

School of Information Management

INFO 530 MĀORI INFORMATION SOURCES

Trimester 3, 2013

COURSE OUTLINE

Names and Contact Details

Course Coordinator and Lecturer: Spencer Lilley

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Trimester Dates

Monday 18 November – Friday 14 February 2014

Withdrawal from Course

1. Your fees will be refunded if you withdraw from this course on or before 29 November 2013.
2. The standard last date for withdrawal from this course is 28 January 2014.

After the last date stated in #2, students forced to withdraw by circumstances beyond their control must apply for permission on an '*Application for Associate Dean's Permission to Withdraw Late*' including supporting documentation. The application form is available from either of the Faculty's Student Customer Service Desks.

Class Times and Room Numbers

INFO 530 will be held in the third trimester (November-February) of the 2013 academic year. There will be no sessions for two weeks during the mid-trimester/summer break (23 December – 6 January).

- The weekly distance class will be held on Tuesdays between 6.45 – 8.15 p.m.

Course Delivery

Weekly tutorials

See “Class Times and Room Numbers”, above

Course materials

Study guides, readings and other materials will be made available on Blackboard.

Online discussion

The Blackboard online discussion board will be used to discuss course topics.

IST programmes information

Information relating to the Information Studies Programmes will be found in the Blackboard Community *Information Studies*, and through the IST-students email list.

Expected Workload

To achieve satisfactory grades, you will need to spend approximately 12.5 hours per week on INFO 530, including time spent in class or the iConferencing sessions. Some aspects of the course may require less time, whereas others may require slightly more, depending on your previous knowledge of the topic.

Before each session, please read the material for the week's topic on Blackboard, and be ready to discuss the readings and any set work prepared for the class.

Prescription

An introduction to the range and characteristics of Maori information sources: including oral texts, databases held by organisations such as the Waitangi Tribunal and the Dictionary of New Zealand Biography, iwi and whakapapa information.

Course Learning Objectives

By the end of the INFO 530 course, students should:

1. Be familiar with the range of Māori information sources held in libraries throughout Aotearoa.
2. Have an appreciation of the use and research value of Māori information sources.
3. Have an understanding of the issues associated with Māori information sources, and services to Māori.
4. Have the confidence to undertake the collection and management of a range of Māori information resources.
5. Be able to confidently deliver a value-added service to Māori clients and researchers of Māori issues and subjects.

Course Content

Week	Dates	Topic
1	18-22 Nov.	Māori information in context
2	25-29 Nov.	Māori information sources
3	02-06 Dec.	Developing a collection of Māori resources
4	09-13 Dec.	Resources in te reo Māori
5	16-20 Dec.	Whakapapa information resources

Mid-semester Break

6	06-10 Jan.	Māori land information resources
7	13-17 Jan.	The Treaty of Waitangi and Waitangi Tribunal resources
8	20-24 Jan.	Official publications
9	27-31 Jan.	Māori cultural & intellectual property issues
10	03-07 Feb.	The digitisation of Māori information
11	10-14 Feb.	Māori information barriers

Readings

INFO 530 does not have a required textbook. Required readings for each week's class will be available from Blackboard.

Materials and Equipment: Internet Conferencing

Distance tutorial sessions are conducted using Voice-over-IP software; in order to participate, you will need an Internet-connected PC running Windows 7, Vista, or XP, microphone, and headphones/speakers. Scheduled tutorial sessions will be held in IST Room Conference Room 1. To connect, go to the Internet conferencing page (and read the "Getting Started" information) at: <https://conferencing.sim.vuw.ac.nz/>

Before your first session, and at least 15 minutes before each subsequent session, please test your system by going to the Echo Room.

For problems with the Internet Conferencing site itself, first check the online help information.

If a tutorial session does not run, please check on Blackboard for an announcement of any alternative arrangements that the lecturer is making. Recordings of all distance sessions are also available for downloading from Blackboard.

Assessment

This course will be internally assessed. **Full details, including explanatory notes and criteria, are available under “Assessment” on Blackboard.**

Assignment	Date due	Value	Length
1. Bibliography	09 December 2013	30%	1500-2000 words

Assignment One relates to Course Learning Objectives 1 & 2

2. Essay	03 February 2014	55%	2000 words
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Assignment Two relates to Course Learning Objective 3

3. Participation		15%	see Blackboard
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Penalties

Assignments submitted or postmarked after they are due will have a 10% penalty imposed. Assignments submitted more than one week late without an extension will be given a zero grade. All requests for extensions must be made in writing or via email before the due date, and must state a reason for the extension.

Use of Turnitin

Student work provided for assessment in this course may be checked for academic integrity by the electronic search engine <http://www.turnitin.com>. Turnitin is an on-line plagiarism prevention tool which compares submitted work with a very large database of existing material. At the discretion of the Head of School, handwritten work may be copy-typed by the School and submitted to Turnitin. A copy of submitted materials will be retained on behalf of the University for detection of future plagiarism, but access to the full text of submissions will not be made available to any other party.

Mandatory Course Requirements

In addition to obtaining an overall course mark of 50 or better, students must attend a minimum of 75% of the scheduled class sessions, and participate in class discussions on Blackboard and the weekly class.

Class Representative

The IST programmes have a student committee which provides a communication channel to liaise with the Programmes Director and course coordinators on behalf of students.

Communication of Additional Information

Further details about the course, and additional information, will be made available through Blackboard.

Student feedback

Student feedback on University courses may be found at:

www.cad.vuw.ac.nz/feedback/feedback_display.php

Link to general information

For general information about course-related matters, go to

<http://www.victoria.ac.nz/vbs/studenthelp/general-course-information>

Note to Students

Your assessed work may also be used for quality assurance purposes, such as to assess the level of achievement of learning objectives as required for accreditation and academic audit. The findings may be used to inform changes aimed at improving the quality of VBS programmes. All material used for such processes will be treated as confidential, and the outcome will not affect your grade for the course.
