
School of Information Management

MMIM 590 CASE STUDY

Trimesters 1+2 2010, 2+3 2010, 3+1 2010/11

COURSE OUTLINE

Names and Contact Details

Course Coordinator Dr Brian Harmer
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Programme Administrator Tiso Ross
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Trimester Dates

Trimesters 1 + 2 (F) 1 March-15 October 2010
 Trimesters 2 + 3 (J) 12 July 2010-11 February 2011
 Trimesters 3 + 1 (K) 15 November 2010- end of trimester 1 2011
 (Enrol 4 weeks prior to the trimester to allow sufficient time for supervisor allocation)

Withdrawal from Courses:

- **Withdrawal dates: Late withdrawals with Associate Dean (Students) permission (See Section 8: Withdrawals - from the Personal Courses of Study Statute)**
<http://policy.vuw.ac.nz/Amphora!~policy.vuw.ac.nz-POLICY-000000001743.pdf>
- **Withdrawal dates: refunds:**
<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

To withdraw from a course contact the MIM administrator to find out deadlines and how to proceed.

The official deadlines for course changes are:

ADDING COURSES <i>Course deadlines</i>	WITHDRAWAL WITH REFUND <i>Course deadlines</i>	LATE WITHDRAWAL WITHOUT REFUND* <i>Course deadlines</i>
<i>Trimesters 1 + 2 (F): 5/03/10</i>	<i>Trimesters 1 + 2 (F): 12/03/10</i>	<i>Trimesters 1 + 2 (F): 20/08/2010</i>
<i>Trimesters 2 + 3 (J): 16/07/10</i>	<i>Trimesters 2 + 3 (J): 23/07/10</i>	<i>Trimesters 2 + 3 (J): 17/12/2010</i>
<i>Trimesters 3 + 1 (K): 19/11/2010</i>	<i>Trimesters 3 + 1 (K):26/11/2010</i>	<i>Trimesters 3 + 1 (K): 15/04/2011</i>

**The Associate Dean's approval is required to withdraw from a course after this date*

Times: Regular meetings with supervisors, by arrangement.

Supervisor: To be assigned by the course coordinator on an individual basis.

Course Aims

This course provides an opportunity for students to complete a theoretical research project on an approved topic in information management. It is intended that through this process, the student will demonstrate not only mastery of the theoretical basis of the topic chosen, but also an ability to undertake independent research at an appropriate academic level.

Course Objectives

Students passing this course should be able to:

1. identify, clarify and investigate a research problem in information management/ communications,
2. locate, analyse, and integrate relevant literature,
3. gather and analyse additional data if appropriate, and
4. present a coherent, well-organised argument (written and oral) based on the above.

Prerequisite: INFO 403 or INFO/LIBR 528 or MMIM 552

Learning Resources: These are specified in the pre-requisite research methods course.

Literature: You will make extensive use of the library print and CD-ROM media as well as online academic literature databases.

Informal learning groups: Students are encouraged to form learning groups and meet on a regular basis to share and discuss ideas related to their projects.

Computer Labs: Enrolment in this course entitles you to use of SIM Postgraduate computer lab – please contact the programme administrator for further details. Access to your student email account, Blackboard, and student records is via MyVictoria <http://my.vuw.ac.nz/cp/home/loginf>. Please ensure your contact details are kept up to date in the Student Records system.

Workload:

Time commitment: Expect to spend 12-14 hours per week on work related to this course
Lectures or tutorial: There are no regular lectures or tutorials
Research seminars: These will be held as required

Assessment:

100% written research report
Due by the Friday of the end of the second trimester you are enrolled (refer to course dates)

Written Research Report: Your supervisor will help you in planning and preparing this report.

Project milestone:

Task	Date/ time
Choose topic Students are advised to prepare for the course by choosing the same topic for their literature review and project proposal (MMIM552). This is a strong recommendation, but not a requirement. Early selection of a topic also sensitises you to issues and the potential value of literature you read during your other studies.	If required, tba
Submit Topic Approval Form (TAF) – This goes to the Programme Administrator, who can also provide you with the TAF template. That forms the basis for enrolment and the allocation of a supervisor.*	As soon as enrolled
Submit research ethic proposal to the SIM Ethic Committee	4-6 wks
Submit final draft of written research report to your supervisor. Your supervisor may negotiate an earlier date.	To be advised by Supervisor
Submit 3 copies of your written research report (plus an electronic copy) to the course co-ordinator or programme administrator.	By last day of second trimester (see course dates)

- **Note:** A two week extension may be granted by the MIM Programme Director, however, an extension request for a longer period of time can only be granted by the Faculty of Commerce and Administration's Associate Dean, but in no case beyond the end of the following trimester. The Associate dean will not normally approve such a request unless satisfied that there are medical or personal circumstances which have seriously affected the student's ability to complete the course. All extension requests should be submitted before the submission date (advised by the MIM administrator at the commencement of the course).

Faculty of Commerce and Administration Offices

FCA Student and Academic Services Office is located on the first floor of the Railway West Wing (RWW). Student Administration Advisers are available to discuss course status and give further advice about FCA qualifications. To check for opening hours call (04) 463 5376.

Use of Turnitin

Student work provided for assessment in this course may be checked for academic integrity by the electronic search engine <http://www.turnitin.com>. Turnitin is an on-line plagiarism prevention tool which compares submitted work with a very large database of existing material. At the discretion of the Head of School, handwritten work may be copy-typed by the School and subject to checking by Turnitin. Turnitin will retain a copy of submitted materials on behalf of the University for detection of future plagiarism, but access to the full text of submissions will not be made available to any other party.

For the following important information follow the links provided:

Academic Integrity and Plagiarism

<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

General University Policies and Statutes

<http://www.victoria.ac.nz/home/about/policy>

AVC (Academic) Website: information including: Conduct, Academic Grievances, Students with Impairments, Student Support

http://www.victoria.ac.nz/home/about_victoria/avcacademic/Publications.aspx

Faculty of Commerce and Administration Offices

<http://www.victoria.ac.nz/fca/studenthelp/>

Manaaki Pihipihinga Programme

http://www.victoria.ac.nz/st_services/mentoring/