

School of Government

PUBL 207 ENVIRONMENTAL POLICY

20 Points

Trimester Two 2014

COURSE OUTLINE

Names and Contact Details

Course Coordinator: Cath Wallace
Room: Cotton 224 (Wednesdays, Thursday afternoons and Fridays, sometimes other days).

Phone: 04 463-5713 Cotton (no messages since it is a shared phone and I may not get them).

Mobile phone: 021-891-994 (please ring or text at reasonable times of day – not after 7.00pm or before 8.30am unless truly urgent).

Email: Cath.Wallace@vuw.ac.nz or Cath.Wallace@paradise.net.nz

Note: Always include “PUBL 207” at the beginning of the subject line as well as your subject descriptor when emailing.

Office hours: Office hours will normally be Thursdays 3.00-4.00pm, Fridays 3.00-4.00pm, but feel free to ask for other times if this does not work for you.

Administrator: Robyn McCallum
School of Government office,
Room: Rutherford House Level 8, Room 821
Phone: 04 463-6599
Email: robyn.mccallum@vuw.ac.nz

Tutor: Cath Wallace, contacts as above and others to be arranged

Trimester Dates

Teaching Period: Monday 14 July – Friday 17 October 2014

Study Period: Monday 20 October – Thursday 23 October 2014

Examination Period: Friday 24 October – Saturday 15 November 2014 (inclusive & inclusive of Saturdays).

Withdrawal from Course

1. Your fees will be refunded if you withdraw from this course on or before **Friday 25 July 2014**.
2. The standard last date for withdrawal from this course is Friday 26 September 2014. After this date, students forced to withdraw by circumstances beyond their control must apply for permission on an '*Application for Associate Dean's Permission to Withdraw Late*' including supporting documentation. The application form is available from either of the Faculty's Student Customer Service Desks.

Class Times and Room Numbers

Lecture Timetable:	Wednesday	1:10 – 2:00pm	KLT301
	Friday	1:10 – 2:00pm	KLT301

Tutorials: The times for these will be determined after class members' availability has been canvassed, but will probably be four or five of **the following times:**

Wednesday	3.10-4.00pm	MY 105
Wednesday	4.10-5.00pm	MY105
Thursday	12.00-12.50pm	KK203
Thursday	1.10.-2.00pm	KK203
Friday	9:00-9:50am	MY103
Friday	10:00-10:50am	MY103

Final tutorial times will be posted on the Blackboard site for this course.

Assessment Details, Deadlines, Requirements

The learning objectives to be covered by each assessment item are outlined on pages 10-11.

Essay 1: 25% Date due: Thursday 21 August, 4.00pm

Test: 25% Friday 19 Sept at MCLT103. 1.10 pm sharp, be there at 1.00pm to stow your belongings, find a seat and get settled.

Final 3 hour exam: 50% Time and date to be advised, see note below.

If you cannot complete an assignment or sit a test or examination, refer to www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat

Course Grade

The course grade is determined by the weighting of the final examination (50%) and in-term assessment (50%).

Test

The test will be on **Friday 19 Sept MCLT103 1.10 pm sharp. Be there by 1.00pm or as close as you can to this.** The test will be 50 minutes in length and will consist of some short questions and some longer questions. It will test the material covered in the course up to and including the material covered on Fri 12 September 2013. The Test will test technical knowledge and accuracy, grasp of the literature and key thinkers, and ability to command and explain and/or apply key concepts, to use and interpret graphs and the learning objectives outlined on pp. 10-11.

Essay

Length: 1900 words (max)

The Essay will assess scholarship and critical thinking, knowledge of theory and ability to apply, express, interpret, test and explain ideas, to reason and to convey technical material. Clarity, concision and precision of communication, qualities of written communication and the ability to show knowledge of the scholarly area, document sources and to make your own assessments are expected and will be assessed.

Examinations

Students who enrol in courses with examinations are obliged to attend an examination at the University at any time during the formal examination period. The final examination for this course will be scheduled at some time during the following period:

Friday 24 October – Saturday 15 November 2014 (inclusive and inclusive of Saturdays).

The questions will range over the whole course, with particular emphasis being given to the ability to explain, use and apply the theory you have learned to particular situations and to synthesize what you have learned. The exam is used for assessment purposes, but you should use the preparation for the exam as a chance to knit together the material of the course, to see how the parts relate and to consider the material of the course as a whole.

Essay Topics

The topics, readings and further instructions for the Essay will be distributed on a separate sheet.

Format for submission

Please submit your essay into the PUBL 207 assignment box outside the School of Earth Sciences office in CO 311 **AND you MUST supply and retain an electronic copy which you must supply via Blackboard and Turnitin.com as directed.**

Attach a completed copy of the **School of Government Assignment Cover Sheet** to your essay. The Cover Sheet is located on the last page of this course outline.

Be sure to **provide a 5 cm margin** on the left of each page of your essay [Adjust the margins on the ruler at the top of the page in Word].

Essays should be typed, with **double line spacing** [Format/paragraph/line spacing]. Double sided printing is welcome.

Ensure pages are numbered [Insert/page number], stapled and that **your name, class, and tutorial day and time are on the essay at the top right-hand side of the first page**. Please retain an electronic copy of your essay – we may require you to supply it.

Please **DO NOT use presentation folders or plastic cases**.

Essays over the word limit are not acceptable. Use your word count function and record the word count on the top of the essay. Exclude the bibliography for this purpose. Footnotes should generally be avoided, except for documenting sources. Do not use them to smuggle in extra text.

Please limit your use of quotes to a maximum of a total of eight lines total in the essay. All quotes or figures reproduced from other work **must** be fully referenced including the page numbers.

Take care to show your knowledge of the relevant literature and to carefully reference and document your writing. **Do not plagiarise**.

Academic Integrity, Plagiarism and the use of Turnitin

Plagiarism is presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must still acknowledge your sources fully and appropriately. This includes:

- material from books, journals or any other printed source
- the work of other students or staff
- information from the Internet
- software programs and other electronic material
- designs and ideas
- the organisation or structuring of any such material.

Acknowledgement is required for all material in any work submitted for assessment unless it is a 'fact' that is well known in the context (such as "Wellington is the capital of New Zealand") or your own ideas in your own words. Everything else that derives from one of the sources above and ends up in your work – whether it is directly quoted, paraphrased, or put into a table or figure, needs to be acknowledged with a reference that is sufficient for your reader to locate the original source.

Plagiarism undermines academic integrity simply because it is a form of lying, stealing and mistreating others. Plagiarism involves stealing other people's intellectual property and lying about whose work it is. This is why plagiarism is prohibited at Victoria.

If you are found guilty of plagiarism, you may be penalised under the Statute on Student Conduct. You should be aware of your obligations under the Statute, which can be downloaded from the policy website (www.victoria.ac.nz/home/about/policy/students.aspx). You could fail your course or even be suspended from the University.

Plagiarism is easy to detect. The University has systems in place to identify it. Student work provided for assessment in this course will be checked for academic integrity by the electronic search engine <http://www.turnitin.com>. Turnitin is an online plagiarism prevention tool

which compares submitted work with a very large database of existing material. Turnitin will retain a copy of submitted materials on behalf of the University for detection of future plagiarism, but access to the full text of submissions will not be made available to any other party.

There is guidance available to students on how to avoid plagiarism by way of sound study skills and the proper and consistent use of a recognised referencing system. This guidance may be found at the following website <http://www.victoria.ac.nz/home/study/plagiarism.aspx>. If in doubt seek the advice of your course coordinator.

PLAGIARISM IS SIMPLY NOT WORTH THE RISK.

Course Prescription

The analysis of environmental policy and natural resources problems and policy which draws on the interface between the natural sciences, economics, law, ethics, and politics.

Course Aims and Learning Objectives

An introduction to the analysis of environment and natural resources problems and policy which draws on the interface between the natural sciences, economics, law, ethics and politics.

The state of the environment globally and nationally is canvassed. The fundamentals of ecology and sustainability and the nature of services from the environment and natural resources are described and analysed. The limits to growth and the sustainability debates are considered.

The economic, legal, and philosophical foundations for environmental policy are explored. The course covers policy making actors, paradigms and processes; policy instruments and issues.

Case studies are referred to throughout the course for tutorial and other discussions. The course concludes with further consideration of case studies. The analysis presented is provided in the context of renewable and non-renewable resources, pollution and pollution abatement problems and decisions about the environment and environmental services made under uncertainty and across time.

Course Content - PUBL 207 Lecture Guide and Dates¹

THE SCOPE OF THE POLICY PROBLEM, ECOLOGY & THE LIMITS TO GROWTH AND SUSTAINABILITY DEBATES; VALUES

- 1 Wed 16 July Introductions, introduction to the course and documentation. The expectations of the course.

Environmental Policy and Management of Human Impacts on the Environment: key introductory concepts and analyses: The multifunctional environment: biogeophysical systems, ecosystems and ecosystem services and relationship to the economy and society; concepts of capital, environmental policy challenges.

Election of class representative(s).
- 2 Fri 18 July Conceptual and analytical lenses for analysing situations. Rivalness, non-rivalness & excludability, non-excludability of uses or benefits and costs. Scarcity, conflicting uses compatible uses. Market and non-market allocations. Private uses of goods and services, mixed uses, public uses of good and services, common pool resources. The example of the marine environment. Institutions for controlling access. Open access v controlled access. Policy, institutions. [Topics not covered will be picked up again later and in Tutorial One].
- 3 Wed 23 July Ecology - some core concepts and principles of ecology, natural systems, the environment as a system and a supplier of services and resources. The laws of thermodynamics. Ecosystems and their relationship to society, human well-being and the economy. Different kinds of capital. Sustainability, weak and strong.
- 4 Fri 25 July Allocation institutions. Markets or non-market? Policy in theory and practice. Environmental Policy formation and implementation: Models and their critiques, including the Public Policy “stages”, processes & policy actors. Public policy decision making: Concepts - policy agenda setting, problem definitions, goals and criteria, constituencies of interest. Implementation, monitoring, evaluation.
- 5 Wed 30 July Environmental Policy and Problems in New Zealand. Who does what? New Zealand Environmental Administration, policy and management: laws, agencies, objectives and roles. The environment in NZ law. Problems and decision makers. Biodiversity, marine and fisheries, pollution and land use, conservation and other aspects.

¹ The order of lectures may be subject to change due to availability of staff or the progress of the course.

- 6 Fri 1 August Overarching policy objectives. Economic Growth? Wellbeing? Maintaining systems and capitals? The Limits to Growth debates; sustainability, and the environment as foundations for society and the economy. International ideas, objectives and measures. Rio+20, and various governmental approaches compared to New Zealand government's approach and practice.
- 7 Wed 6 August Ethical theories, ethical dilemmas. Ethical components of environmental problems. Environmental and ecosystem ethics, obligations to the future, the present and the past. Theories of justice. Intergenerational and intertemporal issues.
- 8 Fri 8 August Maori conceptions of the environment. The Treaty of Waitangi and environmental policy.

ENVIRONMENTAL PROBLEMS & SOLUTIONS. ALLOCATION WITH AND WITHOUT MARKETS. COLLECTIVE PROVISION OF ENVIRONMENTAL QUALITY. POLICIES & POLICY DESIGN & IMPLEMENTATION.

MARKET OPERATIONS & ALLOCATION

- 9 Wed 13 August How markets (supposedly) operate in perfectly competitive situations: consumption, utility, and demand. Demand for private goods, public goods. Externalities. assumptions.
- 10 Fri 15 August Supply. How prices signal production choices, preferences and scarcities, Market operations and adjustments.
- 11 Wed 20 August Market operations, supply, prices continued.

<<<<<< Essay due Thursday 21 August, 4.00pm >>>>>>

MARKET FAILURES, POLICY RESPONSES

- 12 Fri 22 August Market operations continued if need be.
- Capturing values not expressed in the market. Issues and methods. Methods: Qualitative & Quantitative. Micro-economic methods: Contingent valuation, travel costs, hedonic pricing and others. Controversies.

<<<<<< BREAK 23 August – 7 September BREAK >>>>>>

- 13 Wed 10 Sept. Market failures: externalities, public goods, information failures and asymmetries, experiential goods and services, irreversibilities, time period mis-matches, complex systems and more. Examples. Policy responses.
- 14 Fri 12 Sept Pollution and pollution characteristics. Uniformly and non-uniformly mixed pollutants and other characteristics and categories of pollutants. The “optimal” amount of pollution. Marginal and total damage costs and abatement costs. Pollution control instruments. Greenhouse gases.
- Uncertainty, risk, ignorance, irreversibilities and the precautionary principle.
- 15 Wed 17 Sept Government Failures: Theories of government failures – Demand side, supply side. Public goods funding and provision. Voters and revelation of preferences, . Supply side government failures – public goods and the revelation of preferences problem, bureaucratic behaviour, risk aversion, industry capture of government and other pathologies, Controversies. Counter arguments, debates, evidence. Examples.
- 16 Fri 19 Sept **TEST MCLT103** 1.10 pm sharp. Be there as close to 1.00pm to be seated as soon as possible with bags, coats and phones etc. deposited at the front of the room. Please turn off your cellphone, tablet and other electronic devices and leave them at the front of the room!
- 17 Wed 24 Sept Thinking in Time. Static and Dynamic efficiency. Cost benefit analysis, risk, myopia, discounting and controversies. When is Cost benefit analysis useful or not? Ethical or not? What should be the scope if it is used? Alternatives. Context: Climate change, biodiversity losses.
- 18 Fri 26 Sept Policy relevant theories of motivations, incentives, entitlements and obligations. Theories of behaviour and behaviour change. Reciprocity. Citizen behaviour v consumer behaviour. Policy actor motivations – debates and models and their importance for policy: “homo economicus”, “homo reciprocans”? Individualism and collective approaches. Experimental and empirical results; consumers, citizens and reciprocity. Framing of problems, influencing behaviour.
- 19 Wed 1 October Deliberative processes. Policy and Public Participation; the why and the how. Planning, Multi-criteria analysis, EIA and EIS. The

roles of the public, iwi, experts, business. NZ practice. What can go wrong.

CONFLICTING AND COMPATIBLE USES, COMMON POOL / OPEN-CONTROLLED ACCESS, RENEWABLE RESOURCES

- 20 Fri 3 Oct Common pool, rival & non-excludable, access and entitlement controls, governance issues. Complex systems, competing interests. The case of oceans and marine fisheries – analysis.
- Static analysis of fisheries management. Management challenges and restricting access.
- 21 Wed 8 Oct Theory continued and the New Zealand experience of fisheries and marine management. The Fisheries Quota Management System and the Fisheries Act 1996. Problems.
- 22 Fri 10 Oct Course Assessments
- NZ's Resource Management Act, the EEZ and Continental Shelf Act: A comparison: Architecture and Implementation. Genesis and core structure and ideas in the Acts. Controversies. The EPA,
- The Crown Minerals Act and Programmes.
- Land & sea, biodiversity and property rights debates.

ENVIRONMENTAL POLICY IN THE INTERNATIONAL ARENA

- 23 Wed 15 Oct International environmental policy development processes, dynamics & negotiations. International issues, policy making and law. Climate change, high seas,
- 24 Fri 17 Oct Antarctica and the Southern Ocean,
- Discussion of exam and arrangements for revision session(s).

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Examination Period: Friday 24 October – Saturday 15 November 2014 (inclusive, and inclusive of Saturdays).

Please ensure you are available for the examination during this period.

Course Learning Objectives

Students passing this 200 level course should emerge with a tool kit of theory that enables them to understand some of the underpinning drivers of human behaviour as it impacts on the environment; to think critically and creatively about environmental problems, institutions and solutions; to show competence in analysis and communication about these; and to be able to give coherent presentations.

Course Objectives: By the end of this course, students should be able to:		Assignments that test these: Tutorial assignments on all plus:	Major Attributes
1	Appraise different disciplinary contributions to the understanding of drivers of environmental problems, human behaviour and the development, implementation and evaluation of environmental policy.	Essay, Exam	MA 3, MA 5
2	Analyse some of the key debates surrounding environmental policy including the debates surrounding the limits to growth, sustainable development, anthropocentrism and ecocentrism, roles of the state and non-state actors, human motivation and institutions, and criteria and choices for tackling environmental problems.	Essay, Test, Exam	MA 4
3	Analyse the ethical underpinnings of positions that people take in environmental conflicts and policy debates and explain how the elements of traditional Maori cosmogonies of the environment may shape Maori attitudes to environmental policy.	Exam, Essay, Test	MA 12
4	Apply relevant economics and public policy and other theory to analyse drivers of over-harvesting, pollution, and other environmental harms, and the choices of policy instruments and institutions by the state to address those.	Test, Exam	MA 3, MA 5
5	Explain the basics of policy processes, the policy 'cycle' and stages in policy development, analysis and implementation both at a national and a multilateral level.	Test, Exam	MA 4
6	Analyse a range of policy instrument options and criteria that might be used in the selection of policies and policy instruments to tackle environmental problems and to then select those appropriate for particular problems with commentary on the strengths and weaknesses of each.	Test, Exam	MA 5, MA 11
7	Design creative methods for tackling and communicating environmental issues and their solutions.	Essay, Exam	MA 9
8	Analyse a variety of situations in New Zealand and international environmental management, identifying the relevant institutions and law.	Essay, Test, Exam	MA 7
9	Critique processes for public participation and decision making in environmental management.	Exam, Test	MA 5
10	Display scholarship, in both writing and discussion, combining theory and empiricism in well-reasoned arguments with sources documented and assertions justified.	Essay and Exam	MA 10

Major Attributes: PUBL majors will be able to	
MA1	Judge the defining features of good policy analysis and advice and appraise how they are best produced
MA2	Demonstrate an understanding of the influence of political ideas and philosophies, and of constitutional and political institutions on public policy
MA3	Demonstrate an understanding of the contribution of quantitative and qualitative methods in policy analysis
MA4	Identify the nature and respective roles of state and civil society in the development, implementation and evaluation of public policy, and demonstrate an understanding of the distinction between government and governance
MA5	Appraise different disciplinary contributions to the development, implementation and evaluation of public policy
MA6	Judge the relevance and importance of evidence in policymaking
MA7	Apply the comparative method to policy analysis, and identify insights that might be drawn from other policy jurisdictions
MA8	Judge and articulate the relevant criteria that might be used in assessing the advantages and disadvantages of particular policy options
MA9	Analyse complex policy issues from multiple perspectives and identify opportunities for innovation
MA10	Express ideas succinctly and persuasively both in written form and orally
MA11	Construct and articulate rationales for public policy intervention
MA12	Demonstrate an understanding of the significance of ethics and accountability in the study and practice of public policy
MA13	Interpret the significance of the Treaty of Waitangi (Te Tiriti o Waitangi) in the study and practice of public policy in New Zealand

Course Delivery

This course is delivered via two lectures per week, one tutorial per student per week (beginning from the second week), and tasks that must be completed for these tutorials. This may require individual or group presentations, and from time to time discussion of material on or via Blackboard. Other learning and assessment will be the essay, the test and the examination. Readings plus supplementary material on Blackboard will usually be used for the essay and tutorial.

Blackboard will be used as a supplement to these delivery modes with electronic access to the lectures after their delivery and to some supplemental material, and as directed in weekly session tasks. Depending on funding and other factors, there may be revision clinics as well.

Expected Workload

The paper represents one sixth of a normal fulltime, yearly load. The assessment provisions for this 20 point 200 level course require students to spend approximately (and no less than) ten hours per week on paper related work, in addition to the three hours of class attendance.

Students' success will depend on their willingness to read and reflect on the readings specified, to prepare themselves thoroughly for tutorial discussions, and to assimilate the material presented in lectures and worked through in tutorials. Preparation for tutorials is essential.

Any student who is unable regularly to attend lectures should advise the Course Coordinator.

You will be expected to prepare weekly in advance of tutorials – this is a regular and important commitment. Weekly tasks will be issued for this purpose with guides to reading. Assignments and the test and essays will require further work. **It is very important that you pace yourself with regular committed work right from the beginning.** Coasting along and then finding a pile of work is a route to stress.

Group Work

Group work will be required in tutorials and for some tutorials with preparation between tutorials, but this will not add any extra to the “self study” component. This is important preparation and is required but is not separately assessed.

Readings

The course will use Blackboard, electronic and restricted issue (ie closed reserve etc in the library) some of the readings and the texts below, supplemented with other readings which will be noted in weekly task sheets. Directions for weekly readings are supplied with the weekly tutorial task sets. What follows are some materials that may help on some of the topics, starting with the essential text and followed by other material, which may be used but does not include all sources you will be referred to. It is designed to allow you to explore. No-one expects that you will read all of these, the list includes materials to allow you to follow your own interests, as well as to draw on these for the course.

The main textbook used for the course is:

Harris, Jonathan M & Brian Roach (2013) *Environmental and Natural Resource Economics: A Contemporary Approach*, M. E. Sharpe, e-ISBN: 978-0-7656-3793-2, Edition Third, 608p. Available in hard copy from Vic Books or as an eBook. www.sharpe-etext.com (Sharpe e-Text Center). e-ISBN: 978-0-7656-3793-2 The eBook will also be available for purchase and rental at www.BarnesandNoble.com and <https://play.google.com/store> and you may find it at other places as well.

Note, that this essential book will only cover part of the course. You will be given additional weekly readings with questions for you to prepare for class, as well as readings for essays. One useful book that covers some topics relevant to the course but not in Harris and Roach is:

Roberts, Jane, (2011) *Environmental policy*, Routledge, Abingdon, Oxon, 2nd Edition, ISBN ISBN 978-0-415-49784-8 [Check out the eBook ISBN 978-0-203-84283-6 (ebk)] GE170 R645 E 2011 \ 37212017306943 {This has many useful chapters, and we will refer to this for several sections and chapters}.

Other useful sources and readings include but are not limited to:

Policy, Environmental Policy

Barr, Stewart (2008) *Environment and society : sustainability, policy and the citizen*, Ashgate, Aldershot. ISBN 978-0-7546-4343-2xiv + 280p

Beder, Sharon (2006) *Environmental principles and policies : an interdisciplinary introduction*, Earthscan, London ISBN-10-1-84407-404-8; viii +304p

Bednarz, Dan and Donna J. Wood (1992) *Policy Analysis and the Issue Brief Formats*, chap 2 in Bednarz and Wood.

Berman, E. & Jack Rabin eds. (2012) *Encyclopedia of public administration and public policy* [electronic resource] (2nd ed) New York : Taylor & Francis,
<http://victoria.lconz.ac.nz/vwebv/holdingsInfo?bibId=1182164>

Badie, B., Berg-Schlosser, Dirk & Leonardo Morlino eds. (c2011) *International encyclopedia of political science* [electronic resource] / editors, Thousand Oaks, Calif. : SAGE
<http://victoria.lconz.ac.nz/vwebv/holdingsInfo?bibId=1510964>

Cohen, Steven (2006) *Understanding environmental policy*, Columbia UP, NY, ISBN 0-231-13536-X [see ebook] xv +172p

Doyle, Timothy and Doug McEachern (2008) *Environment and Politics*, London ; New York : Routledge, 2008. 3rd ed., xxviii, 301 p. Series:Routledge introductions to environment series ISBN:9780415380522 (hardcover), 0415380529 (hardcover), 9780415380515 (softcover), 0415380510 (softcover).

Field, Barry C. (2007) *Environmental policy : an introduction*. Waveland, Long Grover, IL. ISBN 1-57766-428-0 GE180 F453 E \ 37212009783307 {Note that this has much useful material but it is heavily focussed on the USA and its laws, institutions and experience}.

López R. and Michael A. Toman eds. (2006) *Economic development and environmental sustainability: new policy options*, Oxford UP., Oxford. ISBN 0-19-929800-9 978 0 19 929800 6; Call mark HC79 E5 E19 D \ 37212009156041 {This is a useful compilation focusing particularly on policies for developing countries

Myers, Nancy J & Carolyn Rafensperger (2006) *Precautionary Tools for Reshaping Environmental Policy*. MIT. Camb, Mass. ISBN 0-262-63323-X, x+339p

Peel, Jacqueline (2005) "Precautionary Decision Making", chap 7 *Precautionary principle in practice : environmental decision-making and scientific uncertainty*, Federation, Sydney. ISBN 1 86287 5197. xii +244p 137-165

Policy Quarterly is published by the Institute of Governance and Policy at Victoria University of Wellington. And various other publications including monographs and books can be found at <http://igps.victoria.ac.nz/publications/>

Pretty, Jules (2006) *Environment*, Sage, London ISBN (set of 4 volumes) ISBN-10 1-4129-1842-1, Vols 1-4.

Vol 1 Thinking and Knowing about the Environment and Nature

Vol 2 Managing the Environment

Vol 3 Valuing the Environment

Vol 4: Institutions, Processes and Policies for the Environment.

Roberts, Jane ed (2007) *Environmental policy*, Routledge, Abingdon, Oxon. ISBN 10: 0-415-36261-X (set):

Vol 1 Predicament of Humankind: Atmosphere, Biodiversity, Resources; The Context, Science and Policy. ISBN 10: 0-415-43806-3 (vol 1) xxviii+470p:

Vol 2 Environmentalism, Sustainable Development, Political Ecology, The Policy Making Process, Ecological Modernisation. ISBN 10: 0-415-43807-1 (vol 2) xi + 471p

Vol 3 Policy Instruments and Indicators [includes Coase, Pearce and Turner etc], Managing the global commons – Atmosphere, Biodiversity, Resources. ISBN 10: 0-415-43808-x (vol 3) ix + 479p

Vol 4 Managing the Regional Commons, - Atmosphere, Resources; Environmental Policy at the National level; Local Environmental Governance; Institutional Environmental Policy. ISBN 10: 0-415-45094-2 (vol 4) xi + 558p

Scott, Claudia and Baehler, Karen (2010) *Adding Value to Policy Analysis and Advice*, UNSW Press, Sydney.

Seip, Knut Lehre and Fred Wenstøp (2006) *Primer on environmental decision-making : an integrative quantitative approach*, Springer, Dordrecht. ISBN-10 1-4020-4073-3. x+496p;

Thomas, Ian (2007) Policy Formulation, chapt 10 in *Environmental policy, Australian Practice in the Context of Theory*.

Daly, Herman E. and Joshua Farley (2004) General Policy Design Principles, Chapt 20 in *Ecological Economics*.

Journal Articles and Journals

You may need to use the *Science Direct* and *ProQuest* databases and other databases via the Library portal to access some of the journals. For instance the *Journal of Environmental Economics and Policy* is often useful, and *Ecological Economics* can be accessed via the Library Journal Finder tool, and is accessible via Science Direct. Use www.scholar.google.com too.

There are many, many other useful journals in many other fields and titles.

Policy Quarterly is published by the Institute of Governance and Policy at Victoria University of Wellington. And various other publications including monographs and books can be found at <http://igps.victoria.ac.nz/publications/>

On International Reviews and Syntheses

On an international level there are many sources. A few are listed below.

IUCN is one source with many publications and a global reach. IUCN stands for the International Union for Nature, and can be found at www.iucn.org. IUCN publishes on many, many relevant issues and also has specialist expert Commissions, on Environmental Law, Environmental education and Communication, on Species Survival (which produces the Red List of threatened species, and more recently of threatened ecosystems), on Environmental Economics and Social Policy, and more.

IUCN (2010) *The Economics of Ecosystems and Biodiversity & TEEB for policy makers* You may like to look at parts of the whole of TEEB at <http://www.teebweb.org/> The Summary for policy makers can be found at <http://data.iucn.org/dbtw-wpd/edocs/2009-116.pdf>

The Intergovernmental Panel on Climate Change is a hugely authoritative source re climate change:

Intergovernmental Panel on Climate Change reports, particularly the 2013-2014 AP5 reports on climate change, see <http://www.ipcc.ch/>

Millennium Ecosystem Assessment Reports (2005), and especially Ecosystems and the Services:

Watson, Robert & A H Zakri, (co-chairs) (2005) *Living Beyond our Means: Natural Assets and Human Wellbeing. Millennium Ecosystem Assessment* see Millennium Ecosystem Assessment (2005) at <http://www.maweb.org/en/index.aspx> - see the synthesis report or the Statement of the Board and also: www.maweb.org. at : <http://www.millenniumassessment.org/documents/document.429.aspx.pdf>

Ekens, Paul; Simon, Sandrine; Deutsch, Lisa; Folke, Carl and Rudolf De Groot (2007). "A Framework for the practical application of the concepts of critical natural capital and strong sustainability", Ch. 31 in Jane

Roberts (ed.) *Environmental Policy: critical concepts in the environment*, Vol. 2, Routledge, London, pp. 195 – 224. ISBN 978 0 415 43807 0.

OECD Better Life Initiative 2011 Compendium of OECD well-being Indicators
<http://www.scribd.com/doc/56159050/Oecd-2011-compendium-of-Oecd-Well-being-Indicators>.

Stern, Nicholas (2007). “International Collective Action”, *Stern Review: The Economics of Climate Change*. HM Treasury (UK), London, Part VI, pp. 450 – 467.
http://www.hm-treasury.gov.uk/stern_review_report.htm

Stiglitz, J., Sen, A., Fitoussi, J-P. (2009). *Report by the commission on the measurement of economic performance and social progress*. Stiglitz, J., Sen, A., Fitoussi, J-P. (2009). <http://www.stiglitz-sen-fitoussi.fr/en/index.htm> [Also known as the Sarkozy Commission Report].

New Zealand Material and sources:

You may also need to consult some of the policy related websites such as those of government agencies, non-governmental organisations, some business web sites and sites of think tanks.

The Parliamentary Commissioner for the Environment (www.pce.parliament.nz), the Department of Conservation (www.doc.govt.nz), the Ministry for the Environment (www.mfe.govt.nz), Statistics New Zealand, (www.stats.govt.nz), and the Ministry for Primary Industry (www.mpi.govt.nz) and many others produce publications and papers or statistics of interest.

The Ministry of Business, Innovation and Enterprise. www.mbie.govt.nz or the associated NZ Minerals and Petroleum website, www.nzpam.govt.nz

The Energy Efficiency and Conservation Authority, www.eeca.govt.nz

The Environmental Protection Agency is at www.epa.govt.nz

A very useful source for looking at laws, bills (ie draft law), regulations and such is www.legislation.govt.nz. You then use the Search function to find the law in question.

The *New Zealand Journal of Environmental Law* published by the Faculty of Law in Auckland University covers a variety of issues.

The Waitangi Tribunal has a series of reports, many with particularly useful insights, and see particularly:

Waitangi Tribunal (2011) Te Taumata Tuarua, Vol 1 of the Wai262 Claim report , Chapters 3, Relationship with the Environment and Chapter 4, Taonga and the Conservation Estate, at <http://www.waitangitribunal.govt.nz/doclibrary/public/reports/generic/Wai0262/KoAotearoaTeneiTT2Vol1W.pdf> see also <http://www.waitangi-tribunal.govt.nz/news/media/wai262.asp>

Non-governmental organisations, science organisations and various others are also worth looking at. These include the Environment and Conservation Organisations of NZ, ECO (www.eco.org.nz), Forest and Bird Protection Society (www.forestandbird.org.nz), Generation Zero and 350.org (re climate change), Greenpeace NZ and Greenpeace International, WWF NZ, the Sustainability Council, and the McGinnis Institute.

New Zealand governmental science agencies – which work extensively for industry as well as for government, include: the National Institute of Water and Atmosphere, NIWA is (www.niwa.co.nz); the Institute of Geological and Nuclear Sciences (GNS); and Landcare NZ. They produce New Zealand and other science papers. The Dept of Conservation also produces a series on conservation science.

The Royal Society has member science organisations such as the NZ Marine Sciences Society, the Ecological Society, the Botanical Society and many more. Some of these produce their own publications or lists of publications.

Statistics New Zealand (2009) Monitoring Progress towards a Sustainable New Zealand, Part 1, and Appendix 1 Statistics New Zealand, Wellington, particularly, pp. 9 – 17 & 89 – 95. ISBN 0-478-26904-8. Stats NZ report on Sustainable Development in NZ posted 30 July 2009 at <http://www.stats.govt.nz/analytical-reports/sustainable-development/measuringnzprogress.htm> , especially p133-149.

Readings re Maori concepts and the Treaty of Waitangi:

Selby, Rachel; Mulholland, Malcolm; Moore, Pataka (2010) *Kaitiaki, Maori and The Environment*, Huia, Hawai’I, ISBN: 978-1-86969-402-9

Marsden, M., & Henare, T. A. (1992). *Kaitiakitanga: A definitive introduction to the holistic world view of the Maori*. Ministry for the Environment.

Patterson, John (1992). “Respect, Balance, and Survival”, *Exploring Maori Values*, Dunmore Press, Palmerston North, 190p; pp. 17 – 24, 28 – 33, 42 – 45, ISBN 0864691564

Waitangi Tribunal (2011) *Te Taumata Tuarua*, Vol 1 of the Wai262 Claim report , Chapters 3, Relationship with the environment and Chapter 4, Taonga and the Conservation Estate, at <http://www.waitangi-tribunal.govt.nz/doclibrary/public/reports/generic/Wai0262/KoAotearoaTeneiTT2Vol1W.pdf> see also <http://www.waitangi-tribunal.govt.nz/news/media/wai262.asp>

Ecology and Ecosystem Services:

van den Belt, Marjan and Anthony Cole (2014) *Ecosystem goods and services in marine protected areas (MPAs)* *Science for Conservation* 326. 96 p., Department of Conservation, Wellington, ISSN 1177–9241 (web PDF), ISBN 978–0–478–15016–2 (web PDF), <http://www.doc.govt.nz/documents/science-and-technical/sfc326entire.pdf>

Dymond, John R. *ed.* (2013) *Ecosystem Services in New Zealand*, Lincoln, NZ, Manaaki Whenua. ISBN 978-0-478-34736-4 (print), ISBN 978-0-478-34737-1 (online) [This has three parts, Part 1 – Natural and Managed Ecosystems, Part 2, Ecosystem Services; Part 3, Analysis. The latter has a variety of elements including a section on a Genuine Progress Indicator for NZ by Forgie and McDonald, and a discussion of the Total Economic Value of NZ’s land based ecosystems and services, by Patterson and Cole.]

Harrison, R.M. and R.E. Hester (eds) (2010) *Ecosystem services*, Cambridge : Royal Society of Chemistry, 2010. ISBN:9781849730181 (hbk.), 1849730180 (hbk.). Call number GE170 E199 2010

Millennium Ecosystem Assessment Reports (2005), and especially *Ecosystems and the Services*:

Watson, Robert & A H Zakri, (co-chairs) (2005) *Living Beyond our Means: Natural Assets and Human Wellbeing*. *Millennium Ecosystem Assessment* see Millennium Ecosystem Assessment (2005) at <http://www.maweb.org/en/index.aspx> - see the synthesis report or the Statement of the Board and also: www.maweb.org. at : <http://www.millenniumassessment.org/documents/document.429.aspx.pdf>

De Groot, Rudolf; Wilson, Matthew and Roelof Boumans (2002). “A Typology for the classification, description and valuation of ecosystem functions, goods and services”, *Ecological Economics*, Vol. 41, No. 3, pp. 393 – 408. ISSN 0921-8009.

Ecological and Environmental Economics:

Asafu-Adjaye, John (2005) *Environmental Economics for non-Economists: Techniques and Policies for Sustainable Development*, World Scientific, Singapore, ISBN 13-978-981-256-123-7, xii+377p.

Common, Michael & Sigrid Stagl (2005) *Ecological Economics: An Introduction*, Cambridge UP, xxxii+560p, pp. 21 – 65. ISBN 13-978-0-521-01670-4. Call mark HC79 E5 C734 E

See also the electronic copy that the Library has at

<http://victoria.lconz.ac.nz/vwebv/holdingsInfo?searchId=6647&recCount=25&recPointer=2&bibId=1118537&searchType=7>

Daly, Herman E. and Joshua Farley (2011) *Ecological Economics Second Edition: Principles and Applications*, Island Press, Washington, 544p, ISBN 9781597266819
1597266817

Goodin, Robert E. (1982) Discounting Discounting, *J Public Policy*, 2:1 53-72.

Harris, Jonathan M & Brian Roach (2013) *Environmental and Natural Resource Economics: A Contemporary Approach*, M. E. Sharpe, e-ISBN: 978-0-7656-3793-2, Edition Third, 608p. Available in hard copy from Vic Books or as an eBook. www.sharpe-etext.com (Sharpe e-Text Center). e-ISBN: 978-0-7656-3793-2 The eBook will also be available for purchase and rental at www.BarnesandNoble.com and <https://play.google.com/store> and you may find it at other places as well.

Picketty, Thomas (2014) *Capital in the Twenty-First Century*, Harvard University Press, ISBN 9780674430006 <http://victoria.lconz.ac.nz/vwebv/holdingsInfo?bibId=1654798>

Serafy, Salah El (2013) *Macroeconomics and the Environment: Essays on Green Accounting*, Elgar, Cheltenham UK. ISBN 978-1-78100-735-8

Tietenberg, Tom & Lynne Lewis (2012) *Environmental and Natural Resource Economics*, 8th International Edition, Pearson, Boston, ISBN:9780132843003 (alk. paper) 0132843005 (alk. paper); xxviii, 666 p.

Or, if that is not available, Tietenberg, T. (2006) *Environmental And Natural Resource Economics*. 7th Edition, Pearson Addison Wesley, Boston.

Ethics

D'Amato, Anthony; Brown Weiss, Edith and Lothar Gundling (1990). "Agora: What Obligation Does Our Generation Owe To The Next? An Approach To Global Environmental Responsibility", *American Journal of International Law*, Vol. 84, pp. 190 – 212.

Australian Treasury (2010). *Intergenerational Report 2010 Australia to 2050: future challenges*, Commonwealth of Australia 2010 ISBN 978-0-642-74576-7 at

<http://www.treasury.gov.au/igr/igr2010/default.asp>

See especially Chapter 6 - A sustainable Society

Brown Weiss, Edith (1989). "The Theory of Intergenerational Equity", Ch. 2 in *In Fairness to Future Generations: International Law, Common Patrimony and Intergenerational Equity*, The UN University Japan & Transnational, 414p, pp. 17 – 47 and 293 – 295. ISBN: 0941320545 OR ISBN-13: 9780941320542.

Brown, Donald A. (1995). "The role of ethics in sustainable development and environmental protection and decision-making", Ch. 3 in John Lemons and Donald A. Brown (eds.), *Sustainable Development: Science, Ethics and Public Policy*, Kluwer, Dordrecht, xvii+281p.; pp. 39 – 51. ISBN 0-7923-03500-7.

Eckersley, Robyn (1998.) "Ecocentrism Explained and Defended", Ch. 27 in John S Dryzek and David Schlosberg (eds.) *Debating the Earth: The environmental politics reader*, Oxford UP, Oxford, xii+609p, pp. 374 – 397. ISBN 0 19 878 227 6.

Fox, Warwick (1990). "The Most Widely Recognized Approaches to Ecophilosophy", Ch. 6 in *Towards a Transpersonal Ecology*. Shambala, Boston and London, 300p. ISBN 0877735336.

Fox, Warwick (2007) Human relationships, Nature and the Built Environment: Problems that Any General Ethics Must be able to Address. Chapter 7 in Pretty, Jules *et al* eds (2007) *The Sage Handbook of Environment and Society*, Sage, L.A. ISBN 978 1 4129 1843 5 xiii+626. pp107- 123.

Lemons, John & Brown, Donald A (eds) (1995), "The role of ethics in sustainable development and environmental protection decision making". *Sustainable Development: Science, Ethics and Public Policy*, Kluwer, Dordrecht. ISBN 0-7923-03500-7 xvii+281p.

Nash, Roderick F. (1989). Ethical Extensionism and Radical Environmentalism in *The Rights of Nature*, University of Wisconsin Press. [In the library].

Patterson, John (1992). "Respect, Balance, and Survival", *Exploring Maori Values*. Dunmore Press, Palmerston North, 190p., pp. 17 – 24, 28 – 33, 42 – 45. ISBN 0864691564.

Pojman, L. P. (1994) *Environmental Ethics – Readings in Theory and Application*, Jones & Bartlett, Boston & London, ISBN 0-86720-951-8.

Routley, Richard and Routley, Val (1995). 'Against the Inevitability of Human Chauvinism', Ch. VI in Elliot, Robert (ed.) *Environmental Ethics*, Oxford University Press, Oxford, pp. 104 – 128.

White, DF., Rudy. AP & Chris Wilbert (2007) Anti-Environmentalism: Prometheans, Contrarians and Beyond, Chapter 8 in Pretty, Jules *et al* eds (2007) *The Sage Handbook of Environment and Society*, Sage, L.A. ISBN 978 1 4129 1843 5 xiii+626. pp124-141.

Motivation and behaviour:

Bowles, S *et al*. (2008) Evidence from Economic Experiments Undermine "The Moral Sentiments": *Science* **320**, 1605 DOI: 10.1126/science.1152110

Dohmen, T. Falk, A. Huffman D., and Sunde U. (2009) Homo Reciprocans: Survey Evidence on Behavioural Outcomes *Economic Journal*, 119 (March), 592–612.

Dawnay, E. & H. Shah (2005). *Behavioural Economics: Seven principles for policy-makers*, New Economics Foundation, London.

<http://www.neweconomics.org/gen/uploads/tfi0ypn1141p45zoi0mrrgf222092005201739.pdf> on 25/11/08

Futerra (n.d.) Sizzle the Climate Message, Futerra Sustainability Communications, www.futerra.co.uk

Goodwin, Neva, Nelson, J A, Ackerman, F & Weisskopf, T (2005) Economics in context- Goals, Issues & Behaviour, Tufts University, Global Development & Environmental Institute.

Kees Keizer, *et al*.(2008) The Spreading of Disorder, *Science* 322, 1681 DOI: 10.1126/science.1161405

Mannera, M. & John Gowdb (2010) The evolution of social and moral behavior: Evolutionary insights for public policy, *Ecological Economics*, 69, 753-761

Sethi and Somanathan, (2001) Norm Compliance and Strong Reciprocity, *The Structure and Evolution of Strong Reciprocity*, paper to workshop, March 2001, Santa Fe Institute.

Sunstein, C., Thaler, R. (2008). *Nudge: Improving Decisions About Health, Wealth, and Happiness*. New Haven & London: Yale University Press

Wilkinson, R. & Kate Pickett (2009) *The Spirit Level*, Bloomsbury, NY, Berlin & London, ISBN 978-1-60819-036-2329, xv+329p.

Public Participation

Abelson, Julia *et al*, (2003) Deliberations about deliberative methods: issues in the design and evaluation of public participation processes, *Social Science & Medicine* 57 (2003) 239–251

Innes, Judith and Booher, David (2004) 'Reframing public participation: strategies for the 21st century', *Planning Theory & Practice*, 5: 4, 419 — 436. To link to this Article: DOI: 10.1080/1464935042000293170 URL: <http://dx.doi.org/10.1080/1464935042000293170>

Ross, Helen; Buchy, Marlene and Wendy Proctor (2002) *Laying Down the Ladder: A typology of Public Participation in Australian Resource Management*,

Rowe, Gene & Frewer, Lyn J. (2000) *Public Participation Methods: A Framework for Evaluation*, *Science, Technology, & Human Values*, Vol. 25 No. 1, Winter 2000 3-29
2000 Sage Publications Inc.
<http://www.cooptools.ca/sites/get.cooptools.ca/files/Rowe%20frewer%20public%20engagement.pdf>

Rydin, Yvonne and Pennington, Mark (2000) 'Public Participation and Local Environmental Planning: the collective action problem and the potential of social capital', *Local Environment*, 5: 2, 153 — 169
To link to this Article: DOI: 10.1080/13549830050009328
URL: <http://dx.doi.org/10.1080/13549830050009328>

Common Pool Resource Management

Barrett, Scott (1993). "International Cooperation for Environmental Protection", Ch. 6 in R. Dorfman and Nancy Dorfman (eds.) *Economics of the Environment*, 3rd Ed., Norton, NY

Blackhurst, Richard and Subramanian, Arvind. (1992) "Promoting Multilateral Cooperation on the Environment". In Anderson, Kym and Blackhurst, Richard (eds.) (1992), *The Greening of World Trade Issues*, Harvester Wheatsheaf, NY pp 247-268. Chapt 12. ISBN 0745011748

Bowles, Samuel & Gintis, Herbert (2002) *Social Capital and Community Governance*, *The Economic Journal*, 112 (November), F419–F436. Royal Economic Society 2002, Blackwell, Oxford.

Dietz, T., Ostrom, E and Paul C. Stern (2003) *The Struggle to Govern the Commons*
Originally published in *Science* 302:1907-1912

Plus others to be added in, particularly on specific environmental issues and problems and in this section. See Blackboard for more materials, and also the texts, directions for reading for assignments and so on.

Materials and Equipment

No calculators will be required in tests or the final examination.

Criteria Used in Assessing Work

Course work and examinations are intended to assess the student's capabilities in terms of:

Scholarship: Overall, what depth of knowledge and understanding of the field, including an understanding of the leading lines of schools of thought and the main contributors, is displayed?

Coverage of Topic: Has the material been covered comprehensively, but with discrimination of what is important and relevant?

Depth and coherence of analysis: Does the work indicate that the student has accurately interpreted the information available, has considered critically the various viewpoints, and understands the topic? Does the analysis done “hang together”?

Quality of argument: Is the work logical, coherent, rigorous and internally consistent? Are arguments clearly put and counter arguments anticipated, examined, accepted or rebutted? Does the reader have confidence that the analysis and conclusions drawn are reliable and accurate? Are assertions supported by argument, authority or evidence (or some combination)?

Clarity of Expression: Can the student convey ideas and conclusions clearly and with concision and precision? Is the writing lucid, so that the reader does not have to re-read or re-interpret it to understand it? Are “signposts” to the reader well used?

Use of readings and supplementary materials: Does the work draw on not only on readings supplied or recommended by the lecturer, but also on other material located by students at their own initiative, particularly scholarly and journal literature?

Technical presentation: Is the student able to write good English, to spell and punctuate correctly, lay out work clearly, and make effective use of graphics and tabulations? Are instructions followed regarding format? Is referencing accurate and complete to a standard format?

Originality: Is there evidence of original, creative and critical thinking on the part of the student, in distinction to merely reporting the views of others, describing or summarizing?

Intellectual Honesty: A high standard of intellectual honesty is required in all the work in this course, and indeed the programme as a whole.

Presentation of work:

All in-course written assignments should be typed, with 2 line spacing and with a 5 cm left hand margin for comments. Ensure that your name, class and tutorial time are clearly marked on the top right hand side of the front page. PLEASE DO NOT USE PRESENTATION FOLDERS OR BINDINGS. Please staple pages at the top left. Number your pages.

Examinations

Students who enrol in courses with examinations are obliged to attend an examination at the University at any time during the formal examination period.

The final examination for this course will be scheduled at some time during the period from **Friday 24 October – Saturday 15 November 2014 (inclusive, and inclusive of Saturdays).**

Extensions and Penalties

The ability to plan for and meet deadlines is a core competency. Failure to meet deadlines disrupts course planning and is unfair on students who do submit their work on time. It is

expected therefore that you will complete and hand in assignments by the due date. Marks will be deducted at the rate of five per cent for every day by which the assignment is late and no assignments will be accepted after five working days beyond the date they are due unless extensions are given. Electronic versions of essays must be retained, and may be e-mailed to your course coordinator but should be followed by hard copy.

If ill-health, family bereavement or other personal circumstances beyond your control prevent you from meeting the deadline for submitting a piece of written work or from attending class to make a presentation, you can apply for and may be granted an extension from the due date. You should let your course coordinator know as soon as possible in advance of the deadline (if circumstances permit) if you are seeking an extension.

Extensions will be granted to those who meet the University's aegrotat rules (eg. medical certificate, personal bereavement, critical personal circumstances involving the health of a close relative or personal circumstances beyond your control). If you are having troubles let Cath Wallace know.

Please pass in any late essays to the 8th floor Rutherford House reception (office hours are 8:30am – 5:00pm, Monday to Friday) so that the time and date it was received can be recorded. Essays handed in more than 5 days after the due date or after the date of an extension may not be accepted unless there are special circumstances. It is important that you communicate difficulties that you are having.

Mandatory Course Requirements

Subject to dispensations for special circumstances, there are minimum course requirements that must be satisfied in order to be assessed for a final grade. In the case of PUBL 207, you must sit the test and exam and do the essay (subject to the dispensations above), and attend and satisfactorily contribute to at least 9 of the 11 tutorials. If you find you have failed to comply with these conditions, discuss this with Cath Wallace.

Students who fail to satisfy the mandatory requirements for passing this course, other than the requirement to obtain a C grade overall, will not receive a graded result, and their records will show a "K" (fail due to not satisfying mandatory course requirements, even though the student's course requirements reached the level specified for a pass).

To pass PUBL 207 a student must meet the mandatory course requirements and achieve at least a total of 50% over all the assessment.

Failure to meet mandatory requirements does not prevent a student completing other pieces of assessment, including any final examination. (See section 2 of the Assessment Handbook: "2.4 Failure to meet mandatory course requirements does not prevent a student from sitting a final examination. However, if not remedied subsequently it will result in a fail grade for the course, even if the student has reached the minimum course mark required for a pass, normally 50% or better. (For more information, see section 12.3 A.)").

If you cannot complete an assignment or sit a test or examination, refer to www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat

School of Government Service Standards

Good learning and teaching outcomes for students in School of Government courses depend on many factors, including open, transparent and accountable relationships between teaching and support staff, and students in their various activities. The following service standards indicate some of the key expectations that teaching staff and students can have of each other. In all cases, they represent what the School believes should be ‘normal’ practice; exceptional circumstances can and will be negotiated as required.

Please note that there are University-wide policies relating to assessment – including rights of review and appeal. Details may be found in the Assessment Handbook (which is reviewed and updated from time to time –

www.victoria.ac.nz/home/about/avcacademic/publications/assessment-handbook.pdf).

In general terms, any concerns that a student or students may have should be raised with the course coordinator in the first instance. If that course of action is not appropriate, the School’s programme support staff will direct you to the relevant Programme Director/Coordinator.

Standards relating to staff timeliness of responses to email and phone queries:

- Email or phone queries from students will be responded to in 48 hours

Standards relating to availability of course materials:

- Students on modular or intensive courses will usually have course materials at least 4 weeks before the course starts
- Students on weekly courses will usually have course materials available on the first day of the course

Standards relating to attendance:

- It is expected that students will attend all contact teaching sessions for a course. If a student is aware that they will be unable to attend part of a course prior to it commencing, they are required to advise the course coordinator. In such a situation, the student may be declined entry into the course.
- Where a course coordinator approves some non-attendance before the class commences, the course coordinator may set additional item(s) of assessment of learning and teaching objectives for the course for students unable to attend. Advice relating to the submission and assessment of any such additional assessment will be provided by the course coordinator.

Variations to the assessment details provided in the course outline:

- Any variation to the assessment details in the course outline will be formally agreed between the course coordinator and students at the earliest possible time, preferably at the beginning of the course.

Standards relating to assignments – turnaround and feedback:

- Unless otherwise agreed between students and the course coordinator, items of assessment will be marked within 15 working days of submission.

- Comments on pieces of assessment will allow students to understand the reasons for the mark awarded, relative to the teaching and learning objectives specified in the course outline, and will usually include advice on how the student can improve their grades in future assignments.

Access to Computers

All students at Victoria have an account which enables them to use the Student Computing Services (SCS) machines. The SCS machines are located at various points around the campus including the main SCS suite in the library, and the Victoria Business School computer labs at Railway, which are available to students.

The Help Desk can be contacted on 463-5050 or at its-service@vuw.ac.nz.

Communication of Additional Information

Information relating to this course will be available on the PUBL 207 Blackboard site under the sections “Announcements” and “Course Materials”. This will include the Course Outline with the lecture guide, weekly tasks for tutorials, and essay topics. Previous tests will also be posted. Electronically available materials will also be posted there under various headings.

Some course material will be distributed in lectures; material not picked up in lectures will be available from Cath Wallace but ask for it to be brought to the next class.

Any changes to the course timetable or content, or other announcements will be announced, usually at the beginning of class and will be posted on the Announcements section of the Blackboard Course site. Please be punctual for classes.

Emails will be sent to the class from time to time. It is your responsibility to keep Cath Wallace and the University administration up-to-date with your contact details.

Class Representative

A class representative will be elected in the first class, and that person’s name and contact details made available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students.

Student feedback

Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php

Link to general information

For general information about course-related matters, go to

<http://www.victoria.ac.nz/vbs/studenthelp/general-course-information>

Note to Students

Your assessed work may also be used for quality assurance purposes, such as to assess the level of achievement of learning objectives as required for accreditation and academic audit. The findings may be used to inform changes aimed at improving the quality of VBS programmes. All material used for such processes will be treated as confidential, and the outcome will not affect your grade for the course.



School of Government

Assignment Cover Sheet

Instructions

Please complete and sign this form and attach it as the cover page to your assignment.

Student Name (Please print) _____

Student ID _____ Course Code _____

Course Coordinator/Tutor/Supervisor _____

Due Date _____ Word Count _____

Plagiarism Declaration

Plagiarism is a form of cheating which undermines academic integrity. Plagiarism is prohibited at Victoria. Plagiarism is presenting (without due acknowledgement) someone else's work as if it were your own, whether you mean to or not. Plagiarism takes many forms and includes material from books, journals or any other printed source, the work of other students or staff, information from the internet and other electronic material. You are expected to adhere to the VUW Statute on Student Conduct and its references to plagiarism. The Statute may be accessed at <http://www.victoria.ac.nz/home/about/policy/students.aspx>.

I have read and understand the University's policy on plagiarism outlined above and declare that this assignment is my own work and that all source material used in this assignment is accurately acknowledged.

Signed: _____ Date: _____