**CI VUW's 2017 MLA Selection Schedule**

**2 May 2016**

CI VUW sends MLA application forms to NZ schools, closing date 3 June.

**11 June 2016**

CI VUW sends to Hanban and Chinese Universities (1) estimated number of 2017 MLAs, and (2) MLA Criteria List.

**June/July/August/September**

Hanban conducts recruitment and assessment process.

**First week August 2016**

CI VUW sends updated required number of MLAs to Hanban and Chinese Universities.

**Last week of September**

1. Hanban sends CI VUW the name list of MLA candidates for interviews, in the last week of September,latest on Friday 30 September.
2. Hanban ask MLA candidates to write self-introductions for sending to CI VUW by deadline of 5 October.

**10 to 14 October 2016, or longer**

CI VUW conducts MLA interviews in China.

**Week of 24 October 2016**

CI VUW finalises MLA selection and informs Hanban of names.

**Week of 31 October 2016**

1. Hanban informs CI VUW of approval of selected MLAs.
2. Hanban informs successful MLAs of their selection.

**Week of 7 November 2016**

 CI VUW informs NZ schools of their MLA application outcomes

**November - December 2016**

Hanban MLA training in Beijing.

CI VUW sends detailed letter to each MLA to inform them of their schools, and asks for their Self introduction and Police clearance, deadlines 21 November

**Week of 28 November (no later than week 5 December)**

CI VUW informs schools of their and sends MLAs self-introduction and police clearance

**Week of 12-20 December**

NZ School Term 4 ends. Summer school holiday starts.

**23 December 2016 – 9 January 2017**

Summer Break, Victoria University closed

**30 – 31 January 2017**

Deadline for all MLAs to arrive in Wellington.

**Week of 30 January – 7 February**

2017 school term starts

**1 - 3 Feb 2017**

MLA orientation programme in Wellington.

**4 February 2017**

All MLAs travel to their schools/homestays.

**6 February 2017**

Waitangi Day (Public Holiday)

**7 February 2017**

All MLAs start work at schools (NZ School Term 1, second week).