

SCHOOL OF ACCOUNTING & COMMERCIAL LAW

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COML 301 LAW OF SPECIAL CONTRACTS

Trimester Two 2009

COURSE OUTLINE

Names and Contact Details

<i>Course Coordinator/Lecturer</i>	Mr Palitha De Silva	RH 611	Phone: 463 6960
	Email:	palitha.desilva@vuw.ac.nz	
	Office Hours:	To be announced	
<i>Lecturer</i>	Ms Amanda Reilly	RH 720	Phone: 463 6958
	Email:	amanda.reilly@vuw.ac.nz	
	Office Hours:	To be announced	
<i>Lecturer</i>	Ms Susan Corbett	RH 722	Phone: 463 5480
	Email:	susan.corbett@vuw.ac.nz	
	Office Hours:	To be announced	
<i>Administrative</i>	Ms Marina Dobrovolskaya	RH 708	Phone: 463 5775
	Email:	marina.dobrovolskaya@vuw.ac.nz	
	Office Hours:	Monday – Friday, 8.30am-5pm	
	Office closed:	10.30-10.45am, and 3.30-3.45pm.	

Ms Marina Dobrovolskaya should be contacted for assistance in relation to tutorial attendance, collection of outstanding assignments and other inquiries of an administrative nature.

Trimester Dates

Teaching Period: Monday 13 July to Friday 16 October 2009

End of Year Study Period: Monday 19 October to Monday 26 October 2009

Examination Period: Tuesday 27 October to Saturday 14 November 2009 (inclusive)

Note: Students who enrol in courses with examinations should be able to attend an examination at the University at any time during the formal examination period.

Withdrawal dates: Information available via
<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>
Monday 13 July to Friday 16 October 2009

Class Times and Room Numbers

Tuesday, Thursday, Friday 12.40-13.30 RH LT 1

Course Content

See Course Programme on page 5

Course Learning Objectives

Students successfully completing this course would be expected to:

- (a) understand the implications of the relevant common law and statutory law on the special contracts covered in the course. This should include some understanding of how individual transactions are linked to achieve commercial objectives;
- (b) have a general understanding of the solutions to practical problems arising within the special contracts covered and within analogous transactions;
- (c) be able to apply the law to similar or analogous situations and have an awareness of the limitations of the law and need for possible reforms;
- (d) have demonstrated an ability to conduct independent research.

Primary Reading Materials

1. COML 301 Course Materials (2009) - two volumes available from Student Notes.
2. Cynthia Hawes, Butterworths Introduction to Commercial Law, 2nd Edition, LexisNexis NZ Ltd, 2007.

Research Materials

The Law Library, located in the Old Government Building, contains various resources that should be used in this course. These include various law reports, periodicals and texts. The Law Library may be particularly useful for completing the Assignment. Library staff will assist with reasonable research requests however students should be prepared to find most of the materials they need without assistance.

Be aware that the Law Library is mainly a reference library only and will not allow many books to be removed from the premises. Photocopying cards may be purchased.

Enquire from the Law Library about familiarisation tours that will be available early in the trimester.

There is no charge for class handouts, and copies of these will be placed on Blackboard.

Course Materials Book

The course materials book (two volumes) should be purchased from Students Notes.

Tutorials

Attendance at all four tutorials is required to complete course requirements.

Tutorial sign-up will be via: <https://signups.victoria.ac.nz> at **Course COML 301** and should be done during the first week of term. The instructions for signing up are attached as page 6 of this Course Outline and will also be posted on the Announcements section of **Course COML 301** on Blackboard.

The completed tutorial lists will be posted on Blackboard.

Assignment

Assignment is due by 4 pm on Friday 11 September.

Completed Assignment should be placed in the box marked COML 301 on the Mezzanine Floor, Rutherford House Building.

Extensions to the due date for the Assignment will only be granted in exceptional cases. In the case of illness, a doctor's certificate should be submitted. In the case of foreseeable events application for an extension will be expected well before the due date. Late Assignments (excluding authorised extensions) will be penalised.

Assessment Requirements

Assessment 1: A 1500-Word Assignment (the question for the Assignment will be given by the lecturer) (Due 11 September) - 20%

Assessment 2: Class Test (13 October) - 20%

Assessment 3: A Three-Hour Final Examination (time & venue TBA) - 60%

There is no restriction on material that may be brought in to the Class Test and Final Examination. They are both open book.

Note: Your assessed work may also be used for quality assurance purposes, such as to assess the level of achievement of learning objectives as required for accreditation and audit purposes. The findings may be used to inform changes aimed at improving the quality of FCA programmes. All material used for such processes will be treated as confidential, and the outcome will not affect your grade for the course.

Mandatory Course Requirements

The minimum course requirements which you must satisfy in order to earn the right to sit the final examination or to be assessed for a final grade are:

1. The completion of the ASSIGNMENT to a satisfactory standard.
2. The completion of the CLASS TEST to a satisfactory standard.
3. Attendance at ALL FOUR TUTORIALS and satisfactory participation in the discussion.

In order to secure a pass in COML 301 students will be required to obtain a mark of **40% or better in the Final Examination**, in addition to the overall requirement of **50% of the Total marks** from all three of the Assessments combined.

Overall grades are awarded as follows

A+	85% and over
A	80-84%
A-	75-79%
B+	70-74%
B	65-69%
B-	60-64%
C+	55-59%
<u>C</u>	<u>50-54%</u>
D	40-49%} Fail
E	Below 40%}

To obtain a grade in the “A” or higher “B” range a student will be expected to have read relevant articles and cases beyond the indicated essential reading and to demonstrate an ability to bring an advanced level of analytical and critical skills to bear on the questions raised.

The **Assignment** aims to develop students’ research skills and deepen knowledge in a selected area of law. It requires the undertaking of independent personal research and provides scope for demonstrating original analysis as well as technical legal skills.

The **Class Test** and **Final Examination** aim to assess the students’ overall understanding of the basic concepts, principles and rules of the selected examinable topics lectured in class and their application to fact situations. More details will be provided nearer to the date of the exams.

The **Tutorial Programme** covers topics, which are related to, and approximately in sequence with, the lecture programme. The questions in the Class Test will be based around the issues covered in the Tutorial Programme. Each tutorial involves one or two exercises comprising problems and/or analysis of one or more readings.

Objectives:

1. Deepening and expansion of knowledge of the subject area;
2. Development of analytical and problem-solving skills through case problem exercises;
3. Development of oral skills through class presentations;
4. Development of cooperative group learning.

Communication of Additional Information

Additional information concerning this course will be posted on the Blackboard. The Course Co-ordinator and Lecturers will use the Blackboard as the only platform to place information relevant to the conducting of COML 301. Copies of all handouts distributed by lecturers in class will also be placed on the Blackboard. Students are encouraged to visit the Blackboard regularly throughout the course to access any announcements posted that are relevant to the conducting of the course.

Material such as copies of the course outline, tutorials etc will be placed on the Blackboard.

For the following important information follow the links provided:

Academic Integrity and Plagiarism

<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

General University Policies and Statutes

<http://www.victoria.ac.nz/home/about/policy/academic.aspx>

Faculty of Commerce and Administration Offices

<http://www.victoria.ac.nz/fca/studenthelp/Contactus.aspx>

Manaaki Pihipihinga Programme

http://www.victoria.ac.nz/st_services/mentoring/

Course Programme 2009

Lecturer	Week	Week begins	Lecture Topic	Due Dates	Tutorial
Palitha De Silva	1	13 July	Introduction: General Contract Principles		
Palitha De Silva	2	20 July	General Contract Principles	First Tutorial handed out on Tuesday 21 July	
Amanda Reilly	3	27 July	Contracts for Sale of Goods	Assignment Question handed out on Tuesday 28 July	First Tutorial: General Contract principles
Amanda Reilly	4	3 Aug	Sale of Goods	Second Tutorial handed out on Tuesday 4 Aug	
Amanda Reilly	5	10 Aug	Personal Property Securities		Second Tutorial: Sale of Goods
Palitha De Silva	6	17 Aug	Agency Contracts		
Palitha De Silva	7	7 Sep	Contracts of Guarantee	Assignment due Friday 11 September by 4 p.m. Third Tutorial handed out on Tuesday 8 September	
Susan Corbett	8	14 Sept	Insurance Contracts		Third Tutorial: Guarantee Contracts and Agency
Susan Corbett	9	21 Sept	Electronic Contracts	Fourth Tutorial handed out Tuesday 22 September	
Palitha De Silva	10	28 Sept	Banking Contracts		Fourth Tutorial: Insurance & Electronic Contracts
Palitha De Silva	11	5 Oct	Banking Contracts		
Susan Corbett	12	12 Oct	Alternative Dispute Resolution	TEST: TUESDAY 13 OCTOBER	

Detailed Tutorial Signup Instructions

1. Go to the signup website at: <https://signups.victoria.ac.nz>
2. Enter your SCS username and password to login the system.
3. The “Signup Home” page opens. It displays all courses you are enrolled for and that use the S-Cubed Tutorial & Workshop Signup system. Click on the course you wish to sign up for.
4. The selected course page opens. It will show the course contact and brief details of the signup instructions. A “key” is provided at the bottom that explains all buttons and what they do.
5. The schedule of tutorials includes the day/time, location, maximum group size, and spaces left in the tutorial sessions.
6. If there are spaces left in a particular session, you will see the “ENROL” button next to it. You can click this button to enrol yourself into that tutorial session.
7. If there are NO more spaces left in a particular session, you will see the “JOIN WAITLIST” button, if available. You can click this button to join the waitlist for that tutorial session. Please note that you will be removed from any other waitlist you may have joined earlier. If somebody withdraws from this session, you will automatically be moved up the waitlist or enrolled into the session. In this case you are enrolled in the session; an email will be sent to you if you are enrolled into the session from a waitlist.
8. You can only “JOIN WAITLIST” if you have already enrolled in one of the other available sessions. In other words, “ENROL” in one session and then you can choose to join the waitlist for another preferred session.
9. You can choose to “WITHDRAW” from a session you have already enrolled for. You can also choose to “CANCEL WAITLIST” to remove yourself from a particular waitlist.
10. A “FULL” button indicates all seats and waitlist are full for that tutorial session. You must choose another session.
11. More details on the various buttons are available in the “Key” section at the bottom of the signup page.
12. You should “ENROL” in only ONE tutorial session and may “JOIN WAITLIST” for only ONE other tutorial session.
13. You can login and signup (or change your signup) anytime before the **closing date of the tutorial signup. You will NOT be able to sign up or change your choice after the tutorial signups have closed.**
14. You can view/confirm details of the sessions you are enrolled and waitlisted for, such as day/time and location by clicking on “My Signups” on the left hand menu.
15. Click on “Support” on the left hand menu if you are having problems.

This online signup system is available around the clock over the internet. Any requests after this date will need to be manually handled by the course administrator. You will need to submit a written application stating the reason why you were not able to sign up on time using the online system, along with other relevant documentation such as medical certificate etc.

Finally, **you must always attend the tutorial sessions that you have signed up for.** If you attend a different session, your attendance may not be recorded.