



SCHOOL OF LINGUISTICS AND APPLIED LANGUAGE STUDIES

**SECOND LANGUAGE EDUCATION
ALIN 202, Second Language Curriculum**

TRIMESTER 2 2010
12 July to 13 November 2010

Trimester dates

Teaching dates: 12 July 2010 to 15 October 2010

Mid-trimester break: 23 August to 5 September 2010

Study week: 18 to 22 October 2010

Examination/Assessment period: 22 October to 13 November 2010

Names and contact details

Course Coordinator & Lecturer:

Dr John Macalister

Office: Von Zedlitz Building, Room VZ 203
Phone: (04) 463 5609 (direct line) Fax: (04) 463 5604
E-mail: John.Macalister@vuw.ac.nz
Post: School of Linguistics and Applied Language Studies
Victoria University of Wellington
PO Box 600
Wellington 6140
NEW ZEALAND

Course Administrator

Anette Klaassen, B.Ed TESOL/SLE administration, Tel: 463-5627, Fax: 463-5604 e-mail: anette.klaassen@vuw.ac.nz

Information about tutors and guest lecturers will be provided after the start of the trimester.

Class times and locations

There are two lectures each week for the twelve weeks of the second trimester. Lectures are on Monday and Thursday 4.10 – 5 p.m. in MCLT 102.

There will be one two-hour tutorial each week, beginning in Week 2. Further information about tutorials will be provided in the first lecture.

Course delivery

The course will be delivered through lectures and workshops. Students are expected to have done the required reading for each week in advance.

Communication of additional information

Undergraduate B. Ed. TESOL noticeboard Level 3 Von Zedlitz and/or posted on Blackboard.

Class Representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students.

Course content

The following topics will be covered in the course. The dates given are for the Monday at the beginning of each week. Required reading is given in brackets. *LCD* is the set text *Language Curriculum Design*.

- 1 12 July Overview
(*LCD* Ch. 1; Littlewood, 1992)
 - 2 19 July Environment analysis
(*LCD* Ch. 2; Tessmer, 1990)
 - 3 26 July Needs analysis
(*LCD* Ch. 3; West, 1994; Long, 2005)
 - 4 2 August Principles
(*LCD* Ch. 4; Williams, 1986; Cotterall, 2000)
 - 5 9 August Goals, Content and sequencing
(*LCD* Ch. 5; Van Ek and Alexander, 1975; Long and Crookes, 1992; Ellis, 2003)
 - 6 16 August Goals, Content and sequencing ctd.
- Break
- 7 6 September Format and presentation
(*LCD* Ch. 6; Gibbons, 1989)
 - 8 13 September Monitoring and assessment
(*LCD* Ch. 7; Brown, 1992; Read, 1983)
 - 9 20 September Evaluation
(*LCD* Ch. 8; Brown, 1994)
 - 10 27 September Approaches to curriculum design and negotiated syllabuses
(*LCD* Ch. 9 & 10; Murdoch, 1989; Tessmer and Wedman, 1990; Hutchinson and Waters, 1987; Clarke, 1991)
 - 11 4 October Using a course book and Introducing change
(*LCD* Ch. 11; Prabhu, 1989; Block, 1991) (*LCD* Ch. 12; Markee, 1997; Stoyhoff, 1991)
 - 12 11 October Planning an in-service course
(*LCD* Ch. 13; Ellis, 1986)

Learning objectives

Students passing the course should be able to:

- (1) evaluate the design of an existing course and decide if it is worth adopting
- (2) suggest how to improve an existing course
- (3) systematically design a short course with limited goals, for example, a three week course or a reading course
- (4) play a useful part in guiding a team to design a large course
- (5) run a short workshop on course design
- (6) critically examine approaches to course design
- (7) implement change in a language program
- (8) design an in-service workshop

Expected workload

ALIN 202 is a 20 point one-trimester paper. Course members should expect to spend about 16 hours per week for twelve weeks on all the work for this course including lectures and workshops. Work outside of scheduled classes will involve reading, working on tasks and assignments, and test preparation. The total assessment should be around 5,000 words.

Readings

Essential texts:

I. S. P. Nation and John Macalister. (2010) *Language Curriculum Design*. New York : Routledge.

Language Curriculum Design: Selected Readings (\$20.70).

For the first two weeks of trimester all undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer, while postgraduate textbooks and student notes will be available from the top floor of vicbooks in the Student Union Building, Kelburn Campus. After week two all undergraduate textbooks will be sold from vicbooks and student notes from the Student Notes Distribution Centre on the ground floor of the Student Union Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available.

Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Assessment requirements

This course will be examined by in-term assessment. There is no final examination.

Two in-class tests	15% each, totalling 30%
Three tasks	10% each, totalling 30%
Assignment	40%

The tasks relate to learning objectives 6, 4, and 2 respectively. The two tests and the assignment relate to all learning objectives. Marking criteria will be provided on Blackboard.

Due dates for tasks

Task 1	Monday 26 July	10%	max. 600 words
Task 2	Monday 9 August	10%	max. 600 words
Task 3	Monday 27 September	10%	max. 600 words

Test dates

Test 1	Thursday 19 August	Topics 1-5
Test 2	Thursday 14 October	Topics 1-8

Assignment date

Assignment Monday 11 October 2010 40% approx. 2000 words

N.B. Note that if no work is submitted for assessment before the last three weeks of teaching, there will be nothing on which to base an aegrotat consideration.

Penalties

In line with school policy, assignments handed in after the due date will receive a considerably reduced grade unless accompanied by a medical certificate or other evidence of exceptional circumstances. If you require an extension for good reasons, ask the course coordinator ahead of the date for handing in the assignment.

Unless you have a valid extension granted for your assignment, the following penalties will apply:

For assignments handed in within a week after the due date, the maximum grade possible is C and no personal comment will be provided. Assignments handed in after this time receive no mark.

Plagiarism is not acceptable in assessed work, and will be penalised. The penalty will depend on the severity of the plagiarism. See General University Policies.

Mandatory course requirements

To meet Mandatory Course Requirements, each course member is required to do the following work:

- a. Attend **all** workshops and lectures.
- b. Complete all assessment requirements.

Attendance

You must attend **all** workshops unless alternative arrangements have been made in advance. An attendance register is kept in workshops. We also expect course members to attend all lectures.

Academic Integrity and Plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff

- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:
<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

Use of Turnitin

Student work provided for assessment in this course may be checked for academic integrity by the electronic search engine <http://www.turnitin.com>. Turnitin is an online plagiarism prevention tool which compares submitted work with a very large database of existing material. At the discretion of the Head of School, handwritten work may be copy-typed by the School and subject to checking by Turnitin. Turnitin will retain a copy of submitted material on behalf of the University for detection of future plagiarism, but access to the full text of submissions is not made available to any other party.

When you submit your work to Turnitin it must be in a Word Document with the file name STUDENT NUMBER + SURNAME, e.g. 300000001Smith. You must submit both tasks and assignments electronically through Blackboard **as well as** a hard copy at the SLALS Office.

GENERAL UNIVERSITY POLICIES AND STATUTES

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the *Victoria University Calendar* or go to the Academic Policy and Student Policy sections on:

<http://www.victoria.ac.nz/home/about/policy>

The AVC(Academic) website also provides information for students in a number of areas including Academic Grievances, Student and Staff conduct, Meeting the needs of students with impairments, and student support/VUWSA student advocates. This website can be accessed at:

http://www.victoria.ac.nz/home/about_victoria/avcacademic/Publications.aspx