



School of Social and Cultural Studies

*Te Kura Mahinga Tangata*

Sociology/Social Policy

**SOSC 318/ SPOL 318**

*Social Movements and the State*

# Course Outline

15485/15484: 20 POINTS: TRIM 1, 2010

(1 March – 6 June)

**COURSE COORDINATOR: DR SANDRA GREY**

*Room 1003, Murphy Building*

*Tel: (04) 463 5361*

*E-mail: [Sandra.Grey@vuw.ac.nz](mailto:Sandra.Grey@vuw.ac.nz)*

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LECTURES: MON 12 - 2PM & THUR 1 - 2PM: KK202

READING GROUP: THURSDAY 2 - 3 PM: KP22104

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|---|----|
| Part A: General Introduction to School, Sociology and Social Policy Staff ..... | 1  |
| Part B: Learning Objectives and Course Delivery .....                           | 3  |
| Part C: Course Requirements and Assessment .....                                | 5  |
| Part D: Assessment Protocols and Procedures.....                                | 8  |
| Part E: Course Readings .....   | 12 |
| Appendix A: References and Bibliographies.....                                  | 16 |
| Appendix B: Assignment Marking Sheet.....                                       | 17 |
| Assignment Cover Sheet .....  | 19 |

# **PART A: GENERAL INTRODUCTION TO SCHOOL, SOCIOLOGY AND SOCIAL POLICY STAFF**

## **COURSE COORDINATOR AND LECTURER**

The staff member with overall responsibility for this course is Dr Sandra Grey, who is available to discuss any student queries about the course and assessment.

Sandra Grey Tel: 463 5361

E-mail: [Sandra.Grey@vuw.ac.nz](mailto:Sandra.Grey@vuw.ac.nz)

Room: Murphy Building, MY1003

Office hours: Tuesdays 12-2pm

If Sandra is not available and you have an urgent problem then leave a message with the School Administration on 463 5317 or 463 5258.

## **SCHOOL LOCATION**

Social Policy Programme staff are located on level 10 of the Murphy Building. School notice boards are on level 9 and 10, Murphy Building. All notices concerning this course, including information about tutorials, will be posted on the level 9 notice board.

## **OTHER CONTACT INFORMATION**

Head of School:

Dr Allison Kirkman, MY1013

Tel: 463 5676 E-m: [Allison.Kirkman@vuw.ac.nz](mailto:Allison.Kirkman@vuw.ac.nz)

International Student Liaison:

Dr Hal Levine MY1023

Tel: 463 6132 E-m: [Hal.Levine@vuw.ac.nz](mailto:Hal.Levine@vuw.ac.nz)

Maori and Pacific Student Liaison:

Dr Trevor Bradley, MY1101

Tel: 463 5432 E-m: [Trevor.Bradley@vuw.ac.nz](mailto:Trevor.Bradley@vuw.ac.nz)

Students with Disabilities Liaison:

Dr Russil Durrant, MY1120

Tel: 463 9980 E-m: [Russil.Durrant@vuw.ac.nz](mailto:Russil.Durrant@vuw.ac.nz)

School Manager:

Carol Hogan, MY918

Tel: 463 6546 E-m: [Carol.Hogan@vuw.ac.nz](mailto:Carol.Hogan@vuw.ac.nz)

School Administrators:

Monica Lichti, Alison Melling, Heather Day  
MY921, Tel: 463 5317; 463 5258; 463 5677

E-m: [sacs@vuw.ac.nz](mailto:sacs@vuw.ac.nz)

## **WEBSITE**

The School's website is at: <http://www.victoria.ac.nz/sacs>. On the same page you will find *Sociolog*, <http://www.victoria.ac.nz/sacs/about/sociolog.aspx>, a chronicle of reflections written by Sociology, Social Policy, Social Science Research staff and postgraduate students.

## **CLASS REPRESENTATIVE**

A class representative will be recruited in consultation with the class at the beginning of the course. The class representative's name and contact details will be available to the Victoria University of Wellington Students' Association (VUWSA), the course coordinator and the class (on BlackBoard). The class representative provides a communication channel to liaise with the course coordinator on behalf of students.

## **COURSE WITHDRAWAL PROCEDURES**

If you decide for ANY reason at ANY stage to withdraw from SOSC/SPOL 318 (or any other course) please see the Faculty of Humanities and Social Sciences for a Change of Course Form. Failure to do so may have consequences for enrolment, bursaries, allowances, loans, etc., i.e. you will get credited with a fail, not a withdrawal, on your record if you do not act promptly.

## **COURSE WORKLOAD EXPECTATIONS**

The design of the course is based upon an assumption that students will need to spend a minimum of 16 hours a week. This workload is in accordance with the guidelines put forward by the Faculty of Humanities and Social Sciences for half-year courses at the 300-level.

# PART B: LEARNING OBJECTIVES AND COURSE DELIVERY

## LEARNING OBJECTIVES

This course will use both empirical studies of social movements and theoretical treatments of key issues to examine the social and political context of protest. The focus will be on key questions such as: Under what circumstances do social movements emerge? How do activists choose political tactics and strategies? And, how do movements affect social and political change?

At the end of the course students should be able to:

- reflect and critique a range of theories explaining social movement emergence and operation;
- critically reflect on political processes and explore power dimensions in these processes within New Zealand;
- demonstrate knowledge of the theories of state, including pluralism, neo-liberal governance, and public choice;
- have an understanding of when and how collective action has impacted upon social policy decisions in New Zealand;
- and have the skills to evaluate the normative claims made by New Zealand social movements and interest groups in the social policy realm.

Within the course students will:

- Develop critical analysis skills;
- Collect, collate, and analyse both primary and secondary data;
- Be encouraged to write clearly and in a sound academic style, i.e. to produce an argument and marshal evidence for it;
- And be encouraged to attend lectures to understand social policies issues and debates, and to appreciate different viewpoints.

## COURSE DELIVERY

### Lecture and Assessment Timetable 2010

| Topic   |  | Required lecture reading               |
|---|--|--|
| <b>Introduction to social movements and the state</b> |  |  |
| March 1 & 4   | Struggle and dissent in New Zealand              | Brockie; Thorns and Sedgwick           |
| March 8 & 11  | Struggle worldwide and the 'Year of the Student' | Touraine; Tilly                        |
| <b>Social movement emergence</b>                      |  |  |
| March 15  | Marxism and 'old' social movements               | Bedggood (BB)                          |
| March 18  | Collective behaviour theorising                  | Buechler                               |
| March 22  | Resource mobilisation                            | McAdam, McCarthy, and Zald             |
| March 25  | Political opportunities theorising               | Tarrow                                 |
| April 1   | New social movement theorising                   | Melucci                                |
| March 30  | Individual motivations and activism              | Auyero (BB)                            |
| <i>2-18 April MID TRIMESTER BREAK</i>                 |  |  |
| <b>The trajectories of NZ social movements</b>        |  |  |
| April 19 & 22   | Cycles of activism                               | Skocpol                                |
| <i>ASSESSMENT ONE DUE 4pm April 22</i>                |  |  |
| April 26 & 29   | Changing targets                                 | Wallerstein                            |
| May 3 & 6   | Changing claims and aims                         | Fraser (BB)                            |
| <b>The impact of NZ social movements</b>              |  |  |
| May 10  | From emergence to bringing change                | Gamson                                 |
| May 13  | Achieving policy change and redistribution       | Martin                                 |
| May 17  | Women's and anti-poverty movements               | Dann                                   |
| May 20  | Achieving participation and recognition          | Beland and Marier; Box et al.; Yeatman |
| May 24  | Union and Maori activism                         | Andersen                               |
| May 27  | Agents of cultural change                        | Earl                                   |
| May 31  | Women's and GLBT movements                       | McNab                                  |
| June 3  | And the future of dissent?                       | Duemler                                |
| <i>ASSESSMENT TWO DUE 4pm June 3</i>                  |  |  |

## ILLNESS AND MEETING THE ASSESSMENT REQUIREMENTS OF THE COURSE

If illness or bereavement prevents you from submitting an assignment by the due date, then you may be given an extension of time. Extensions on the basis of personal circumstances will also be considered. Any requests for extension must be discussed with Sandra Grey. Note however, that extensions must be applied for before the date on which the assignment is due, and that the period of extension will not exceed the period of illness. You may be asked to produce a medical certificate.

## PART C: COURSE REQUIREMENTS AND ASSESSMENT

### MANDATORY COURSE REQUIREMENTS

Students must fulfill the following requirements:

- a) completion of **two written assignments**
- b) complete a journal summary of **at least 20 of the required lecture readings**

A list of any students who have not achieved requirements a) and b) of the above by the end of the trimester teaching period will be posted on the Social Policy notice board on level 9 of Murphy Building. Students who have not met these requirements will not pass the course and will be given a K grade.

### DETAILS OF ASSESSMENT

Assessment will be by a combination of in-term assessment and an end of year examination. The schedule of work and the manner in which the final grade will be calculated is shown below:

|                | <b>Weighting</b> | <b>Due Date</b>                                 |
|----------------|------------------|---|
| Journal        | 20%              | Weekly, as outlined in lecture reading schedule |
| Assignment One | 40%              | 4pm, Thursday, April 22, 2010                   |
| Assignment Two | 40%              | 4pm, Thursday, 3 June 2010                      |

## JOURNAL

Double entry journals are to be completed by each student. A **half page** entry should be written for each of the readings completed by a student. Up to 10 marks will be allocated on the basis of the level of understanding and insight within the student's journal entries. The remaining marks will be allocated at one mark for every three journal articles/book chapters read and critiqued, up to a maximum of 10 marks. As a minimum student's must read **at least 20 of the required lecture readings** listed in this course outline, however you are encouraged to read more widely than this.

Students will be given both a hard copy version and an electronic version of the Double Entry Journal Template at the start of the course.

### Double Entry Journal Template (Sample only) SPOL 304 - 2006

#### Instructions:

- Outline in the left-hand column the key points of the article.
- Opposite each point, include a response of some sort. Comments can be informal or formal.

(For more on double entry journals see Barbara J. Millis, US Air Force Academy)

|                   |                 |
|-------------------|-----------------|
| <b>Name:</b>      |                 |
| <b>Article:</b>   |                 |
| <b>Key Points</b> | <b>Reponses</b> |
|                   |                 |
|                   |                 |



## ESSAYS ASSIGNMENTS

The objective in the first and second assignments is to foster problem solving and analytical abilities by requiring students to apply course learning to a specific social policy context.

### ASSIGNMENT ONE – ESSAY

**Due: 4pm, Thursday 22 April, 2010**      **Length: 3,000 words**      **Weighting: 40%**

Choose **ONE** of the following three options:

1. Discuss the key components of political opportunities theorising and then apply this theorising to a social movement in New Zealand?
2. Compare and contrast the major differences between the European and American traditions of social movement theorising.
3. Explore Nancy Fraser's claim that 'justice today requires both *redistribution* and *recognition*'? Where possible relate Fraser's claim to the New Zealand women's or GLBT movements.

### ASSIGNMENT TWO – ESSAY

**Due: 4pm, Thursday 3 June, 2010**      **Length: 3,000 words**      **Weighting: 40%**

Choose **ONE** of the following three options:

1. Trace the claims-making of a social movement or social movement organisation in New Zealand over one decade using the collective's own newsletters, pamphlets, publications, and press releases. For example, use selections from Salient to follow the student movement at Victoria University of Wellington from 1970 to 1980; or Broadsheet from 1995 to 2005 to look at the women's movement in New Zealand.
2. Explore the role of social movements in one area of social policy (for example, social security; superannuation; housing; education).
3. It is often argued that one of the greatest achievements of social movements has been opening up the political sphere to both new forms of claims-making and new groups. Is this 'impact' evident in New Zealand?

## **PART D: COURSE ASSESSMENT PROTOCOLS AND PROCEDURES**

### **HANDING IN ESSAY AND OTHER WRITTEN ASSIGNMENTS**

#### **When?**

It is the policy of the School of Social and Cultural Studies that all written assignments must be handed in by **4 pm** on the due date.

#### **Where?**

Assignments must be place in the assignment box located to the side of the lifts on level 9, Murphy Building.

Assignments **MUST NOT** be placed in individual staff pigeonholes, or under staff office doors, or handed to lecturers or tutors. This is to ensure that all work is properly recorded when submitted, and to avoid problems that have arisen in the past when work has "gone missing".

At 4 pm the assignment box is emptied, the work date-stamped and its receipt recorded, and then handed to the appropriate markers.

#### **School Assignment Cover Sheet**

Please include a School Assignment Cover sheet when submitting your assignments. You may wish to have your own front sheet, but please ensure you place the School's cover sheet on the top as this ensures critical identifying information is provided. A sample School Assignment Cover sheet is at the end of this Outline. Further copies may be found at the School Administration office, and on the Assignment Box, on level 9 of Murphy building.

*Students MUST keep a photocopy of every written assignment*

Unless students have followed this procedure, the School will not accept responsibility for pieces of written work claimed to have been handed in.

### **ACADEMIC INTEGRITY AND PLAGIARISM**

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:

<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

## GRADES

The following table sets out the range of marks within which each letter grade is assigned. Your final grade and marks for the course will be an aggregate of the grades you achieve during the course.

|             |         |             |   |
|-------------|---------|-------------|---|
| <b>Pass</b> | A+      | 85% or over | Evidence of familiarity with relevant reading and sound understanding of concepts, plus individual interpretation and insights of a higher order. An A grade will not be achieved without such insight. Work well presented with logical structure and clarity of expression. |
|             | A       | 80%-84%     |   |
|             | A-      | 75%-79%     |   |
|             | B+      | 70-74%      | As above, but less individual insight and preparation. High level of understanding exhibited. Assignment well presented.  |
|             | B       | 65%-69%     |   |
|             | B-      | 60%-64%     | Work lacks originality, individual insights and not strong on understanding. However, material used is relevant and presentation is satisfactory.   |
|             | C+      | 55%-59%     |   |
| C           | 50%-54% |             |   |
| <b>Fail</b> | D       | 40%-49%     | Little evidence of reading or comprehension. No insight. Poor presentation.   |
|             | E       | Below 40%   | A clear failure to reach an adequate standard on the criteria set out.  |

Appendix A includes information about the preferred format for referencing and bibliographies for this course.

## **LATE PENALTIES**

Late submissions for student assignments in all Sociology and Social Policy undergraduate courses are subject to a penalty. The exact deduction will be calculated on the basis of one half mark per day late for each 10 marks, i.e. 1 mark will be deducted each day for an assignment worth 20% of the total course mark.

*Note that assessment work will not be accepted for marking more than 7 days after the due date or 7 days after an approved extension date. Work must still, however, be submitted to meet the mandatory course requirements.*

## **EXTENSIONS**

If you are given an extension, a new submission date will be identified and you will have to submit the work in the same manner as above by 4 p.m. on that day. Failure to do so will result in penalties being applied in the same manner as those for the original submission date.

## **GENERAL UNIVERSITY POLICIES AND STATUTES**

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the *Victoria University Calendar* or go to the Academic Policy and Student Policy sections on: <http://www.victoria.ac.nz/home/about/policy>

The AVC(Academic) website also provides information for students in a number of areas including Academic Grievances, Student and Staff conduct, Meeting the needs of students with impairments, and student support/VUWSA student advocates. This website can be accessed at:

[http://www.victoria.ac.nz/home/about\\_victoria/avcacademic/Publications.aspx](http://www.victoria.ac.nz/home/about_victoria/avcacademic/Publications.aspx)

## **ACADEMIC INTEGRITY AND PLAGIARISM**

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own

idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:

<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

# PART E: COURSE READING

## SET TEXTS

There are prepared course readings available from the Student Notebooks centre. Please ensure you buy a copy of these readings.

## COURSE MATERIALS

For the first two weeks of trimester all undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer, while postgraduate textbooks and student notes will be available from the top floor of Vic Books in the Student Union Building, Kelburn Campus. After week two all undergraduate textbooks will be sold from Vic books and student notes from the Student Notes Distribution Centre on the ground floor of the Student Union Building.

Students can order textbooks and student notes either online at [www.vicbooks.co.nz](http://www.vicbooks.co.nz) or by email to [enquiries@vicbooks.co.nz](mailto:enquiries@vicbooks.co.nz). Books can be couriered to students or they can be picked up from the shop once contacted that available.

Opening hours are 8am – 6pm, Monday – Friday during trimester time (closing at 5pm during trimester breaks), phone: 463 5515.

## RECOMMENDED READINGS

### Journals

- Critical social policy
- Mobilization
- Red & green : the New Zealand journal of left alternatives
- Sites
- Social policy journal of New Zealand

### Edited books/mongraphs

Buechler, Steven M (2000). *Social movements in advanced capitalism: The political economy and cultural construction of social activism*, New York: Oxford University Press.

Burgmann, Verity (2003). *Power, profit and protest: Australian social movements and globalisation*, Sydney: Allen and Unwin.

Della Porta, Donatella, Abby Peterson, Herbert Reiter (eds) (2006) *The policing of transnational protest*, Burlington, VT: Ashgate.

Della Porta, Donatella and Mario Diani (2006) *Social movements: an introduction*, Malden, MA: Blackwell.

Eyerman, Ron and Andrew Jamison (1998) *Music and social movements: mobilizing traditions in the twentieth century*, Cambridge, New York: Cambridge University Press.

Ferree, Myra Marx and Beth Hess (1994). *Controversy and coalition: The new feminist movement across Three Decades of Change*, New York: Maxwell Macmillan International.

Giugni, Marco, Doug McAdam and Charles Tilly (1999). *How social movements matter*, Minneapolis, Minn: University of Minnesota Press.

Giugni, Marco (2004) *Social protest and policy change: ecology, antinuclear, and peace movements in comparative perspective*, Lanham: Rowman & Littlefield.

Hamilton, Clive and Sarah Maddison (eds) (2007) *Silencing dissent: how the Australian government is controlling public opinion and stifling debate*, Crows Nest, N.S.W.: Allen & Unwin.

Johnston, Hank and Bert Klandermans (1995) (eds), *Social Movements and Culture*, Minneapolis: University of Minnesota Press.

Katzenstein, Mary (1998). *Faithful and fearless: Moving feminism into the church and the military*, Princeton: Princeton University Press.

Keck, Margaret E and Kathryn Sikkink (1998). *Activists Beyond Borders: Advocacy Networks in International Politics*, Ithaca: Cornell University Press.

Klandermans, Bert and Suzanne Staggenborg (eds) (2002) *Methods of social movement research*, Minneapolis : University of Minnesota Press.

Kriesi, Hanspeter, Ruud Koopmans, Jan Willem Duyvendak and Marco G Giugni (1995). *New Social Movements in Western Europe: A Comparative Analysis*, Minneapolis: University of Minnesota Press.

McAdam, Doug, John D. McCarthy and Mayer N. Zald (eds) (1996) (eds), *Comparative Perspectives on Social Movements: Political Opportunities, Mobilizing Structures, and Cultural Framings*, New York: Cambridge University Press.

Maddison, Sarah and Sean Scalmer (2006) *Activist wisdom: practical knowledge and creative tension in social movements*, Sydney : University of New South Wales Press.

Melucci, Alberto (1989). *Nomads of the Present: Social Movements and Individual Needs in Contemporary Society*, London: Hutchinson Radius.

Melucci, Alberto (1996). *Challenging codes: Collective action in the information age*, Cambridge: Cambridge University Press.

Meyer, David S (2007) *The politics of protest: social movements in America*, New York: Oxford University Press.

Meyer, David S, Valerie Jenness, and Helen Ingram (2005) *Routing the opposition : social movements, public policy, and democracy*, Minneapolis : University of Minnesota Press.

Meyer, David, Nancy Whittier, and Belinda Robnett (eds) (2002) *Social movements : identity, culture, and the state*, Oxford ; New York : Oxford University Press, 2002.

Miller Raymond (ed) (2003) *New Zealand Government and Politics*, 3rd ed. Sth Melbourne: Oxford University Press.

Snow, David A, Sarah A Soule and Hanspeter Kriesi (eds) (2004) *The Blackwell Companion to Social Movements*, Oxford: Blackwell.

Tarrow, Sidney (1996). *Power in Movement: Social movements, collective action and politics*, Cambridge: Cambridge University Press.

Tarrow, Sidney and David Meyer (eds) (1998). *The Social Movement Society*, Rowman and Littlefield.

Tilly, Charles and Sidney Tarrow (2007) *Contentious politics*, Boulder, Colo: Paradigm Publishers.

Tarrow, Sidney (2005) *The new transnational activism*, New York: Cambridge University Press.

Tarrow, Sidney G (1994) *Power in movement : social movements, collective action, and politics*, Cambridge [England] ; New York : Cambridge University Press.

Touraine, Alain (2001) *The May movement; revolt and reform: May 1968--the student rebellion and workers' strikes--the birth of a social movement*. Translated by Leonard F. X. Mayhew, New York: Random House.

Touraine, Alain, Michel Wieviorka, Francois Dubet (1987) *The workers' movement*, Cambridge; New York: Cambridge University Press.

Whittier, Nancy (1995). *Feminist generations: The persistence of the radical women's movement*, Philadelphia: Temple University Press.



## GOVERNMENT AND OTHER WEB SITES

All government departments have their own websites where you can access the latest information on policies and strategies. Most departments also have publications such as policy documents, briefing papers etc. listed on their web page which you can usually view, download, save or print out. All government websites have a web address that goes **www.**[and then an abbreviation of the department's name]**govt.nz**. For example:

Ministry of Social Development is <http://www.msd.govt.nz>

Child Youth and Family it is <http://www.cyf.govt.nz/>

Te Puni Kokiri it is <http://www.tpk.govt.nz>

For Cabinet press releases and ministerial speeches go to [www.beehive.govt.nz](http://www.beehive.govt.nz)

In addition the website: [www.stuff.co.nz](http://www.stuff.co.nz), which is the combined website of a number of New Zealand newspapers, has on-line access to both national and international headlines and news. You can also get free 'headlines alert' emailed to you daily. Scoop, <http://www.scoop.co.nz/> is a Wellington based Internet news agency, which also offers a free emailing service for news on current events.

A selection of website for non-government organisations that may be of interest during the course, though bear in mind this is a very limited selection of the interest groups in New Zealand society.

<http://www.iso.org.nz/>

<http://union.org.nz/>

<http://www.womens.org.nz/>

<http://www.womensrefuge.org.nz/>

<http://www.laganz.org.nz/index.html>

<http://www.ageconcern.org.nz/>

<http://www.dpa.org.nz/>

<http://www.mentalhealth.org.nz/>

<http://www.nzbr.org.nz/>

<http://www.fedfarm.org.nz/>

<http://www.notjust.org.nz/>

<http://www.maxim.org.nz/>

# APPENDIX A

## REFERENCES

The preferred style of referencing for this course is in-text rather than footnotes, i.e. information about the source of the reference is added into the text. This includes the author, date of publication and, where appropriate, the page number. For example:

A study of organisational behaviour showed (Howat 1985) a link between...

Clerehan (1989) showed in her study...

In a study of gender differences ... (Mills 1988:22).

You may use footnotes instead, but make sure you are consistent with format.

Full details of all references are to be listed in the bibliography at the end of the assignment.

Please make sure you reference not only direct quotes and statistics, but also all ideas and information sourced from other material.

## BIBLIOGRAPHIES

A bibliography is a list of all the references sources you have used in preparation for the assignment, including those not directly cited in the essay. All references from the assignment should be listed on a separate page at the end of the assignment in alphabetical order by the author's surname.

An acceptable format is: Author's surname, initials (date of publication) *Title of book* (in italics) Publisher: place published. See the list of recommended readings in this course outline for examples of references in this format.

For information sourced from websites, the format is: Name of website, author (if given) *title or heading of article* (if given), full web address, the date (day/month/year) you accessed the information.

The main thing to remember is to be consistent and careful with your presentation, particularly with punctuation. Depending on the type of reference source used, a different format may be required.

Student Learning Support Services has an excellent on-line guide to references and bibliographies at [http://www.victoria.ac.nz/st\\_services/slss/whats-on/study-skills.aspx](http://www.victoria.ac.nz/st_services/slss/whats-on/study-skills.aspx).

# APPENDIX B

## ASSIGNMENT MARKING SHEET

|                  |                             |
|------------------|-----------------------------|
| STUDENT:         | <i>Assignment Received:</i> |
| <i>Due Date:</i> | <i>Word Length:</i>         |
| <b>Comments</b>  |                             |

|  |   |   |   |  |
|--|---|---|---|--|
| <b>Description &amp; Coverage of Essay Topic</b> | <b>Excellent</b><br>(Range: A+ to A; 80-100):<br>Concise and thorough description of key themes; synthesizes across readings where appropriate.   | <b>Very Good</b><br>(Range: A- to B; 65-79):<br>Concise and thorough description of key themes; occasional synthesis across readings.   | <b>Satisfactory</b><br>(Range: B- to C; 50-64):<br>Adequate description of key themes; misses opportunities for synthesis across readings.  | <b>Unsatisfactory</b><br>(Range: D to E; 0-49):<br>Insufficient description of key themes; not an appropriate topic for the assigned essay; no synthesis across readings.                                    |
| <b>Organisation</b>                              | <b>Excellent</b><br>(Range: A+ to A; 80-100):<br>Clear outline of essay including a thesis statement and organisational sentences; follows organisational plan through to the end of the essay. | <b>Very Good</b><br>(Range: A- to B; 65-79):<br>Clear outline of essay including a thesis statement and organisational sentence; carries the majority of the organisation through to the end of the essay.              | <b>Satisfactory</b><br>(Range: B- to C; 50-64):<br>An outline of the essay including a thesis statement and organisational sentences are present, but demonstrates difficulty pulling the organisation through to the end of the essay. | <b>Unsatisfactory</b><br>(Range: D to E; 0-49):<br>Inadequate organization of ideas and arguments.   |
| <b>Expression &amp; Argumentation</b>            | <b>Excellent</b><br>(Range: A+ to A; 80-100):<br>Makes an argument clearly supported by appropriate evidence.   | <b>Very Good</b><br>(Range: A- to B; 65-79):<br>Makes an argument and attempts to support with evidence.  | <b>Satisfactory</b><br>(Range: B- to C; 50-64):<br>The argument is not clear OR the argument is not supported adequately with evidence.   | <b>Unsatisfactory</b><br>(Range: D to E; 0-49):<br>No argument made AND there assertions made are not supported with evidence.   |
| <b>Insight &amp; Interpretation</b>              | <b>Excellent</b><br>(Range: A+ to A; 80-100):<br>Logical interpretation or application of themes in context of real world examples or theoretical frameworks/course concepts and readings.      | <b>Very Good</b><br>(Range: A- to B; 65-79):<br>Logical interpretation or application of themes, but not adequately discussed in context of real world examples or theoretical frameworks/course concepts and readings. | <b>Satisfactory</b><br>(Range: B- to C; 50-64):<br>Logical interpretation or application of themes, but not discussed in context of real world examples or theoretical frameworks/course concepts and readings.                         | <b>Unsatisfactory</b><br>(Range: D to E; 0-49):<br>Insufficient interpretation or application of themes; AND fails to set the essay in context of examples or theoretical frameworks/ concepts and readings. |
| <b>Style</b>                                     | <b>Excellent</b><br>(Range: A+ to A; 80-100):<br>Clear and accurate writing; error free.  | <b>Very Good</b><br>(Range: A- to B; 65-79):<br>Minor writing problems that do not interfere with comprehension of the essay; minor typographical, spelling, and punctuation errors.                                    | <b>Satisfactory</b><br>(Range: B- to C; 50-64):<br>Writing problems that distract from comprehension of the essay; minor typographical, spelling, and punctuation errors.   | <b>Unsatisfactory</b><br>(Range: D to E; 0-49):<br>Writing problems inhibit comprehension of the essay; significant typographical, spelling, and punctuation errors.   |
| <b>Bibliography &amp; Referencing</b>            | <b>Excellent</b><br>(Range: A+ to A; 80-100):<br>Contains proper and consistent citation and a complete bibliography.   | <b>Very Good</b><br>(Range: A- to B; 65-79):<br>Contains proper citation and a complete bibliography; some consistency errors.  | <b>Satisfactory</b><br>(Range: B- to C; 50-64):<br>Contains references to authors, but not proper citations. Complete bibliography; some errors in consistency and format.  | <b>Unsatisfactory</b><br>(Range: D to E; 0-49):<br>No references are used and no bibliography is included.   |

Based on rubric by Angela M. Eikenberry, 2006; Modified by Patricia Nickel and Sandra Grey, 2008

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# School of Social and Cultural Studies

Te Kura Mahinga Tangata

CULTURAL ANTHROPOLOGY

CRIMINOLOGY

SOCIOLOGY & SOCIAL POLICY

## Assignment Cover Sheet

*(please write legibly)*

Full Name: \_\_\_\_\_  
*(Last name)* *(First name)*

Student ID: \_\_\_\_\_ Course (eg ANTH101): \_\_\_\_\_

Tutorial Day: \_\_\_\_\_ Tutorial Time: \_\_\_\_\_

Tutor's name: \_\_\_\_\_

Assignment Due Date: \_\_\_\_\_

### CERTIFICATION OF AUTHENTICITY

*I certify that this paper submitted for assessment is the result of my own work, except where otherwise acknowledged.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_