

SCHOOL OF LANGUAGES AND CULTURES

**ITALIAN PROGRAMME
ITAL 115 ELEMENTARY ITALIAN**

TRIMESTER 2 2009

13 July to 15 November 2009

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Trimester dates

Teaching dates: 13 July to 16 October

Names and contact details

Contact details of Italian Programme staff involved in this course are as follows:

VZ602	Dr Sarah (Sally) Hill sarah.hill@vuw.ac.nz	Senior Lecturer Course coordinator	ph. 463 5298
22KP208	Barbara Pezzotti barbara.pezzotti@vuw.ac.nz	Tutor	ph. 463 6875
VZ607	Palmiro Sportoletti palmiro.sportoletti@vuw.ac.nz	Italian Government Lecturer	ph. 463 5974
VZ610	Nina Cuccurullo nina.cuccurullo@vuw.ac.nz	Administrator	ph. 463 5293

Contact details of other staff in the Italian Programme are as follows:

VZ504	Dr Marco Sonzogni marco.sonzogni@vuw.ac.nz	Programme Director Senior Lecturer	ph. 463 6284
VZ601	Dr Claudia Bernardi claudia.bernardi@vuw.ac.nz	Lecturer	ph. 463 5646
VZ607	Sibilla Paparatti sibilla.paparatti@vuw.ac.nz	Tutor	ph. 463 5974
SLC Coordinator for Students with Disabilities VZ613	Dr Richard Millington richard.millington@vuw.ac.nz		ph. 463 5976

SLC Coordinator for Maori and Pacific Students
VZ613 Dr Richard Millington
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The Course Co-ordinator for ITAL 115 is Dr Sally Hill. Barbara Pezzotti will deliver the lectures. Oral classes (tutorials) and audio-visual (AV) classes will be taught by Palmiro Sportoletti from 13 July - 21 August and then from 24 August - 16 October by a tutor (to be advised). Staff are available for student consultation at times indicated on the doors of their offices.

Class times and locations

Lectures

There are three lectures per week, held at the following times:

Monday, Tuesday and Wednesday 12noon - 12.50 pm in HM (Hugh Mackenzie) LT 003

Audio-visual (AV) classes

Students must attend ONE audio-visual (AV) class per week, at one of the following times and places:

Monday 3.10pm - 4.00pm in VZ (von Zedlitz) 509
Tuesday 2.10pm - 3.00pm in VZ (von Zedlitz) 509
Thursday 3.10pm - 4.00pm in VZ (von Zedlitz) 509

Tutorials (Oral Classes)

Students must attend ONE tutorial class per week, at one of the following times and places:

Monday 2.10pm - 3.00pm in VZ (von Zedlitz) 510
Tuesday 1.10pm - 2.00pm in VZ (von Zedlitz) 509
Thursday 2.10pm - 3.00pm in VZ (von Zedlitz) 509

Please note that audio-visual (AV) and oral classes (tutorials) start in the *second week* of the trimester. Students must choose a tutorial and audio-visual class group by signing on the lists posted on the Italian Programme noticeboard during Week 1. Students must remain in their allotted group for the whole course, unless a change is authorised by the Course Co-ordinator. To prepare for the tutorial, students must spend 20 minutes during the week preceding the tutorial carrying out online vocabulary exercises via Blackboard.

Please also note that cellular phones and pagers should be switched off for the duration of all classes and tutorials.

Course delivery

This course is delivered through three lectures, one tutorial and one audiovisual class per week. The lectures will mainly cover grammatical aspects of the Italian language and the development of written skills, such as written comprehension, translation of texts, and development of basic written expression in general.

Communication of additional information

The Italian noticeboard is in the corridor outside the rooms (VZ503 and VZ504). Additional information or information on changes will be conveyed to students either via class, noticeboards, Blackboard, or email.

Course content

ITAL 115 is a second trimester 18-point beginner course for students in the Italian language. It is a course for continuing students, which aims at developing further the skills of oral and reading comprehension, speaking and writing. The course builds on the skills developed in ITAL 114, with greater emphasis on written and oral expression. It extends the study of elementary grammar, including the forms and basic uses of past tenses. Materials used in class provide further insights into Italian life.

Learning objectives

Upon completing the course successfully students should be able to:

- i. understand and reproduce in both written and spoken Italian a variety of grammatical structures using a basic vocabulary;
- ii. express themselves in Italian, both orally and in writing, on their activities and interests, as well as on a range of situations connected with daily life;
- iii. read basic Italian with relative ease;
- iv. write simple Italian from dictation;
- v. read aloud simple passages with correct pronunciation, fluency and reasonable speed.

The written tests and the assignments relate to objectives (i), (ii) and (iii). The listening comprehension tests relate to objectives (i), (ii) and (iv). The individual oral test and the communicative/oral assessment relate to objectives (i), (ii), (iii) and (v).

Expected workload

The Humanities and Social Sciences Faculty Committee on Workloads and Assessment has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a 100-level, one trimester, 18-point course should work on average 12 hours per week, including the 5 contact hours – i.e., in the case of ITAL 115, 7 hours of private study outside class time.

Readings

Essential texts: C. Larese Riga and C.M. Dal Martello, *Ciao!*, 6th edition (Thomson Heinle, 2007). Students are required to purchase both the textbook and the student activities manual. These are available from Vicbooks in the Student Union Building.

For the first two weeks of trimester all undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer, while postgraduate textbooks and student notes will be available from the top floor of VicBooks in the Student Union Building, Kelburn Campus. After week two all undergraduate textbooks will be sold from VicBooks and student notes from the Student Notes Distribution Centre on the ground floor of the Student Union Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from the shop. Customers will be contacted when they are available.

Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Assessment requirements

Assessment for ITAL 115 is by in-term assessment, as follows:

- (i) 2 written tests (20% each)
- (ii) 2 assignments (10% each)
- (iii) 2 listening comprehension (AV) tests (10% each)
- (iv) 1 individual oral test (10%)
- (v) Communicative/oral assessment: based on tutorial tasks (5%) and preparation (online vocabulary tests) (5%).

The relevant dates for assessed work are detailed in the Course Programme.

Penalties

The due dates for the assignments given in the Course Programme must be adhered to. Although work may be accepted late in special circumstances, the Course Co-ordinator should always be contacted on or before the due dates if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day. In addition, please note that up to a *maximum of 5%* may be deducted for poorly presented assignments.

Mandatory course requirements

In order to complete ITAL 115, students are required to do the following, unless specific exemptions have been agreed to:

- (i) attend a minimum of 80% of the audio-visual classes (AV);
- (ii) prepare for (including completion of on-line quizzes) and attend a minimum of 80% of the oral classes (tutorials);
- (iii) submit the 2 written assignments by the date indicated;
- (iv) sit the 2 written tests on the dates indicated;
- (v) sit the individual oral test at the appointed time; and
- (vi) sit the 2 listening comprehension (AV) tests at the appointed times.

Presentation of assignments

Tidy presentation of assignments is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for correction: leave a 4-centimetre margin and write on alternate lines. Do not write in pencil.

All assignments must include a cover sheet available from the SLC Reception on the 6th floor of von Zedlitz (VZ 610). Assignments are to be handed into the Italian assignment slot located to the left of the SLC Reception area (VZ 610). Corrected work will be handed out in class. If you do not collect your work in class, you will be able to collect it from the SLC Reception (VZ 610). All work not collected will be destroyed three months after the date of the final written test.

Student representatives and student evaluations

In the second week of lectures, staff will facilitate the election of a class representative for each lecture group. Student reps are a valuable means of communication between teaching staff and students. In addition students can approach any member of staff individually to talk about the course as a whole, any particular aspect of it, or their own individual progress.

At the end of the course students may be asked to fill out questionnaires prepared by the University's Teaching and Development Centre. These questionnaires relate either to the course, or to an individual lecturer's contribution. They are an important part of the University's accountability process, and the results are helpful in the University's attempts to maintain and raise the standards of the education it offers.

Student club, student facilities

All students of Italian are encouraged to join the students' Italian Club and to participate in the cultural and social events organised. The Italian seminar room for tutorials and small classes is usually von Zedlitz (VZ) 509, unless otherwise stated. Room von Zedlitz (VZ) 603 is a library where Italian books, newspapers and magazines are available for borrowing and consultation.

Language Learning Centre (LLC)

The Language Learning Centre (Level 0, von Zedlitz Building) facilitates independent learning and supports the teaching of languages. The LLC is a friendly and supportive environment where you can immerse yourself in language and culture through access to a variety of multimedia language resources: everything from print, audio, DVDs, comprehensive computer software and access to live satellite TV in several languages.

Enjoy the freedom to choose and direct your own learning: you select the materials and activities that you find interesting, which help you meet your needs and suit your learning style. Make time to study at the LLC regularly and you will reap the rewards of higher academic success. Come and visit the centre at any time for advice and assistance, and to study. It is open year-round, with extended hours during university semesters.

The Peer Assisted Study Support (PASS)

The Peer Assisted Study Support (PASS) programme offers informal weekly study groups in core courses. Led by students who have recently excelled in the course, PASS complements the formal teaching programme. Rather than giving answers, study group Leaders encourage active learning, helping you to develop effective strategies for success at university. Sign-up online in Week 2 (times will be posted on Blackboard): log in to Career Hub, then go to 'Events (Other)' to select your PASS time; PASS begins in Week 3.

For more information go to: http://www.victoria.ac.nz/st_services/slss/whats-on/pass.aspx

Academic integrity and plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:
<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

General university policies and statutes

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the *Victoria University Calendar* or go to the Academic Policy and Student Policy sections on:

<http://www.victoria.ac.nz/home/about/policy>

The AVC (Academic) website also provides information for students in a number of areas including Academic Grievances, Student and Staff conduct, Meeting the needs of students with impairments, and student support/VUWSA student advocates. This website can be accessed at:

<http://www.victoria.ac.nz/home/about/avcacademic/Publications.aspx>

Course Programme

Week Starting	Class	Chapter of Ciao	Assessment
1 13 July	<p>Lecture 1: Outline & Intro to ITAL115; Revision of imperfetto e passato prossimo</p> <p>Lecture 2: <i>Da quanto tempo? Da quando?</i></p> <p>Lecture 3: Trapassato prossimo</p> <p>NO Tutorial or AV class this week</p>	Capitolo 9 - Mezzi di diffusione	
2 20 July	<p>Lecture 1: Imperativo</p> <p>Lecture 2: Aggettivi e pronomi dimostrativi</p> <p>Lecture 3: Pronomi diretti</p> <p>Tutorial class: oral ex from Cap.9</p> <p>AV class: CD + DVD (Cap.9)</p>	<p>Capitolo 10 - La moda</p> <p>Capitolo 11 - In cucina</p>	
3 27 July	<p>Lecture 1: Pronomi indiretti</p> <p>Lecture 2: Pronomi con infinito e <i>Ecco!</i></p> <p>Lecture 3: Imperativo con pronome</p> <p>Tutorial class: Mesi, data, stagioni, tempo + oral ex from Cap.10</p> <p>AV class: CD + DVD (Cap.10)</p>	Capitolo 11 (cont.)	
4 3 August	<p>Lecture 1: Futuro</p> <p>Lecture 2: Pronomi tonici;</p> <p>Lecture 3: <i>"Piacere"</i></p> <p>Tutorial class: Esclamazioni comuni + oral ex from Cap.11</p> <p>AV class: CD (Cap.11)</p>	Capitolo 12 - Le vacanze	

5	10 August	Lecture 1: "Si" impersonale Lecture 2: "Ne" Lecture 3: "Ci" Tutorial class: Plurali irregolari +oral ex from Cap.12 AV class: AV Test 1	Capitolo 13 - La casa	AV Test 1 in AV class
6	17 August	Lecture 1: Revision Lecture 2: Revision Lecture 3: Written Test 1 Tutorial class: Numeri ordinali + oral ex from Cap.13 AV class: CD (Cap. 12)		Written Test 1: Wednesday 19 August (in class)
MID – TRIMESTER BREAK 24 AUGUST– 6 SEPTEMBER				
7	7 September	Lecture 1: Test 1/ Pronomi doppi Lecture 2: Pronomi doppi Lecture 3: Condizionale presente Tutorial class: oral ex from Cap.13 AV class: CD + DVD (Cap.13)	Capitolo 13 - La casa	Assignment 1 due: Wednesday 9 September, 4.00 pm
8	14 September	Lecture 1: Condizionale passato Condizionale con <i>dovere, potere, volere</i> ; Verbi e espressioni verbali + infinito Lecture 2: Comparativi Lecture 3: Superlativi Tutorial class: oral ex from Cap.14 AV class: CD + DVD (Cap.14)	Capitolo 14 - Il mondo del lavoro	

9	21 September	Lecture 1: Comparativi e superlativi irregolari; Uso dell'articolo determinativo Lecture 2: Pronomi relativi e indefiniti Lecture 3: Espressioni negative Tutorial class: oral ex from Cap.15 AV class: CD + DVD (Cap.15)	Capitolo 15 - Paesi e paesaggi
10	28 September	Lecture 1: Revision: weeks 6-9 Lecture 2: Passato remoto Lecture 3: Revision of past tenses Tutorial class: oral ex from Cap.16 AV class: CD + DVD (Cap.16)	Capitolo 16 - Gli sport Assignment 2 due: Wednesday 30 September, 4.00 pm
11	5 October	Lecture 1: Revision Lecture 2: Revision Lecture 3: Revision Tutorial class: oral ex from Cap.16 AV class: AV Test 2	AV Test 2 in AV class
12	12 October	Lecture 1: Written Test 2 NO Tutorial class this week NO AV class this week	Written Test 2: Monday 12 October (in class) Individual Oral Test: Times to be advised