
General Academic Statute

1. Purpose

This statute states overarching requirements for academic matters including admission and enrolment of students, and offering and conferring qualifications.

2. Application of statute

This statute applies to staff members and students.

Statute Content

3. Admission

- (a) A person must have been admitted to the University to enrol in a qualification or register in credit-bearing courses at the University.
- (b) The Academic Board will define the minimum requirements for a person to be admitted to the University, taking account of:
 - (i) the university entrance standard set by the New Zealand Qualifications Authority; (*available at <https://www.nzqa.govt.nz/qualifications-standards/awards/university-entrance/>*);
 - (ii) any criteria set by the New Zealand Vice-Chancellors' Committee (also known as Universities New Zealand – Te Pōkai Tara) through the Committee on University Academic Programmes (CUAP) (*see <https://www.universitiesnz.ac.nz/>*); and
 - (iii) the relevant provisions of the Education and Training Act 2020 and any applicable funding conditions.

Note: Refer to the Admission and Enrolment Regulations:

<https://www.wgtn.ac.nz/documents/policy/academic/admission-and-enrolment-regulations.pdf>

4. Enrolment

- (a) A student must be enrolled in the relevant year to study credit-bearing courses at the University.
- (b) The Academic Board will set the requirements for enrolment and, where necessary, disenrolment in circumstances other than those provided for in the Student Conduct Statute.
- (c) The Academic Board may specify criteria (in addition to those required for admission to the University under section 4(b) above) to:
 - (i) ensure students are adequately prepared for the relevant programme of study or course;
 - (ii) limit enrolment in particular programmes of study or courses as required by resource constraints or funding conditions;

- (iii) meet requirements set by an external professional accreditation agency;
- (iv) enable the University to manage programmes of study and courses involving internships or placements.

Note: Refer to the Admission and Enrolment Regulations:

<https://www.wgtn.ac.nz/documents/policy/academic/admission-and-enrolment-regulations.pdf>

5. Fees

- (a) Fees may only be set by the Council or the Vice-Chancellor. In setting fees, the Council or Vice-Chancellor must act in accordance with the relevant provisions of the Education and Training Act 2020 and any applicable funding conditions.
- (b) The Council may set:
 - (i) tuition fees for programmes of study at the University;
 - (ii) fees for the provision of student services (known as the “Student Services Fee”);
 - (iii) fees to assist students suffering exceptional financial hardship (known as the “Student Hardship Fee”); and
 - (iv) any other fees as prescribed by the Council.
- (c) The Vice-Chancellor may set a fee for anything that is not covered by a fee set by Council under section 5(b) above.
- (d) All fees set by either the Council or the Vice-Chancellor are stated in the Fees Schedule.

Note: The current Fees Schedule is available at:

https://www.wgtn.ac.nz/about/governance/policy/policies#letter_F

6. Qualifications offered

Qualifications offered by the University must be:

- (i) approved and accredited by the New Zealand Vice-Chancellors' Committee under section 312 of the Education and Training Act 2020; and
- (ii) defined by requirements approved by the Academic Board.

7. Granting of qualifications and graduation

7.1. Granting of qualifications

- (a) The University Council may grant the following qualifications (including as honorary qualifications):
 - doctoral degrees
 - master's degrees
 - bachelor's degrees with honours
 - postgraduate diplomas
 - postgraduate certificates
 - graduate diplomas
 - graduate certificates
 - bachelor's degrees

- diplomas
 - certificates.
- (b) The Council may grant a qualification that the University no longer offers.
- (c) The Council may grant a qualification to a person who:
- (i) has completed the requirements in the relevant regulations; or
 - (ii) has not completed the requirements in the relevant regulations where the person:
 - died before completing the requirements; or
 - has satisfied the Council that the person has a circumstance such as a permanent or terminal medical condition that prevents them from completing the qualification requirements;and the Council is satisfied that granting the qualification is appropriate in the circumstances; or
 - (iii) meets the requirements for an honorary degree stated in the Honorary Degree and Hunter Fellowships Statute.

7.2. Rescinding a qualification

The Council may rescind a qualification where:

- (i) it is credited substantially or in full to a subsequent qualification and the regulations for the subsequent qualification require the student to surrender the prior qualification;
- (ii) the Council is satisfied that the graduate committed serious academic misconduct in relation to the qualification; or
- (iii) the Council is satisfied that a mistake occurred in the process leading up to the decision to award the qualification.

8. Requirements set by Academic Board

- (a) The Academic Board may set requirements relating to academic matters including, but not limited to:
- the matters stated in this statute (including admission, enrolment, qualification requirements, and the granting and rescission of qualifications)
 - credit transfer and recognition of prior learning
 - design, delivery, administration and quality assurance of courses, programmes of study, and micro-credentials
 - assessment
 - academic progress
 - academic grievances.
- (b) Any requirements set by the Academic Board must:
- i) comply with the relevant provisions of the Education and Training Act 2020, any applicable funding conditions, and the requirements of the New Zealand Vice-Chancellors' Committee;

- ii) be consistent with this statute; and
- iii) be approved in accordance with the University's Policy Framework.

9. Definitions

In this statute, unless the context requires otherwise, terms defined in the Education and Training Act 2020 have the same meaning as the Education and Training Act definition. In addition, the following definitions shall apply:

Academic Board	The peak academic governance body of the University.
Course	An individual unit of study towards a qualification or a thesis. A course is identified by a course code and title and carries a specified points value.
Funding condition	A condition of government funding of the University.
Honorary degree	A qualification that the University grants to someone as an honour, in recognition of a high-level of achievement and/or public service, without the person having undertaken the programme of study that normally leads to the qualification.
Programme of study	A set of courses a student undertakes towards a qualification or a component of a qualification such as a major. The required courses are specified in the relevant qualification regulations.
Student	A person who has been granted admission and has been registered in one or more courses and has met all other enrolment criteria.
Tuition fee	A fee that a student must pay for their registration in a course.

Related Documents and Information

10. Related Documents

[Education and Training Act 2020](#)

[Graduation Procedures](#)

11. Document Management and Control

Approver	Council
Approval Date	31 August 2020
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