

**School of Art History, Classics and Religious Studies**

**LATI 104**  
**Elementary Latin**  
**SUMMER TRIMESTER 2009-2010**  
CRN 8308

**Trimester dates**

Teaching dates: 5 January to 12 February 2010

Examination/Assessment period: 15 February to 20 February 2010

**Withdrawal from the Course**

Information on withdrawals and refunds may be found at

<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

**Names and contact details**

Course Coordinator: Dr Simon Perris

Office: OK 502

Phone: 463-5233, extension 8046

e-mail: [simon.perris@vuw.ac.nz](mailto:simon.perris@vuw.ac.nz)

Office hours: M T R F 9–10; other times by arrangement.

**Class times and locations**

**M T R F 10:00–11:50, KK 202**

LATI 104 runs for six weeks, 05/01/10 to 12/02/10.

**Communication of additional information**

Any additional information or changes will be announced in class and posted on the noticeboards on the 5th floor of Old Kirk.

**Class representative**

A class representative will be elected at the first class. The class representative provides a channel to liaise with the course coordinator in behalf of the students. The representative's contact details will thereafter be distributed to the whole of the class.

**Course delivery**

LATI 104 is taught entirely through two-hour classes, four days a week. These classes will be delivered seminar-style, and will consist of a mixture of grammatical explanations, exercises, small-group reading, and whole-class

translation. Students are expected to prepare both exercises and translations for each chapter, and to contribute both answers and translations in class.

### **Expected workload**

The most beneficial thing you can do in learning a language is to work on it every day. Beginning language courses require constant learning, practice and revision. I recommend that you put in 3-4 hours daily, in addition to class time. LATI 104 students should thus expect a workload of approximately 24 hours per week on average, not including exam preparation: eight hours attending class, eight hours preparing for class, four hours reviewing vocabulary and grammar, and four hours completing assignments and revising for quizzes.

### **Course content**

The main focus will be on reading, understanding and translating Latin into English. Emphasis is placed on understanding morphology, grammar and syntax within a literary context.

### **Learning Objectives**

This course aims to provide students with the knowledge and skills necessary to read and understand simple Latin. Students who pass this course should have a sound comprehension of the elements of Latin.

### **Course Requirements**

An attendance rate of at least 75% is required; however, it is strongly recommended that students attend at least 90% of classes. The cumulative process of language learning requires constant application and it is difficult to catch up on frequent non-attendance and non-completion of preparatory work.

### **Assessment**

The assessment in this course aims to establish the extent to which a student can demonstrate her or his developing knowledge of the Latin language. Assessment is designed to help the student and the lecturer evaluate progress in three key areas as well as to provide a final grade. The main areas to be tested are: (i) learning of vocabulary and grammar; (ii) understanding of how vocabulary and grammar are used, tested by the translation of simple sentences of Latin to English or English to Latin; and (iii) application of the student's knowledge, by translating longer passages from Latin into English.

This course is 60% internally assessed, with a 40% 2-hour final exam. All assignments must be submitted by the due date and tests must be taken on the day set, unless there are medical or other demonstrable extenuating circumstances, preferably announced before the event.

**The internal assessment may be broken down as follows:**

**QUIZZES: 20%**

Two 30-minute tests will be completed in class on the dates designated in the schedule below. Each will count for 10% of the total marks of the course. These tests are primarily intended to reinforce the recent grammar and vocabulary learned on a regular basis, though some revision of earlier material may be necessary.

**TAKE-HOME ASSIGNMENTS: 40%**

Two assignments are to be completed outside class and handed in on the dates designated below. Each will count for 20% of the total marks of the course. Written work submitted as part of the internal assessment of this course should be deposited in the Assignment Box (located next to OK508). Do not place written work in lecturers' pigeonholes or under people's doors. Work must be handed in by 5 pm on the day due. You will incur a 5 mark per weekday penalty for the late submission of work. Plagiarised work will not be accepted. Emailed assignments will not be accepted.

**In order to pass LATI 104 students must attain a total of at least 50%.**

**Relationship between assessment and course objectives**

The assessment and internal course work (including non-assessed exercises & drills) are designed to allow both student and lecturer to evaluate progress in accomplishing the objectives of the course. As a result, you are expected to learn vocabulary, to prepare for, to attend, and to participate in classes.

**Statement on Legibility**

Students are expected to write clearly. Where work is deemed illegible, the options are:

- the student will be given a photocopy of the work and asked to transcribe it to an acceptable standard within a specified time frame after which the penalty for a missed assessment will apply;
- if the student does not transcribe it to an acceptable standard, the work will not be marked and no credit will be awarded.

**Course Texts**

M. Balme and J. Morwood (eds.), *Oxford Latin Course*, 2nd edition (Oxford University Press, 1996), Parts II and III.

## **General University Statutes and Policies**

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the *Victoria University Calendar* or go to the Academic Policy and Student Policy sections on:

<http://www.victoria.ac.nz/home/about/policy>

The AVC(Academic) website also provides information for students in a number of areas including Academic Grievances, Student and Staff conduct, Meeting the needs of students with impairments, and student support/VUWSA student advocates. This website can be accessed at:

[http://www.victoria.ac.nz/home/about\\_victoria/avcacademic/Publications.aspx](http://www.victoria.ac.nz/home/about_victoria/avcacademic/Publications.aspx)

## **Academic Integrity and Plagiarism**

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:

<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

**LATI 104**  
**Summer 2010 ~ Proposed Schedule**

**OXFORD LATIN COURSE: PARTS II & III**

WEEK ONE:	Mon 4 Jan Tue 5 Jan Thur 7 Jan Fri 8 Jan	<i>New Year Holiday</i> Chapter 20 Chapter 21 Chapter 22
WEEK TWO:	Mon 11 Jan Tue 12 Jan Thur 14 Jan Fri 15 Jan	Chapter 23 Chapter 24 Chapter 25 Chapter 26
WEEK THREE:	Mon 18 Jan Tue 19 Jan Thur 21 Jan Fri 22 Jan	<b>Quiz 1 (10%);</b> Chapter 27 Chapter 28 Chapter 29; Assignment 1 posted Chapter 30
WEEK FOUR:	Mon 25 Jan Tue 26 Jan Thur 28 Jan Fri 29 Jan	<i>Wellington Anniversary Day</i> Chapter 31; <b>Assignment 1 (20%)</b> ≤ ch. 29 Chapter 32 Chapter 33 and 'Appendix' to Book II
WEEK FIVE:	Mon 1 Feb Tue 2 Feb Thur 4 Feb Fri 5 Feb	<b>Quiz 2 (10%);</b> Chapter 34 (Book III) Chapter 35 Chapter 36; Assignment 2 posted Chapter 37
WEEK SIX:	Mon 8 Feb Tue 9 Feb Thur 11 Feb Fri 12 Feb	Chapter 38 Chapter 39; <b>Assignment 2 (20%)</b> ≤ ch. 37 Chapter 40 Review
<b>EXAM WEEK:</b>	<i>TBC</i>	<b>FINAL EXAM (40%)</b>