



SCHOOL OF SOCIAL AND CULTURAL STUDIES
Te Kura Mahinga Tangata

Cultural Anthropology

ANTH 101

Foundations of Society and Culture

Course Outline

CRN 266: 20 POINTS: TRIM 1, 2010

COURSE COORDINATOR: DR HAL LEVINE

Room 1023, Murphy Building

Tel: (04) 463 6132

Email: hal.levine@vuw.ac.nz

LECTURES: MON, THURS & FRI 1 – 2 PM: MC LT103

COURSE COORDINATORS: Dr Hal Levine
Level 10, Murphy building, MY1023
Tel: 463 6132
E-mail: hal.levine@vuw.ac.nz

OFFICE HOURS: Monday and Friday 11-12 noon
or by appointment

LECTURER: Dr Catherine Trundle

LECTURES: Monday, Thursday and Friday 1-2pm MC LT103

HEAD TUTOR: Shona Jowett
Office: Level 11, Murphy building, MY 1105
Office Hours: tbc

TUTORIALS: Tutorials will meet weekly for 9 weeks beginning in the second week of the trimester. Students will be able to enrol via S-Cubed. Final tutorial times and names of tutors will be posted on Blackboard.

For any questions concerning tutorial times and locations etc please contact Shona: shona.jowett@vuw.ac.nz

TRIMESTER DATES: Teaching dates: 1 March – 4 June 2010
Study week: 7 – 11 June 2010
Examination/Assessment period: 11 June – 4 July 2010

COURSE CONTENT

Anthropology 101 introduces you to the subject through a focus on the nature and organisation of tribes, chiefdoms, states and the global system.

LEARNING OBJECTIVES

On successfully completing this course you will have an understanding of the similarities and differences among societies and cultures of various scales that is essential to further your studies in Anthropology. The course is also designed to, increase your appreciation of world cultures, and compliment our other introductory course Anthropology 102.

COURSE AIMS

This course aims to:

1. Introduce you to the fundamental ideas, concepts and research practices of contemporary social and cultural anthropology;
2. Encourage you to develop a comparative perspective on the nature of society and culture;
3. Enable you to acquire the background necessary to pursue further study in anthropology.
4. Combine with anthropology 102 to provide a full one year introduction to anthropology for students majoring in the subject.

Both courses provide you with the material necessary to achieve a critical understanding of the concepts, methods, diversity and limitations of the ideas and practices involved in research in social and cultural anthropology.

REQUIRED TEXT

The text, *Foundations of Society and Culture 2e*, is the only text required for anthropology 101 and is available from Vic Books, approx. \$80.

For the first two weeks of trimester all undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer, while postgraduate textbooks and student notes will be available from the top floor of Vicbooks in the Student Union Building, Kelburn Campus. After week two all undergraduate textbooks will be sold from Vicbooks and student notes from the Student Notes Distribution Centre on the ground floor of the Student Union Building.

Students can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to students or they can be picked up from the shop once contacted by Vicbooks.

Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

ASSESSMENT

The course will be assessed with the following:

In-class test - 50 minutes during lecture *Due: Monday 19 April* **20%**

Students who miss this test must produce documentation of the illness or unavoidable circumstance that led to their absence.

Essay – 1500 -1700 words *Due: 4pm, Friday 14 May* **30%**

This will be an essay that you write to look further into an aspect of the course. Details will be handed out well in advance.

Final Exam - 2 hours *Due: to be advised* **50%**

The exam will take place during the examinations period between 11 June and 4 July 2010. It will cover the course content and include multiple-choice, short answer and essay-type questions. The date and time of the examination will be published on the University website on 16 April 2010.

RELATIONSHIP BETWEEN LEARNING OBJECTIVES AND ASSESSMENT

The assessment tasks are designed to encourage you to study and reflect upon the similarities and differences among societies and cultures. It is essential to understand the social and cultural world to further your studies in Anthropology.

EXPECTED WORKLOAD

Taking into account class attendance, reading for tutorials, preparation for assignments and so on, students should spend around 13 hours per week working for ANTH 101.

MANDATORY COURSE REQUIREMENTS

To meet mandatory course requirements students must:

- ▶ Sit the In-class test
- ▶ Submit the Essay
- ▶ Sit the Final Exam
- ▶ Attend a minimum of **five** tutorials.

EXTENSIONS AND PENALTIES FOR LATE SUBMISSION

Students who miss the In-class test will need a medical certificate or other documentation in order to complete the course. Extensions for the essay may be granted by your tutor, if arranged *prior* to due date, up to 3 days. Beyond this time, however, there will be a penalty of 1 mark per day.

ATTENDANCE

Although it will certainly be to your advantage to attend tutorials, having done each week's reading beforehand, and attend all lectures, the only attendance requirement for this course is to come to five tutorial sessions.

CLASS REPRESENTATIVE

A class representative will be recruited in consultation with the class at the beginning of the course. The class representative's name and contact details will be available to the Victoria University of Wellington Students' Association (VUWSA), the course coordinator and the class (on BlackBoard). The class representative provides a communication channel to liaise with the course coordinator on behalf of students.

COMMUNICATION OF ADDITIONAL INFORMATION

Any additional information for students will be communicated via Blackboard, the University's online virtual classroom.

SUBMITTING ESSAYS AND ASSIGNMENT COVER SHEET

Assignment Box

Assignments must be placed in the assignment box on level 9, Murphy Building, to the side of the lifts. They **MUST NOT** be placed in individual staff pigeonholes, or under staff office doors, or handed to lecturers or tutors.

This is to ensure that all work is properly recorded when submitted, and to avoid problems that have arisen in the past, when work has "gone missing".

The Assignment Box is cleared at 4pm on the due date. All work is date-stamped, recorded and then handed to the appropriate markers.

Students must keep a photocopy of every written assignment.

Unless students have followed this procedure, the staff will accept **no** responsibility for pieces of written work claimed to have been handed in.

Assignment Cover Sheets

All written work submitted for assessment in Anthropology papers must have a School Assignment Cover sheet. A sample is to be found at the back of this Course Outline. Further copies can be located on the reception counter at the Administration Office, and on the Assignment Box, on level 9 of the Murphy building. You may wish to have a front sheet of your own, but a School Cover sheet must be used and all details completed, including your tutor's name. This is critical to ensure accurate identification and recording of your work.

Turnitin

In addition to the paper copy of your essay an electronic version must be submitted to Blackboard (before you hand in the paper copy of the essay). It will be forwarded by the teaching staff to Turnitin for a plagiarism check.

Turnitin is an online plagiarism prevention tool which compares submitted work with a very large database of existing material. At the discretion of the Head of School, handwritten work may be copy-typed by the School and subject to checking by Turnitin. Turnitin will retain a copy of submitted material on behalf of the University for detection of future plagiarism, but access to the full text of submissions is not made available to any other party.

Return of assessed work

The test will be taken in a lecture theatre, graded and returned in your tutorial. Essays are marked by your tutor and will be handed back to you in your tutorial.

COURSE WITHDRAWAL PROCEDURES

If you decide for ANY reason at ANY stage to withdraw from ANTH 101 (or any other course) please see the Faculty of Humanities and Social Sciences office on the 4th floor of the Murphy Building for an Add/Drop Course form. Failure to do so may have consequences for enrolment, student grants, allowances, loans, etc., i.e. you will get credited with a fail, not a withdrawal on your record if you do not act promptly.

Information on withdrawals and refunds may be found at

<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

GENERAL UNIVERSITY POLICIES AND STATUTES

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the *Victoria University Calendar* or go to the Academic Policy and Student Policy sections on: <http://www.victoria.ac.nz/home/about/policy>

This website also provides information for students in a number of areas including Academic Grievances, Student and Staff conduct, Meeting the needs of students with impairments, and student support/VUWSA student advocates.

ACADEMIC INTEGRITY AND PLAGIARISM

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website: <http://www.victoria.ac.nz/home/study/plagiarism.aspx>

OTHER SCHOOL CONTACT INFORMATION

Head of School: Dr Allison Kirkman, MY1013
Tel: 463 5676 E-m: Allison.Kirkman@vuw.ac.nz

International Student Liaison: Dr Hal Levine MY1023
Tel: 463 6132 E-m: Hal.Levine@vuw.ac.nz

Maori and Pacific Student Liaison: Dr Trevor Bradley, MY1101
Tel: 463 5432 E-m: Trevor.Bradley@vuw.ac.nz

Students with Disabilities Liaison: Dr Russil Durrant, MY1120
Tel: 463 9980 E-m: Russil.Durrant@vuw.ac.nz

School Manager: Carol Hogan, MY918
Tel: 463 6546 E-m: Carol.Hogan@vuw.ac.nz

School Administrators: Monica Lichti, Alison Melling, Heather Day
MY921, Tel: 463 5317; 463 5258; 463 5677
E-m: sacs@vuw.ac.nz

Office use only

Date Received:

(Date Stamp)

School of Social and Cultural Studies

Te Kura Mahinga Tangata

CULTURAL ANTHROPOLOGY

CRIMINOLOGY

SOCIOLOGY & SOCIAL POLICY

Assignment Cover Sheet

(please write legibly)

Full Name: _____
(Last name) (First name)

Student ID: _____ Course (eg ANTH101): _____

Tutorial Day: _____ Tutorial Time: _____

Tutor (if applicable): _____

Assignment Due Date: _____

CERTIFICATION OF AUTHENTICITY

I certify that this paper submitted for assessment is the result of my own work, except where otherwise acknowledged.

Signed: _____ Date: _____