

**SCHOOL OF LANGUAGES AND CULTURES**

**JAPANESE PROGRAMME**  
**JAPA 115 JAPANESE LANGUAGE 1A**

**TRIMESTER 1 2010**  
1 March – 4 July 2010

**Trimester dates**

Teaching dates: 1 March 2010 to 4 June 2010

Mid-trimester break: 5 April to 18 April 2010

Study week: 7 June to 11 June 2010

**Withdrawal dates**

Information on withdrawals and refunds may be found at

<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

**Names and contact details**

Course Coordinator: [Lecturer]	Kaya Oriyama Tel 463 6466	Room vZ708 Kaya.Oriyama@vuw.ac.nz Consultation hours: Wed 2:00-3:00
Teaching Fellow:	Mitsue Sandom Tel 463 6465	Room vZ704 Mitsue.Sandom@vuw.ac.nz
Tutors:	Reiko Akamine Tel 463 6458	Room vZ707 Reiko.Akamine@vuw.ac.nz
	Andre Gifkins Tel 463 6465	Room vZ704 gifkinandr@myvuw.ac.nz
Administrator:	Shirley Pack Tel 463 5635	Room vZ610 Shirley.Pack@vuw.ac.nz Hours: 9:45-4:30

**Contact Person for:**

**Students with Disabilities**

**Maori and Pacific Students**

Dr Richard Millington vZ613 Tel 463 5976 Richard.Millington@vuw.ac.nz

## Class times and locations

- Lectures: (4hrs/wk)

Group 1	Mon	11-1	HU324
	Wed	11-1	HU324
Group 2	Mon	3-5	HU324
	Wed	3-5	HU324
- Tutorials\*: Conversation & Reading Classes (1hr/wk)

Group 1	Tue	10-11	VZ 710
Group 2	Tue	11-12	VZ 710
Group 3	Tue	1-2	VZ 710
Group 4	Tue	2-3	VZ 710

\*Tutorials start from the second week of the trimester.

## Course delivery

Grammatical structures and cultural aspects of the language will be introduced in the lectures and students will practice the four skills of reading, writing, speaking, and listening. In the tutorials, further practice will be given for reading and writing Japanese, and students' oral skills will also be a main focus.

## Communication of additional information

You are advised to check Blackboard and the notice board (7th floor VZ) regularly for information on courses and programme changes.

## Course content

This course is designed for those who have achieved NCEA Level 3 in Japanese or its equivalent and builds on JAPA112 to develop further spoken and written language skills. By the end of this course students will understand approximately 380 kanji. A tentative outline of the course schedule at the end of the outline shows what will be covered during the course.

## Learning objectives

The objective of the course is to improve your competence in both spoken and written Japanese and basic understanding of Japanese culture.

If you complete the course successfully, you will be able to:

- Have a short conversation in a variety of practical situations;
- Understand and use culturally and socially appropriate language/body language;
- Read and write emails, letters, and short essays;
- Read and write approximately 150 new kanji.

## Expected workload

- You are required to attend 5 hours of classes per week (4 hours of lecture and 1 hour of tutorial). A minimum of 80% of all classes including tutorials must be attended.

- The university guideline for average number of study hours per week including class contact hours for a 100 level half year 20 point course is 13 hours per week. (5 hours in class and 8 hours work on self-study)
- Before attending each lecture and tutorial, you are expected to spend time previewing the relevant lesson, attempt to learn vocabulary, and understand the grammatical constructions. Ideally, you should prepare the exercises beforehand. The purpose of the lecture and tutorial is to reinforce your self-study and provide a chance for you to clarify any problems arising from your study.
- You should study kanji and vocabulary in your own time and review them often. In addition, you should review lessons regularly with Blackboard.
- You are expected to use audio-visual resources at the Language Learning Centre or on Blackboard as part of your self-study (at least 1 hour per week).
- You are expected to practice Japanese conversation with your classmates or native speakers outside class (at least 1 hour per week).
- You are expected to help and respect each other's learning.
- If you encounter difficulty or feel that you are not making satisfactory progress despite spending the appropriate time on study, you should consult with your lecturer/tutor.

## Readings

### Essential texts:

Genki II: An Integrated Course in Elementary Japanese, Japan Times

Genki II: An Integrated Course in Elementary Japanese Workbook, Japan Times  
available at Vicbooks, the University book shop.

For the first two weeks of trimester all undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer, while postgraduate textbooks and student notes will be available from the top floor of VicBooks in the Student Union Building, Kelburn Campus. After week two all undergraduate textbooks will be sold from VicBooks and student notes from the Student Notes Distribution Centre on the ground floor of the Student Union Building.

Customers can order textbooks and student notes online at [www.vicbooks.co.nz](http://www.vicbooks.co.nz) or can email an order or enquiry to [enquiries@vicbooks.co.nz](mailto:enquiries@vicbooks.co.nz). Books can be couriered to customers or they can be picked up from the shop. Customers will be contacted when they are available.

Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

### Recommended Reading:

Furigana English-Japanese dictionary. Kenkyusha

The Kenkyusha English- Japanese learner's pocket dictionary.

Basic Japanese-English dictionary. Oxford/Bonjinsha (also available at Vic Books)

The Kenkyusha Japanese-English learner's pocket dictionary.

The new Nelson Japanese-English character dictionary.

The Kanji dictionary.

牧野昭子・沢田幸子・重川明美・田中よね・水野マリ子（2000）みんなの日本語初級Ⅰ &Ⅱ『初級で読めるトピック25』スリーエーネットワーク。[Makino, Akiko et al. Shokyu de yomeru topikku 25] V. 1 & 2

## Assessment requirements

This course is internally assessed. Assessment covers all four skills of reading, writing, listening and speaking. Students' progress is tested throughout the course to enable the lecturers and students to monitor levels of language acquisition. Kanji tests and vocabulary quizzes are held regularly to help students prepare for classes and assist in the retention of new kanji and vocabulary items. A final test is given at the end of the course to consolidate and evaluate students' overall acquisition of the language in all four skill areas. The assessment requirements of the course are as follows:

1.	1 Progress Test (app. 2 hrs) *	30%
2.	1 Assignment (Genko-yoshi 400 words)	6%
3.	6 Kanji Tests (6 minutes) 6 x 2%	12%
4.	12 Vocabulary Tests (5 minutes) 12 x 1%	12%
5.	Drama Presentation (10 minutes)	10%
6.	Final Written Test (app. 2 hrs) *30%	
	Total	100%

\* Progress Test & Final Written Test will consist of 24% written and 6% listening.

The test and assignment dates are written on the course schedule attached. Details of assignment and drama presentation will be given out at the beginning of the course.

### Grading Procedures:

In determining the grades for each course, the Japanese Programme uses the University's standard marking scheme.

## Penalties

- There will be no alternative test times. Therefore, if you are unable to sit any of the tests, you must contact the lecturer prior to the test. For students who are unable to sit a test due to exceptional circumstances such as health problems or a family bereavement, alternative arrangements may be agreed to by the Course Coordinator, on presentation of a medical certificate or other appropriate document(s). Such arrangements must be made as soon as possible, at the latest the day after the test date. If the Course Coordinator has not been contacted by that day, a fail grade may be awarded.
- Failure to submit an assignment on time will incur a zero mark. You need to contact the lecturers prior to the due date if there are unforeseen reasons. If it is a medical reason, a medical certificate must be provided.

## Mandatory course requirements

- You must attend at least 80% of all lectures and tutorials, sit all tests, and hand in all assignments by the due date.
- If you come more than 15 minutes late, or leave more than 15 minutes early, your attendance will be halved. Important announcements will be made at the beginning and at the end of the classes. Kanji and Vocabulary Tests will be conducted at the beginning of the classes.
- For Lectures & Tutorials, you must attend the same group each week, except for special reasons. Otherwise, your attendance will not be counted.

## Language Learning Centre (LLC)

The **Language Learning Centre** (Level 0, von Zedlitz Building) facilitates independent learning and supports the teaching of languages. The LLC is a friendly and supportive environment where you can immerse yourself in language and culture through access to a variety of multimedia language resources: everything from print, audio, DVDs, comprehensive computer software and access to live satellite TV in several languages.

Please note: the LLC collection no longer has any course audio on cassette tapes and no longer offers tape copying for students.

## Class Representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students.

## Academic Integrity and Plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:

<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

## General University Policies and Statutes

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the *Victoria University Calendar* or go to the Academic Policy and Student Policy sections on:

<http://www.victoria.ac.nz/home/about/policy>

The AVC(Academic) website also provides information for students in a number of areas including Academic Grievances, Student and Staff conduct, Meeting the needs of students with impairments, and student support/VUWSA student advocates. This website can be accessed at:

<http://www.victoria.ac.nz/home/about/avcademic/Publications.aspx>

## Course Programme

### JAPA115 TENTATIVE SCHEDULE 2010

<b>Week</b>	<b>Lectures (Monday)</b>	<b>Tutorials (Tuesday)</b>	<b>Lectures (Wednesday)</b>	<b>Assignments</b>
<b>wk 1</b> 1 March~	<b>Introduction</b>	(no tutorial)	<b>Lesson 13</b>	
<b>wk 2</b> 8 March~	<b>Lesson 13</b>	<b>Lesson 13</b> Vocab Test 1 [L13]	<b>Lesson 13</b>	
<b>wk 3</b> 15 March~	<b>Lesson 13</b>	<b>Lesson 13</b> Vocab Test 2 [L13]	<b>Lesson 14</b> Kanji Test 1 [L13]	
<b>wk 4</b> 22 March~	<b>Lesson 14</b>	<b>Lesson 14</b> Vocab Test 3 [L14]	<b>Lesson 14</b>	
<b>wk 5</b> 29 March~	<b>Lesson 14</b>	<b>Lesson 14</b> Vocab Test 4 [L14]	<b>Lesson 15</b> Kanji Test 2 [L14]	
Mid Trimester Break				
<b>wk 6</b> 19 April~	<b>Lesson 15</b> Assignment 1	<b>Lesson 15</b> Vocab Test 5 [L15]	<b>Lesson 15</b>	Assignment due 19 April
<b>wk 7</b> 26 April~	<b>Lesson 16</b> Kanji Test 3 [L15]	<b>Lesson 16</b> Vocab Test 6 [L15]	Progress Test 1 [L.13-15]	
<b>wk 8</b> 3 May~	<b>Lesson 16</b>	<b>Lesson 16</b> Vocab Test 7 [L16]	<b>Lesson 16</b>	
<b>wk 9</b> 10 May ~	<b>Lesson 17</b> Kanji Test 4 [L16]	<b>Lesson 16</b> Vocab Test 8 [L16]	<b>Lesson 17</b> Drama script	Drama script due 12 May
<b>wk 10</b> 17 May~	<b>Lesson 17</b>	<b>Lesson 17</b> Vocab Test 9 [L17]	<b>Lesson 18</b> Kanji Test 5 [L17]	
<b>wk 11</b> 24 May~	<b>Lesson 18</b>	<b>Lesson 17</b> Vocab Test 10 [L17]	<b>Lesson 18</b> Vocab Test 11 [L18]	
<b>wk 12</b> 31 May~	Drama	<b>Lesson 18</b> Kanji Test 6 [L18] Vocab Test 12 [L18]	Final Written Test [L16-18]	