

SCHOOL OF LANGUAGES AND CULTURES

**JAPANESE PROGRAMME
JAPA 112 ELEMENTARY JAPANESE**

TRIMESTER 2 2010
12 July to 13 November 2010

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Trimester dates

Beginning of teaching: Monday 12 July 2010
End of teaching: 15 October 2010
Mid-trimester break: 23 August 2010 to 5 September 2010

Withdrawal dates

Information on withdrawals and refunds may be found at
<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

Names and contact details

Teaching Staff: Dr Andrew Barke (Course Co-ordinator and Lecturer)
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Chiharu Urano (Teaching Fellow)
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School Administrators: (Office hours: Monday to Friday 9.00am to 4.00pm)
VZ610 Nina Cuccurullo (ph. 463 5293)
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Contact Person for Maori and Pacific Students and Students with Disabilities:
VZ507 Dr Ross Woods
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Class times and locations

- a) Lectures: (4 hours per week)
- | | | |
|-----------|-------------------|-------------|
| Monday | 11.00am – 12.50pm | HMLT003 and |
| Wednesday | 11.00am – 12.50pm | HMLT003 |
| or | | |
| Monday | 2.10pm – 4.00pm | HMLT003 and |
| Wednesday | 2.10pm – 4.00pm | HMLT003 |
- b) Tutorials*: (1 hour per week)
- | | | |
|----------|-------------------|-------|
| Thursday | 10.00am – 10.50am | vZ003 |
| Thursday | 11.00am – 11.50am | vZ003 |
| Thursday | 1.10pm – 2.00pm | vZ003 |
| Thursday | 2.10pm – 3.00pm | vZ003 |

*There will be no tutorials in the first week of term.

Course delivery

Grammatical structures and cultural aspects of the language will be introduced in the lectures and students will practice the four skills of reading, writing, speaking, and listening. In the tutorials, further practice will be given for reading and writing Japanese, and students' oral skills will also be a main focus.

Communication of additional information

Any additional information relating to this course may be found on Blackboard and the Japanese notice board situated on the 7th floor of the von Zedlitz Building. You are advised to check Blackboard and the notice board regularly.

Course content

*A tentative outline of the course content can be found at the end of this Course Outline.

Learning objectives

This course is a continuation of the work done in JAPA 111 and is designed to increase basic proficiency in oral and written Japanese, including hiragana, katakana and kanji. 144 new kanji will be introduced. By using the core text, Genki I: An Integrated Course in Elementary Japanese (Lessons 7-12), it is hoped that students will gain the ability to communicate effectively in a variety of practical situations and at the same time develop a keen awareness of the function of the language culturally and sociologically.

On completion of this course students should have acquired an elementary competence in Japanese (in listening, speaking, reading and writing), and a basic understanding of Japanese culture. Students will be able to sit for Level 5 of the Japanese Language Proficiency Test after completion of JAPA112.

Expected workload

- a) Students are required to attend 5 hours of tuition per week. A minimum of 80% of all classes including tutorials must be attended.
- b) Only the class/tutorial a student is enrolled in may be attended. If a student finds he/she can no longer attend a class/tutorial time due to a change in personal circumstances, he/she must consult with the course coordinator and submit a Change of Course form when appropriate.

- c) All assignments must be submitted and all tests sat.
- d) The University guideline for average number of study hours per week including class contact hours for a 100 level half year 20 point course is 13 hours per week (five hours in class and eight hours work in your own time).
- e) Students are expected to organize themselves to practice Japanese conversation with their classmates or Japanese native speakers for at least one hour per week. This additional effort outside of class time is crucial for students to become fluent in speaking Japanese.
- f) Students are expected to listen to and watch tapes and videos recommended by the lecturer at the Language Learning Centre for at least one hour per week.
- g) If a student's progress is not satisfactory despite spending a large amount of time on study, the Course Coordinator should be consulted. Students should feel free to consult the Coordinator at any time with any queries.

Readings

Essential texts:

Genki I: An Integrated Course in Elementary Japanese, Japan Times

Genki I: An Integrated Course in Elementary Japanese Workbook, Japan Times

available at Vicbooks, the University book shop. Optional CDs that accompany the Genki I texts are also available.

For the first two weeks of trimester all undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer, while postgraduate textbooks and student notes will be available from the top floor of VicBooks in the Student Union Building, Kelburn Campus. After week two all undergraduate textbooks will be sold from VicBooks and student notes from the Student Notes Distribution Centre on the ground floor of the Student Union Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from the shop. Customers will be contacted when they are available.

Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Assessment requirements

This course is internally assessed. Assessment covers all four skills of reading, writing, listening and speaking. Tests are given throughout the course to enable the lecturer and students to monitor progress in language acquisition.

Assessment Requirements:

- | | | |
|----|--|---------------|
| 1. | 18 Vocabulary Quizzes Vocabulary quizzes are held regularly to help students prepare in advance for classes and assist in the retention of new vocabulary items. Each quiz is worth 1%. | 18 x 1% = 18% |
| 2. | 6 Kanji Tests (approx 10 minutes) | 6 x 2% = 12% |
| 3. | 1 Progress Test The Progress Test consists of a 15-20 minute listening test (10%) and a one-hour written test (20%) and focuses on grammar learnt in Lessons 7 ~ 9. It is assumed, however, that students will know the vocabulary and kanji from previous lessons. | 30% |
| 4. | Oral Test (approx 10 minutes) | 10% |

| | | |
|--|-----------------|------|
| 5. Final Test | (approx 1 hour) | 30% |
| The Final Test consists of a 15-20 minute listening test (10%) and a one-hour written test (20%) and focuses on grammar learnt in Lessons 10 ~ 12. It is assumed, however, that students will know the vocabulary and kanji from previous lessons. | | |
| | TOTAL | 100% |

The test and quiz dates are written on the attached course schedule. Vocabulary quizzes, listening tests and written tests will be conducted during lecture time, while kanji tests will be held during tutorial times. Individual times for the oral tests will be advised later.

Grading Procedures: In determining the grades for each course, the Japanese Programme uses the University's standard marking scheme.

Penalties

- If a quiz or test is unable to be sat due to extraordinary circumstances such as a family bereavement (supported by a letter explaining the circumstances) or health problems (supported by a medical certificate), the course coordinator must be contacted prior to the time of assessment.
- If prior notification of absence is not received, the piece of assessment missed will receive a nil mark. No make-up tests will be offered.
- Students caught cheating in any form will be listed on the University Academic Misconduct register and will be dealt with according to the University's plagiarism and academic misconduct guidelines.

Mandatory course requirements

- Students are required to attend 80% of all classes including tutorials.
- Students may only attend the class/tutorial they are enrolled in. If you find you can no longer attend a class/tutorial time due to a change in personal circumstances, you must consult with the course coordinator and submit a Change of Course form when appropriate.
- All assignments must be submitted and all tests sat.

Class representative

In the second week of lectures, staff will facilitate the election of a class representative. Student representatives are a valuable means of communication between teaching staff and students. In addition students can approach any member of staff individually to talk about the course as a whole, any particular aspect of it, or their own individual progress.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is Victoria's technology-rich, multimedia centre supporting independent language learning and teaching. At the Language Learning Centre you can:

- study at a time that suits you
- select the materials or activities that you find interesting
- meet your needs: match your level and learning style

Access a variety of multimedia language resources at the LLC: everything from print, audio materials, foreign language TV and DVDs to comprehensive computer software. The LLC provides access to your digital course material on a server. Drop by the Centre to find out more about their services (Level 0 von Zedlitz Building).

Academic integrity and plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website: <http://www.victoria.ac.nz/home/study/plagiarism.aspx>

General university policies and statutes

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the *Victoria University Calendar* or go to the Academic Policy and Student Policy sections on:

<http://www.victoria.ac.nz/home/about/policy>

The AVC (Academic) website also provides information for students in a number of areas including Academic Grievances, Student and Staff conduct, Meeting the needs of students with impairments, and student support/VUWSA student advocates. This website can be accessed at:

http://www.victoria.ac.nz/home/about_victoria/avcademic/Publications.aspx

Course Programme
JAPA 112 TENTATIVE OUTLINE OF COURSE CONTENT 2010

| Week | Lecture (Mon) | Lecture (Wed) | Tutorials (Fri) |
|--|--|--|--|
| wk 1 12~16 July | Introduction Revision In the J. Class (p.225) | Genki L7 | (no tutorial in 1st week) |
| wk 2 19~23 July | Genki L7 [V.Quiz 1 (L7)] | Genki L7 [V.Quiz 2 (L7)] | Genki L7 |
| wk 3 26~30 July | Genki L8 [V.Quiz 3 (L7)] | Genki L8 [V.Quiz 4 (L8)] | Genki L7 [Kanji Test 1 (L7)] |
| wk 4 2~6 August | Genki L8/9 [V.Quiz 5 (L8)] | Genki L8/9 [V.Quiz 6 (L8)] | Genki L8 [Kanji Test 2 (L8)] |
| wk 5 9~13 August | Genki L9 [V.Quiz 7 (L9)] | Genki L9 [V.Quiz 8 (L9)] | Genki L9 [Kanji Test 3 (L9)] |
| wk 6 16~20 August | Revision [V.Quiz 9 (L9)] | [Progress Test L.7-9] | Genki L9 |
| MID-TRIMESTER BREAK (23 AUGUST 2010 - 5 SEPTEMBER 2010) | | | |
| wk 7 6~10 September | Genki L10 | Genki L10 [V.Quiz 10 (L10)] | Genki L10 |
| wk 8 13~17 September | Genki L10 [V.Quiz 11 (L10)] | Genki L10 [V.Quiz 12 (L10)] | Genki L10 [Kanji Test 4 (L10)] |
| wk 9 20~24 September | Genki L11 [V.Quiz 13 (L11)] | Genki L11 [V.Quiz 14 (L11)] | Genki L11 [Kanji Test 5 (L11)] |
| wk 10 27 Sep.~ 2 Oct. | Genki L11/12 [V.Quiz 15 (L11)] | Genki L11/12 [V.Quiz 16 (L12)] | [Oral Test] |
| wk 11 4~8 October | Genki L12 [V.Quiz 17 (L12)] | Genki L12 [V.Quiz 18 (L12)] | Genki L12 [Kanji Test 6 (L12)] |
| wk 12 11~15 October | Revision | [Final Test L.10-12] | |

JAPA 112 TENTATIVE TEST SCHEDULE 2010

| | | | |
|------------------------------------|--|-----------------------------------|--|
| Lecture 12 Jul [Mon] | | Lecture 6 Sep [Mon] | |
| Lecture 14 Jul [Wed] | | Lecture 8 Sep [Wed] | VOCAB QUIZ 10 (Lesson 10, p.192) Nouns (あき～はる) |
| Tutorial 15 Jul [Thu] | | Tutorial 9 Sep [Thu] | |
| Lecture 19 Jul [Mon] | VOCAB QUIZ 1 (Lesson 7, p.134) Nouns | Lecture 13 Sep [Mon] | VOCAB QUIZ 11 (Lesson 10, p.192~3) Nouns (パンツ～りんご), い Adjectives, な Adjectives |
| Lecture 21 Jul [Wed] | VOCAB QUIZ 2 (Lesson 7, p.134~5) い Adjectives, な Adjectives, う Verbs | Lecture 15 Sep [Wed] | VOCAB QUIZ 12 (Lesson 10, p.193) う Verbs, る Verbs, Irregular Verbs, Adverbs & Other Expressions |
| Tutorial 22 Jul [Thu] | | Tutorial 16 Sep [Thu] | KANJI TEST 4 (L10) |
| Lecture 26 Jul [Mon] | VOCAB QUIZ 3 (Lesson 7, p.135) る Verbs, Irregular Verbs, Adverbs & Other Expressions | Lecture 20 Sep [Mon] | VOCAB QUIZ 13 (Lesson 11, p.212) Nouns (オーストラリア～ドライブ) |
| Lecture 28 Jul [Wed] | VOCAB QUIZ 4 (Lesson 8, p.152) Nouns (あさって～なつ) | Lecture 22 Sep [Wed] | VOCAB QUIZ 14 (Lesson 11, p.212) Nouns (ビール～ルームメート), う Verbs |
| Tutorial 29 Jul [Thu] | KANJI TEST 1 (L7) | Tutorial 23 Sep [Thu] | KANJI TEST 5 (L11) |
| Lecture 2 Aug [Mon] | VOCAB QUIZ 5 (Lesson 8, p.152) Nouns (なにか～らいげつ), な Adject- ives, う Verbs (あめがふる～いう) | Lecture 27 Sep [Mon] | VOCAB QUIZ 15 (Lesson 11, p.213) る Verbs, Irregular Verbs, Adverbs & Other Expressions |
| Lecture 4 Aug [Wed] | VOCAB QUIZ 6 (Lesson 8, p.153) う Verbs (いる～もっていく), る Verbs, Irr. Verbs, Adverbs & Other Exp | Lecture 29 Sep [Wed] | VOCAB QUIZ 16 (Lesson 12, p.228) Nouns (あし～はな) |
| Tutorial 5 Aug [Thu] | KANJI TEST 2 (L8) | Tutorial 30 Sep [Thu] | ORAL TEST |
| Lecture 9 Aug [Mon] | VOCAB QUIZ 7 (Lesson 9, p.172) Nouns | Lecture 4 Oct [Mon] | VOCAB QUIZ 17 (Lesson 12, p.228~9) Nouns (はれ～ようじ), い Adjectives, な Adjectives |
| Lecture 11 Aug [Wed] | VOCAB QUIZ 8 (Lesson 9, p.172~3) い Adjectives, な Adjectives, う Verbs | Lecture 6 Oct [Wed] | VOCAB QUIZ 18 (Lesson 12, p.229) う Verbs, る Verbs, Irregular Verbs, Adverbs & Other Expressions |
| Tutorial 12 Aug [Thu] | KANJI TEST 3 (L9) | Tutorial 7 Oct [Thu] | KANJI TEST 6 (L12) |
| Lecture 16 Aug [Mon] | VOCAB QUIZ 9 (Lesson 9, p.173) る Verbs, Irregular Verbs, Adverbs & Other Expressions, Numbers | Lecture 11 Oct [Mon] | |
| Lecture 18 Aug [Wed] | PROGRESS TEST (L7~9) | Lecture 13 Oct [Wed] | FINAL TEST (L10~12) |
| Tutorial 19 Aug [Thu] | | Tutorial 14 Oct [Thu] | |