



SCHOOL OF LANGUAGES AND CULTURES

JAPANESE PROGRAMME JAPA 111 INTRODUCTION TO THE JAPANESE LANGUAGE

TRIMESTER 1 2010
1 March to 4 July 2010

Trimester dates

Teaching dates: 1 March 2010 to 4 June 2010
Mid-trimester break: 5 April to 18 April 2010

Withdrawal dates

Information on withdrawals and refunds may be found at
<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

Names and contact details

Course Coordinator:	Andrew Barke Tel 463-6467	Room VZ 706 Andrew.Barke@vuw.ac.nz
Teaching Fellow/Tutor:	Chiharu Urano Tel 463-6458	Room VZ 707 Chiharu.Urano@vuw.ac.nz
Tutor:	Reiko Akamine Tel 463-6458	Room VZ 707 Reiko.Akamine@vuw.ac.nz
Administrator:	Shirley Pack Tel 463-5635 Hours:	Room VZ 610 Shirley.Pack@vuw.ac.nz 9.45am – 4pm

Contact Person for:

Students with Disabilities

Maori and Pacific Students

Dr Richard Millington vZ 613 Tel 463 5976 Richard.Millington@vuw.ac.nz

Class times and locations

- a) Lectures: (4 hours per week)
Mon 10-12 HMLT105

and

Wed 9-11 HMLT003 or
Wed 12-2 HMLT001 or
Wed 3-5 HMLT002

b) Tutorials*: VZ 710 (1 hour per week)

Thur 10-12 Thur 2-3
Thur 11-12 Thur 3-4
Thur 12-1 Thur 4-5
Thu 1-2

*There will be no tutorials in the first week of term.

Course delivery

Grammatical structures and cultural aspects of the language will be introduced in the lectures and students will practice the four skills of reading, writing, speaking, and listening. In the tutorials, further practice will be given for reading and writing Japanese, and students' oral skills will also be a main focus.

Communication of additional information

Any additional information relating to this course may be found on Blackboard and the Japanese notice board situated on the 7th floor of the von Zedlitz Building. You are advised to check Blackboard and the notice board regularly.

Course content

This course is designed for those with little or no knowledge of Japanese and emphasizes the use of oral and written Japanese including hiragana, katakana and 92 kanji. A tentative schedule of what will be covered during the course can be found at the end of this course outline.

Learning objectives

Through use of the core text, Genki 1: An integrated Course in Elementary Japanese (Lessons 1-6), it is expected students will gain the ability to communicate effectively in a variety of practical situations and at the same time develop a keen awareness of the function of the language culturally and sociologically.

On completion of this course students should have acquired an elementary competence in Japanese (in listening, speaking, reading and writing), and a basic understanding of Japanese culture.

Expected workload

- a) Students are required to attend 5 hours of tuition per week. A minimum of 80% of all classes including tutorials must be attended.
- b) The University guideline for average number of study hours per week including class contact hours for a 100 level half year 20 point course is 13 hours per week. (5 hours in class and 8 hours work in your own time.)

- c) Students are expected to organize themselves to practice Japanese conversation with their classmates or Japanese native speakers for at least one hour per week. This additional effort outside of class time is crucial for students to become fluent in speaking Japanese.
- d) Students are expected to listen to and watch tapes and videos recommended by the lecturer at the Language Learning Centre for at least one hour per week.
- e) If a student's progress is not satisfactory despite spending a large amount of time on study, the Course Coordinator should be consulted. Students should feel free to consult the Coordinator at any time with any queries.

Readings

Essential texts:

Genki I: An Integrated Course in Elementary Japanese, Japan Times

Genki I: An Integrated Course in Elementary Japanese Workbook, Japan Times

available at Vicbooks, the University book shop. Optional CDs that accompany the Genki I texts are also available.

For the first two weeks of trimester all undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer, while postgraduate textbooks and student notes will be available from the top floor of VicBooks in the Student Union Building, Kelburn Campus. After week two all undergraduate textbooks will be sold from VicBooks and student notes from the Student Notes Distribution Centre on the ground floor of the Student Union Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from the shop. Customers will be contacted when they are available.

Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Assessment requirements

This course is internally assessed. Assessment covers all four skills of reading, writing, listening and speaking. Tests are given throughout the course to enable the lecturer and students to monitor progress in language acquisition. A progress test is held in the middle of the course and a final test is held at the end of the course to consolidate and evaluate students' overall acquisition of the language in all four skill areas. The assessment requirements of the course are as follows:

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|----|---|---------------|
| 1. | 18 Vocabulary Quizzes | 18 x 1% = 18% |
| | Vocabulary quizzes are held regularly to help students prepare in advance for classes and assist in the retention of new vocabulary items. Each quiz is worth 1%. | |
| 2. | 2 Kana Tests + 4 Kanji Tests (approx 10 minutes) | 6 x 2% = 12% |
| 3. | 1 Progress Test | 30% |

The Progress Test consists of a 15-20 minute listening test (10%) and a one-hour written test (20%) and focuses on grammar learnt in Lessons 1 ~ 3 (including Greetings).

4.	Oral Test	(approx 10 minutes)	10%
5.	Final Test	(approx 1 hour)	30%

The Final Test consists of a 15-20 minute listening test (10%) and a one-hour written test (20%) and focuses on grammar learnt in Lessons 4 ~ 6. It is assumed, however, that students will know the vocabulary and kanji from previous lessons.

TOTAL 100%

The test and quiz dates are written on the attached course schedule. Vocabulary quizzes, listening tests and written tests will be conducted during lecture time, while kana and kanji tests will be held during tutorial times. Individual times for the oral test will be advised later.

Grading Procedures:

In determining the grades for each course, the Japanese Programme uses the University's standard marking scheme.

Penalties

- a) If a quiz or test is unable to be sat due to extraordinary circumstances such as a family bereavement (supported by a letter explaining the circumstances) or health problems (supported by a medical certificate), the lecturer must be contacted prior to the time of assessment.
- b) For students who are unable to sit a test due to exceptional circumstances such as health problems or a family bereavement, alternative arrangements may be agreed to by the Course Coordinator, on presentation of a medical certificate or other appropriate document(s). Such arrangements must be made as soon as possible, at the latest the day after the test date. If the Course Coordinator has not been contacted by that day, a fail grade may be awarded.
- c) Students caught cheating in any form will be listed on the University Academic Misconduct register and will be dealt with according to the University's plagiarism and academic misconduct guidelines.

Mandatory course requirements

- a) Students are required to attend 80% of all classes including tutorials.
- b) You must attend the lecture/tutorial you are enrolled in. If you need to change to another lecture/tutorial time due to a change in personal circumstances, you must first obtain permission from the course coordinator and in the case of lectures register that change at the Faculty Office.
- c) All assignments must be submitted and all tests sat.

Language Learning Centre (LLC)

The **Language Learning Centre** (Level 0, von Zedlitz Building) facilitates independent learning and supports the teaching of languages. The LLC is a friendly and supportive environment where you can immerse yourself in language and culture through access to a variety of multimedia language resources: everything from print, audio, DVDs, comprehensive computer software and access to live satellite TV in several languages.

Please note: the LLC collection no longer has any course audio on cassette tapes and no longer offers tape copying for students. All the course audio is digitised on the Q drive, to which students have direct access and they are empowered to make their own decision about copying.

Class Representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students.

Academic Integrity and Plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:

<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

General University Policies and Statutes

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the *Victoria University Calendar* or go to the Academic Policy and Student Policy sections on:

<http://www.victoria.ac.nz/home/about/policy>

The AVC(Academic) website also provides information for students in a number of areas including Academic Grievances, Student and Staff conduct, Meeting the needs of students with impairments, and student support/VUWSA student advocates. This website can be accessed at:

<http://www.victoria.ac.nz/home/about/avcacademic/Publications.aspx>

Course Programme

JAPA 111 TENTATIVE OUTLINE OF COURSE CONTENT 2010

Week	Lectures (Monday)	Lectures (Wednesday)	Tutorials (Thursday)
wk 1 1 ~ 5 March	Introduction, Greetings	Genki L1 Hiragana	<i>(no tutorial in 1st week)</i>
wk 2 8 ~ 12 March	Genki L1 Hiragana [V.Quiz 1 (Greetings)]	Genki L1 Hiragana [V.Quiz 2 (L1)]	Genki Greetings, L1 vZ710
wk 3 15 ~ 19 March	Genki L2 Hiragana [V.Quiz 3 (L1)]	Genki L2 Hiragana [V.Quiz 4 (L2)]	Genki L2 vZ710 [Hiragana Test]
wk 4 22 ~ 26 March	Genki L2/3 Katakana [V.Quiz 5 (L2)]	Genki L2/3 Katakana [V.Quiz 6 (L2)]	Genki L2/3, LLC tour Oral practice in vZ003
wk 5 29 Mar. ~ 2 April	Genki L3 Katakana [V.Quiz 7 (L3)]	Genki L3 Katakana [V.Quiz 8 (L3)]	Genki L3 Oral practice in vZ003 [Katakana Test]
<i>Mid-trimester Break</i>			
wk 6 19 ~ 23 April	Genki L3/Revision [V.Quiz 9 (L3)]	[Progress Test]	Genki L3 Oral practice in vZ003
wk 7 26 ~ 30 April	Genki L4 [V.Quiz 10 (L4)]	Genki L4 [V.Quiz 11 (L4)]	Genki L4 vZ710 [Kanji Test 1 (L3)]
wk 8 3 ~ 7 May	Genki L4/5 [V.Quiz 12 (L4)]	Genki L4/5 [V.Quiz 13 (L5)]	Genki L4 Oral practice in vZ003 [Kanji Test 2 (L4)]
wk 9 10 ~ 14 May	Genki L5 [V.Quiz 14 (L5)]	Genki L5 [V.Quiz 15 (L5)]	Genki L5 vZ710 [Kanji Test 3 (L5)]
wk 10 17 ~ 21 May	Genki L5/6 [V.Quiz 16 (L6)]	Genki L5/6 [V.Quiz 17 (L6)]	Genki L5 Oral practice in vZ003
wk 11 24 ~ 28 May	Genki L6 [V.Quiz 18 (L6)]	Genki L6	Genki L6 vZ710 [Kanji Test 4 (L6)]
wk 12 31 May ~ 4 June	Revision	[Final Test]	[Oral Test]

Test Schedule

Lecture 1 Mar [Mon]		Lecture 26 Apr [Mon]	VQ10 (Lesson 4, p. 74) ➤ Nouns (activities, people & things, places)
Lecture 3 Mar [Wed]		Lecture 28 Apr [Wed]	VQ11 (Lesson 4, p. 74-75) ➤ Nouns (time), U-Verbs
Tut. 4 Mar [Thu]	[No tutorial this week]	Tut. 29 Apr [Thu]	KANJI TEST 1 (Lesson 3, p.262-3)
Lecture 8 Mar [Mon]	*VQ1 (Greetings, **p.7)	Lecture 3 May [Mon]	VQ12 (Lesson 4, p. 75-76) ➤ Ru-Verbs, Adverbs & Other Expressions, Location Words
Lecture 10 Mar [Wed]	VQ2 (Lesson 1, p.12) ➤ <i>ano ~ sensee</i>	Lecture 5 May [Wed]	VQ13 (Lesson 5, p. 98) ➤ Nouns
Tut. 11 Mar [Thu]		Tut. 6 May [Thu]	KANJI TEST 2 (Lesson 4, p. 266-7)
Lecture 15 Mar [Mon]	VQ3 (Lesson 1, p.12) ➤ <i>senmon ~ watashi</i>	Lecture 10 May [Mon]	VQ14 (Lesson 5, p. 98-99) ➤ い Adjectives, な Adjectives (きれい～しずか)
Lecture 17 Mar [Wed]	VQ4 (Lesson 2, p.32) ➤ Words That Point, Food	Lecture 12 May [Wed]	VQ15 (Lesson 5, p. 99) ➤ な Adj. (すき～ひま), U-Verbs, Ru-Verbs, Adverbs & Other Expressions
Tut. 18 Mar [Thu]	HIRAGANA TEST (p.18-21)	Tut. 13 May [Thu]	KANJI TEST 3 (Lesson 5, p.270-1)
Lecture 22 Mar [Mon]	VQ5 (Lesson 2, p.32-33) ➤ Things, Places	Lecture 17 May [Mon]	VQ16 (Lesson 6, p. 116) ➤ Nouns
Lecture 24 Mar [Wed]	VQ6 (Lesson 2, p. 33) ➤ Countries, Majors, Family, Money Matters, Expressions	Lecture 19 May [Wed]	VQ17 (Lesson 6, p. 116-117) ➤ な Adjectives, U-Verbs
Tut. 25 Mar [Thu]		Tut. 20 May [Thu]	
Lecture 29 Mar [Mon]	VQ7 (Lesson 3, p. 56) ➤ Nouns (entertainment & sports, foods & drinks, places)	Lecture 24 May [Mon]	VQ18 (Lesson 6, p. 117) ➤ る Verbs, Irregular Verbs, Adverbs & Other Expressions
Lecture 31 Mar [Wed]	VQ8 (Lesson 3, p. 56-57) ➤ Nouns (time), U-Verbs	Lecture 26 May [Wed]	
Tut. 1 Apr [Thu]	KATAKANA TEST (p.22-24)	Tut. 27 May [Thu]	KANJI TEST 4 (Lesson 6, p.276-7)
Lecture 19 Apr [Mon]	VQ9 (Lesson 3, p. 57) ➤ Ru-Verbs, Irregular Verbs, Adjectives, Adverbs, Expressions	Lecture 31 May [Mon]	
Lecture 21 Apr [Wed]	PROGRESS TEST (Greetings, Lessons 1~3)	Lecture 2 Jun [Wed]	FINAL TEST (Lessons 4~6)
Tut. 22 Apr [Thu]		Tut. 3 Jun [Thu]	ORAL TEST (LLC computer recording)

*VQ = Vocab Quiz; **p. refers to page numbers the Genki I textbook