

ITAL 115 Elementary Italian

School of Languages & Cultures

Trimester 2 2008

18 Points

Please read through this material very carefully in the first week of the course, and refer to it regularly.

STAFF

The Italian Programme of the School of Languages and Cultures (SLC) is located on the 5th and 6th Floor of the Von Zedlitz (VZ) Building, Kelburn Parade. Staff Offices in the Italian Section are as follows:

VZ 601	Claudia Bernardi claudia.bernardi@vuw.ac.nz	Programme Director	ph. 463 5646
VZ 602	Dr Sarah (Sally) Hill sarah.hill@vuw.ac.nz	Lecturer	ph. 463 5298
VZ 504	Dr Marco Sonzogni marco.sonzogni@vuw.ac.nz	Lecturer	ph. 463 6284
VZ 607	Palmiro Sportoletti palmiro.sportoletti@vuw.ac.nz	Italian Government Lector	ph. 463 5974
VZ 607	Sibilla Papparatti sibilla.paparatti@vuw.ac.nz	Tutor	ph. 463 5974
VZ 610	Nina Cuccurullo (Nina is available from 8.15am to 4.15pm, Monday to Friday) nina.cuccurullo@vuw.ac.nz	Administrator	ph. 463 5293
SLC VZ 613	Co-ordinator for Students with Disabilities Dr Richard Millington richard.millington@vuw.ac.nz		ph. 463 5976
SLC VZ 613	Co-ordinator for Maori and Pacific Students Dr Richard Millington richard.millington@vuw.ac.nz		ph. 463 5976

The Course Co-ordinator and Lecturer for ITAL 115 is Dr Sally Hill. Oral classes (tutorials) and audio-visual classes (AV) are taught by Palmiro Sportoletti. Staff are available for student consultation at times indicated on the doors of their offices.

CLASS TIMES AND ROOMS

Lectures

There are three lectures per week, held at the following times:

Monday, Tuesday and Wednesday 12noon – 12.50 pm in MY (Murphy) LT 220

Audio-visual (AV) classes

Students must attend ONE audio-visual (AV) class per week, at one of the following times and places:

Monday 2.10pm - 3.00pm in VZ (von Zedlitz) 509

Tuesday 1.10pm - 2.00pm in VZ (von Zedlitz) 509

Thursday 1.10pm - 2.00pm in VZ (von Zedlitz) 509

Tutorials (Oral Classes)

Students must attend ONE tutorial class per week, at one of the following times and places:

Monday 1.10pm - 2.00pm in VZ (von Zedlitz) 509

Monday 3.10pm - 4.00pm in VZ (von Zedlitz) 509

Thursday 3.10pm - 4.00pm in VZ (von Zedlitz) 509

Please note that audio-visual (AV) and oral classes (tutorials) start in the *second week* of the trimester. Students must choose a tutorial and audio-visual class group by signing on the lists posted on the Italian Programme noticeboard during Week 1. Students must remain in their allotted group for the whole course, unless a change is authorised by the Course Co-ordinator. To prepare for the tutorial, students must spend 20 minutes during the week preceding the tutorial carrying out online vocabulary exercises via Blackboard.

Please also note that cellular phones and pagers should be switched off for the duration of all classes and tutorials.

COURSE AIMS AND OBJECTIVES

ITAL 115 is a second trimester 18-point beginner course for students in the Italian language. It is a course for continuing students, which aims at developing further the skills of oral and reading comprehension, speaking and writing. It extends the study of elementary grammar, including the forms and basic uses of past tenses.

Upon completing the course successfully students will be able to:

- i. understand and reproduce in both written and spoken Italian a variety of grammatical structures using a basic vocabulary;

- ii. express themselves in Italian, both orally and in writing, on their activities and interests, as well as on a range of situations connected with daily life;
- iii. read basic Italian with relative ease;
- iv. write simple Italian from dictation;
- v. read aloud simple passages with correct pronunciation, fluency and reasonable speed.

The written tests and the assignments relate to objectives (i), (ii) and (iii). The listening comprehension tests relate to objectives (i), (ii) and (iv). The individual oral test and the communicative/oral assessment relate to objectives (i), (ii), (iii) and (v).

EXPECTED WORKLOAD

The Humanities and Social Sciences Faculty Committee on Workloads and Assessment has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a 100-level, one trimester, 18-point course should work on average 12 hours per week, including the 5 contact hours – i.e., in the case of ITAL 115, 7 hours of private study outside class time.

TEXTS

C. Larese Riga and C.M. Dal Martello, *Ciao!*, 6th edition (Thomson Heinle, 2007). Students are required to purchase both the textbook and the student activities manual. These are available from Vicbooks in the Student Union Building.

ASSESSMENT

Assessment for ITAL 115 is by in-term assessment, as follows:

- (i) 2 written tests (20% each)
- (ii) 2 assignments (10% each)
- (iii) 2 listening comprehension (AV) tests (10% each)
- (iv) 1 individual oral test (10%)
- (v) Communicative/oral assessment: based on tutorial tasks (5%) and preparation (online vocabulary tests) (5%).

The relevant dates for assessed work are detailed in the Course Programme.

MANDATORY COURSE REQUIREMENTS

In order to complete ITAL 115, students are required to do the following, unless specific exemptions have been agreed to:

- (i) attend a minimum of 80% of the audio-visual classes (AV);
- (ii) prepare for (including completion of on-line quizzes) and attend a minimum of 80% of the oral classes (tutorials);
- (iii) submit the 2 written assignments by the date indicated;
- (iv) sit the 2 written tests on the dates indicated;
- (v) sit the individual oral test at the appointed time; and
- (vi) sit the 2 listening comprehension (AV) tests at the appointed times.

To pass ITAL 115 students must meet the mandatory course requirements and achieve at least an average C over all assessment. Students who gain at least 50% of the course marks, but fail the course due to not satisfying a mandatory course requirement, will receive a K grade. Students who gain less than 50% will receive a D or an E grade, whether or not they have completed the mandatory course requirements.

The relation of grades to percentages, for any work and for the course as a whole, is as follows: A+ (85-100%), A (80-84%), A- (75-79%), B+ (70-74%), B (65-69%), B- (60-64%), C+ (55-59%), C (50-54%), D (40-49%), E (0-39%).

PENALTIES

The due dates for the assignments given in the Course Programme must be adhered to. Although work may be accepted late in special circumstances, the Course Co-ordinator should always be contacted on or before the due dates if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day. In addition, please note that up to a *maximum of 5%* may be deducted for poorly presented assignments (see Section 8).

PRESENTATION OF ASSIGNMENTS

Tidy presentation of assignments is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for correction: leave a 4-centimetre margin and write on alternate lines. Do not write in pencil.

All assignments must include a cover sheet available from the SLC Reception on the 6th floor of von Zedlitz (VZ 610). Assignments are to be handed into the Italian assignment slot located to the

left of the SLC Reception area (VZ 610). Corrected work will be handed out in class. If you do not collect your work in class, you will be able to collect it from the SLC Reception (VZ 610). All work not collected will be destroyed three months after the date of the final written test.

TESTS AND IMPAIRMENT

The dates of the tests given in the Course Programme must be adhered to. You should always sit a test if humanly possible, obtaining a medical certificate if you wish to claim impairment. If you sit a test but believe your performance has been radically affected by some medical or other factor, inform the Course Co-ordinator immediately. If you fail the test, you may be able to claim impairment.

If you are unable to sit a test, for severe medical, personal or family reasons, you should do everything possible to notify the Course Co-ordinator, if necessary through the Administrator, before the test, or to get a friend or family member to do so on your behalf.

Only in cases of severe illness or other exceptionally difficult circumstances, which must normally be documented, can the Programme consider allowing students to sit a test at a different time from that indicated.

STUDENT REPRESENTATIVES AND STUDENT EVALUATIONS

In the second week of lectures, staff will facilitate the election of a class representative for each lecture group. Student reps are a valuable means of communication between teaching staff and students. In addition students can approach any member of staff individually to talk about the course as a whole, any particular aspect of it, or their own individual progress.

At the end of the course students may be asked to fill out questionnaires prepared by the University's Teaching and Development Centre. These questionnaires relate either to the course, or to an individual lecturer's contribution. They are an important part of the University's accountability process, and the results are helpful in the University's attempts to maintain and raise the standards of the education it offers.

COMMUNICATION OF ADDITIONAL INFORMATION

The Italian noticeboard is in the corridor outside the rooms (VZ 503 and VZ 504). Additional information or information on changes will be conveyed to students either via class, noticeboards, Blackboard, or email.

ITALIAN CLUB, STUDENT FACILITIES

All students of Italian are encouraged to join the students' Italian Club and to participate in the cultural and social events organised. The Italian seminar room for tutorials and small classes is usually von Zedlitz (VZ) 509, unless otherwise stated. Room von Zedlitz (VZ) 603 is a library where Italian books, newspapers and magazines are available for borrowing and consultation.

LANGUAGE LEARNING CENTRE

The Language Learning Centre (Level 0, von Zedlitz Building) facilitates independent learning and supports the teaching of languages. The LLC is a friendly and supportive environment where you can immerse yourself in language and culture through access to a variety of multimedia language resources: everything from print, audio, DVDs, comprehensive computer software and access to live satellite TV in several languages.

Enjoy the freedom to choose and direct your own learning: you select the materials and activities that you find interesting, which help you meet your needs and suit your learning style. Make time to study at the LLC regularly and you will reap the rewards of higher academic success.

In the ITAL 115 audio-visual (AV) classes, the basis for the work is the material (CDs and DVDs) accompanying each unit of *Ciao!* Copies of this material are held in the Language Learning Centre (LLC) and students are encouraged to set aside a regular hour every week to complete the listening exercises on a self-access basis. Students may use the tapes in the self-access area of the Language Learning Centre (LLC); or, if students provide a blank tape, they can make their own copies of audio-materials to use at home. Alternatively, they may access the digitised materials on the Reswin server (see LLC for access information).

Visit the centre at any time for advice and assistance, and to study. It is open year-round, with extended hours during University trimesters.

ACADEMIC INTEGRITY AND PLAGIARISM

Academic integrity is about honesty – put simply it means no cheating. All members of the University community are responsible for upholding academic integrity, which means staff and students are expected to behave honestly, fairly and with respect for others at all times.

Plagiarism is a form of cheating which undermines academic integrity. The University defines plagiarism as: The presentation of the work of another person or other persons as if it were one's own, whether intended or not. This includes published or unpublished work, material on the Internet and the work of other students or staff. It is still plagiarism even if you re-structure the material or present it in your own style or words.

Note: It is however, perfectly acceptable to include the work of others as long as that is acknowledged by appropriate referencing.

Plagiarism is prohibited at Victoria and is not worth the risk. Any enrolled student found guilty of plagiarism will be subject to disciplinary procedures under the Statute on Student Conduct and may be penalized severely. Consequences of being found guilty of plagiarism can include: an oral or written warning, cancellation of your mark for an assessment or a fail grade for the course, suspension from the course or the University. Find out more about plagiarism, and how to avoid it, on the University's website: www.victoria.ac.nz/home/studying/plagiarism.html

GENERAL UNIVERSITY STATUTES AND POLICIES

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the Victoria University Calendar available in hardcopy or under "about Victoria" on the Victoria homepage at:

http://www.victoria.ac.nz/home/about_victoria/calendar_intro.html

Information on the following topics is available electronically under "Course Outline General Information" at:

<http://www.victoria.ac.nz/home/about/newspubs/universitypubs.aspx#general>

- Academic Grievances
- Student and Staff Conduct
- Meeting the Needs of Students with Impairments
- Student Support

COURSE PROGRAMME

Week	Starting	Class	Chapter of <i>Ciao!</i>	Assessment
1	7 July	<p>Lecture 1: Outline & Intro to ITAL115; Revision of imperfetto e passato prossimo</p> <p>Lecture 2: <i>Da quanto tempo? Da quando?</i></p> <p>Lecture 3: Trapassato prossimo</p> <p>NO Tutorial class this week</p> <p>NO AV class this week</p>	Capitolo 9 – Mezzi di diffusione	
2	14 July	<p>Lecture 1: Imperativo</p> <p>Lecture 2: Aggettivi e pronomi dimostrativi</p> <p>Lecture 3: Pronomi diretti</p> <p>Tutorial class: Mesi, data, stagioni, tempo + oral ex from Cap.9</p> <p>AV class: CD + DVD (Cap.9)</p>	<p>Capitolo 10 – La moda</p> <p>Capitolo 11 – In cucina</p>	
3	21 July	<p>Lecture 1: Pronomi indiretti</p> <p>Lecture 2: Pronomi con infinito e <i>Ecco!</i></p> <p>Lecture 3: Imperativo con pronome</p> <p>Tutorial class: Esclamazioni comuni + oral ex from Cap.10</p> <p>AV class: CD + DVD (Cap.10)</p>	Capitolo 11 (cont.)	
4	28 July	<p>Lecture 1: Futuro</p> <p>Lecture 2: Pronomi tonici; <i>“Piacere”</i></p> <p>Lecture 3: <i>“Sì”</i> impersonale</p> <p>Tutorial class: Plurali irregolari + oral ex from Cap.11</p> <p>AV class: CD (Cap.11)</p>	Capitolo 12 – Le vacanze	
5	4 August	<p>Lecture 1: <i>“Ne”</i></p> <p>Lecture 2: <i>“Ci”</i></p> <p>Lecture 3: Pronomi doppi</p> <p>Tutorial class: Numeri ordinali + oral ex from Cap.12</p> <p>AV class: AV Test 1</p>	Capitolo 13 – La casa	<p>AV Test 1 in AV class</p>

6	11 August	Lecture 1: Revision Lecture 2: Revision Lecture 3: Written Test 1 Tutorial class: oral ex from Cap.12 AV class: CD (Cap. 12)	Written Test 1: Wednesday 13 August (in class)
MID – TRIMESTER BREAK 18 AUGUST– 31 AUGUST			
7	1 September	Lecture 1: Condizionale presente Lecture 2: Condizionale passato Lecture 3: Condizionale con <i>dovere</i> , <i>potere</i> , <i>volere</i> ; Verbi e espressioni verbalì + infinito Tutorial class: oral ex from Cap.13 AV class: CD + DVD (Cap.13)	Capitolo 14 – Il mondo del lavoro Assignment 1, due: Wednesday 3 September, 4.00 pm
8	8 September	Lecture 1: Comparativi Lecture 2: Superlativi Lecture 3: Comparativi e superlativi irregolari; Uso dell'articolo determinativo Tutorial class: oral ex from Cap.14 AV class: CD + DVD (Cap.14)	Capitolo 15 – Paesi e paesaggi
9	15 September	Lecture 1: Pronomi relativi e indefiniti Lecture 2: Espressioni negative Lecture 3: Passato remoto Tutorial class: oral ex from Cap.15 AV class: CD + DVD (Cap.15)	Capitolo 16 – Gli sport
10	22 September	Lecture 1: Passato remoto Lecture 2: Gerundio e forma progressiva Lecture 3: Revision of past tenses Tutorial class: oral ex from Cap.16 AV class: CD + DVD (Cap.16)	Capitolo 16 (cont.) Assignment 2, due: Wednesday 24 September, 4.00 pm
11	29 September	Lecture 1: Revision Lecture 2: Revision Lecture 3: Revision Tutorial class: oral ex from Cap.16 AV class: AV Test 2	AV Test 2 in AV class
12	6 October	Lecture 1: Written Test 2 NO Tutorial class this week NO AV class this week	Written Test 2: Monday 6 October (in class) Individual Oral Test: Times to be advised

