

SCHOOL OF LANGUAGES AND CULTURES

JAPANESE PROGRAMME
JAPA 116 JAPANESE LANGUAGE 1B

TRIMESTER 2 2009
13 July to 15 November 2009

Trimester dates

Teaching dates: 13 July to 16 October
Study week: 19 to 23 October

Names and contact details

Course Coordinator:	Andrew Barke Tel 463 6467	Room VZ 706 Andrew.Barke@vuw.ac.nz
Lecturer:	Mitsue Sandom Tel 463 6466	Room vZ708 Mitsue.Sandom@vuw.ac.nz
Tutor:	Haruna Nakamura Tel 463 6458	Room vZ707 Haruna.Nakamura@vuw.ac.nz
	Chrysta Owen Tel 463 5098	Room vZ716 Chrysta.Owen@vuw.ac.nz
Administrator:	Shirley Pack Tel 463 5635 Hours 9.45-4.30	Room vZ610 Shirley.Pack@vuw.ac.nz

Contact Person for:

Students with Disabilities

Maori and Pacific Students

Dr Richard Millington vZ 613 Tel 463 5976 Richard.Millington@vuw.ac.nz

Class times and locations

1.	Lectures: (4 hrs/wk)			
	Trimester 2			
	Group A	Tue	11-1	HU324
		Thu	11-1	MY103
	Group B	Tue	3-5	KK202
		Thu	3-5	KK202

2.	Tutorials*: Conversation & Reading Classes (1hr/wk)		
	Group 1	Wed 11-12	VZ 710
	Group 2	Wed 1-2	VZ 710
	Group 3	Wed 2-3	VZ 710

*Tutorials start from the second week of the first trimester.

Course delivery

Grammatical structures and cultural aspects of the language will be introduced in the lectures and students will practice the four skills of reading, writing, speaking, and listening. In the tutorials, further practice will be given for reading and writing Japanese, and students' oral skills will also be a main focus.

Communication of additional information

You are advised to check Blackboard and the notice board (7th floor VZ) regularly for information on courses, programme changes, as well as Japanese Culture Club activities.

Course content

This course is a continuation of the work done in JAPA115 in all four language skills, reading, writing, listening and speaking. By the end of this course, students will acquire the knowledge of basic Japanese grammar and students will understand approximately 500 Kanji. (See Course Programme).

Learning objectives

The objective of the course is to improve your competence in both spoken and written Japanese and basic understanding of Japanese culture.

If you complete the course successfully, you will be able to:

- Have a short conversation in a variety of practical situations;
- Understand and use culturally and socially appropriate language/body language;
- Read and write emails, letters, and short essays;
- Read and write approximately 150 new kanji;

Expected workload

The university guideline for average number of study hours per week including class contact hours for a 100 level full year 18 point course is 12 hours per week. You are expected to attend 5 hours of classes per week consisting of 4 hours of lecture and 1 hour of tutorial. Furthermore, you are expected to spend at least 7 hours a week on self-study, including 1 hour with audio-visual resources at the Language Learning Centre or on Blackboard.

If you find difficulty or feel that you are not making satisfactory progress despite spending the appropriate time on study, you should consult your lecturer/tutor.

Readings

Essential texts:

Genki II: An Integrated Course in Elementary Japanese, Japan Times

Genki II: An Integrated Course in Elementary Japanese Workbook, Japan Times
available at Vicbooks, the university book shop.

For the first two weeks of trimester all undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer, while postgraduate textbooks and student notes will be available from the top floor of VicBooks in the Student Union Building, Kelburn Campus. After week two all undergraduate textbooks will be sold from VicBooks and student notes from the Student Notes Distribution Centre on the ground floor of the Student Union Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from the shop. Customers will be contacted when they are available.

Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Recommended Reading:

Furigana English-Japanese dictionary. Kenkyusha

The Kenkyusha English- Japanese learner's pocket dictionary.

Basic Japanese-English dictionary. Oxford/Bonjinsha (also available at Vic Books)

The Kenkyusha Japanese-English learner's pocket dictionary.

The new Nelson Japanese-English character dictionary.

The Kanji dictionary.

牧野昭子・沢田幸子・重川明美・田中よね・水野マリ子（2000）みんなの日本語初級Ⅰ &Ⅱ『初級で読めるトピック25』スリーエーネットワーク。[Makino, Akiko et al. Shokyu de yomeru topikku 25] V. 1 & 2

Assessment requirements

This course is internally assessed. Assessment covers all four skills of reading, writing, listening and speaking. Students' progress is tested throughout the course to enable the lecturer and students to monitor levels of language acquisition. Vocabulary quizzes are held regularly to help students prepare for classes and assist in the retention of new vocabulary items. A final test is given at the end of the course to consolidate and evaluate students' overall acquisition of the language in all four skill areas. The assessment requirements of the course are as follows:

1.	1 Progress Test (2 hrs) 1 x 30%*	30%
2.	1 Assignment (Genko-yoshi 400 words) 1 x 5%	5%
3.	5 Kanji Tests (6 minutes) 5 x 2%	10%
4.	10 Vocabulary Tests (5 minutes) 10 x 1%	10%
5.	Final Presentation (10 minutes)	15%
6.	Final Written Test (2 hrs)	30%
	Total	100%

* (Progress Test & Final Written Test will consist of 24% written and 6% listening)
The test and assignment dates are written on the course schedule attached.

Grading Procedures:

In determining the grades for each course, the Japanese Programme uses the University's standard marking scheme.

Penalties

There will be no alternative test times. Therefore, if you are unable to sit any of the progress tests, you must contact the lecturer prior to the test. If you miss any tests without giving prior warning, the mark of this test would be nil. Details of assignments and drama presentation will be given out at the beginning of the course. Failure to submit an assignment on time will incur a zero mark. You need to contact the lecturer prior to the due date if there are unforeseen reasons. If it is a medical reason, a medical certificate must be provided.

Mandatory course requirements

You must attend at least 80% of all lectures and tutorials, sit all tests, and hand in all assignments by the due date. If you come more than 15 minutes late, or leave more than 15 minutes early, your attendance will be halved. For Lectures & Tutorials, you must attend the same group each week, except for special reasons. Otherwise, your attendance will not be counted.

Study Approach

Before attending each lecture and tutorial, you are expected to spend time previewing the relevant lesson, attempt to learn vocabulary, and understand the grammatical constructions. Ideally, you should prepare the exercises beforehand. The purpose of the lecture and tutorial is to reinforce your self-study and provide a chance for you to clarify any problems arising from your study. You are also expected to help and respect each other's learning.

You should study kanji and vocabulary in your own time and review them often. In addition, you should review lessons regularly with Blackboard.

Student Representatives and Student Evaluations

In the second week of lectures, staff will facilitate the election of a class representative. Student reps are a valuable means of communication between teaching staff and students. At the end of the course all students will be asked to fill out questionnaires prepared by the University's Teaching and Development Centre in order to evaluate individual lecturers' performance and/or the course as a whole.

Language Learning Centre (LLC)

The **Language Learning Centre** (Level 0, von Zedlitz Building) facilitates independent learning and supports the teaching of languages. The LLC is a friendly and supportive environment where you can immerse yourself in language and culture through access to a variety of multimedia language resources: everything from print, audio, DVDs, comprehensive computer software and access to live satellite TV in several languages.

Academic Integrity and Plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:

<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

General University Policies and Statutes

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the *Victoria University Calendar* or go to the Academic Policy and Student Policy sections on:

<http://www.victoria.ac.nz/home/about/policy>

The AVC(Academic) website also provides information for students in a number of areas including Academic Grievances, Student and Staff conduct, Meeting the needs of students with impairments, and student support/VUWSA student advocates. This website can be accessed at:

<http://www.victoria.ac.nz/home/about/avcademic/Publications.aspx>

Course Programme

Week	Lectures (Tuesday)	Tutorials (Wednesday)	Lectures (Thursday)	Assignments
wk 1 13 July~	Introduction Revision	(no tutorial)	Lesson 19	
wk 2 20 July~	Lesson 19	Lesson 19 Vocab Test 1[L19]	Lesson 19	
wk 3 27 July~	Lesson 20 Kanji Test 1[L19]	Lesson 19 Vocab Test 2[L19]	Lesson 20	
wk 4 3 August~	Lesson 20	Lesson 20 Vocab Test 3[L20]	Lesson 20	
wk 5 10 August~	Lesson 21 Kanji Test 2[L20]	Lesson 20 Vocab Test 4[L20]	Progress Test [L.19, 20]	
wk 6 17 August~	Lesson 21	Lesson 21 Vocab Test 5[L21]	Lesson 21	
Mid Trimester Break				
wk 7 7 September~	Lesson 21 Assignment	Lesson 21 Vocab Test 6[L21]	Lesson 22 Kanji Test 3[L21]	Assignment due 7 September
wk 8 14 September~	Lesson 22	Lesson 22 Vocab Test 7[L22]	Lesson 22	
wk 9 21 September~	Lesson 22	Lesson 22 Vocab Test 8[L22]	Lesson 23 Kanji Test 4[L22]	
wk 10 28 September~	Lesson 23	Lesson 23 Vocab Test 9[L23]	Lesson 23	
wk 11 5 October~	Lesson 23	Lesson 23 Vocab Test 10[L23]	Final Presentation Test	
wk 12 12 October~	Revision Kanji Test 5[L23]	Revision	Final Written Test [L21-23]	