



School of Information Management

MMIM514 Management of Information Systems Projects

Trimester One 2007

COURSE OUTLINE

Contact Details

Peter Metham (Course Co-ordinator and Lecturer)
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Class Times and Room Numbers

Lectures/Seminars: Monday, 17:40pm-19:30pm, Venue: RWW501

Course Objectives

1. To understand the project management context and framework, especially as it applies to Information Systems projects.
2. To acquire knowledge of the nine project management knowledge areas in the Project Management Body of Knowledge (PMBOK) and the tools and practices associated with them.
3. To demonstrate knowledge of project management process groups and the project life cycle.
4. To appreciate the importance of good project management and its importance to improving the success of information systems projects.
5. To share knowledge and experience of project management with the class.

Course Content and schedule:

Wk	Date	Focus and Topics covered	Readings	Assessment items due at the start of each lecture
1	26-Feb	Course details and arrangements Introduction to Project Management	Chapter 1	
2	5-Mar	The Project Management and Information Technology Context	Chapters 2, 3	
3	12-Mar	Project Integration Management	Chapter 4	
4	19-Mar	Project Scope Management	Chapter 5	Assignment Part 1
5	26-Mar	Project Time Management	Chapter 6 Appendix A	
6	2-Apr	Project Cost Management / Mid course test	Chapter 7 Appendix A	Assignment Part 2
--Mid Trimester Break--				
7	23 Apr	Project Quality Management	Chapter 8	Assignment Part 3
8	30 Apr	Project Human Resource Management / Teams	Chapter 9	
9	7 May	Project Communication Management	Chapter 10	Assignment Part 4
10	14 May	Project Risk Management	Chapter 11	
11	21 May	Project Procurement Management	Chapter 12	Assignment Part 5
12	28 May	Summing up / Final test		

Notices: This schedule may change during the course; any changes will be communicated via Blackboard.

Expected Workload

Students are expected to spend about ten hours a week on this course. This should include two hours per week for lectures, four hours for reading of the text and other documents, three hours on assignments and one hour for revision, preparation and other activities.

Readings

SET text: Schwalbe, Kathy. *Information Technology Project Management, Fourth edition*, Course Technology (ISBN 0-619-21526-7). Available at Victoria University Bookshop.

Other books are recommended in Blackboard.

Assessment Requirements

Item	Weight	Description
Class	15%	Preparation for and participation in class.
Presentation	20%	Plan, prepare and deliver a presentation for one week.
Assignment: Part 1	5%	Part 1: Due Week 4 (Start of session)
Part 2	5%	Part 2: Due Week 6 (Start of session)
Part 3	5%	Part 3: Due Week 7 (Start of session)
Part 4	5%	Part 4: Due Week 9 (Start of session)
Part 5	5%	Part 5: Due Week 11 (Start of session)
Assignment Sub Total	25%	A clear marking scheme with more precise details will be provided during the course. Students must submit each part as both a hardcopy and a softcopy via the Assignment mode on Blackboard.
Mid term test (50min)	20%	Covers topics in the first half of the course. Closed book.
Final Test (50min)	20%	Covers topics in the second half of the course. Closed book.
TOTAL	100%	

Penalties

In keeping with standards of professionalism appropriate to this programme, it is expected that deadlines will be honoured. In fairness to students who complete work on time, work submitted after the due time and date will incur penalties for lateness. The penalty is up to 20% of the assignment's grade per day (or part thereof) late. Unusual or unforeseeable circumstances (e.g. serious illness, family bereavement) may lead to a waiver of this penalty but needs to be discussed with the course coordinator as soon as possible.

Mandatory Course Requirements:

In addition to the usual requirement of achieving at least a "C" overall in order to pass this course you must also:

- Attend at least eight lecture/sessions. (Please note that an attendance register will be kept.)
- Obtain at least 40% of the total marks possible from the combined score of both tests.

Communication of Additional Information

Additional information will be communicated via Blackboard.

FCA Addendum to Course Outlines.

Please refer to the Addendum on Blackboard for information regarding: Faculty of Commerce and Administration Offices, General University Policies and Statutes, Student and Staff Conduct, Academic Grievances, Academic Integrity and Plagiarism, Students with Impairments, Student Support, Manaaki Pihipihinga - Maori and Pacific Mentoring Programme (Faculty of Commerce and Administration).