

School of Management

MBUS 201 Management of Māori Resources

Trimester 1 2013

COURSE OUTLINE

Contact Details

Course Co-ordinator

Matene Love
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Administration

Ina Yoo
Level 10, Reception, Rutherford House
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Class Times and Room Numbers

Friday 9.30 - 11.20am RWW 315

Trimester Dates for 2013

Teaching Period: Monday 4 March – Friday 7 June

Study Period: Monday 10 June – Thursday 13 June

Examination Period: Friday 14 June – Wednesday 3 July (inclusive)

Withdrawal From Courses

Your fees will be refunded if you withdraw from this course on or before Friday 15 March 2013. The standard last date for withdrawal from this course is Friday 17 May 2013. After this date, students forced to withdraw by circumstances beyond their control must apply for permission on an '*Application for Associate Dean's Permission to Withdraw Late*' including supporting documentation. The application form is available from either of the Faculty's Student Customer Service Desks.

Course Content

MBUS 201 is for undergraduate students who have an interest in the Māori resource base and the processes which determine how the resources are managed.

Māori resources comprise a broad range of elements which can be uniquely applied to the general thrust of Māori development. While Māori must utilise the resources available from all sectors, some resources are specifically available to Māori for Māori development. It is the management of this broad range of resources which we examine in this paper.

The resources examined in this course range from the most vital resources of all, the people, and include the management of resources associated with the land, water and other tangible and intangible assets.

The course begins with an overview of the Māori resource base, and then looks at the issues, processes and systems by which they are managed. It examines the broad institutional framework, which addresses the control, application and management of the resources and looks at how and why Māori has only recently been able to regain control over their resources.

Participants on this course will examine and evaluate new Government initiatives targeted towards Maori development.

Course Learning Objectives

By the end of this course, students should be able to:

1. Describe the resource base uniquely available for Maori development (this is assessed in the first assignment and in class discussion)
2. Describe the management systems applied to the Maori resource base (this is assessed in the first assignment)
3. Explain current policies and change proposals relating to the management of Maori resources (this is assessed in the second assignment and in class discussion)
4. Critically analyse the management systems applied to specific areas of Maori resources (this is assessed in the second assignment)

Programme and Course-related Learning Objectives

This programme will provide students opportunity:

- to develop oral, written and IT-related communication skills
 - through active participation in tutorial and class discussion
 - through the development and presentation of oral and written reports, using narrative, rhetoric and diagrammatic and other schema as forms of presentation
 - through formal and informal classroom debate
- to develop critical and creative thinking skills
 - through exercises and assignments requiring analysis, evaluation, interpretation and synthesis
 - through debate and classroom discussion
- to develop leadership skills
 - through structuring independent study: a project activity, a practicum, an internship etc
 - through leading a tutorial, project or group exercise
 - through fulfilling spokesperson duties, reporting on a group's activities or ideas to a class

Course Delivery

This course is structured around a series of lectures, case studies, class debates and where relevant, video materials.

Group Work

While the course has a tradition of study group collaboration, there are important elements in the assessment process that are strictly individual. Collaboration on individual assignments is not allowed beyond general discussion as to how one might interpret the nature of the assignment question. **Please do not work together to formulate a response and do not loan out your completed assignments.** You will be expected and encouraged to work in groups on in-term cases and assignments; however reports must be individual submissions.

Expected Workload.

A total of 150 hours of work is expected from students in this course. This consists of 24 hours of classes, nine hours per week outside classes during teaching weeks spent reading, studying and writing assignments, and a further 18 hours revising during mid-trimester break and study week.

Readings

There is no textbook for this course. Readings and case materials will be distributed during the course. Students are expected to read the assigned readings before the lectures (refer to Course Schedule). Additional reading will occasionally be given out.

Students are also encouraged to access the following website
Te Puni Kokiri www.tpk.govt.nz

This website provides access to current government initiatives, speeches and legislation relevant to Māori and contains a substantive link to relevant sites within New Zealand and around the world

Materials and Equipment

There are no extra materials or equipment for this course

Course Requirements

MBUS 201 is 100% internally assessed. Assessment aims to test a variety of skills and enable students to exhibit their diverse strengths.

To meet the requirements for MBUS 201, students are required to:

- Sit and submit the review test;
- Complete **ALL** assignments by the due dates and attain at least a C average;
- Participate in lectures;

Assessment	%	Length	Due Date
1. Assignment	35	(2000 words)	5 April 2013 4pm
2. Case Study Report	45	(2500 words)	14 May 2013 4pm
3. Review Test	20	90 minutes	31 May 2013

Assignment and report topics will be distributed to students during the first lecture.

Notice of failure to meet the course requirements will be emailed to students. Students will be expected to check both places for notification.

Penalties

Late assignments are to be handed in at **Level 10 Reception, RH 1022** during Reception Desk hours, **9am till 5pm Monday to Friday during term time.** An Administrator or Duty Receptionist will stamp the assignment with the date and time. Late assignments that do not have **the time and date and signed by** the Administrator for the course or Duty Receptionist, will incur late penalties from the time the Administrator receives it. Assignments left on the Reception Counter, or slid under the door of the Reception office will also incur penalties from the time and date they are recovered. Note that there is no provision to accept assignments on weekends or public holidays.

Penalties – for Lateness

- (i) In fairness to other students, work submitted after any deadline will incur a penalty for lateness. **The penalty is 2 of the marks available** (**marks available** means what the assignment is worth i.e. 20% or 20 marks) for an assignment submitted after the due time on the due date **for each part day or day late.** (for example if an assignment is out of 20 and the assignment receives 50% then one day late means the mark will be out of 18 and the student will receive 50% of 18). **Closed University days, Saturdays, Sundays and public holidays** will be included when counting the number of days late. An assignment late day begins from the time the assignment is due. Assignments received **more than 7 days after the due date** will not be accepted and the student will **automatically fail the Mandatory Course Requirements.**
- (ii) Course Outlines provide a signal to students of forthcoming workload, dates of submission etc, and thus student study plans should take account of course requirements across all courses. Consequently, workload issues related to other courses and employment will not be accepted as reason for dispensation from mandatory requirements or waiver of penalties. **Extensions** to submission deadlines for any assigned work will only be granted in **exceptional circumstances.**
- (iii) Students who are unable to comply with any of the mandatory requirements should make a written application for an extension to the due date for submission of assigned work or for waiver of a penalty, **in advance**, to the **Course Coordinator**, providing documentary evidence of the reasons of their circumstances.
- (iv) All such applications must be made **before** the deadline and be accompanied by documentary evidence, e.g. a medical certificate, or counsellor's report clearly stating the degree of impairment, and the dates the illness or event prevented you from undertaking your academic studies. This can be applied retrospectively.
- (v) In the event of unusual or unforeseeable circumstances (e.g. serious illness, family bereavement or other exceptional events), that precludes an application in advance, students should make contact with the **Course Coordinator** as soon as possible, and make application for waiver of a penalty as soon as practicable.
- (vi) Word limits should be adhered to, especially so when they provide a guide to limiting the student's coverage of a topic and the intended assignment work load. You are strongly advised to adhere to the word limit so as to keep your workload at a manageable level. Any material that is above the word limit may not be taken into account by the marker. Your marker will simply stop at the maximum words for the assignment and you will receive the appropriate grade.

Remarking

Every attempt is made to ensure that the marking is consistent across tutors and fair to students. Students may ask for their written work to be remarked. A different tutor will do the remarking and provide comments.

For marks: If the mark differs by 10% or less the two marks are averaged. If it exceeds 10% then it is independently marked by a third marker and the average of the two closest marks is taken.

For grades: If the grade differs by one grade then the highest grade is taken. If the grade differs by more than one grade then the assignment is marked by a third marker and the average grade is taken.

Experience from previous years is that almost all remarks are within 10% or one grade and where there is a change in mark or grade, half the assignments go up and half go down. Occasionally there is a significant shift in the mark or grade. Application for remarks must be made within 5 days after the assignments are available. To apply for a remark, complete the request for re-examination of assessed work form (Annex B) stating which sections (criteria listed in the mark sheet) you wish re-examined. Write on why you think the mark does not, in your view, fairly reflect the quality of your work. Hand this with your assignment into the following place:

- Pipitea Campus – the Reception Desk on Level 10 Rutherford House where your assignment will have the **time, date and signature** noted on the front cover by the person receiving it.

Requirement for Written work- *Marking*

Staff aim to mark assignments promptly and return them to you in plenty of time for you to utilise the feedback in preparing your next assignment. Markers look for professionally presented work displaying a thorough understanding of the topic, a strong argument supported by sound evidence (appropriated referenced) and an ability to evaluate material.

A mark of 50 is a pass and indicates an adequate performance. Most students will meet an ‘acceptable’ standard of work throughout the year and a number will maintain an excellent standard. There are no “quotas” on any of these categories, so make use of the information available to you, and aim for the top.

The following broad indicative characterisations of grade will apply in grading:

A+	excellent performance in all respects
A	excellent performance in almost all respects
A-	excellent performance in many respects
B+	very good, some aspects excellent
B, B-	good but not excellent performance
C+, C	work satisfactory overall but inadequate in some respects
D	poor performance overall, some aspects adequate
E	well below the required standard

Presentation

All assignments should be typed and double-spaced with an adequate margin on the left-hand side of the page for markers’ comments. Write on only one side of the page.

Handing in of Assignments

Assignments should be submitted, in hard copy form to **MBUS201 Assignment Box 11** located on the Mezzanine floor. Assignments received after that time will be deemed to be late, and must be handed to Reception, Level 10, Rutherford House.

All Hand-Ins should have: an Assignment Cover Sheet stating your name, the course name, lecturers name, assignment name and number, a word count and due date. You should also put page numbers on each page, and use in-text referencing and include a list of references at the

end. Preferred referencing style is APA system. You can access the information from the online VUW library site (<http://www.vuw.ac.nz/library/resources/virtualref.shtml#style>

Students will prepare two copies of each hand-in and keep the second copy for their own reference. Students must also keep an electronic copy of their work

Note to Students

Your assessed work may also be used for quality assurances purposes, such as to assess the level of achievement of learning objectives as required for accreditation and audit purposes. The findings may be used to inform changes aimed at improving the quality of FCA programmes. All material used for such processes will be treated as confidential, and the outcome will not affect your grade for the course.

Office hours

The course coordinator will be available for consultation during office hours:

Tuesday 12.30pm – 1.30pm

Friday 11.30pm – 12.30pm

Should you wish to see the course coordinator during these hours, please email to make an appointment.

Class Representative

A class representative will be elected in the first week and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students.

Communication of Additional Information

Additional information or any changes to this course will be conveyed to students either during lecture times, via email, or on the Maori Business notice board located on the Mezzanine Floor Rutherford House.

Use of Turnitin

Student work provided for assessment in this course may be checked for academic integrity by the electronic search engine <http://www.turnitin.com>. Turnitin is an on-line plagiarism prevention tool which compares submitted work with a very large database of existing material. At the discretion of the Head of School, handwritten work may be copy-typed by the School and subject to checking by Turnitin. Turnitin will retain a copy of submitted materials on behalf of the University for detection of future plagiarism, but access to the full text of submissions will not be made available to any other party.

For the following important information follow the links provided:

Academic Integrity and Plagiarism

<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

General University Policies and Statutes

<http://www.victoria.ac.nz/home/about/policy>

AVC (Academic) Website: information including: Conduct, Academic Grievances, Students with Impairments, Student Support

http://www.victoria.ac.nz/home/about_victoria/avcademic/Publications.aspx

Faculty of Commerce and Administration Offices
[http://www.victoria.ac.nz/fca/studenthel/](http://www.victoria.ac.nz/fca/studenthel)

Manaaki Pihipihiinga Programme
http://www.victoria.ac.nz/st_services/mentoring/