

VICTORIA
UNIVERSITY
WELLINGTON

TE WHARE WĀNANGA
O TE ŪPOKO O TE IKA A MĀUI



2019

MASTER OF INFORMATION STUDIES

VICTORIA BUSINESS SCHOOL
ŌRAUARIKI

CAPITAL
THINKING.
GLOBALLY
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MAI I TE IHO KI TE PAE



INFORMATION STUDIES

Throughout the world, a Master's degree has become the standard professional qualification in information professions such as corporate information management, library and archives management, and many other information-related activities in both the private and public sectors.

To help meet this growing demand, Victoria University of Wellington's School of Information Management offers the Master of Information Studies (MIS).

We also offer a Postgraduate Diploma in Information Studies and a Postgraduate Certificate in Information Studies.

Courses are offered online in the evening to provide flexibility for our students.

WHAT GRADUATES SAY

"The courses are challenging. Over the year, I developed several web pages and a model digital library, designed my own information brokerage service, created a database, and completed an original research project investigating success factors in implementing and managing self-issue machines in public libraries."

"I was able to study from my home town, Palmerston North, in a place and at a time that suited me."

"Connecting people with the information and tools that they need to reach their professional and personal goals is what it is all about."



Victoria University of Wellington has been awarded five stars overall in the QS global university ratings. In addition, the University received five stars in each of the eight categories.

INFORMATION STUDIES PROGRAMMES

In the modern knowledge economy, the use of information as a key resource continues to increase. The demand for people with the ability to identify relevant information, retrieve, organise, and transfer it to those who need it will continue to grow in organisations of all kinds.

Working with information resources will often be done within archives, libraries, museums, and the like, although other types of organisations also need information managers. Typical job titles include archivist, knowledge manager, librarian, records manager, school media specialist, and web content manager.

For those who wish to enter the information professions, the School of Information Management offers three programmes of study at Master's, postgraduate diploma, and postgraduate certificate levels. Anyone working in the information professions requires a core body of knowledge, so our programmes cover content that prepares students for all types of information management. The strong technology base in the curriculum serves students well in a dynamic and ever-changing work environment.

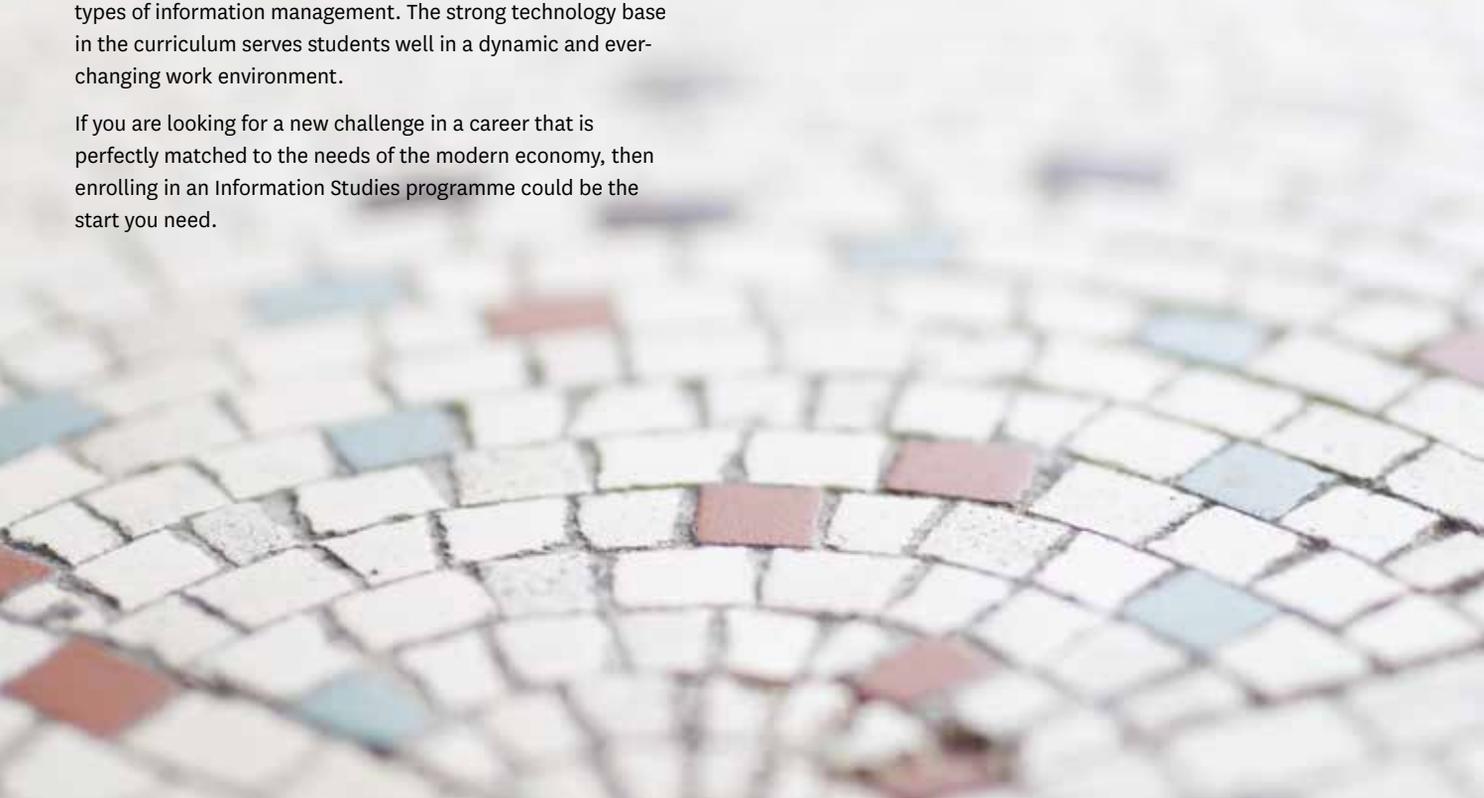
If you are looking for a new challenge in a career that is perfectly matched to the needs of the modern economy, then enrolling in an Information Studies programme could be the start you need.

SCHOOL OF INFORMATION MANAGEMENT

Victoria University's School of Information Management is the only institution in New Zealand teaching Information Studies at postgraduate level. It has gained an excellent international reputation since it was established in 1996.

Our teaching staff are leading academics in their field, actively contributing research to international publications. Seminar classes are kept small to maintain a high staff-student ratio and the School is equipped to oversee the learning needs and welfare of distance and international students where possible.

The School has modern information technology, with internet conferencing facilities, a well-equipped computer lab, and a range of multimedia applications. Students learn to exploit the potential of online resources throughout New Zealand and the world.



COURSES IN INFORMATION STUDIES

The courses for the Information Studies qualifications are listed below. All courses are worth 15 points, with the exception of INFO 580 Research Project, which is worth 30 points.

| CORE COURSES | |
|--------------------------|--|
| INFO 520 | The Information Professions |
| INFO 521 | Management in Information Services |
| INFO 522 | Information Policy Concepts, Issues and Processes |
| INFO 523 | Information Access and Use |
| INFO 525 | Digital Technologies for Information Professionals |
| INFO 527 | Creating and Managing Metadata |
| INFO 528 | Research Methods for Information Management Environments |
| INFO 530 | Māori Information Sources |
| INFO 531 | Aotearoa New Zealand: Information Resources, Tools, Issues |
| INFO 533 | Services to Specific Groups |
| INFO 534 | Archival Systems |
| INFO 535 | Managing Current Records |
| INFO 536 | Books and the Information Society |
| INFO 537 | Information Culture |
| INFO 538 | Practicum (prerequisite: 60 INFO points at 500 level) |
| INFO 539 | Archives: Access, Advocacy and Outreach |
| INFO 540 | Preservation Management in Libraries and Archives |
| INFO 542 | Management of Library Services |
| INFO 543 | Digital Curation |
| INFO 544 | Online Searching |
| INFO 546 | Resource Description and Discovery |
| INFO 547 | Managing Digital Collections |
| INFO 551–554 | Approved Course of Study |
| INFO 560 and INFO 561 | Special Topic (as available) |
| INFO 580 | Research Project—30 points (prerequisite: INFO 528) |

Students are able to select courses that suit their own preferred study and career paths. All Information Studies qualifications can be earned with a specialisation of either LIBS (library science) or ARCR (archives and records management), if they include the appropriate courses. The requirements and specialisations for specific courses of study are listed below.

MASTER OF INFORMATION STUDIES (180 POINTS)

- Completion of INFO 520–523, 527, 528 and 580
- Four courses from INFO 525, 530–579
- Specialisation of Master of Information Studies (LIBS) will require completion of INFO 525 and 542
- Specialisation of Master of Information Studies (ARCR) will require completion of INFO 534 and 535

POSTGRADUATE DIPLOMA IN INFORMATION STUDIES (120 POINTS)

- Completion of INFO 520–523, 527
- Three additional 500-level INFO courses
- Specialisation of PGDipIS (LIBS) will require completion of INFO 525 and 542
- Specialisation of PGDipIS (ARCR) will require completion of INFO 534 and 535

POSTGRADUATE CERTIFICATE IN INFORMATION STUDIES (60 POINTS)

- Completion of INFO 520 and 522
- Two additional 500-level INFO courses
- Specialisation of PGCertIS (LIBS) will require completion of INFO 525 and 542
- Specialisation of PGCertIS (ARCR) will require completion of INFO 534 and 535

STUDY MODE

All Information Studies courses are available in a variety of study modes. This flexibility suits students located anywhere in New Zealand or overseas, many of whom work while studying. All students will be expected to attend and participate in internet conferencing classes held on weekday evenings. As new delivery technologies become available, these options may be extended to incorporate other delivery modes.

HOW TO APPLY

Domestic students may apply for entry to the programme online. You will be asked to provide an academic transcript, a statement written by you supporting your application, and the names of two referees.

▶ www.victoria.ac.nz/apply

International students should apply through Victoria International.

▶ www.victoria.ac.nz/international-apply

ENTRY REQUIREMENTS

MASTER OF INFORMATION STUDIES

A candidate for the MIS degree shall normally have completed a New Zealand Bachelor's degree with Honours, or a Master's degree or an equivalent degree*, and been accepted by the programme director of Information Studies programmes as being capable of proceeding with the proposed course of study.

* The requirement for an Honours degree or higher may be waived by the Associate Dean (Students) for a candidate who has completed a New Zealand Bachelor's degree or an equivalent degree, and has had extensive practical, professional, or scholarly experience of an appropriate kind.

POSTGRADUATE DIPLOMA IN INFORMATION STUDIES POSTGRADUATE CERTIFICATE IN INFORMATION STUDIES

A candidate for the Postgraduate Diploma in Information Studies or the Postgraduate Certificate in Information Studies shall normally have completed a New Zealand Bachelor's degree or equivalent degree*, and been accepted by the programme director as being capable of proceeding with the proposed course of study.

* The requirement for a Bachelor's degree may be waived by the Associate Dean (Students) for a candidate who has had extensive practical, professional or scholarly experience of an appropriate kind.



WORKLOAD

Full-time students can expect the workload to be equivalent to a 50-hour working week for a full 12-month year. Part-time work while studying full time is not recommended as it could create excessively heavy demands on your time. Part-time students can expect to study 12.5 hours a week per course.

FEES AND SCHOLARSHIPS

For information on fees, go to www.victoria.ac.nz/fees or contact the student fees advisers, Student Academic Services, phone 0800 VICTORIA (0800 842 867) or email student-finance@vuw.ac.nz

A number of scholarships and prizes are available to Information Studies students. For more information, refer to the *Information Studies Postgraduate Prospectus* or contact the University's Scholarships office, phone 04 463 5113 or go online.

▶ www.victoria.ac.nz/scholarships

OTHER GRADUATE PROGRAMMES

The School also offers the Master of Information Management (MIM), the Master of Commerce (MCom) and a PhD in Information Systems.

The MCom is by a 120-point thesis or by coursework and a 90-point thesis, offering the opportunity for more in-depth research than is possible in the MIS programme. The PhD provides a chance to go even deeper.

CAREERS FOR MĀORI

By helping others to have the widest possible access to information, a career in the world of information can be extremely exciting and fulfilling.

As a graduate in Information Studies, you will find yourself well placed to gain high-level employment with iwi organisations, large-scale Māori business ventures, Māori education and information initiatives, Waitangi Tribunal research, and in many government departments and agencies. This includes work in tourism, education, health, and social welfare, as well as in the traditional sources of employment for Information Studies graduates—libraries and information centres, archives, and in industry generally, with library systems vendors and as information managers.

Māori librarians and information managers have their own network, Te Rōpū Whakahau / Māori in Libraries and Information Management, which helps promote Māori interests and supports Māori staff in libraries and other information services.

More information is available at www.victoria.ac.nz/mis

To receive a prospectus or find out how to apply for the Information Studies programmes, contact:

School of Information Management
Victoria University of Wellington
PO Box 600, Wellington
Level 4, Rutherford House, Pipitea Campus

📞 04 463 5103

☎ 04 463 5446

✉ sim@vuw.ac.nz

International students should contact:

Victoria International

📞 +64 4 463 5350

☎ +64 4 463 5056

✉ victoria-international@vuw.ac.nz

🌐 www.victoria.ac.nz/international

VICTORIA BUSINESS SCHOOL

📞 04 463 5376

✉ vbs@vuw.ac.nz

🌐 www.victoria.ac.nz/vbs

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