

**SCHOOL OF LANGUAGES AND CULTURES**

**SPAN 401 ADVANCED SPANISH LANGUAGE**

**TRIMESTERS 1 and 2 2010**

1 March to 13 November 2010

Please read through this material very carefully in the first week of the course, and refer to it regularly.

**Trimester dates**

Teaching dates: 1 March 2010 to 15 October 2010

Mid-trimester breaks: 5 April to 18 April 2010 and 23 August to 5 September 2010

End of trimester: Saturday 13 November

End of teaching: Friday 15 October

Study week begins: Monday 18 October

Beginning of aegrotat period (2/3): Monday 27 September

Exam period: Friday 22 October - Saturday 13 November

Please note students should be able to attend an examination at the University at any time during the formal examination period.

**Withdrawal dates**

Information on withdrawals and refunds may be found at

<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

**Names and contact details**

Contact details of Spanish Programme staff involved in this course are as follows:

VZ501	Assoc Prof Sarah Leggott sarah.leggott@vuw.ac.nz	Programme Director and Course Coordinator	ph. 463 5765
VZ503	Dr Nicola Gilmour nicola.gilmour@vuw.ac.nz (on leave from July 2009 to April 2010)	Senior Lecturer	ph. 463 5296
VZ610	Nina Cuccurullo nina.cuccurullo@vuw.ac.nz	Administrator	ph. 463 5293

Contact details of other staff in the Spanish Programme are as follows:

VZ502	Dr Miguel Arnedo-Gómez miguel.arnedo-gomez@vuw.ac.nz	Senior Lecturer	ph. 463 5602
VZ505	Dr Carolina (Caro) Miranda carolina.miranda@vuw.ac.nz	Lecturer	ph. 463 5647
VZ507	Dr Ross Woods ross.woods@vuw.ac.nz	Lecturer	ph. 463 5098
VZ709	Teresa Neches teresa.neches@vuw.ac.nz	Senior Tutor	ph. 463 6457

22KP204	Andrea Hepworth andrea.hepworth@vuw.ac.nz	Tutor	ph. 463 7530
22KP204	Cristina Gómez de la Torre cristina.gomezdelatorre@vuw.ac.nz	Tutor	ph. 463 7530
22KP204	Jonathan (Jon) Preston jon.preston@vuw.ac.nz	Tutor	ph. 463 7530

SLC Contact Person for Maori and Pacific Students

VZ613	Dr Richard Millington richard.millington@vuw.ac.nz		ph. 463 5976
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SLC Contact Person for Students with Disabilities

VZ613	Dr Richard Millington richard.millington@vuw.ac.nz		ph. 463 5976
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SPAN 401 is coordinated and taught by Sarah Leggott (1/3) and Nicola Gilmour (2/3). Staff are available for student consultation at times indicated on the doors of their offices.

## **Class times and locations**

### **Lectures/Seminars**

Tuesdays 10.00am-11.50am in VZ606.

## **Course Delivery**

This course is delivered through one two-hour lecture/seminar session per week. The classes will cover advanced grammatical aspects of the Spanish language and the development of written skills, as well as the development of oral linguistic skills and listening comprehension skills. The lectures will require students' active participation in group exercises or activities.

## **Communication of Additional Information**

The Spanish noticeboard is in the corridor outside the Spanish Seminar Room (VZ 515). Additional information or information on changes will be conveyed to students either via class, noticeboards, Blackboard, or email.

## **Course Content**

SPAN 401 is a full year 30-point advanced-level course in Spanish language which aims to improve students' proficiency in both written and spoken Spanish.

## **Learning Objectives**

The objective of this paper is to improve students' written and oral proficiency in Spanish at an advanced level. At the end of the course students should have a confident command of the Spanish language, and be able to:

- (i) comprehend Spanish spoken at normal speed by native speakers of both Peninsular and Latin American Spanish;
- (ii) express themselves correctly in different registers in both spoken and written Spanish with a high degree of fluency;
- (iii) understand and use complex sentence structures in both spoken and written Spanish;
- (iv) express themselves critically on a wide variety of cultural topics in written Spanish.

## Expected Workload

The Humanities and Social Sciences Faculty Committee on Workloads and Assessment has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a 400-level 30-point one-trimester course should work on average 12 hours per week including contact hours - i.e., in the case of SPAN 401, 10 hours of private study outside class time.

## Readings

**Essential texts:** Selena Millares, *Método de español para extranjeros: Nivel superior*, Edinumen 1999.

The lecturer will provide other materials for the course. In particular, use will be made of up-to-date materials from newspapers, magazines, television and a variety of other sources in Spanish.

For the first two weeks of trimester all undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer, while postgraduate textbooks and student notes will be available from the top floor of vicbooks in the Student Union Building, Kelburn Campus. After week two all undergraduate textbooks will be sold from vicbooks and student notes from the Student Notes Distribution Centre on the ground floor of the Student Union Building.

Customers can order textbooks and student notes online at [www.vicbooks.co.nz](http://www.vicbooks.co.nz) or can email an order or enquiry to [enquiries@vicbooks.co.nz](mailto:enquiries@vicbooks.co.nz). Books can be couriered to customers or they can be picked up from the shop. Customers will be contacted when they are available. Opening hours are 8.00 am - 6.00 pm, Monday - Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

## Assessment Requirements

Assessment for SPAN 401 is as follows: 4 written assignments (7.5% each), 1 test (10%), 2 oral presentations (5% each), 1 oral test (10%), final 3-hour written examination (40%).

The written assignments, test and final examination measure students' competency in objectives (ii), (iii) and (iv), as specified in Section 4 (Aims and Objectives) above. The oral presentations and oral examination relate to objectives (i), (ii) and (iii).

The relevant dates for the pieces of assessed work are detailed in the Course Programme.

## Penalties

The due dates for essays and seminar reports *must* be adhered to. Although work may be accepted late in special circumstances, the Course Co-ordinator should always be contacted on or before the due dates if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day. In addition, please note that up to a maximum of 5% may be deducted for poorly presented essays.

**Please note that no work for assessment will be accepted after 23 October.**

## Mandatory Course Requirements

In order to pass SPAN 401, students are required to do the following, unless specific exemptions have been agreed to:

- (i) submit the four assignments by the due dates;
- (ii) sit the written test on the date indicated;
- (iii) complete the two oral presentations on the scheduled dates;
- (iv) attend the oral test at the appointed time;
- (v) sit the final written examination.

## **Class Representative**

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students.

## **Presentation of Assignment**

Tidy presentation is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for corrections: leave a 4-centimetre margin and write or type on alternate lines. Do not write in pencil.

All assignments should include a cover sheet available from SLC Reception. Assignments are to be handed in to the Spanish assignment slot located to the left of the SLC Reception area on the 6<sup>th</sup> floor of Von Zedlitz.

Detailed guidelines for the presentation of essays will be distributed with the essay topics.

## **Spanish Club, student facilities**

All students of Spanish are encouraged to join the students' Spanish Club and to participate in the social and cultural events organised. A noticeboard for the Spanish Students' Club is in the Spanish library (V606). Spanish newspapers and magazines are available in the Spanish library and may be taken away, but should be signed for in the book, which is in the library. Please note this room will also be used for Honours classes so please check timetable on door.

## **Language Learning Centre (LLC)**

The Language Learning Centre (LLC) is Victoria's technology-rich, multimedia centre supporting independent language learning and teaching.

At the Language Learning Centre you can:

- study at a time that suits you
- select the materials or activities that you find interesting
- meet your needs: match your level and learning style

Access a variety of multimedia language resources at the LLC: everything from print, audio materials, foreign language TV and DVDs to comprehensive computer software. The LLC provides access to your digital course material on a server. Drop by the centre to find out more about their services (Level 0 von Zedlitz Building).

## **Academic Integrity and Plagiarism**

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately.

This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas

- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:  
<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

## **General University Policies and Statutes**

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the Victoria University Calendar or go to the Academic Policy and Student Policy sections on:

<http://www.victoria.ac.nz/home/about/policy>

The AVC(Academic) website also provides information for students in a number of areas including Academic Grievances, Student and Staff conduct, Meeting the needs of students with impairments, and student support/VUWSA student advocates. This website can be accessed at:

[http://www.victoria.ac.nz/home/about\\_victoria/avcacademic](http://www.victoria.ac.nz/home/about_victoria/avcacademic)

## Course Programme

### TRIMESTER ONE

LECTURER: SARAH LEGGOTT

Week	Date	Unit of Textbook	Work for Assessment
1	2 March	Introduction to the Course Chapter 1	
2	9 March	Chapter 1	
3	16 March	Chapter 2	
4	23 March	Chapters 2-3	
5	30 March	Chapter 3	<b>WRITTEN ASSIGNMENT (7.5%) Due Tuesday 30 March, 5pm.</b>
<b>MID-TRIMESTER BREAK (5 April to 18 April)</b>			
6	20 April	Chapter 4 Oral Presentation	
7	27 April	Chapter 4 Oral Presentation	
8	4 May	Chapter 5 Oral Presentation	
9	11 May	Chapter 5 Oral Presentation	
10	18 May	Chapter 6	
11	25 May	Chapter 6 Revision for the Written Test	<b>WRITTEN ASSIGNMENT (7.5%) Due Tuesday 25 May, 5pm.</b>
12	1 June	Test	<b>WRITTEN TEST (10%) Held in the scheduled class hour.</b>

**MID YEAR BREAK (7 JUNE – 11 JULY)**

**TRIMESTER TWO****LECTURER: NICOLA GILMOUR**

<b>Week</b>	<b>Date</b>	<b>Unit of Textbook</b>	<b>Work for Assessment</b>
13	13 July	Chapter 7	
14	20 July	Chapter 7	
15	27 July	Chapter 8	
16	3 August	Chapter 8	
17	10 August	Chapter 9	
18	17 August	Chapter 9	<b>WRITTEN ASSIGNMENT (7.5%) Due Tuesday 17 August, 5pm.</b>
<b>MID-TRIMESTER BREAK (23 August to 5 September)</b>			
19	7 September	Chapter 10 Oral Presentation	
20	14 September	Chapter 10 Oral Presentation	
21	21 September	Chapter 11 Oral Presentation	
22	28 September	Chapter 11 <b>Oral Presentation</b>	
23	5 October	Chapter 12	<b>WRITTEN ASSIGNMENT (7.5%) Due Tuesday 5 October, 5pm.</b>
24	12 October	Chapter 12	<b>ORAL TEST (10%)</b>

**FINAL WRITTEN EXAMINATION to be held during the Examination Period  
Friday 22 October - Saturday 13 November (date to be advised)**