SCHOOL OF SOCIAL AND CULTURAL STUDIES
Te Kura Mahinga Tangata
Anthropology
Trimester 2, 2008

ANTH 102: Social and Cultural Diversity

(CRN 267 : 18 POINTS)

COURSE OUTLINE

Coordinator: Dr. Diane O'Rourke   *phone:* 463-5264 (ext 5264)
Murphy 1008   *e-mail:* diane.orourke@vuw.ac.nz

Lectures: Monday   11-11:50 am   MC LT103
Wednesday   11-11:50 am   MC LT103
Thursday   11-11:50 am   MC LT103

Tutorials: One 50 minute tutorial. See Blackboard for times. Signup on S-Cubed.

Assessment: 65% internal assessment
35% final exam

Readings: ANTH 102-2008 Student Notes are available from the Student Note Shop for approximately $36. There are two sections, Readings & Assignment Booklet.

Course Aims:
This course aims to introduce students to the study of social and cultural diversity by exploring culture itself and its role in our lives, by examining how anthropologists study culture and social organization, and by helping students develop skills for the study of anthropology. Topics to be considered include spatial organization, ritual, family, inequality, and the construction of individual identities and social solidarities. Ethnographic examples will be drawn from New Zealand, Europe, Asia, Africa and the Americas.

Course Objectives: On successfully completing this course you should:

1. have a functional understanding of key concepts in anthropology;
2. know a range of ethnographic material illustrating social and cultural diversity;
3. be able to make relations between ethnography and concepts and among ethnographic cases ;
4. have developed skills in critical reading, bibliographic research and citation, and the clear presentation of ideas, in oral and written form.

Additional information: Any additions or changes to this outline will be announced in lectures and on Blackboard.

COURSEWORK & ASSESSMENT

Lectures (including A-V presentations), readings, and tutorials cover different but related material and to get the full benefit of the course, you need to devote energy to all three on a regular basis. The coursework has been planned so that the level of the readings and the degree of sophistication of the concepts and the way we treat them increases throughout the term, moving from clearly introductory levels to work closer to that which is required in second year courses. Assignments are designed to introduce you to the skills you need as an anthropology student and graduate.

Assignments and Deadlines

Tutorial Prep Assignments (7 @ 2 mark)	14 marks	weekly	submit in your tutorial
Essay Skills Exercise	21 marks	Aug 12	4 pm, Assignment Box
Research Essay	30 marks	Sept 19	4 pm, Assignment Box
Final Exam (2 hours)	35 marks	tba	

Weekly Topic Outline

Weeks are numbered consecutively (date in parentheses = Monday lecture).
Tutorials are identified by their week. The first tutorial will be the Week 2 Tutorial.

Week 1 (7/7)   Introduction: anthropology & ANTH 102   [no tutorials]
Week 2 (14/7)   Culture & ethnography
Week 3 (21/7)   Space & time: culture as orientation
Week 4 (28/7)   Ethnography: studying social & cultural diversity
Week 5 (4/8)   Identities, symbols & culture
Week 6 (11/8)   Cultural construction of inequality   [no tutes] *essay skills exercise due Tues 12*

18 - 31 Aug	MID TERM BREAK

Week 7 (1/9)   Inequalities in society: class & ethnicity
Week 8 (8/9)   Creating social solidarities
Week 9 (15/9)   Families: universals & variations   *essay due Fri September 19*
Week 10 (22/9)   Rituals: forms & functions
Week 11 (29/10)   Engaged Anthropology
Week 12 (6/10)   Bringing it home: NZ application/summary

Lectures

Although lectures will elaborate on or discuss points from some of your readings, they will not summarize the readings. Lectures will also present new concepts and material not covered in the readings, so it is necessary to devote time to both. In most weeks we will look at video materials, either in place of a lecture, or as short clips within lecture. The exam will cover all material presented in lecture periods, including videos and guest lectures. Lectures will <u>not</u> be posted on Blackboard.

Weekly Study Guides (WSG) are included in the Assignment Booklet section of your Course Notes and will be available on Blackboard. The WSG:
- Give requirements regarding readings.
- Suggest questions for discussion and for focus in doing the readings.
- Set out the Tutorial Preparation Assignment (TPA) for the week.
- Mention the video for the week; fuller notes are in the Assignment Booklet.
- Some sheets will also include definitions or additional material, so it will be useful to study these as part of your exam preparation.

Readings

We will read a selection of articles and excerpts from books which will help you achieve Objectives 1 & 2. The readings are generally of two types: ethnographic studies and material on anthropological concepts and methods. Many readings combine these and in tutorial we will try to develop our own skills in making these relations (Objective 3). Ideally readings should be completed by the Monday lecture of the relevant week. To get most value from the course, please <u>read all required readings before your tutorial</u> so you are able to ask for explanations where necessary, participate in the discussions, try out your ideas on the topics, and generally understand what the heck is going on.

In doing the readings, you should attempt to identify the main point and goals of each author. <u>Please bring your Course Notes to tutorial,</u> because we will be discussing how to identify these points and goals, and how to support claims about them using citations from texts (Objective 4). You should also try to make relations and comparisons between readings, ethnographic contexts, and different theoretical approaches (Objective 3). You aren't expected to enter the class knowing how to do this and no one is expected to be right about their analysis every time. In most cases there is no single "right" answer. You are expected to try, and to improve your abilities throughout the course. To help you with this there will be a Tutorial Preparation Assignment (TPA) for each week in which we have a tutorial.

<u>Textbooks</u>: You may want to consult a textbook on topics where the assigned readings do not include a basic introductory chapter. If you are going on in Anthropology and/or you don't already own an intro text, you might consider buying one. I recommend Heider: *Seeing Anthropology*, which we will draw on during the term, particularly in relation to films. You, however, may find another author's style clearer or approach more helpful, so it helps to look at a variety of texts to find what suits you best.

Copies of Heider and the several texts from which we have readings will be on 3-Day reserve. See Blackboard for a complete list. VicBooks has ordered some copies of Heider and it is available on-line, with or without DVD or VHS tape.

Tutorials *[10 tutorials, none in weeks 1 and 6; attending 8 is a mandatory course requirement]*
Participation in tutorials is an essential part of this course. Tutorials will <u>not</u> be a summary of reading or review of the lectures, but discussions and activities intended to help you:
- learn to use the concepts presented to analyze both ethnographic materials and your own experience (ie, to gain a functional understanding, Objective 1),
- understand the principals of holism and comparison and apply these to understanding social and cultural diversity (Objective 2),
- develop skills in analysing and synthesising data and concepts from various sources (Objective 3),
- improve your critical reading and your ability to put your ideas into words (Objective 4).

Tutorial Preparation Assignments (TPAs) *[assessment = 14 marks, 2 marks each for 7 TPAs]*
To prepare for tutorials, in addition to reading, you will need to do some activities based on the week's reading and aimed to help you do well in the major assessments. The instructions for the TPAs are on the Weekly Study Guides, which are in your Assignment Booklet and available on Blackboard. Each TPA calls for about 1 page of writing. These will be collected by your tutor and checked in—to get full marks you need to turn in 7 of the 10 TPAs. The goal here is learning and the sheets you turn in will be marked more on whether or not you made a sincere effort to do the assignment, less on how well you were able to do it. Answers for TPAs will be discussed in tutorial and you can judge your own progress. <u>These are due in your assigned tutorial—no extensions possible</u>. Note that these are not a mandatory course requirement.

Self-Paced Library Tutorial *[also see Essay Skills Exercise]*
The Reference Department of the VUW Library has provided an interactive, on-line tutorial designed to help anthropology students learn how to use the internet for bibliographic research, access materials needed for essay writing, and evaluate on-line sources. Instructions for the library tutorial are included in your Assignment Booklet, along with guides for Referencing for ANTH 102 Assignments. A section covering these skills is part of the Essay Skills Exercise.

Essay Skills Exercise *[21 marks; due Tuesday 12 August by 4 pm, Assignment Box]*
This exercise will build on the tutorial preparation sheet from week 4 and will help you prepare for your final essay. It will cover development of an argument, bibliographic research, and citation. In it you will write a very brief essay (500 words) on one of the articles from your course notes and complete some related exercises. [The essay is to be submitted in both hard copy and on Turnitin.] A detailed assignment sheet is included in your Assignment Booklet.

Research Essay *[30 marks; 1200 words, due Friday19 Sept by 4 pm, Assignment Box]*
The essay is your opportunity to further explore one of the topics covered in ANTH 102, and to develop your understanding of the holistic and comparative perspectives. A detailed assignment sheet is included in your Assignment Booklet, but briefly this assignment asks you to review the material in our Course Notes on one of several proposed topics, to do additional bibliographic research, and to formulate and write an argument supporting a claim you wish to make as the result of your reading and analysis. It is the most important piece of assessment in that it tests all the skills we will be developing during the course: critical reading, bibliographic research, analysis, synthesis, development of an argument, essay construction, and proper referencing.

Final Exam *[35 marks; 2-hour exam; tba—between 20 October and 9 November]*
A final examination will held at times and places to be announced by the Registry Office. The examination will be designed to enable evaluation of your knowledge and understanding of the course material in relation to the aims and objectives outlined above. The Assignment Booklet includes an information sheet on this exam, which will consist of multi-choice, short answer and essay-type questions, and will cover all material from lecture, readings, tutorials, and A-V presentations . To do well you will need proficiency with both theory and ethnography.

ADMINISTRATIVE MATTERS

OFFICE HOURS
Diane: Monday 12-2. MY 1008
             Or you can make an appointment—call (463-5264) or e-mail.

Tutors: Each tutor will have a weekly office hour in MY 1005, times tba.

MANDATORY COURSE REQUIREMENTS
  To receive a passing grade you must:
  • attend at least 8 of the 10 tutorials,
  • submit the essay portion of the ESE in both hard copy and via Turnitin,
  • submit the Research Essay assignment in both hard copy and via Turnitin,
  • sit the final exam.

  To receive credit for a TPA it must be handed in during your assigned tutorial. Please note that the TPAs are not mandatory, but done for the points and the learning. You will receive credit for the best 7 of the grades for TPAs you submit.

USING TURNITIN Your essays must be submitted to Turnitin as well as in hard copy. Turnitin is a computer package which, among other features, compares submitted essays to material available on the web and to previously submitted essays. To use it, go to www.turnitin.com, click on 'create a user profile' in the upper right corner. After creating an account, you can log in with your ID and password as with an e-mail account. Use the class ID and enrolment password to enrol in ANTH 102-08.

       Class ID: **2302967**
       Enrolment password: **culture**

ASSIGNMENT BOX Your Essay Skills Exercise and your Research Essay must be placed in the assignment box on level 9 of the Murphy Building. They must not be placed in individual staff pigeon-holes, pushed under staff doors, or handed to lecturers or tutors. This is to ensure that all work is properly recorded when submitted, and that you are credited with timely submission. At 4 pm the box will be emptied, the assignments date-stamped and recorded, then handed over to the appropriate markers. Unless you have followed this procedure, the Programme will accept no responsibility for pieces of written work claimed to have been handed in. [Note that Tutorial Preparation Assignments are handled differently—see above.] **You must keep a copy of every written assignment.**

ASSIGNMENT COVER SHEETS All written work submitted for assessment in ANTH 102 must have a School Assignment Cover Sheet. A sample is included with this Course Outline. Further copies can be found on the reception counter at the Administration Office, and on the Assignment Box, on level 9 of Murphy Building. You may wish to have a title page of your own, but a School Cover Sheet must be used. This is critical for accurate identification and recording of your work. [Note that Tutorial Preparation Sheets are handled differently—see above.]

EXTENSIONS Extensions are possible if you are having serious difficulties in completing a piece of work. To receive an extension you must talk, before the due date, to your tutor (for extensions of up to 4 days) or Diane (for longer extensions). You may need to present written justification (medical, death, etc). No extensions are possible for the TPAs.

PENALTIES Penalties apply for lateness in submitting assignments. 5% of the value of the assignment will be deducted from the piece of work per day (e.g., on a 20 mark assignment you would lose 1 mark for each late day). This will only be waived by the presentation of a medical certificate or the equivalent. Penalties apply only to work submitted after the last agreed extension, so be sure to contact us if you need more time.

WORKLOAD Including class contact time, the average workload is 12 hours a week.

PROPER REFERENCING Most anthropological publications use the in-line citation format. You will need to become familiar with this and use it in your assignments. See Referencing for ANTH 102 Assignments and the Anthropology Style Guide in the Course Notes: Assignment Booklet. Your skill will be assessed via the Essay Skills Exercise.

Proper referencing is important not only for reasons of academic integrity and to avoid plagiarism, but also for theoretical reasons. Anthropologists believe that knowledge is power, and viewpoints depend on position in the power structure as well as cultural position. It is thus always important to note the source of ideas (including your own, so use "I" and "my" where appropriate) and to avoid giving them extra authority by making them sound factual, natural or universal.

YOU MUST KEEP A PHOTOCOPY OF EVERY WRITTEN ASSIGNMENT

GENERAL UNIVERSITY POLICIES AND STATUTES

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the *Victoria University Calendar* available in hardcopy or under "about Victoria" on the Victoria homepage at: http://www.victoria.ac.nz/home/about_victoria/calendar_intro.html

Information on the following topics is available electronically under "Course Outline General Information" at: http://www.victoria.ac.nz/home/about/newspubs/universitypubs.aspx#general
- Academic Grievances
- Student and Staff Conduct
- Meeting the Needs of Students with Impairments
- Student Support

The most important section of the statutes for our purposes is that on plagiarism, so I have included it here.

ACADEMIC INTEGRITY AND PLAGIARISM

Academic integrity is about honesty – put simply it means no cheating. All members of the University community are responsible for upholding academic integrity, which means staff and students are expected to behave honestly, fairly and with respect for others at all times.

Plagiarism is a form of cheating which undermines academic integrity. The University defines plagiarism as follows:

The presentation of the work of another person or other persons as if it were one's own, whether intended or not. This includes published or unpublished work, material on the Internet and the work of other students or staff. It is still plagiarism even if you re-structure the material or present it in your own style or words.

Note: It is however, perfectly acceptable to include the work of others as long as that is acknowledged by appropriate referencing.

Plagiarism is prohibited at Victoria and is not worth the risk. Any enrolled student found guilty of plagiarism will be subject to disciplinary procedures under the Statute on Student Conduct and may be penalized severely. Consequences of being found guilty of plagiarism can include:
- an oral or written warning
- cancellation of your mark for an assessment or a fail grade for the course
- suspension from the course or the University.

Find out more about plagiarism, and how to avoid it, on the University's website: www.victoria.ac.nz/home/studying/plagiarism.html

FHSS Statement on the use of Turnitin

Student work provided for assessment in this course may be checked for academic integrity by the electronic search engine <http://www.turnitin.com>. Turnitin is an online plagiarism prevention tool which identifies material that may have been copied from other sources including the Internet, books, journals, periodicals or the work of other students. Turnitin is used to assist academic staff in detecting misreferencing, misquotation, and the inclusion of unattributed material, which may be forms of cheating or plagiarism. At the discretion of the Head of School, handwritten work may be copy typed by the School and subject to checking by turnitin. You are strongly advised to check with your tutor or the course coordinator if you are uncertain about how to use and cite material from other sources. Turnitin will retain a copy of submitted materials on behalf of the University for detection of future plagiarism, but access to the full text of submissions will not be made available to any other party.

OTHER CONTACT INFORMATION

Head of School: Assoc. Professor Jenny Neale, MY1013
Tel: 463 5827 E-m: Jenny.Neale@vuw.ac.nz

International Student Liaison: Dr Hal Levine MY1023
Tel: 463 6132 E-m: Hal.Levine@vuw.ac.nz

Maori and Pacific Student Liaison   Dr David Pearson, MY1020
Tel: 463 6748   E-m: David.Pearson@vuw.ac.nz

Students with Disabilities Liaison: Dr Rhonda Shaw, MY1022
Tel: 463 6134   E-m: Rhonda.Shaw@vuw.ac.nz

School Manager: Carol Hogan, MY918
Tel: 463 6546 E-m: Carol.Hogan@vuw.ac.nz

School Administrators: Monica Lichti, Alison Melling, Adam Meers
MY921, Tel: 463 5317,   E-m: sacs@vuw.ac.nz

School of Social and Cultural Studies

Te Kura Mahinga Tangata

ANTHROPOLOGY

CRIMINOLOGY

SOCIOLOGY & SOCIAL POLICY

SOCIAL SCIENCE RESEARCH

Assignment Cover Sheet

(please write legibly)

Full Name: _____

Student ID:_____ Course (eg ANTH102): _____

Tutorial Day: _____ Tutorial Time: _____

Tutor (if applicable): _____

Assignment Due Date: _____

CERTIFICATION OF AUTHENTICITY

I certify that this paper submitted for assessment is the result of my own work, except where otherwise acknowledged.

Signed: _____ *Date:* _____