



TE WHARE WĀNANGA O TE ŪPOKO O TE IKA A MĀUI



**VICTORIA**  
UNIVERSITY OF WELLINGTON

Te Kawa a Māui

# MAOR 123

**Te Iwi Māori Me Āna Tikanga  
Māori Society and Culture**

**Trimester 2 2009**  
13 July to 15 November 2009

**IMPORTANT**

**Please read and note the information  
at the back of this Course Outline**

## MAOR 123

### Te Iwi Māori Me Āna Tikanga / Māori Society and Culture Trimester 2 Course Outline 2009

*Tēnā koutou e ngā taura e whai nei i ētahi māramatanga o te Ao Māori. He mihi maioha ki a koutou katoa. Koinei ngā tohutohu mō te wāhanga tuarua o te tau 2009.*

Welcome to te whānau o MAOR 123. In this course outline you will find all of the instructions for MAOR 123, Trimester two, 2009.

#### 1 Course Organisation

- |     |  |   |
|-----|--|---|
| 1.1 | Course Coordinator                                     | Ocean Mercier<br>Room 207, 50 Kelburn Parade<br>Telephone: 04 463 7457<br>E-mail address:<br>ocean.mercier@vuw.ac.nz  |
|     | Office Hours   | Wednesday, Thursday 3:00pm -<br>4:00pm, or by appointment   |
| 1.2 | Additional Course Lecturers                            | Peter Adds<br>Rawinia Higgins<br>Maria Bargh<br>Danny Keenan<br>Teurikore Biddle<br>Meegan Hall<br>Alice Te Punga Somerville  |
| 1.3 | Tutors   | tbc   |
| 1.4 | Class Times<br>Lectures<br>Monday, Wednesday, Thursday | 4:10pm – 5:00pm<br>HMLT105, Hugh Mckenzie Building<br><br>The only exception to this is that lectures on Wednesday, 15 July and Thursday, 16 July are at Te Herenga Waka Marae (more information will be provided in lectures). |
|     | Tutorials<br>tbc                                       |   |
| 1.5 | Additional Information                                 | Any of the academic staff for this course can be contacted via the Māori Studies Office, 50 Kelburn Parade, 04 463 5314.  |

Notices and course information will be posted on the MAOR 123 Blackboard site at <http://blackboard.vuw.ac.nz/>. The notice boards at 48 Kelburn Parade will also carry important information, such as tutorial lists.

1.6	Trimester Dates	
	Teaching dates	13 July – 21 August 7 September – 16 October
	Mid-trimester break	24 August – 6 September
	Study Week	19 – 23 October
	Examination/assessment period	27 October – 14 November

## 2 Course Objectives

The aim of the course is to introduce you to a range of Māori beliefs, concepts and structures that are important to the foundations and development of Māori society and culture. The course will cover aspects of pre-European, traditional Māori society, cultural change, present-day issues and developments, as well as visions for the future.

By the end of the course you will:

- be able to recognise key Māori words and concepts and be able to use them appropriately
- have an understanding and experience of Marae operations
- have an understanding of the chronology of Māori history within a thematic framework
- understand and better appreciate the social and political contexts within which Māori people presently operate
- develop critical thinking and academic writing skills appropriate to the discipline of Māori Studies.

Your progress against these objectives will be measured by the course assessment (see 4.3).

## 3 Course Texts

### 3.1 Course Reader

The **required** Course Reader for MAOR 123 *Te Iwi Māori Me Āna Tikanga / Māori Society and Culture 2009* is available from the Student Notes Distribution Centre, Student Union Building, for about \$20.

### 3.2 Highly Recommended Text

In addition to your Course Reader, it is highly recommended that you read the following book:

Ka'ai, Tania M, John Moorfield, Michael Riley, and Sharon Mosley (eds), 2003. *Ki te Whaiao: An Introduction to Māori Culture and Society*. Auckland: Pearson Longman.

Copies of this text are held in the library and it is also available for sale at the Victoria University Book Centre. Chapters of this text that are relevant to the MAOR 123 course are noted in the lecture programme (see 7).

### 3.3 Academic Writing Guide

Te Kawa a Māui's Academic Writing Guide is available for download from the MAOR 123 Blackboard site at <http://blackboard.vuw.ac.nz> or for purchase from the Student Notes Distribution Centre.

### 3.4 Obtaining Student Notes

For the first two weeks of trimester all undergraduate student notes will be sold from the Memorial Theatre foyer. After week two all undergraduate student notes will be sold from the Student Notes Distribution Centre on the ground floor of the Student Union Building.

Customers can order student notes online at [www.vicbooks.co.nz](http://www.vicbooks.co.nz) or can email an order or enquiry to [enquiries@vicbooks.co.nz](mailto:enquiries@vicbooks.co.nz). Books can be couriered to customers or they can be picked up from the shop. Customers will be contacted when they are available.

Opening hours are 8:00am – 6:00pm, Monday – Friday during term time (closing at 5:00 pm in the holidays). Telephone: 04 463 5515.

At the start of the trimester please refer to the notice boards at 48 and 50 Kelburn Parade for an updated list of Course Readers available for purchase from the Victoria University Student Notes Distribution Centre.

## 4 Course Work

### 4.1 Course Workload

Three hours of lectures, one hour of tutorials and eight hours of self-directed learning per week.

### 4.2 Tutorial Sessions

Tutorial sessions are 50 minutes long and are held once a week for 10 weeks. Tutorials provide an opportunity for small group discussion and debate on the concepts and issues raised in lectures. **You must attend at least seven out of 10 tutorials to meet a mandatory course requirement (see 5).**

**Tutorials start in Week Two.** A tutorial sign-up sheet will be circulated during lectures and between lectures it will be posted on the notice board at 48 Kelburn Parade. You must select your preferred tutorial by **4:00pm Friday, 18 July 2008**. If you miss this deadline you should contact the Course Coordinator as soon as possible.

Confirmed tutorial groups will be posted on the notice board and on the MAOR 123 Blackboard site by **Monday, 20 July**.

#### 4.3 Course Assessment

INTERNAL COURSE WORK	60%
FINAL EXAMINATION	40%

Assessment	Due Dates	Value
1 Key Words Test	Open from 5:00pm 22 July to 6:00pm 30 July	5%
2 Participation in Pōwhiri and Marae Tour	4:10pm-5:00pm, Wednesday, 22 July and Thursday, 23 July	5%
3 Poupou presentations and Poupou Writing Assignment #1	Present poupou information on 6 August and submit written work by midnight Thursday, 13 August	10%
4 Writing Assignment #2	By midnight Wednesday, 9 September	10%
5 Essay	4:00pm Thursday, 8 October	30%
7 Final 3-hour Exam	Study and exam period 27 October – 14 November	40%

##### 4.3.1 Key Words Test 5%

At **5:00pm on Wednesday, 22 July**, an online test will be made available on the MAOR 123 Blackboard site which will assess your understanding of words and terms that are critical to successfully completing this course. You will have until **6:00pm Thursday, 30 July** to complete this assessment. More information about this test is on the MAOR 123 Blackboard site at <http://blackboard.vuw.ac.nz>.

##### 4.3.2 Participation in Pōwhiri and Marae Tour 5%

At **4:10pm on Wednesday, 22 July**, in lieu of a regular lecture, you will be expected to attend a pōwhiri (ritual of encounter) at the University's Te Herenga Waka Marae. You will be taught more about this process during the MAOR 123 course, prior to visiting the Marae.

In addition, at **4:10pm on Thursday, 23 July** you will return to the Marae for a tour of the facilities. Attendance at both Marae visits is worth 5% of your final grade and a record of attendees will be kept. Also, information that you receive during the tour and the pōwhiri will be necessary for the completion of your first writing assignment (see 4.4.3).

##### 4.3.3 Poupou Writing Assignment #1 10%

After you participate in the pōwhiri and the Marae tour you will be asked to choose one of the poupou in the wharenuī (meeting house) and research the character that it represents. You will be asked **to share your findings with other participants in the course on 6 August** and following that you will submit your written work **by midnight Thursday, 13 August**, using the 'Blog Tool' on the MAOR 123 Blackboard site.

More detailed information about this assignment will be announced in lectures and will be posted on the MAOR 123 Blackboard site.

#### 4.3.4 Writing Assignment #2 10%

You will be posed with a question that will require you to reflect on the information that you have received during lectures and tutorials and through your course readings. Your responses to the question should be 400-600 words in length.

Writing Assignment #2 is worth 10% of your final grade and must be posted on the MAOR 123 Blackboard site using the Blog Tool by midnight on **Wednesday, 9 September**.

Further information about the question and grading will be announced in lectures later in the course and will be available on the MAOR 123 Blackboard site.

#### 4.3.5 Essay 30%

You are required to write one 1500 word essay. Essay topics will be distributed in tutorials and posted on the MAOR 123 Blackboard site.

Essays must be placed (in hardcopy form) in the assignment box outside the Māori Studies Office at 50 Kelburn Parade, by **4:00pm on Thursday, 8 October**. All assignments are registered by the Māori Studies Office staff. DO NOT hand your essay to the Course Coordinator, Lecturers or Tutors or leave assignments under anybody's door. **Please keep a copy of your work.**

You are expected to follow the conventions for essay writing as explained in the Te Kawa a Māui Academic Writing Guide. Essays that do not conform to the Te Kawa a Māui Academic Writing Guide will be penalised.

You are also encouraged to seek Student Learning Support Services advice on essay structure before submitting your essay.

#### 4.3.6 Final Written Examination 40%

A three-hour closed book written examination will be held during the **Trimester 2 Examination Period (27 October – 14 November)**. For courses with a final examination, students must be available to attend the examination at any time during this period. The date, time and venue will be announced in lectures and posted on the MAOR 123 Blackboard site when this information becomes available.

## 5 Mandatory Course Requirements

To meet course requirements for MAOR 123 you must:

- attend at least seven out of the 10 tutorials (see 4.2)
- submit all writing and essay assignments (see 4.3), and
- attempt the Final Examination (see 4.3.6).

## 6 Penalties

By prior arrangement, and only for very good reasons, an extension might be granted **by the Course Coordinator**. However, without an express extension from the Course Coordinator, the following late penalties will apply.

### 6.1 Key Words Test

- Failure to attempt the Key Words Test within the required period will result in no mark being given for that piece of assessment.

### 6.2 Participation in Pōwhiri and Marae Tour

- Failure to participate in the scheduled Pōwhiri and Marae Tour (or an equivalent, as negotiated with the Course Coordinator) will result in no mark being given.

### 6.3 Presentation of Poupou Research

- Failure to present at the scheduled time (or an equivalent, as negotiated with the Course Coordinator) will result in no mark being given.

### 6.4 Writing Assignments #1 and #2

- Failure to submit both writing pieces means that a mandatory course requirement will not be satisfied, resulting in a failure of the course.
- Submission of a writing assignment after the due date, but without an extension being granted, will satisfy the mandatory course requirements but no mark will be given.

### 6.5 Essay

- In accordance with Te Kawa a Māui policy, 5% will be deducted for every day or part day that an essay is late (including weekends).
- After five days the essay will be accepted for the purposes of meeting the mandatory course requirements but no mark will be given.



## 7 Lecture Programme

The following schedule is a *guide* to the lectures and contributors for this course. You will be informed of any alterations to the schedule. You will benefit greatly by familiarising yourself with the indicated readings prior to each lecture.

Week	Lecture	Date	Lecturer	Lecture Topic and Reading	Assessment
<b>Part A – Māori Origins</b>					
1	1	Mon 13 July	Ocean Mercier	<b>Overview of course</b> • Course Outline	
	2	Wed 15 July	Ocean Mercier	<b>Brief overview of the history of Māori culture and society</b> • Addis, P., 1998. The Māori Economy: an historical overview. [Course reader]	
	3	Thu 16 July	Rawinia Higgins	<b>Māori Oral Tradition</b> • Walker, R., 1992. The relevance of Māori Myth and Tradition. [Course reader] • Te tīmatanga mai o ngā atua/Creation narratives. [Ki te Whaiao]	
2	4	Mon 20 July	Teurikore Biddle	<b>Pōwhiri preparation</b> • Higgins, R., and Moorfield, J., 2003. Ngā Tikanga o te Marae. [Course Reader]	Key Words Test on BB opens at 5:00pm on 22 July Pōwhiri at 4:10pm on 22 July Marae Tour at 4:10pm on 23 July
	5	Wed 22 July		<b>Pōwhiri at «GreetingLine» (VENUE: 46 Kelburn Parade)</b> • Experience first-hand the Māori ritual of encounter	
	6	Thu 23 July	Staff of Te Herenga Waka Marae	<b>Tour of Te Herenga Waka Marae (VENUE: 46 Kelburn Parade)</b> • Take a guided tour of the different parts of the marae complex and learn about its different roles and functions as dictated by Māori culture	
3  Te Wiki o te Reo Māori	7	Mon 27 July	Teurikore Biddle	<b>Māori waiata and haka as a response to the political struggles of Maori in Aotearoa-New Zealand</b> • Ngā mahi a Tāne-rore me Te Rēhia/Performing arts. [Ki te Whaiao]	Key Word Test on Blackboard closes at 6:00pm on 30 July
	8	Wed 29 July	Ocean Mercier	<b>Traditional Māori social organisation</b> • Mead, H., 1997. Traditional Māori Leadership. [Course reader] • Rangatiratanga/Traditional leadership. [Ki te Whaiao]	
	9	Thu 30 July	Rawinia Higgins	<b>Māori customary concepts</b> • Metge, J., 1995. Whānau values. [Course reader] • Whanaungatanga/Kinship. [Ki te Whaiao]	

4	10	Mon 3 August	Peter Adds	<b>Pre-contact Māori development</b> <ul style="list-style-type: none"> <li>Davidson, J., 1984. The Prehistory of New Zealand. [Course reader]</li> <li>Davidson, J., 1998. Māori Prehistory. [Course Reader]</li> <li>Ngā hekenga waka/Canoe migrations. [Ki te Whaiao]</li> </ul>	Poupou presentations 4:10pm on 6 August
	11	Wed 5 August	Ocean Mercier	<b>Summary lecture</b>	
	12	Thu 6 August	Students	<b>Presentations about the poupou of Te Herenga Waka Marae (VENUE: 46 Kelburn Parade)</b>	
<b>Part B – Māori/Pākehā Contact</b>					
5	13	Mon 10 August	Peter Adds	<b>Arrival of Pākehā in Aotearoa/New Zealand</b> <ul style="list-style-type: none"> <li>Orange, C., 1987. The British Crown and the Māori People. [Course reader]</li> <li>Te tūtakitanga o ngā ao e rua/Early contacts between two worlds. [Ki te Whaiao]</li> </ul>	Poupou Writing Assignment #1 due by Thursday, 13 August
	14	Wed 12 August	Danny Keenan	<b>The Treaty of Waitangi</b> <ul style="list-style-type: none"> <li>The Declaration of Independence. [Course reader]</li> <li>The Treaty of Waitangi. [Course reader]</li> <li>Biggs, B., 1989. Humpty Dumpty and the Treaty of Waitangi. [Course reader]</li> <li>Te Tiriti o Waitangi/The Treaty of Waitangi. [Ki te Whaiao]</li> </ul>	
	15	Thu 13 August	Danny Keenan	<b>The New Zealand Wars 1861-1881</b> <ul style="list-style-type: none"> <li>Mana Māori motuhake/Challenges to kāwanatanga 1840-1880. [Ki te Whaiao]</li> </ul>	
6	16	Mon 17 August	Danny Keenan	<b>Post Treaty events 1881-mid 1900's</b> <ul style="list-style-type: none"> <li>McDowell, Morag and Duncan Webb, 1998. Treaty of Waitangi. [Course reader]</li> </ul>	
	17	Wed 19 August	Paul Meredith	<b>Case Study: Māori who became Pākehā</b>	
	18	Thu 20 August	Peter Adds	<b>Post Treaty events mid 1900's onwards</b>	
<b>24 August – 6 September</b>				<b>MID TRIMESTER BREAK</b>	
7	19	Mon 7 Sept	Rawinia Higgins / Teurikore Biddle	<b>Case Study: 1970's Māori Political and Protest Activities</b> <ul style="list-style-type: none"> <li>Walker, R., 2004. Modern Māori Activists. [Course reader]</li> <li>Ward, A., and Hayward, J., 1999. Tino Rangatiratanga – Māori in the Political and Administrative System. [Course reader]</li> </ul>	Writing Assignment #2 due Wednesday, 9 September
	20	Wed 9 Sept	Danny Keenan	<b>Terror In Our Midst?</b>	
	21	Thu 10 Sept	Peter Adds	<b>Waitangi Tribunal Claims and the Treaty Settlement Process</b> <ul style="list-style-type: none"> <li>Ward, Alan. 1999. The Modern Treaty Claims Process. [Course reader]</li> </ul>	

8	22	Mon	14 Sept	Peter Addis	<b>Case Study: Taranaki Land Claim</b> See Taranaki Claim Chapter 1: Overview. [MAOR 123 Blackboard site]	
	23	Wed	16 Sept	Rawinia Higgins	<b>Te Reo Māori</b> <ul style="list-style-type: none"> <li>Benton, R., 1991. The History and Development of the Māori Language. [Course reader]</li> <li>Karetu, T., 1993. Toku Reo, Toku Mana. [Course reader]</li> <li>WAI 11 Te Reo Māori Claim. [MAOR 123 Blackboard site]</li> </ul>	
	24	Thu	17 Sept	tbc	<b>Case Study: Te Reo Māori in Contemporary Contexts</b>	
<b>Part C – Contemporary Māori Development</b>						
9	25	Mon	21 Sept	Meegan Hall	<b>Māori Development</b> <ul style="list-style-type: none"> <li>Durie, M., 2002. The Parameters of Māori Development. [Course reader]</li> </ul>	
	26	Wed	23 Sept	tbc	<b>Māori Economic Development</b> <ul style="list-style-type: none"> <li>Cross, T. et al, 1990. Iwi and Whānau Economic Development. [Course reader]</li> </ul>	
	27	Thu	24 Sept	Ocean Mercier	<b>Māori Education</b> <ul style="list-style-type: none"> <li>Durie, M., 1998. Mana Tupuna Identity and Heritage. [Course reader]</li> <li>Te tāminga o te mātauranga/Māori Colonisation in education. [Ki te Whaiao]</li> </ul>	
10	28	Mon	28 Sept	Maria Bargh	<b>Case Study: Māori and the Foreshore and Seabed</b>	
	29	Wed	30 Sept	Maria Bargh	<b>Māori Political Representation and Constitutional Reform</b>	
	30	Thu	1 Oct	Maria Bargh	<b>Contemporary Iwi Development</b>	
11	31	Mon	5 Oct	Ocean Mercier	<b>Māori and Indigenous Science</b>	Essay DUE 4:00pm Thursday, 8 October
	32	Wed	7 Oct	Ocean Mercier	<b>Māori Intellectual Property Rights and WAI262</b>	
	33	Thu	8 Oct	Alice Te Punga Somerville	<b>Māori and Indigenous Literature</b>	
12	34	Mon	12 Oct	Ocean Mercier	<b>Māori and Indigenous Film</b> <ul style="list-style-type: none"> <li>Durie, M., 1998. Mana Tupuna Identity and Heritage. [Course reader]</li> </ul>	
	35	Wed	14 Oct	Ocean Mercier	<b>Māori in the Future</b> <ul style="list-style-type: none"> <li>Durie, M., 2006. Tai Mihi Tangata. [Course reader]</li> </ul>	
	36	Thu	15 Oct	Ocean Mercier	<b>Course Summary</b> <ul style="list-style-type: none"> <li>Overview of course content and preparation for final exam</li> </ul>	

## 8 Tutorial Programme

Week	Tutorial	Date	Tutorial Topic	Preparation
1		13 July–	No tutorials this week	Sign up to a MAOR 123 tutorial – they start in Week 2 of the course
2	1	20 July–	Māori Oral Tradition	Read Walker, R., 1992. The relevance of Māori Myth and Tradition. [Course reader]
3	2	27 July–	Pōwhiri – The ritual of encounter	Read Higgins, R., and Moorfield, J., 2003. Ngā Tikanga o te Marae. [Course Reader]
4	3	3 Aug –	Whānau Values	Read Metge, J., 1995. Whānau values. [Course reader]
5	4	10 Aug–	The Treaty of Waitangi	Read The Treaty of Waitangi – Māori and English Translation. [Course reader]
6	5	17 Aug–	Māori Leadership	Read Mead, S.M., 1997. Landmarks, Bridges and Visions. Aspects of Māori Culture. [Course reader]
<b>MID TRIMESTER BREAK</b>				
7	6	7 Sept–	Essay Writing	N/A
8	7	14 Sept–	Treaty Settlements	Read Ward, Alan. 1999. The Modern Treaty Claims Process. [Course reader]
9	8	21 Sept–	Māori Identity	Read Durie, M., 1998. Mana Tupuna Identity and Heritage. [Course reader]
10	9	28 Sept–	Māori Development	Read Durie, M., 2002. The Parameters of Māori Development. [Course reader]
11	10	5 Oct –	Final Exam Preparation	n/a
12		12 Oct–	No tutorials this week	

## 9 Recommended Resources and Support Services

### 9.1 Dictionary

If you are unfamiliar with the Māori language you are encouraged to purchase the following dictionaries which are available from the Victoria Book Centre:

Ngata, H.M. 1993. *English–Māori Dictionary*. Wellington: Learning Media.

Williams, H.W. 1971 (7<sup>th</sup> ed.). *A Dictionary of the Māori Language*. Wellington: Government Print.

Alternatively you can access an online Māori language dictionary at:  
<http://www.learningmedia.co.nz/ngata>

### 9.2 Māori Current Affairs

You are strongly encouraged to take an interest in events and issues that affect Māori today and can do so by accessing the following Māori media:

Māori Television [www.maoritelevision.com/coverage/index.htm](http://www.maoritelevision.com/coverage/index.htm)  
Te Karere, TVNZ TV1, Monday-Friday, 6:10am or 4:40pm  
<http://tvnz.co.nz/te-karere>

Waka Huia TV1, Saturday, 8:30am  
<http://tvnz.co.nz/waka-huia>

Marae TV1, Sunday, 11:00am  
<http://tvnz.co.nz/marae/show-414450>

Wātea News, National Radio Weekdays, 6.27am, 8:45am, 5:45pm, 6:45pm  
Te Ahi Kaa, National Radio Sunday, 6:06-7pm

[www.radionz.co.nz/national/programmes/teahikaa](http://www.radionz.co.nz/national/programmes/teahikaa)

Waiata, National Radio Saturday, 4:30pm and Sunday, 5:36-6pm

Atiawa Toa FM 96.9 FM

Te Reo Irirangi o Te Ūpoko o Te Ika a Māui 1161 AM

### 9.3 Useful Texts

The Māori Resource Librarian is available at the Library to assist you with your research and finding books to support your essay. The following is a list of texts that you are also likely to find useful.

Barlow, Cleve, 1991. *Tikanga Whakaaro: Key concepts in Māori culture*. Auckland: Oxford University Press.

Biggs, Bruce G., 1981. *The Complete English-Māori Dictionary*. Auckland: Auckland University & Oxford University Press.

Buck, Peter, 1950. *The Coming of the Māori*. Wellington: Māori Purposes Fund Board.

Cox, Lindsay, 1993. *Kotahitanga: The search for Māori Political Unity*. Auckland: Oxford University Press.

Dewes, Koro, 1974. *Māori Oral Arts: He Poutoko Manawa nō te Māoritanga*. London. Photocopy of typescript.

Durie, Mason, 1998. *Te Mana, Te Kawanatanga: The politics of Māori self-determination*. Auckland: Oxford University Press.

King, Michael, 1977. *Te Ao Hurihuri: The world moves on. Aspects of Māoritanga*. Wellington: Hicks Smith.

Mead, Hirini Moko, 2003. *Tikanga Māori: Living by Māori Values*. Wellington: Huia.

- Mead, Sidney Moko, 1997. *Landmarks, bridges and visions: Aspects of Māori culture*. Wellington: Victoria University Press.
- Melbourne, Hineani, 1995. *Māori Sovereignty: The Māori perspective*. Auckland: Hodder Moa Beckett.
- Ngata, H.M. 1993. *English–Māori Dictionary*. Wellington: Learning Media.
- Orange, Claudia, 1992. *The Treaty of Waitangi*. Wellington: Historical Publications Branch, Department of Internal Affairs.
- Pere, Rangimarie Rose, 1991. *Te Wheke: A Celebration of Infinite Wisdom*. Gisborne: Ao Ako Learning New Zealand.
- Reed, A.W., T.S. Karetu, 1984. *Concise Māori Dictionary New Revised Edition*. Auckland: Methuen Publishers Ltd.
- Salmond, Anne, 1975. *Hui: A Study of Māori Ceremonial Gatherings*. Wellington: A.H & A.W Reed.
- Shirres, Michael, 1997. *Te Tangata: The human person*. Auckland: Accent Publications.
- Walker, Ranginui, 1990. *Struggle Without End: Ka whawhai tonu mātou*. Auckland: Penguin.
- Williams, H.W. 1971. *A Dictionary of the Māori Language*. Wellington: Government Print.
- Winiata, Maharaia, 1967. *The Changing Role of the Leader in Māori Society: A study in social change and race relations*. Auckland: Blackwood and Janet Paul.

#### 9.4 Te Pūtahi Reo/The Language Learning Centre

The LLC can be found in the Von Zedlitz Building, Kelburn Parade. Māori resources are preserved and catalogued as archives at Te Pūtahi Reo. All students can use the self-access facilities to listen to this material. The Centre also holds other Māori resources that would be useful for your Māori language and culture development. Visit the centre at any time for advice and assistance. It is open year-round, with extended hours during University trimesters.

## 10 ACADEMIC INTEGRITY AND PLAGIARISM

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- material from books, journals or any other printed source
- the work of other students or staff
- information from the internet
- software programs and other electronic material
- designs and ideas
- the organisation or structuring of any such material.

Find out more about plagiarism, how to avoid it and penalties, on the University's website: <http://www.victoria.ac.nz/home/study/plagiarism.aspx>

## 11 GENERAL UNIVERSITY STATUTES AND POLICIES

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the Victoria University Calendar or go to the Academic Policy and Student Policy sections on:

<http://www.victoria.ac.nz/home/about/policy>

The AVC (Academic) website also provides information for students in a number of areas including Academic Grievances, Student and Staff conduct, Meeting the needs of students with impairments, and student support/VUWSA student advocates. This website can be accessed at:

<http://www.victoria.ac.nz/home/about/avcacademic/Publications.aspx>

## 12 ENROLMENT AND WITHDRAWAL DEADLINES

Have you changed your mind about the courses you want to do this trimester? If you do not withdraw from a course in time, you will receive a fail grade. A fail grade stays permanently on your academic record. You can avoid the fail grade by withdrawing properly from courses before it is too late!

It is not enough just to stop attending lectures and tutorials, or to tell your lecturer or school administrator. You must complete a Course Add/Drop form, available from your Faculty Student and Academic Services Office, and submit it by the following deadlines.

### **Second Trimester Courses, July to October 2009**

No addition of second trimester courses permitted after **Friday, 24 July 2009**.

If you withdraw before **Friday, 24 July 2009** you will get a full refund of fees.

The last date for withdrawal from second trimester courses (without refund) before Associate Dean's approval is required is **Friday, 25 September 2009**.