

School of Economics & Finance

MOFI 302
FINANCIAL POLICY AND MANAGEMENT

Trimester Two 2007

COURSE OUTLINE

Contact Details

Dr Stephen Keef (Course Coordinator)

RH 302, Telephone: 463-5239

Email: Stephen.Keef@vuw.ac.nz

Class Times and Room Numbers

Lecture:	Tuesday	8.30am – 10.20am	GBLT2
	Thursday	8.30am – 10.20am	GBLT2

There are no tutorials for this course. This course is 100% internally assessed.

Course Objectives

- 1 To utilise, and develop upon, the finance theory developed in MOFI 201.
- 2 To develop awareness of the impact of non-financial aspects on financial decision making.
- 3 To analyse situations where decisions have to be made without full information and where there may not be a unique answer.
- 4 To develop and evaluate alternative strategies for any given situation.
- 5 To develop the ability to present structured arguments and analysis.

Expected Workload

It is expected that the preparation for the written assignments will entail approximately 25 hours each (100 hours in total) and that preparation for each class will require 4 hours of reading, thought and study (96 hours in total). It is estimated that the average workload per week, including classes (48 hours in total), will be approximately 20 hours.

Readings and Materials

Obtain a copy of the Financial Policy and Management notes from Student Notes. Extra material will be available in the Course Resources section of Blackboard.

Assessment Requirements

- 25% Cobble Case Study (approximately 1,200 words) to be handed in on 26th July 2007
- 25% FX Assignment (approximately 1,200 words) to be handed in on 16th August 2007
- 25% Monday Effect Study (approximately 1,200 words) to be handed in on 11th September 2007
- 25% Essay on a financial topic of your choice (approximately 1,200 words) to be handed in on 4th October 2007.

Repercharge Test. 100 minutes, in class, open book test on 9th October 2007.

Performance in this test will be used in the decision of whether to increase your grade.

Poor performance in this test will not result in a reduction of your grade. The test is optional.

Course Content

Class	Date	Topic
1	10 July	Introduction
2	12 July	Does Public Debt Really Matter? (handout in first class)
3	17 July	Top Soil
4	19 July	King Cod
5	24 July	Bowling Green
6	26 July	* Cobble Case Study (Questions are on Blackboard)
7	31 July	Chan Clip Company
8	2 Aug	Trade Services A
9	7 Aug	KiwiBank (on Blackboard)
10	9 Aug	Regal Salmon
11	14 Aug	Car Finance Fairy Tale (on Blackboard)
12	16 Aug	* FX Assignment (on Blackboard)

Mid-term Break

13	4 Sept	Discussion on mergers and takeovers (on Blackboard)
14	6 Sept	Horokiwi Forest
15	11 Sept	* Monday Effect (on Blackboard)
16	13 Sept	Radio Blank
17	18 Sept	Total Concepts Limited
18	20 Sept	Fletcher Building (on Blackboard)
19	25 Sept	Sydney Weather (on Blackboard)
20	27 Sept	Energy Direct or Trade Services B (class vote)
21	2 Oct	Presentations
22	4 Oct	* Essay Assignment and Presentations
23	9 Oct	* Repercharge test Open book, 100 minutes, in class
24	11 Oct	Review of Course

Penalties

Unless there are exceptional circumstances, late submission of assignments will carry a penalty of 5 per cent per day. Please contact the Course Coordinator as soon as possible if such circumstances occur.

Mandatory Course Requirements

You will provide an A4 page (double sided if necessary) of preparation notes before the start of each class. Save an extra copy of these notes in a portfolio and submit the portfolio at the last class.

Notice of Turnitin Use

Student work provided for assessment in this course will be checked for academic integrity by the electronic search engine <<http://www.turnitin.com>> . Turnitin is an on-line plagiarism prevention tool which identifies material that may have been copied from other sources including the Internet, books, journals, periodicals or the work of other students. Turnitin is used to assist academic staff in detecting misreferencing, misquotation and the inclusion of unattributed material, which may be forms of cheating or plagiarism. At the discretion of the head of the School, handwritten work may be copy typed by the School and subject to checking by Turnitin. You are strongly advised to check with your course coordinator if you are uncertain about how to use and cite material from other sources. Turnitin will retain a copy of submitted materials on behalf of the University for detection of future plagiarism, but access to the full text of submissions will not be made available to any other party.

Your assignments must be screened through Turnitin (see Blackboard for further details of the procedure.) Your assignments will be submitted in paper form with the Turnitin report attached.

Communication of Additional Information

Notices, new course materials etc. will be put on Blackboard.

Faculty of Commerce and Administration Offices

Railway West Wing (RWW) - FCA Student and Academic Services Office

The Faculty's Student and Academic Services Office is located on the ground and first floors of the Railway West Wing. The ground floor counter is the first point of contact for general enquiries and FCA forms. Student Administration Advisers are available to discuss course status and give further advice about FCA qualifications. To check for opening hours call the Student and Academic Services Office on (04) 463 5376.

Easterfield (EA) - FCA/Education/Law Kelburn Office

The Kelburn Campus Office for the Faculties of Commerce and Administration, Education and Law is situated in the Easterfield Building - it includes the ground floor reception desk (EA005) and offices 125a to 131 (Level 1). The office is available for the following:

- Duty tutors for student contact and advice.
- Information concerning administrative and academic matters.
- Forms for FCA Student and Academic Services (e.g. application for academic transcripts, requests for degree audit, COP requests).
- Examinations-related information during the examination period.

To check for opening hours call the Student and Academic Services Office on (04) 463 5376.

General University Policies and Statutes

Students should familiarise themselves with the University's policies and statutes, particularly the Assessment Statute, the Personal Courses of Study Statute, the Statute on Student Conduct and any statutes relating to the particular qualifications being studied; see the Victoria University Calendar or go to www.vuw.ac.nz/policy.

For information on the following topics, go to the Faculty's website www.vuw.ac.nz/fca under Important Information for Students:

- Academic Grievances
- Academic Integrity and Plagiarism
- Student and Staff Conduct
- Meeting the Needs of Students with Impairments
- Student Support

Manaaki Pihipihinga Programme

Manaaki Pihipihinga is an academic mentoring programme for undergraduate Māori and Pacific students in the Faculties of Commerce and Administration, and Humanities and Social Sciences. Sessions are held at the Kelburn and Pipitea Campuses in the Mentoring Rooms, 14 Kelburn Parade (back courtyard), Room 109D, and Room 210, Level 2, Railway West Wing. There is also a Pacific Support Coordinator who assists Pacific students by linking them to the services and support they need while studying at Victoria. Another feature of the programme is a support network for Postgraduate students with links to Postgraduate workshops and activities around Campus.

For further information, or to register with the programme, email manaaki-pihipihinga-programme@vuw.ac.nz or phone (04) 463 5233 ext. 8977. To contact the Pacific Support Coordinator, email pacific-support-coord@vuw.ac.nz or phone (04) 463 5842.