



SCHOOL OF LANGUAGES AND CULTURES

**CHINESE PROGRAMME
CHIN 312 CHINESE LANGUAGE 3B**

TRIMESTER 2 2010

12 July to 13 November 2010

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Trimester Dates

Teaching dates: Monday 12 July to Friday 15 October
Mid-trimester break: 23 August to 5 September
Study week begins: Monday 18 October
End of trimester: Saturday 13 November

Withdrawal dates

Information on withdrawals and refunds may be found at
<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

Names and contact details

Teaching Staff: Mr Dekun Sun (Coordinator and Lecturer)
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Ms Wang Hui (Teaching Fellow)
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Staff are available for student consultation at times indicated on their office doors.

School Administrators: Nina Cuccurullo – ext. 5293 (nina.cuccurullo@vuw.ac.nz)
Lancy Knott – ext. 5318 (lancy.knott@vuw.ac.nz)
Tessa Seemann – ext. 5635 (tessa.seemann@vuw.ac.nz)
Office: vZ 610
Office hours: Monday to Friday 9.00am to 4.00pm

Disability Liaison Person and
Maori & Pacific Islands
Students liaison: Dr Ross Woods
Office: vZ 507
Phone: 463-5098
Email: ross.woods@vuw.ac.nz

Class times and locations

Lectures: (12 July-15 Oct.)

Mon	9.00am -9.50am	HU (Hunter) 113
Tue	9.00am -9.50am	HU (Hunter) 113
Thu	9.00am -9.50am	HU (Hunter) 113
Fri	9.00am -9.50am	HU (Hunter) 113

Audio/Visual Class: (19 July-8 Oct)

Mon	10.00am-10.50am	vZ (von Zedlitz) 011
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Tutorial: (19 July-8 Oct)

Tue	10.00am-10.50am	KP (Kelburn Parade) 22, Room 104
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Communication of additional information

Students are encouraged to watch the Chinese Programme noticeboard (von Zedlitz Level 7) for information on courses, programme changes, as well as Chinese Cultural Club activities.

Important information regarding the course will also be posted on Blackboard. Students are advised to check Blackboard regularly.

Course content and delivery

This course, which builds on language skills acquired in CHIN 311, introduces the students to advanced intermediate level Chinese, concerning a) reading, writing and translation, and b) listening comprehension and conversation. The course includes the following components:

a) Lectures:

New Practical Chinese Reader, Textbook, vol. 3, lessons 33-38. It aims to provide students with a grammatical grounding in the language that will be useful for students to progress to more advanced study of Chinese, to learn communication skills in Chinese, and to obtain some basic facts about Chinese people and their culture. Students are expected to improve their reading comprehension, writing ability and translation skills, and to obtain a reasonably broad range of vocabulary, useful phrases and expressions.

b) Tutorials:

This part of the course helps students digest the new grammatical points, words and expressions that are introduced in each lesson. The emphasis is to improve reading comprehension and writing ability.

c) A/V Classes:

A/V sessions held in the Language Learning Centre focus on the skills of listening and speaking Chinese. Most students are eager to make progress towards fluency in speaking Chinese, but no one can achieve this goal by only attending lectures and tutorials, as it requires self-motivated practice every day. The A/V sessions, however, provide some guidance in making the grammatical Chinese language functional and active, which may help students improve their communication skills in Chinese.

Learning objectives

Students passing this course should be able to read and translate authentic Chinese material of advanced intermediate level and write a short passage in Chinese with proper sentence structures and correct words and phrases. Students should also be capable of communicating relatively complex ideas in Mandarin Chinese and understanding advanced intermediate Chinese audio material on similar topics to the texts of Lessons 33-38.

Expected workload

The Humanities and Social Sciences Faculty Committee on Workloads and Assessment has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a 300-level one-trimester 20-point course should work on average 13 hours per week including contact hours.

Course attendance should be at least 80% of all classes offered.

Readings

Essential texts:

- *New Practical Chinese Reader: Textbook, Book 3* (Beijing: Beijing Language and Culture University Press, 2002)
- *New Practical Chinese Reader: Workbook, Book 3* (Beijing: Beijing Language and Culture University Press, 2002)
- *Beginner's Chinese Dictionary*, Tuttle

For the first two weeks of trimester all undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer, while postgraduate textbooks and student notes will be available from the top floor of VicBooks in the Student Union Building, Kelburn Campus. After week two all undergraduate textbooks will be sold from VicBooks and student notes from the Student Notes Distribution Centre on the ground floor of the Student Union Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from the shop. Customers will be contacted when they are available.

VicBooks opening hours are 8:00 am – 6:00 pm, Monday – Friday during term time (closing at 5:00 pm in the holidays). Phone: 463-5515.

Assessment requirements

Assessment is internal and based on a combination of continuous assessment throughout the course, one mid-term written test, one final written test, one final oral test, and one final A/V test. This combination is felt to be most appropriate to a language acquisition paper. Whilst it allows both students and staff to monitor individual progress closely, it also provides yardsticks against which to measure this progress. Students are encouraged to develop regular study habits and to become increasingly autonomous in their learning. Assessment is weighed in the following manner:

- 4 written assignments, each worth 5%, each to be submitted one week after being handed out 20%
- Mid-term Written Test (20 August) (Duration: 50 minutes) 25%

- Final Written Test (15 October) (Duration: 50 minutes) 35%
- Oral and A/V Tests (4-8 October) 20%

Penalties

The late submission of assignments must be negotiated with the lecturer before the due date and, depending upon circumstances, may be penalised.

Mandatory course requirements

It is mandatory for a student to submit at least 3 out of 4 written assignments and sit all tests.

Statement on legibility

Students are expected to write clearly. Where work is deemed 'illegible',

- the student will be given a photocopy of the work and asked to transcribe it to an acceptable standard (preferably typed) and lateness penalties apply;
- if the student still does not transcribe it to an acceptable standard, the work will be accepted as 'received' (so any associated mandatory course requirements are met) but not marked.

Class Representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students.

Language Learning Centre (LLC)

Students are encouraged to make use of the audio-visual material available at the LLC to practice their Chinese language skills.

The Language Learning Centre (LLC) is Victoria's technology-rich, multimedia centre supporting independent language learning and teaching.

At the Language Learning Centre you can:

- study at a time that suits you
- select the materials or activities that you find interesting
- meet your needs: match your level and learning style

Access a variety of multimedia language resources at the LLC: everything from print, audio materials, foreign language TV and DVDs to comprehensive computer software. The LLC provides access to your digital course material on a server. Drop by the Centre to find out more about their services (Level 0 von Zedlitz Building).

Visit the Centre at any time for advice and assistance, and to study. It is open year-round, with extended hours during university trimesters.

Academic integrity and plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:
<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

General University Policies and Statutes

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the *Victoria University Calendar* or go to the Academic Policy and Student Policy sections on:
<http://www.victoria.ac.nz/home/about/policy>

The AVC (Academic) website also provides information for students in a number of areas including Academic Grievances, Student and Staff conduct, Meeting the needs of students with impairments, and student support/VUWSA student advocates. This website can be accessed at:
http://www.victoria.ac.nz/home/about_victoria/avcacademic/Publications.aspx