

Ref: FGR 18/02B, AB18/46

## **Higher Doctorate Regulations Amendment**

Date of approval: 11 November 2018

| Effective date: 1 January 2019

# **Higher Doctorate Regulations**

## **Eligibility**

- 1 An applicant for a Higher Doctorate must:
  - (a) be a graduate of the University; or
  - (b) be an academic staff member of the University; or
  - (c) at the discretion of the Dean FGR, have some long-standing connection with the University.
  
2. No person shall be considered for a Higher Doctorate until at least five years after graduation to their highest qualification.

## **Degrees**

3. The University Council may confer the following Higher Doctorates:
  - (a) Doctor of Commerce (DCom)
  - (b) Doctor of Literature (DLitt)
  - (c) Doctor of Music (DMus)
  - (d) Doctor of Laws (LLD)
  - (e) Doctor of Science (DSc).

## **Requirements**

4. A Higher Doctorate may only be awarded for a substantial body of published work which:
  - (a) indicates a record of excellence in research or creative achievement;

- (b) shows the candidate to be a distinguished leader in the relevant field; and
- (c) provides an original and prestigious contribution to the relevant field.

## **Application**

5. An applicant for the degree must forward to the Dean FGR the materials listed in section 6 below, accompanied by the application fee specified in the Fees Statute.

6. Every application shall consist of:

- (a) Four copies of the published work on which the application is based.
- (b) Four copies of a table of contents, giving full bibliographical references.
- (c) Four copies of a curriculum vitae indicating, at least, the date of the highest qualification, positions held, honours granted and other publications.
- (d) Four copies of a statement by the applicant, not exceeding 3,000 words in length, describing how and why this material is thought to meet the requirements for a Higher Doctorate.
- (e) If jointly authored work is submitted, a statement in regard to each piece of work or, where appropriate, each programme, as to the precise nature of the applicant's contribution to it (including contributions to the conception, experimentation or analysis, writing process and administrative direction).
- (f) A signed statement by the applicant that none of the material submitted has formed part of material accepted for any degree or diploma in this or any other university, and that none of the material is concurrently being submitted for any degree or diploma in this or any other university.

7. When an application for a Higher Doctorate is received, the Dean FGR will appoint an *ad hoc* committee of not fewer than three persons, including the Head of the relevant School or Schools, unless such a person is the applicant for the degree. This committee will report to the Dean FGR whether or not it considers the submitted material to be worthy of examination for the degree.

- (a) If the committee considers the submitted material to be worthy of examination, it will recommend suitable examiners.
- (b) If it does not consider the submitted material to be worthy of examination, it will set out briefly the points on which the application fails to meet the requirements.

## **Examination**

8. If the Dean FGR determines that the examination shall proceed, the applicant's work shall be forwarded to three examiners, each of whom must be an authority of international standing in the relevant area. The examiners will:

- (a) report independently on the quality of the work according to the criteria specified in s4; and
- (b) recommend whether or not the degree should be awarded.

9. On the basis of the examiners' reports and the recommendation of the Dean FGR, the Vice-Provost (Research) will determine whether the degree should be awarded.

10. Examiners will be permitted to retain their copies of the material submitted for examination.

## **Conferment of the Degree**

11. Where the decision has been made to award the degree, one copy of the submitted work must be deposited in the University Library.

12. The degree may be conferred at an appropriate graduation ceremony.