



INTERNATIONAL INSTITUTE OF
MODERN LETTERS

Te Pūtahi Tuhi Auaha o te Ao

CREATIVE WRITING PROGRAMME

CREW 256 SPECIAL TOPIC IN CREATIVE WRITING

Writing the Landscape workshop

Second Trimester 2010

Staff

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Visiting writers will also participate in the course.

Dates

Teaching dates:	12 July to 15 October 2010
Mid-trimester break:	23 August to 5 September 2010
Study week:	18 to 22 October 2010

Withdrawal dates

Information on withdrawals and refunds may be found at
<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

Class Times

Workshops take place 10.00am – 12.50pm on Fridays in the workshop room, International Institute of Modern Letters, 16 Waiteata Road. The first workshop is on Friday 16 July 2010.

Aims and Content

CREW 256 gives recognition to creative work in poetry and creative non-fiction about the natural landscape. By the end of the workshop each member of the course should have further developed

- their potential as a writer
- their understanding of the craft of writing poetry and creative non-fiction
- their skills as a reader (as well as a writer) of creative writing about the natural environment

These goals are achieved through

- regular writing exercises
- workshop presentation and discussion of written work
- production of written assessments of others' work
- consistent, steady work towards the workshop's assessment folio
- reading the course material

Exercises will explore craft aspects of creative writing about the landscape and will also seek to develop individual voice and imaginative range.

Communication of additional information

Additional information or information on changes will be conveyed to students by email to all class members.

Course Materials

There is one text for this course: a course reader, which includes examples of poetry and prose written about the landscape from both New Zealand and overseas. This is available from the Student Notes Shop. Other course texts will be those produced from the weekly writing exercises.

Note: This means that photocopying will be an additional expense for you. You will need to bring **thirteen** copies of each piece of work to workshop meetings as the photocopier at the IIML is not available for use by undergraduate students.

For the first two weeks of trimester all undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer, while postgraduate textbooks and student notes will be available from the top floor of vicbooks in the Student Union Building, Kelburn Campus. After week two all undergraduate textbooks will be sold from vicbooks and student notes from the Student Notes Distribution Centre on the ground floor of the Student Union Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Assessment

Assessment is based on the portfolio you submit at the end of the course. Two typewritten or printed copies of your folio must be submitted by **Tuesday 26th October**.

Two examiners (the workshop teacher and one external examiner) will read each folio. After assessment is completed, one copy of your folio will be returned to you, along with the written reports of the two readers.

Note CREW 256 is assessed on a pass/fail basis only. If you pass the course, you will receive Grade H (Ungraded Pass).

The Folio

In CREW 256 folios should be 20-25 pages of writing.

Mandatory Course Requirements

In CREW 256 you must attend all workshops and complete all the prescribed exercise work and commentary writing. If you do not meet these requirements your folio will not be assessed and you will automatically fail the course.

Workload

It is hard to assess the workload for this course. CREW 256 is formally a 20 point undergraduate course, but many students tend to treat it as a full-time undertaking. You should certainly expect to be busy. Full-time undergraduates should expect to spend an average of 15 hours per week on this course (this figure includes workshop hours).

In addition there will be a writing field trip on Saturday 21st August in the Wellington area. One of the writing exercises will be based on your observations there.

Workshops

At workshops you present weekly exercise work for group discussion and (in at least one session) pieces of writing from your folio work-in-progress. You will also be asked to produce written commentaries on work-in-progress presented by other members of the class.

Towards the end of the workshop programme, each student will have an individual conference with the workshop convenor to discuss the contents and format of their final folio.

Class Representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students.

Workshop Timetable

The first session will be introductory. The next 6 sessions will focus on discussion of weekly exercise work, the last 5 on folio work. There will be visits from established writers during the course and a writing field trip on Saturday 21st August in the Wellington area.

Friday 16 July	Introductory
Friday 23 July	Exercise workshop
Friday 30 July	Exercise workshop
Friday 6 Aug	Exercise workshop
Friday 13 Aug	Exercise workshop
Friday 20 Aug	Exercise workshop

Mid Trimester Break – no meetings 27 Aug and 3 Sept

Saturday 21 Aug	Writing field trip	
Friday 10 September	Exercise workshop	
Friday 17 Sept	Folio workshop	} Individual folio meetings during this month
Friday 24 Sept	Folio workshop	
Friday 1 Oct	Folio workshop	
Friday 8 Oct	Folio workshop	
Friday 15 Oct	Folio workshop	

Tuesday 26th October

Folios due, folio party

Academic Integrity and Plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website: <http://www.victoria.ac.nz/home/study/plagiarism.aspx>

General University Requirements

General University policies and statutes

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the *Victoria University Calendar* or go to the Academic Policy and Student Policy sections on:

<http://www.victoria.ac.nz/home/about/policy>

The AVC(Academic) website also provides information for students in a number of areas including Academic Grievances, Student and Staff conduct, Meeting the needs of students with impairments, and student support/VUWSA student advocates. This website can be accessed at:

http://www.victoria.ac.nz/home/about_victoria/avcacademic/Publications.aspx