

VICTORIA UNIVERSITY OF WELLINGTON  
*Te Whare Wānanga o te Ūpoko o te Ika a Māui*



**VA'AOMANŪ PASIFIKA**  
**BA HONOURS IN PACIFIC STUDIES**

**PASI 428 Internship**

**30 points**

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**Coordinators:**

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**Timetable:**

Trimester 1+2 or 2+3 for a FY with approval of  
Pacific Studies Postgraduate Coordinator and  
Director, Va'aomanū Pasifika

**For additional information:**

Diana Felagai – Va'aomanū Pasifika  
Room 101, 6 Kelburn Parade  
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**Trimester dates:**

**Monday 1 March** – First trimester begins  
Friday 2 April – Good Friday  
5–18 April – Mid Trimester Break  
Monday 19 April – First trimester resumes  
**Friday 4 June** – **First trimester ends** – Lectures  
cease. 7–11 June – Study week  
11 June – 4 July – Examination / Assessment period

**Withdrawal dates:**

Information on withdrawals and refunds may be found at:

<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

### **Course prescription**

Approved and supervised voluntary work placement of the student in a public sector agency, private sector establishment, or non-governmental organization with a predominant focus on Pacific communities or Pacific issues. Students will be required to work between 150-200 hours (ie, at a recommended rate of 10 hours per week for 15-20 weeks including time for preparation), write a 3,000 word research paper on the work experience (worth 50%), provide a seminar presentation about the work experience (worth 25%). A work placement report by the Academic supervisor assessing the student's performance on the job will also be required (worth 25%).

### **Learning Aims and Objectives**

To gain an understanding of the issues involved in working with Pacific Islands people in a public sector agency, private establishment or non-governmental organization that primarily serves Pacific communities in New Zealand or has a mandate in the Pacific region; to reflect critically on both the applied and intellectual dimensions of the work experience; to be able to articulate and assess in writing and oral presentation the coherence or lack thereof between theoretical knowledge in Pacific Studies and the practices of policy-making, policy-analysis and/or service delivery.

### **Delivery Method**

PASI 428 involves approved and supervised work placement of the student in a public sector agency, private sector establishment, or non-governmental organization with a predominant focus on Pacific communities or Pacific issues. The placement will be organised through the Postgraduate Coordinator. Academic staff supervising the internship will be required to liaise with the work placement site and ensure adequate orientation, supervision, and lines of communication for student.

### **Student Workload and Mandatory Requirements**

PASI 428 Internship: students will be required to work between 150-200 hours (ie, at a recommended rate of 10 hours per week for 15-20 weeks including time for preparation), report weekly to the Academic supervisor, write a 3,000 word research paper based on the work experience and concurrent journaling process (worth 50%), provide a seminar presentation about the work experience (worth 25%). A work placement report by the Academic supervisor assessing the student's performance on the job will also be required (worth 25%).

### **Assessment method**

For the PASI 428 Internship, students will be required to work between 150-200 hours (ie, at a recommended rate of 10 hours per week for 15-20 weeks including time for preparation), write a 3,000 word original reflective paper on the work experience (worth 50%), provide a seminar presentation about the work experience (worth 25%). A work placement report by the Academic supervisor assessing the student's performance on the job will also be required (worth 25%).

### **Communication of additional information**

Additional information of any changes will be posted on the notice board outside Room 101 – 6KP.

**Course Workplan (based on Trimester 1 start for FY duration, but can be adapted as required)**

<b>Nov</b>	expressions of interest for PASI 428	<b>Jul</b>	commencement of work programme
<b>Feb</b>	orientation for PASI BA Honours Students and allocation of Academic supervisor for PASI 428	<b>Jul-Sep</b>	weekly reports by student to Academic supervisor
<b>Mar-Apr</b>	survey of possible internship sites and visits to Career Counseling Services; commencement of journaling process	<b>Aug</b>	--mid-term consultation between Academic supervisor, PASI 428 student and internship on-site manager --mutually convenient date set for PASI 428 student seminar on internship
<b>Apr-May</b>	visits to possible internship sites and preliminary liaison with relevant on-site staff	<b>Sep</b>	first draft of PASI 428 internship research paper submitted to academic supervisor
<b>May-Jun</b>	identification of internship site and drafting of Memorandum of Understanding between supervisor, PASI 428 student and internship on-site manager	<b>Oct</b>	final draft of PASI 428 internship research paper submitted to academic supervisor --PASI 428 student seminar --Academic supervisor submission of assessment report

**Graduate Profile**

Students fulfilling the requirements of the proposed BA (Hons) in Pacific Studies will have the following personal and interactive attributes:

- a sound understanding of major issues and debates about theory and method in the interdisciplinary field of Pacific Studies;
- the ability to undertake comparative research and analysis of topical issues in Pacific nations and/or Pacific communities in New Zealand;
- a strong foundation for pursuing a MA by thesis at VUW or any in other Pacific Studies programme should they wish to do so;
- the experience of working under the close supervision of academic staff in Pacific Studies;
- exposure to a range of guest lecturers and internship arrangements that will provide useful insights on opportunities in and dynamics of professional networks including communications and negotiations skills;
- the skill of information gathering, analysis and interpretation in the context of Pacific Studies;
- the ability to relate to people from a range of cultural and linguistic backgrounds.

## GENERAL UNIVERSITY POLICIES AND STATUTES

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the *Victoria University Calendar* or go to the Academic Policy and Student Policy sections on:

<http://www.victoria.ac.nz/home/about/policy>

This website also provides information for students in a number of areas including Academic Grievances, Student and Staff conduct, Meeting the needs of students with impairments, and student support/VUWSA student advocates.

### *Academic Integrity and Plagiarism*

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material.

Find out more about plagiarism, how to avoid it and penalties, on the University's website: <http://www.victoria.ac.nz/home/study/plagiarism.aspx>