successfully completed this paper will:

1. have a basic knowledge of musical notation and harmony
2. have basic keyboard skills
3. have a basic aural perception.

EXPECTED WORKLOAD

A 20-point paper should require at least 200 hours of work, and includes class attendance, reading, listening to recommended recordings and preparing assignments. This works out to about 8 hours per weekday.

PAPER CONTENT & DELIVERY

This course will consist of five lectures on written work, five tutorials on aural perception, and five keyboard tutorials per week. Lectures will be structured around a range of learning activities, including formal lectures, small-group work and whole-class discussions. The keyboard tutorials are devoted to a study of the keyboard.

READINGS, MATERIALS & EQUIPMENT

- 1) Two Volumes: (i) **MUSC 160 Class Notes** and (ii) **MUSC 160 ANSWERS**

These are available from VicBooks, situated in the Student Union Building, Kelburn Campus. The price of the anthology includes handout notes.

- 2) The Aural computer programme "Ear Conditioner" is an essential resource in this class, and is available for use in the keyboard lab when there are no classes present.

You will need to supply **your own headphones**, with plug size adapter, for use in the Keyboard Lab. There is a large plug on the keyboard and a small one on the computer.

- 3) A CD OF AURAL EXAMPLES IS AVAILABLE FROM THE NZSM OFFICE IN RETURN FOR AN UNOPENED BLANK CD-R.**

Customers can order textbooks and student notes online at www.vicbooks.co.nz, or email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers, or they can be picked up from the shop. Customers will be contacted when they are available. Summer opening hours are 8am-5pm, Monday to Friday. Phone: 463 5515.

ASSESSMENT REQUIREMENTS

This paper is internally assessed. All assignments and tests count towards the final grade.

<i>Assessment name</i>	<i>Word length/ approx. duration</i>	<i>Learning outcome</i>	<i>Due date</i>	<i>% of final grade</i>
Assessment 1: Written Test	10 minutes	1	13 January	6%
Assessment 2: Written Test	10 minutes	1	17 January	6%
Assessment 3: Keyboard Test	10 minutes	2	18 January	6%
Assessment 4: Written Test	10 minutes	1	19 January	6%
Assessment 5: Aural Test	10 minutes	3	21 January	6%
Assessment 6: Keyboard Test	10 minutes	2	28 January	6%
Assessment 7: Take-home written assignment	1 page	1	1 February	6%
Assessment 8: Aural Test	10 minutes	3	1 February	6%
Assessment 9: Take-home written assignment	1 page	1	2 February	6%
Assessment 10: Keyboard Test	10 minutes	2	7 February	6%
Assessment 11: Take-home written assignment	1 page	1	10 February	6%
Assessment 12: Aural Test	10 minutes	3	10 February	6%
Final Written test	1 hour	1	11 February	21%
Final Keyboard test	10 minutes	2	11 February	7%

Deposit and collection of written work

Assignments should be handed in during class.

Marked assignments will be returned during class.

Deadlines for written work:

Written work must be handed in by the due dates. In fairness to other students, unless a medical certificate is produced, work handed in after 5pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Students, who for exceptional reasons can justify an extension for the essay, must apply to the Paper Co-ordinator before the due date. Please note that NO extensions can be granted for tutorial assignments.

ASSIGNMENT PRESENTATION

Written work should be presented according to the guidelines set out in the **NZSM Guidelines for Academic Work**, which can be downloaded as a PDF document from the NZSM Website: <http://www.nzsm.ac.nz/study/programmes.aspx> (in the right-hand column). Five percent (5%) will be deducted for written work that does not conform to these standards.

Notated works must be presented according to the guidelines set down in the **NZSM Composition and Orchestration Style Guide**, available as a PDF document from the NZSM Website: <http://www.nzsm.ac.nz/study/composition.aspx> (in the right-hand column). Five percent (5%) will be deducted for notated work that clearly does not conform to these standards.

MANDATORY PAPER REQUIREMENTS

To gain a pass in this course each student must:

- a) Submit the assessment specified for this course, on or by the specified dates (subject to such provisions as are stated for late submission of work).
- b) Attend at least 80% of lectures, tutorials and workshops related to this paper.

If, for health reasons, you are unable to complete all the work required for assessment purposes for this Paper by 11 February, you may, on presentation of a medical certificate, have the date for submission extended by the Director, NZSM.

COMMUNICATION OF ADDITIONAL INFORMATION/INFORMATION ON CHANGES

Official notices issued after the paper has commenced will be posted on the board outside the NZSM office on the Kelburn campus.

CLASS REPRESENTATIVES

Where appropriate, a class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA and/or MAWSA, the Course Co-ordinator and the class. The class representative provides a communication channel to liaise with the Course Co-ordinator on behalf of students.

ACADEMIC INTEGRITY AND PLAGIARISM

Academic integrity means that university staff and students, in their teaching and learning, are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. The NZSM's reputation for academic integrity adds value to your qualification.

The NZSM defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material.

Find out more about plagiarism, how to avoid it, and penalties, on the NZSM website:

<http://www.nzsm.ac.nz/about/statutes-policies.aspx#plagiarism>

GENERAL NZSM POLICIES AND STATUTES

Students should familiarise themselves with the NZSM's policies and statutes, especially those regarding Personal Courses of Study, Academic Grievances, and Staff and Student Conduct. Please see <http://www.nzsm.ac.nz/about/statutes-policies.aspx>

For any statutes relating to the particular qualifications being studied, see either the *Massey University Calendar* or the *Victoria University Calendar*.

Information about Student Services, including Academic Mentoring for Māori and Pacific Students, and support for Students with Disabilities, is to be found in the *NZSM Student Handbook* (available from the NZSM offices on each campus).