

School of Economics and Finance

FINA 101 FINANCE FOR BUSINESS

Trimester 2, 2016

COURSE OUTLINE

Names and Contact Details

Lecturer:	Tom Stannard thomas.stannard@vuw.ac.nz Office hours: by appointment	
Course Coordinator:	Graeme Guthrie graeme.guthrie@vuw.ac.nz	RWW112 463 5763
Course Administrator:	Francine McGee francine.mcgee@vuw.ac.nz	RWW120 463 5818

Class Times and Room Numbers

Wednesday and Friday 11.00 – 11.50 HULT323

Prescription

An introduction to the principles of finance and their application to issues facing businesses and individual investors.

Course Learning Objectives

- Use spreadsheets to analyse financial data and evaluate simple financial models
- Describe the nature of real and financial assets
- Summarise and analyse information in a finance context
- Analyse the trade-off between risk and return
- Analyse simple problems involving personal financial decision making
- Analyse simple problems involving corporate financial decision making

Course Content

FINA 101 is designed as an introduction to concepts of corporate and business finance. The main areas that will be considered are an understanding cash flows of a project and how to value these cash flows. The time value of money and compound interest will be covered in detail and, analysis of stocks and bonds will be addressed. The course will also study the relationship between risk and return of investments as well as the classical concept of the weighted average cost of capital.

Week beginning	Teaching week	Subject	Tutorial	Assignment
11 Jul	1	Introduction and cash flows	--	--
18 July	2	Time value of money	--	--
25 July	3	Financial analysis decision making	Yes	Yes

1 August	4	Introduction to risk and return	Yes	Yes
Test 1 Friday 5 August (in-class)				
8 August	5	Financial markets and risk and return	--	--
15 August	6	Financial markets and risk and return	Yes	--
Mid-trimester break (22 August – 4 September)				
5 September	7	Asset classes and portfolios	Yes	Yes
12 September	8	Portfolio diversification	Yes	--
Test 2 Friday 16 September (in-class)				
19 September	9	Introduction to financial valuation	--	
26 September	10	Financial valuation tools and corporate application	Yes	Yes
3 October	11	Capital budgeting	Yes	Yes
10 October	12	Capital structure and revision	Yes	--

Trimester Dates

Teaching Period: Monday 11th July – Friday 14th October

Study Period: Monday 17th October – Thursday 20th October

Examination Period: Friday 21st October – Saturday 12th November (inclusive)

Withdrawal from Course

1. Your fees will be refunded if you withdraw from this course on or before Friday 22nd July 2016.
2. The standard last date for withdrawal from this course is Friday 23rd September 2016. After this date, students forced to withdraw by circumstances beyond their control must apply for permission on an 'Application for Associate Dean's Permission to Withdraw Late' including supporting documentation. The application form is available from either of the Faculty's Student Customer Service Desks or [online](#).

Course Delivery

The course material will be presented in two one-hour lectures per week for the 12 weeks of trimesters. There will be eight tutorials during the trimester.

Readings

There is no set text for this course.

Mandatory course requirements

In addition to obtaining an overall course mark of 50 or better, students must sit the two in-term tests and final examination.

Any student who is concerned that they have been (or might be) unable to meet any of the mandatory course requirements because of exceptional personal circumstances, should contact the course administrator as soon as possible.

If you cannot complete an assignment or sit a test or examination, refer to www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat

Expected Workload

A total of 150 hours of work is expected from students in this course. This consists of 32 hours of classes and tutorials, 8 hours per week outside classes during teaching weeks spent reading, studying and working problems and a further 22 hours revising during the mid-trimester break and study week.

Assessment

The Assessment Handbook will apply to all VUW courses: see

<http://www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf>.

Your mark will be determined in the following way:

Five assignments	2% (each)	Due Monday 12pm of weeks 3, 4, 7, 10 and 11
Two in-term tests	20% (each)	Friday 1 August at 11.00am Friday 16 September at 11.00am
Final exam	50%	The date will be scheduled during the University exam period

Each student's final course mark will be calculated based on the above scheme.

There are five assignments which are due **Monday 12pm** of weeks 3, 4, 7, 10 and 11. Assignments should be placed in the appropriate box (by tutor's name), located on Level 2 of Murphy Building. Do not submit your assignments to lecturers or tutors.

DO head your assignments with:

- your **NAME**,
- your **TUTOR'S NAME**, and
- the **TIME** of your tutorial.

DO staple all sheets together.

DO submit into the assignment box marked with your tutor's name on Level 2 of Murphy building.

DO NOT fold your assignments or seal them shut.

DO NOT put your work in a plastic sleeve.

Marked assignments will be returned at the tutorial of the following week. Uncollected assignments will be disposed of at the end of the course. Missed or late assignments will be given a zero mark. Assignments submitted to the wrong box will not be marked.

Test one will cover material presented in weeks 1-4 and test two will cover material presented in weeks 5-8. The final examination will cover the entire course.

Examinations

Students who enrol in courses with examinations are obliged to attend an examination at the University at any time during the formal examination period. The final examination for this course will be scheduled at some time during the following period:

Friday 21st October – Saturday 12th November (inclusive)

Student feedback

FINA 101 has been completely redesigned in 2016. Student feedback for FINA 101 relates to the old version of the course that was taught in previous years and so is not a good guide to what to expect in 2016.

Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php.

Class Representative

A class representative will be elected in the first class, and that person's name and contact details made available to VUWSA, the course coordinator and the class. The class representative provides a communication channel to liaise with the course coordinator on behalf of students.

Communication of Additional Information

Additional information will regularly be placed on the course Blackboard site. You will also receive emails sent to the email address recorded on Student Records. Please check at the start of the course that this is the address you want to use.

Link to general information

For general information about course-related matters, go to <http://www.victoria.ac.nz/vbs/studenthelp/general-course-information>

Note to Students

Your assessed work may also be used for quality assurance purposes, such as to assess the level of achievement of learning objectives as required for accreditation and academic audit. The findings may be used to inform changes aimed at improving the quality of VBS programmes. All material used for such processes will be treated as confidential, and the outcome will not affect your grade for the course.
