

SCHOOL OF LANGUAGES AND CULTURES

SPANISH PROGRAMME
SPAN 111 INTRODUCTION TO THE SPANISH LANGUAGE

TRIMESTER 1 2010
1 March to 4 July 2010

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Trimester dates

Teaching dates: 1 March 2010 to 4 June 2010

Mid-trimester break: 5 April to 18 April 2010

Study week: 7 June to 11 June 2010

Examination/Assessment period: 11 June to 4 July 2010

Please note students should be able to attend an examination at the University at any time during the formal examination period.

Withdrawal dates

Information on withdrawals and refunds may be found at

<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

Names and contact details

Contact details of Spanish Programme staff involved in this course are as follows:

VZ501	Assoc Prof Sarah Leggott sarah.leggott@vuw.ac.nz	Programme Director and Course Coordinator	ph. 463 5765
VZ507	Dr Ross Woods ross.woods@vuw.ac.nz	Lecturer	ph. 463 5098
VZ709	Teresa Neches teresa.neches@vuw.ac.nz	Senior Tutor	ph. 463 6457
22KP204	Andrea Hepworth andrea.hepworth@vuw.ac.nz	Tutor	ph. 463 7530
VZ610	Nina Cuccurullo nina.cuccurullo@vuw.ac.nz	Administrator	ph. 463 5293

Contact details of other staff in the Spanish Programme are as follows:

VZ502	Dr Miguel Arnedo-Gómez miguel.arnedo-gomez@vuw.ac.nz	Senior Lecturer	ph. 463 5602
VZ505	Dr Carolina (Caro) Miranda carolina.miranda@vuw.ac.nz	Lecturer	ph. 463 5647
VZ503	Dr Nicola Gilmour nicola.gilmour@vuw.ac.nz	Senior Lecturer (on leave from July 2009 to April 2010)	ph. 463 5296

22KP204 Cristina Gómez de la Torre Tutor ph. 463 7530
cristina.gomezdelatorre@vuw.ac.nz

22KP204 Jonathan (Jon) Preston Tutor ph. 463 7530
jon.preston@vuw.ac.nz

SLC Contact Person for Maori and Pacific Students

VZ613 Dr Richard Millington ph. 463 5976
richard.millington@vuw.ac.nz

SLC Contact Person for Students with Disabilities

VZ613 Dr Richard Millington ph. 463 5976
richard.millington@vuw.ac.nz

Sarah Leggott is the Course Co-ordinator for SPAN 111, and she will teach one stream. Other streams will be taught by Ross Woods, Teresa Neches and Andrea Hepworth. Staff are available for student consultation at times indicated on the doors of their offices.

Class times and locations

Lectures

There are four lecture hours per week taught in six streams as follows:

1. Sarah Leggott (CRN 17141) 10.00am to 11.50am Mondays and Wednesdays in MY (Murphy) 632.
2. Ross Woods (CRN 17140) 1.10pm to 3.00pm Mondays and Wednesdays in HU (Hunter) 324.
3. Teresa Neches (CRN 11372) 3.10pm to 5.00pm Mondays and Wednesdays in MY (Murphy) 632.
4. Teresa Neches (CRN 6092) 10.00am to 11.50am Tuesdays and Thursdays in MY (Murphy) 632.
5. Andrea Hepworth (CRN 17139) 1.10pm-3.00pm Tuesdays and Thursdays in KK (Kirk) 203.
6. Teresa Neches (CRN 17142) 3.10pm to 5.00pm Tuesdays and Thursdays in HU (Hunter) 324.

You must remain in your allotted group for the whole course, unless a change is authorised by the Course Co-ordinator. Students must bring the text book and exercise manual to all classes.

Course delivery

This course is delivered through four lectures per week in two two-hour blocks. The lectures (or language classes) will cover grammatical aspects of the Spanish language and the development of written skills, as well as the development of oral linguistic skills and listening comprehension skills. The lectures will require students' active participation in group exercises or activities.

Communication of additional information

The Spanish noticeboard is in the corridor outside the Spanish Seminar Room (VZ 515). Additional information or information on changes will be conveyed to students either via class, noticeboards, Blackboard, or email.

Course content

This course introduces students to the basics of the Spanish language through practice in speaking, listening, reading and writing. The course is designed both as a foundation course for students intending to continue their studies in Spanish, and as a self-contained course for students seeking an introduction to Spanish pronunciation, elements of grammar, and basic vocabulary.

Learning objectives

The objectives of the course are as follows. Upon completing the course successfully you will be able to:

- (i) understand simple spoken Spanish;
- (ii) relate Spanish sounds to their written forms;
- (iii) pronounce a simple Spanish text with a fair degree of accuracy and fluency;
- (iv) demonstrate a knowledge of basic Spanish grammar;
- (v) write simple sentences about yourself, using present and past tenses and employing a basic vocabulary;
- (vi) demonstrate knowledge of the Spanish language appropriate to a variety of everyday situations.

Expected workload

The Humanities and Social Sciences Faculty Committee on Workloads and Assessment has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a 100-level 1-trimester 20-point course should work on average 13 hours per week including contact hours - i.e., in the case of SPAN 111, students should allow for 9 hours of private study outside class time.

Readings

Essential texts: Bill Van Patten, James F. Lee and Terry L. Ballman, *¿Sabías que . . .?: Beginning Spanish*, 5th edition (McGraw Hill, 2008). The textbook is accompanied by two workbooks/laboratory manuals.

For the first two weeks of trimester all undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer, while postgraduate textbooks and student notes will be available from the top floor of vicbooks in the Student Union Building, Kelburn Campus. After week two all undergraduate textbooks will be sold from vicbooks and student notes from the Student Notes Distribution Centre on the ground floor of the Student Union Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from the shop. Customers will be contacted when they are available.

Opening hours are 8.00 am - 6.00 pm, Monday - Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Assessment requirements

Assessment for SPAN 111 is as follows:

Written Test	15%
Written Assignment	10%
Audiovisual Test 1	7.5%
Audiovisual Test 2	7.5%
5 in-class verb and vocabulary quizzes	10%
Reading Test	10%
3-hour final written examination	40%

The relevant dates for the pieces of assessed work are detailed in the Course Programme. Students will be able to collect marked work from the SLC Reception area on the 6th floor of Von Zedlitz. Uncollected work will be destroyed 3 months after the date of the final written test. The

test, written assignments and final examination measure students' competency in objectives (iv) to (vi) inclusive, as specified in section on Learning Objectives. The listening comprehension tests relate to objectives (i) and (ii), and the oral assessment and reading test relate to objective (iii).

Penalties

The due dates for the assignments given in the Course Programme must be adhered to. Although work may be accepted late in special circumstances, the Course Co-ordinator should always be contacted on or before the due dates if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day.

Please note that no work for assessment will be accepted after 11 June 2010.

Mandatory course requirements

In order to pass SPAN 111, students are required to do the following, unless specific exemptions have been agreed to:

- (i) sit the written test on the date indicated;
- (ii) complete the written assignment by the due date;
- (iii) attend the reading test at the appointed time;
- (iv) sit the 3-hour final written examination.

Class Representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students.

Presentation of Assignments

Tidy presentation of assignments is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for corrections: leave a 4-centimetre margin and write on alternate lines (or double space if typing). Do not write in pencil. All assignments must include a cover sheet which will be attached to your Assignment Instructions and will also be available on Blackboard. Assignments are to be handed in to the Spanish Programme assignment slot located to the left of the SLC Reception area on the 6th floor of Von Zedlitz. Please note that up to a maximum of 5% may be deducted for poorly presented assignments.

Tests and impairments

The dates of the tests given in the Course Programme must be adhered to. You should always sit a test if possible, obtaining a medical certificate if you wish to claim impairment. If you sit the test but believe your performance has been radically affected by some medical or other factors, inform the Course Co-ordinator immediately. If you fail the test, you may be able to claim impairment.

If it is quite impossible to sit a test, for severe medical, personal or family reasons, you should do everything possible to notify the Course Co-ordinator, if necessary through the Administrator, before the test, or to get a friend or family member to do so on your behalf. Only in cases of severe illness or other exceptionally difficult circumstances, which must normally be documented, can the Programme consider allowing students to sit a test at a different time from that indicated.

Spanish Club, student facilities

All students of Spanish are encouraged to join the students' Spanish Club and to participate in the social and cultural events organised. A noticeboard for the Spanish Students' Club is in the Spanish library (VZ606). Spanish newspapers and magazines are available in the Spanish library and may be taken away, but should be signed for in the book, which is in the library. Please note that this room will also be used for Honours classes so please check timetable on door.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is Victoria's technology-rich, multimedia centre supporting independent language learning and teaching.

At the Language Learning Centre you can:

- study at a time that suits you
- select the materials or activities that you find interesting
- meet your needs: match your level and learning style

Access a variety of multimedia language resources at the LLC: everything from print, audio materials, foreign language TV and DVDs to comprehensive computer software. The LLC provides access to your digital course material on a server. Drop by the Centre to find out more about our services (Level 0 von Zedlitz Building).

Academic Integrity and Plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website: <http://www.victoria.ac.nz/home/study/plagiarism.aspx>

General University Policies and Statutes

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the *Victoria University Calendar* or go to the Academic Policy and Student Policy sections on:

<http://www.victoria.ac.nz/home/about/policy>

The AVC (Academic) website also provides information for students in a number of areas including Academic Grievances, Student and Staff conduct, Meeting the needs of students with impairments, and student support/VUWSA student advocates. This website can be accessed at:

http://www.victoria.ac.nz/home/about_victoria/avcacademic/Publications.aspx

Course Programme

<u>Week</u>	<u>Date (week Beginning)</u>	<u>Unit of ¿Sabías que...?</u>	<u>Class</u>	<u>Topic</u>	<u>Work for Assessment</u>
1	March 1	Preliminar	Class 1	Introduction to the course. Introductions. Verb “ser” (to be).	
		Preliminar	Class 2	Discussing likes and dislikes. Verb “gustar” (to like). Talking about your major.	
2	March 8	Preliminar	Class 1	Gender and Number with Articles and Adjectives. Numbers from 0-30. “Hay” (there is/are). Revision.	
		Lección 1	Class 2	Introduction to verb patterns. Days of the Week.	
3	March 15	Lección 1	Class 1	Talking about daily routines. Present tense.	Quiz 1 (2%)
		Lección 2	Class 2	Talking about weekend activities. Negation and negative words. More about likes and dislikes: the verb “gustar”.	
4	March 22	Lección 2 Lección 3	Class 1	The weather: verbs “hacer” y “estar.” Months and Seasons. Future Events.	
		Lección 3	Class 2	Talking about actions in the Past.	
5	March 29	Lección 3	Class 1	AV Test 1. More about the Past.	AUDIOVISUAL TEST 1 (7.5%) Held in Class 1, 1st hour.
		Revision	Class 2	The Past. Revision for the written test.	

MID-TRIMESTER BREAK (APRIL 5-17)

6	April 19	Lección 4	Class 1	Written Test Talking about your immediate family. Possessive adjectives.	WRITTEN TEST (15%) Held in Class 1, 1st hour.
			Class 2	Talking about your extended family.	
7	April 26	Lección 4/5	Class 1	Direct Object Pronouns. The use of Personal “a”.	Quiz 3 (2%)
		Lección 5	Class 2	Physical characteristics. Describing people’s physical and mental states.	WRITTEN ASSIGNMENT (10%) Due Thursday 29 April, 5pm.
8	May 3	Lección 6	Class 1	Family resemblances. Describing people’s physical and mental states. Verbs “saber” and “conocer”. Reflexive verbs.	
		Lección 6	Class 2	Numbers from 30 to 1.999. Ages, dates and centuries. Present Progressive. Imperfect past tense.	
9	May 10	Lección 7	Class 1	Food and eating habits. Other verbs like “gustar”. Indirect Object Pronouns (I).	Quiz 4 (2%)
		Lección 7	Class 2	Talking about what you eat for lunch and dinner. Indirect Object Pronouns (II).	
10	May 17	Lección 8	Class 1	Meals. At the table. Impersonal “se.”	
		Lección 8	Class 2	Impersonal Obligations. The use of “se” to express the passive. Using “para”.	
11	May 24	Lección 9	Class 1	In a restaurant. Review of regular preterite tense verb forms and uses.	Quiz 5 (2%)
		Lección 9	Class 2	AV Test 2. Prohibitions and Responsibilities. Review of impersonal and passive “se”.	AUDIOVISUAL TEST 2 (7.5%) Held in Class 2, 1st hour.
12	May 31	Lección 9	Class 1	Revision. Reading tests (dates and times to be confirmed)	READING TEST (10%)

FINAL WRITTEN EXAMINATION to be held during the Examination Period (11 June to 4 July 2010) – date to be advised