Section D

General Information

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Victoria University of Wellington

Victoria University of Wellington, *Te Whare Wānanga o te Ūpoko o te Ika a Māui*, is one of New Zealand's leading universities. Founded by an Act of Parliament to mark Queen Victoria's Diamond Jubilee in 1897, the University began teaching and research in 1899 as a College affiliated to the University of New Zealand, and became an autonomous university in 1962. The University takes pride in its distinguished tradition of academic excellence and innovation which, combined with a strong commitment to its students and the wider community, has flourished for more than a century. Today, a community of almost 25,000 students and staff of all nationalities enjoy the University's superb location in the country's political and cultural capital.

Overlooking the Wellington harbour, the main Kelburn Campus, with its distinctive neo-Gothic red brick Hunter Building, commands stunning views and is within a few minutes' walk of the city centre. Three other campuses make up the University complex: the Te Aro Campus is home to the Schools of Architecture and Design at the heart of the city's artistic centre; the Pipitea Campus, incorporating the magnificently restored historic Government Buildings on Lambton Quay, Rutherford House and Wellington Railway Station, houses the Law, Business, Government, and Commerce and Administration Schools; and the Karori Campus, established in 2005 when the University merged with the Wellington College of Education, is the hub of specialist teacher education and professional development programmes.

Academic programmes are offered throughout the year. There are three trimesters: Trimester 1 runs from March to June; Trimester 2 runs from July to October; and Trimester 3, the summer trimester runs from November to February, with most courses offered in the period January to February. The University undertakes teaching and research of the highest quality to create, disseminate and advance new knowledge, and is committed to providing students with opportunities to acquire, understand and apply disciplinary and interdisciplinary knowledge, skills and attitudes, and enhance their personal development. The University currently has nine faculties: seven offer teaching and research programmes – Architecture and Design, Commerce and Administration, Education, Engineering, Humanities and Social Sciences, Law, and Science – and students choose courses from 33 schools and teaching units within those Faculties. In addition, there are more than 35 research institutes and centres which play a significant role in the University's teaching and research programmes, and generate a host of interactive ventures (including research collaboration) with leading universities around the world, with governments and with private sector entities. Toihuarewa and the Faculty of Graduate Research are administrative faculties with monitoring responsibilities across the whole University. Toihuarewa is a university-wide forum promoting Māori learning, Māori teaching and research and providing a Māori voice on academic issues as well as supporting Māori students, who make up approximately 9% of the student population. From 2011, a new position of Assistant Vice-Chancellor (Pasifika) will provide leadership, guidance, advice and assistance to all areas of the University across activities relating to Pacific staff and students (approximately 5% of the student population). The Faculty of Graduate Research administers and oversees all doctoral programmes and works with faculties to provide an environment that fosters doctoral research. Almost 20% of Victoria University's enrolments are at the postgraduate level, with 40% of these being international PhD students.

Victoria University has a wide-ranging commitment to international engagement. Its vibrant and diverse academic community is a fundamental keystone of the internationalisation of the learning, teaching and student experience, with students from over 100 countries and half of its teaching staff originating from outside New Zealand. The University receives one of the largest cohorts in New Zealand of NZAID students. These students are especially valued as future leaders of developing countries around the world and receive the highest standards of pastoral care while they are studying here. Victoria University has a number of agreements with institutions around the world to facilitate credit transfer and related arrangements which enable academically able students to begin their degree studies in their home countries and complete

them in Wellington, receiving Victoria degrees. Victoria has signed a double degree agreement with Peking University, a longstanding partner for staff and student exchanges. Victoria University's offshore campus in Vietnam was established in order to introduce New Zealand style teaching methods in Vietnam and to encourage Vietnamese students to study in New Zealand and to strengthen a range of links with Vietnamese university and government agencies.

Victoria University's strong commitment to research-led teaching is underpinned by its important relationships with national research institutes, such as the Malaghan Institute for Medical Research and the MacDiarmid Institute for Advanced Materials and Nanotechnology (both located at the University), the Karori Sanctuary Trust and various Crown Research Institutes. The University enjoys dynamic partnerships with major capital city institutions and national repositories based in Wellington.

A distinctive theme of Victoria University is to set New Zealand's unique blend of Māori, Pasifika and Pakeha experiences in a wider global context and to foster a greater understanding of New Zealand's place in the world and of its cultural uniqueness. The Stout Research Centre, with its focus on research related to New Zealand's national identity, is ideally placed to do this in a university in the capital city.

The extensive infrastructure supporting the University's research and teaching activities is complemented by an equally extensive range of services provided to students, with particular attention being paid to supporting international students. Facilities include a large main library and several smaller specialist libraries in law, commerce, education, and architecture and design. The University provides recreational facilities, chaplaincies, crèches, halls of residence, numerous scholarships and support services, student union facilities with specific student clubs and associations, two marae, a music concert auditorium, a theatre and one of the country's most exciting public art galleries. Shops and services on the Kelburn Campus include a computer store, bookshop, travel agency and bank as well as a bar, cafés and restaurants.

Wellington is home to national arts, music , drama and cultural organisations whose staff and players contribute to the learning, teaching and research experience offered by Victoria University. The city's embassies and consulates, through their individual cultural and social presence, assist the University in providing an international perspective and strong support network for international students.

Staff of international standing and academically able students are attracted to the vibrant city and to the University, which encourages and celebrates internationalisation, creativity and critical thinking.

Victoria University of Wellington Act 1961

[This Act is reprinted with amendments as at 3 September 2007.]

1 Short Title and Commencement

(1) This Act may be cited as the Victoria University of Wellington Act 1961.

(2) This Act shall come into force on the 1st day of January 1962.

2 Interpretation

(1) In this Act, unless the context otherwise requires,

Academic staff: *Definition Repealed:*

Assisted student means a foreign student who is in New Zealand to study under an assistance programme administered by the New Zealand Government:

The Chancellor: *Definition Repealed*:

The Council means the Council of the Victoria University of Wellington constituted in accordance with Part 15 of the Education Act 1989:

Deputy Vice-Chancellor: *Definition Repealed*:

Domestic student means a person who is not a foreign student:

Exempt student means a foreign student who—

(a) Is in New Zealand to study under an exchange programme approved by the New Zealand Government; or

(b) Is for the time being exempted under section 48B(2) of this Act:

Financial year: *Definition Repealed*:

Foreign student means a person who is not a New Zealand citizen, and is—

(a) A person to whom section 7 of the Immigration Act 1987 applies; or

(b) A person obliged by or pursuant to that Act or any other enactment to leave New Zealand immediately or within a specified time; or

(c) Deemed for the purposes of that Act to be in New Zealand illegally:

General course of study: *Definition Repealed*:

Lecturer means a member of the staff of the Victoria University of Wellington who is in terms of his appointment an associate professor, a reader, a senior lecturer, or a lecturer of the University; and includes such other persons and classes of persons as the Council from time to time determines:

Minister means the Minister of the Crown for the time being responsible for the administration of the Act:

Personal course of study: *Definition Repealed*:

The Pro-Chancellor: *Definition Repealed*:

Professor means a professor of the Victoria University of Wellington; but does not include an associate professor:

Professorial Board: *Definition Repealed*:

The Registrar means the Registrar of the Victoria University of Wellington:

Secretary means the chief executive of the Ministry of Education:

The University means the Victoria University of Wellington constituted under this Act:

The Vice-Chancellor: *Definition Repealed:*

(2) In the absence of proof to the contrary,—

(a) A certificate signed by the chief executive of the Ministry of External Relations and Trade that on a specified day, or for a specified period, a specified person was

or was not, or will or will not be in New Zealand to study under an assistance programme administered by the New Zealand Government; or

(b) A certificate signed by the Secretary that on a specified day, or for a specified period, a specified person was or was not, or will or will not be in New Zealand to study under an exchange programme approved by the New Zealand Government,—

is, for the purposes of subsection (1) of this section, conclusive evidence of the matter certified; and judicial notice shall be taken of the signature on any such certificate of the chief executive or (as the case may be) the Secretary

3 Constitution of the University

(1) For the advancement of knowledge and the dissemination and maintenance thereof by teaching and research there shall be a University to be called the Victoria University of Wellington.

(2) The University shall consist of the Council, the professors emeriti, the professors, lecturers, Registrar, and librarian of the University for the time being in office, the graduates and undergraduates of the University, the graduates of the University of New Zealand whose names are for the time being on the register of the Court of Convocation of the University, and such other persons and classes of persons as the Council may from time to time determine.

(3) The University shall be a body corporate with perpetual succession and a common seal, and may hold real and personal property, and sue and be sued, and do and suffer all that bodies corporate may do and suffer.

(4) The University established under this Act is hereby declared to be the same institution as the institution of that name existing immediately before the commencement of this Act under the Victoria University of Wellington Act 1933 (as amended by the Victoria University of Wellington Amendment Act 1957), which institution was originally established under the name of the Victoria College under the Victoria College Act 1897.

4 University District and Court of Convocation

(1) *Repealed*

(2) *Repealed*

(3) There shall be a Court of Convocation of the University.

(4) The said Court of Convocation shall consist of the persons whose names are enrolled on a register to be kept by the Registrar.

(5) The power of the Council under section 194 of the Education Act 1989 to make statutes extends to making statutes for the keeping of the register of the Court of Convocation, which statutes may include provisions prescribing the persons and classes of persons who are eligible for membership of the said Court of Convocation and the circumstances in which, and the conditions (whether as to payment of fee or otherwise) on which, persons are entitled to have their names enrolled on the register of the said Court; and, subject to this Act and to the said statutes, if any, the said Court shall have power to make such rules for the conduct of its business as it thinks fit, and until rules governing its meetings are so made shall meet at such times and places as the Council may determine.

(6) The said Court may make representations to the Council on any matter concerning the interests of the University.

5-19 *Repealed*

20 Award of certificates, etc. –

The Council shall have power, under such conditions as it thinks fit, to award certificates, fellowships, scholarships, bursaries and prizes, and to make other awards.

21 Lectures to members of the public

The Council shall have power to provide such lectures and instruction for any persons, whether or not they are members of the University, as it thinks fit, and on such conditions as it thinks fit, and may award certificates to any of them.

25-55 *Repealed*

Schedules 1, 2, 3 and 4 *Repealed*

University Services and Facilities

Accommodation Service

Level 1, 44 Kelburn Parade; Tel. 463 5896; Fax 463 9974

Email: *accommodation@vuw.ac.nz*

The Accommodation Service provides information regarding all aspects of accommodation including applications to Halls of Residence. The Service operates a letting service giving up-to-date listings of accommodation available to students and information on the likely costs of flatting, current rent levels and tenancy agreements. The Service can also advise on problems that may arise

Halls of Residence

Applications for a place in a Hall of Residence are made through the Accommodation Service. There are 14 halls available, offering accommodation for all kinds of students.

Homestay Accommodation

Accommodation with a family (minimum stay one month) is arranged for international students by the Accommodation Service.

Adam Art Gallery - Te Pātaka Toi

Gate 3, Kelburn Parade; Adjacent to Student Union;

Tel. 463 5489 or 463 5229; Fax 463 5024;

Email: *adamartgallery@vuw.ac.nz*

Website: *www.victoria.ac.nz/adamartgallery* or *www.adamartgallery.org.nz*

The Adam Art Gallery *Te Pātaka Toi* is the purpose-built gallery of Victoria University of Wellington. Located at the Kelburn Campus, it is a forum for critical thinking about art and its histories as well as the professional structure within which the Victoria University Art Collection is managed. It has built a considerable reputation for its exhibitions, public programmes, and publications that explore the full range of media available to artists, which aim to test and expand art form and disciplinary boundaries. The gallery is a remarkable architectural statement that is a vital feature of campus life at Victoria University and a major force in the artistic life of the city and beyond.

Open Tuesday-Sunday 11am-5pm. Closed Mondays and public holidays.

Court of Convocation

All graduates of Victoria University are eligible to be enrolled as members of the Court of Convocation, which elects four members of the University Council. Members of Victoria University College when it was part of the University of New Zealand and persons whose names were enrolled on the register of the Court of Convocation on 26 August 2002 are also eligible. Inquiries and applications for enrolment should be addressed to the Secretary, Court of Convocation, Victoria University of Wellington, PO Box 600, Wellington.

The register of members is in two parts: active and inactive. Those who have voted in one of the previous two contested elections, or have been enrolled since the penultimate election, or have applied to the Secretary for transfer to the active roll, are placed on the active roll. New graduates are automatically enrolled on the register.

Members wishing to participate in the election of Court of Convocation representatives on the Council should ensure their names are on the active roll.

Centre for Lifelong Learning

Rutherford House, 23 Lambton Quay; Tel. 463 6556, Fax 463 6550

Email: *cll@vuw.ac.nz*

Websites: *www.victoria.ac.nz/profdev*; *www.victoria.ac.nz/conted*; *www.victoria.ac.nz/up*

The Centre for Lifelong Learning (*Te Ako Taurua*) coordinates Victoria University's services to lifelong learners; regardless of age, life stage or educational background, people and workplaces can access the University's wealth of knowledge, research and learning services. Programmes include short courses, public lectures, seminars, workshops designed to meet personal, professional and executive development needs, customised courses for public and private sector organisations, inbound and outbound study opportunities (including overseas study tours), and university preparation programmes (including the Certificate of University Preparation programme for domestic students).

Chaplaincies

Kōhanga (Catholic): 4 Kelburn Parade; Tel. 463 8655

Ramsey House (Anglican/Ecumenical): 8 Kelburn Parade; Tel. 463 5499

Website: *www.victoria.ac.nz/chaplains*

The chaplains are the Christian churches' formal presence on campus. They offer pastoral support and are open and available to all regardless of belief. They especially seek to nurture the spirituality of Christian students and staff and encourage them to work out their faith within their academic disciplines and vocations. They also seek to share the gospel of Christ with any person wanting to find out more. Kōhanga and Ramsey House provide warm, welcoming spaces for students to hang out between lectures, catch lunch, study, hold meetings etc. Staff or student clubs wanting to book space should contact the chaplains. Ramsey House café is open normal week-day business hours. Various events, seminars and services are also held. Updated details are on the website.

Childcare Facilities

Early Childhood Education Centres

2 Clermont Terrace, 4 Clermont Terrace; Tel. 463 5151 (Manager)

These centres offer high-quality care and education for the children of University staff or postgraduate students. There is a waiting list for children of all ages, and a child's name may be placed on it by contacting the Manager. Children from the age of three months to five years are catered for. Full- or part-time care is available five days a week except during the University's closedown period.

Student Crèche

67, 69, 71 Fairlie Terrace; Law School, Lambton Quay; Tel. 463 5151 (Manager), 463 5021 (Administrator); Email: *childcare@vuw.ac.nz*

The Student Crèche is open from 8am to 5.30pm throughout the year.. Student parents have priority but there may be community places available from November to February. The crèche closes only over the Christmas period when the University is also closed. Intending users may book places from the first Monday in November for the following academic year. A Law School Crèche at Pipitea Campus operates for a small number of children under three and a half years of age. Children may be booked in from a few hours a week to full time. No casual places are available in any of the centres.

Development Office

Hunter Building; Tel. 463 7431; Fax 463 5210

Email: *vuw-development@vuw.ac.nz*; Website: *www.victoria.ac.nz/developmentoffice*

The Development Office brings together the Alumni Relations and Fundraising functions of the University to allow us to deliver the best possible service to both our alumni and our donors.

Alumni Services

The University values its links with its former students and staff, many of whom have achieved distinction in a variety of fields in New Zealand and elsewhere. Graduates are encouraged to remain involved in the life of the University and to exercise their right to representation on the University Council.

Alumni Relations

Hunter Building; Tel. 463 5246; Fax 463 5210

Email*: alumni@vuw.ac.nz*; Website: *www.victoria.ac.nz/alumni*

Alumni Relations provides a means for graduates and others who have had a close association with the University to remain in touch. Graduates should update their contact details regularly on the Life After Vic online alumni directory at www.victoria.ac.nz/alumni. Registered graduates will receive up-to-date information, news and invitations to events through the alumni and friends magazine Victorious, distributed free, and the electronic newsletter Life After Vic. There is also opportunity to join special interest groups and find lost friends. Anyone who has studied or worked at Victoria or is a friend of the University may also apply to the Development Office to receive Victorious and be a part of the University community.

Fundraising

The fundraising staff within the Development Office support the work of the Victoria University of Wellington Foundation, securing donations, sponsorships, bequests and grants for priority projects at Victoria University. Staff also support the prudential and fiduciary roles of the Foundation's trustees, providing accountability and stewardship to donors.

Victoria University of Wellington Foundation

Rooms 304, 307 and 308, Hunter Building; Tel. 463 5109; Fax 463 5210

Email: *vuw-foundation@vuw.ac.nz*

The Foundation was established in 1990 as a registered charitable trust. It is registered with the Charities Commission (Registration number CC0288) and listed as a donee organisation by the Inland Revenue. Its purpose is to raise funds for projects that the University has identified as priorities, but that cannot be funded out of the University's budget, as well as to receive donations, sponsorships and bequests for projects identified by donors. Donations are sought from corporate and public sector sponsors, from alumni and friends, and from community trusts and foundations. The Foundation has raised more than $45 million to date for projects as diverse as Professorial Chairs and Visiting Fellowships, research programmes, scholarship and prizes across all disciplines, and capital works such as the Adam Art Gallery - Te Pātaka Toi.

Assisting the Foundation are many senior business and community leaders, largely Victoria University alumni, who have a concern for, and a commitment to, ensuring the future development of the University through the provision of additional funding.

Facilitation and Disputes Advisory Service

14 Wai-te-Ata Road; Tel. 463 5023; Email: jon.everest@vuw.ac.nz;

Website: *www.victoria.ac.nz/disputes-advice*

The Facilitator and Disputes Adviser helps to informally address problems between people that inevitably arise in an institution as large as the University. Training and group facilitation are also available. Problems addressed include interpersonal disagreements, sexual harassment complaints, workplace tensions, students' concerns and professional concerns. They are discussed in confidence and the Adviser can be a resource, mediator or intermediary, and is available for consultation before more formal procedures are resorted to. The Adviser also oversees and advises staff and students on processes under the Student Conduct Statute and coordinates follow-up action for the Risk Assessment Advisory Committee, which case manages students at risk. Procedures for addressing students' academic grievances are covered by the Academic Grievance Policy. (These documents are in Section B of this Calendar.)

Library

See the Library Website for information about all services and resources: *www.victoria.ac.nz/library*

The Library provides a wide range of scholarly resources, services and facilities to support the University's research and teaching activities.

The libraries are the Central Library in the Rankine Brown Building at the Kelburn Campus, the Law Library in Government Buildings at Pipitea Campus, the Commerce Library in the Railway Building at Pipitea Campus, the Architecture Library in the Schools of Architecture and Design at Vivian Street, and the WJ Scott Library in the Faculty of Education at Karori Campus. The Language Learning Centre is also part of the University Library.

The Library website provides links to a range of electronic journals, databases and other materials, as well as access to the library catalogue and special collections finding aids. TheLlibrary's computing suites offer document processing, printing, email and other Internet access.

Although policies may differ in specific libraries, in general those who may use the Library for reading and borrowing purposes include students currently enrolled at the University, staff, members of the University Council, students enrolled for the courses of the Centre for Lifelong Learning, Library Aotearoa New Zealand member universities and graduates of any university, people engaged in research work, University alumni, and any others who satisfy the Librarian that their needs cannot reasonably be met in other ways.

Language Learning Centre

Level 0, von Zedlitz Building; Tel. 463 5315; Fax 463 5428

Email: *llc@vuw.ac.nz*; Website: *www.victoria.ac.nz/llc*

The Language Learning Centre, part of the University Library, is a dedicated multi-media centre providing resources, services and facilities to support the learning and teaching of languages at the University. It is open year-round, with extended hours during university semesters. Language students use the centre for audio-visual classes and independent language learning, and all students, staff and members of the public who are interested in learning a language are welcome.

The Centre facilitates independent learning by providing access to a variety of multi-media language resources to suit learners with different needs and individual learning styles, in a helpful environment with up-to-date facilities. Resources are available for French, German, Italian, Spanish, Samoan, Māori, Chinese, Japanese, New Zealand Sign Language, Linguistics, Brazilian, English as a Second Language, and Ancient Languages, as well as for other languages not taught at the University. They include audio, video and print materials, language software, and satellite television.

Māori Services

The University acknowledges its responsibilities under the Treaty of Waitangi, and a range of services and facilities exist on campus to support Māori students and staff. The focus for these is the University's marae, Te Herenga Waka (the Anchorage of Canoes), a Māori cultural and social centre, which in turn is closely associated with the School of Māori Studies. For details of special accommodation, health and mentoring facilities for Māori students, see under Student Services.

Te Herenga Waka Marae (the Anchorage of Canoes)

46 Kelburn Parade; Tel. 463 5282

Te Herenga Waka Marae was initially established at 36 Kelburn Parade in 1980 before moving to its current location 46 Kelburn Parade in 1984. On 6 December 1986 it opened its wharenui (meeting house), Te Tumu Herenga Waka (the hitching post of all the canoes). It provides a tūrangawaewae (domicile) for the students and staff of the University as well as the wider community to encourage the promotion, dissemination and maintenance of te reo Māori and tikanga Māori. The marae enhances the teaching, cultural and academic environment of the University. Throughout 2011 Te Herenga Waka Marae will celebrate the 25th anniversary of its opening with a series of seminars, events, symposia and a conference.

Research Services

Research services are provided by the Office of the Deputy Vice-Chancellor (Research), the Research Office, the Research Trust of Victoria, the Scholarships Office and Victoria Link Limited.

Research Office

10 Kelburn Parade; Tel. 463 9478; Fax 463 6480

Email: *research-office@vuw.ac.nz*

16 Kelburn Parade; Tel. 463 5295 or 463 5263; Fax 463 5199

The Research Office provides services that support the growth and development of the University's research performance and culture. These services include strategic analysis, policy advice, quality assurance and monitoring of developments in research, tertiary and business sectors.

The Research Office is responsible for: research committee support; policy development, implementation, monitoring and evaluation; ethics administration; internal grants and awards; external grants and awards; grants project management; Faculty of Graduate Research support; professional development for research; research performance evaluation (including the Performance Based Research Fund; research information reporting and working with other units to promote research-led teaching and Victoria University's research capabilities.

Research Trust

18 Kelburn Parade; Tel. 463 6742; Fax 463 5185

The Research Trust of Victoria University of Wellington is a charitable trust that holds all funds secured by University staff and students for research and scholarship at the University. This includes funding from the University and external parties.

Scholarships and Prizes

10 Kelburn Parade; Tel. 463 5113 or 463 5557; Fax 463 6480

Email: *scholarships-office@vuw.ac.nz*; Website: *www.victoria.ac.nz/scholarships*

The Scholarships Office is located within the Research Office. The University offers a wide range of scholarships and prizes at undergraduate and postgraduate levels. Regulations and application forms for awards administered by the University can be downloaded from the University's website. Information regarding national and international awards can also be obtained from the website.

Victoria Link Limited

AM404, Alan MacDiarmid Building, 21 Kelburn Parade; Tel. 463 5135; Fax 463 5199 Website: *www.viclink.co.nz*

VicLink is a technology transfer company that draws on years of experience in intellectual property development to identify commercial prospects and turn them into functioning businesses. These fledgling businesses offer unique investment prospects for those who can recognise early potential.

A dedicated team of commercialisation managers also connect industries craving academic expertise with the University's celebrated specialist minds.

VicLink is wholly owned by Victoria University but operates as an independent, stand-alone company to offer businesses, investors and academics smart connections.

Accent Learning

Tel. 0800 4 accent (0800 422 236); Website: *www.accent.ac.nz*

Accent Learning is a division of Victoria Link Ltd with responsibility for managing a number of programmes in educational professional development and the teaching and learning of languages. Accent employs its own staff to deliver these programmes, and is actively investigating further opportunities within New Zealand and overseas.

Student Academic Services

Student Academic Services are available across all four campuses to support and enrich the student experience at Victoria. The following are the key service areas:

Student Recruitment, Admission and Orientation

Level 1, Hunter Building; Tel. 463 5374 or 0800 VICTORIA (option 2); Fax 463 5193

Email: *course-advice@vuw.ac.nz*

Student Recruitment, Admission and Orientation offers prospective students informed advice about all the University's courses, degrees and diplomas, and provides assistance with the application process. The unit manages the admissions process for domestic students, the Campus Coaches programme and New Student Orientation as well as other volunteer programmes within the University.

A Māori liaison officer/Kaitakawaenga Māori and a Pacific liaison officer are available to help Māori and Pacific students gain the most from their university experience, and a postgraduate liaison officer provides information about graduate, postgraduate and post-experience programmes. We also have liaison officers in Auckland who are able to assist prospective students in the upper North Island.

Student Recruitment, Admission and Orientation promotes the University nationally through careers events, information evenings as well as and extensive programme of school and community visits. It welcomes enquiries from all prospective students.

Enrolment Services

Level 1, Hunter Building; Tel. 0800 VICTORIA (0800 842 867)

Email: *enrolment-enquiries@vuw.ac.nz*

Enrolment Services provides information and support for prospective and current students to ensure a smooth, efficient enrolment experience. Enrolment staff are available to advise students about admission and enrolment processes and policies.

Financial Support and Advice

14 Kelburn Parade (courtyard entrance); Tel. 463 6644; Fax 463 5252

Email: *student-hardship@vuw.ac.nz*

The Student Finance Advisers provide budget advice and help students to plan for and manage financial difficulties. They administer the hardship fund, which gives financial aid to those in need. All currently enrolled students are eligible to apply for a grant or loan from the fund.

Graduation Office

Level 1, Hunter Building; Tel:463 5369 or 463 5057; Fax: 463 5424

Email: *graduation@vuw.ac.nz*

The Graduation Office provides information and support to students to ensure a positive graduation experience. The Graduation Office is open to students between 8.30am and 4.30pm, Monday to Friday.

Student Fee Services

Level 1, Hunter Building; Tel. 0800 VICTORIA (463 5484)

Email: *student-finance@vuw.ac.nz*

Student Fee Services manage student fee policies and processes as part of the enrolment process. They ensure that correct tuition fees and student levies are charged and manages student payments, include debt management and the maintenance of scholarship contracts. Student Fee Services provide information to students around changes to policy and the fees statute and liaise with StudyLink on student issues.

Career Development and Employment

14 Kelburn Parade; Tel. 463 5393; Fax 463 5252

Email: *careers-service@vuw.ac.nz*; Online CareerHub: *careerhub.victoria.ac.nz*

Careers Development and Employment provides online and campus-based services, programmes and information to help students and graduates investigate career options, look for work and keep up-to-date on employment issues.

Services include confidential appointments to discuss career plans, regular workshops on topics such as curriculum vitae (CV) and covering letter preparation, interviews, psychometric assessments, job searching and skills development. There is a CV-checking service and a 24/7 job vacancy service called *CareerHub* for full- and part-time jobs as well as vacation work and internships. The Careers website includes further information on graduate destinations and valuable career tips. Career expos and graduate recruitment programmes are held throughout the year. The Careers Resource Library includes computer-assisted careers resources and free Internet access.

Disability Services

Ground Floor, Robert Stout Building; Tel. 463 6070; Fax 463 5104

Email: *disability@vuw.ac.nz*

Assistance is available for students who have an impairment or health condition that impacts on their learning at the University. Disability Services works in partnership with students with impairments and University staff to minimise barriers to study so that students can reach their full potential. It offers advice, advocacy, support and services that can be tailored to meet individual student needs. Services include: advice on adaptive technology requirements; rest and study rooms; test and exam arrangements; sign language interpreting; note-taking support for lectures; alternative formatting for students who find print material difficult to access; mobility parking; ergonomic furniture; and mentoring for students making the transition to University from secondary school.

Student Learning Support Service

Kirk Wing Level 0 (off Hunter Courtyard); Tel. 463 5999; Fax 463 5400

Email: *student-learning@vuw.ac.nz*

The Student Learning Support Service works with all students to manage the academic demands of university study. With a student-centred approach, its services include study skills, academic writing skills, postgraduate seminars and maths and statistics skills. It offers many new student orientation programmes; and skills development seminars, small group sessions, consultations and lectures provide skill development for undergraduate and postgraduate students throughout the academic year. As well as accessing the library help desk for support, students and staff can get self-help resources online.

More details about the Student Learning Support Service's programmes are available in Campus Connections; or call in to discuss them.

Te Pūtahi Atawhai

Room 109, 14 Kelburn Parade, Tel. 463 6015

Email: *te-putahi-atawhai@vuw.ac.nz*

Te Pūtahi Atawhai with Student Academic Services is the one stop shop for Māori and Pacific students, which provides advice and support for all non-academic areas of a student' s life. This service also provides academic mentoring in the Faculty of Commerce and Administration and the Faculty of Humanities and Social Sciences for undergraduate courses, as well as a Postgraduate Support Network for these faculties. In addition, it provides advice and support for staff. Students are welcome to drop in any time.

Counselling Service

Ground Floor, VUWSA Building; Tel. 463 5310; Fax 463 6009

Email: *counselling-service@vuw.ac.nz*

University counsellors are available for students who wish to discuss personal or academic issues that may be affecting their general sense of wellbeing, relationships or learning. The aim of the Counselling Service is to enable students to deal quickly and effectively with difficulties,

stress or other issues that may impair their work or the enjoyment and satisfaction they expect from their time at the University. The service also offers a range of group programmes.

Student Health Service

Ground Floor, VUWSA Building; Tel. 463 5308

Email: *student-health@vuw.ac.nz*; Website: *www.victoria.ac.nz/st_services/health*

The Student Health Service aims to help students maintain a good state of health and wellbeing so that they can study successfully. Student Health is a general medical practice that caters for students and their health needs on campus. Specialist dermatology, endocrinology, dietician and psychiatry clinics are available on referral at Student Health. Student Health can also help with special examination facilities and aegrotat procedures if students have an illness affecting their exam attendance or performance.

The clinics are open Monday to Friday during all trimesters. Opening hours, available services and charges are displayed on the Student Health website. Hours are extended during exam time.

Victoria University of Wellington Students' Association

Kelburn Office: Second Floor, Student Union Building

Tel. 463 6716; Fax 463 6990; Email: *kelburn@vuwsa.org.nz*

Pipitea Office: Room 08, Government Buildings

Tel. 463 9479; Email: *pipitea@vuwsa.org.nz*

Karori Office: Student Common Room

Tel. 463 9781; Email: *karori@vuwsa.org.nz*

The Victoria University of Wellington Students' Association, Te Rōpū o te Kura Wānanga o te Ūpoko o te Ika a Māui (VUWSA) is the official representative body for students at the University and provides a variety of services to students. VUWSA advocates for quality student-focused education, an outstanding student experience, adequate student support, accountable use of student money and fair decision-making. All students pay an annual subscription to VUWSA, unless they have applied to be exempt.

VUWSA's primary function is advocacy and quality assurance. VUWSA trains and coordinates student representatives at the University including Class Representatives and representatives on faculty boards, the Academic Board, the University Council and other bodies. The roles of these representatives include ensuring the University is meeting standards and students have input in decision-making. VUWSA provides free, independent, confidential, professional student advocacy concerning internal and external issues, which all students may access. It also publishes an Alternative Student Guide and a Student Charter, and trains peer advocates.

VUWSA supports over 80 clubs and societies at Victoria University, as well as 13 representative organisations such as the Postgraduate Students' Association and the Law Students' Society. VUWSA also runs events and entertainment throughout the year including the annual Orientation and Re-Orientation festivals. The Association funds the weekly student magazine Salient, and the student radio station The VBC 88.3FM.

VUWSA provides a variety of student support services. These include a food bank, Student Job Search, free bus tickets for student with lectures on more than one campus and other assistance for students in need.

Through the VUWSA Trust, VUWSA contributes significantly to the student amenities and facilities such as the Campus Hub Redevelopment Project and the Boyd-Wilson redevelopment, to which student representation and funding have been crucial in realising a new and improved campus environment.

VUWSA is a member of and helps fund University Sport New Zealand and the New Zealand Union of Students' Associations.

Student Union

Student Union Building; Tel. 463 6999; Fax 463 6698

Website: *www.victoria.ac.nz/union*

The Student Union provides a wide variety of cultural, recreational, sporting and social activities, catering to the needs of students, staff and others in the University community across the various campuses. Facilities include the Student Union Building, Memorial Theatre, Recreation Centre, tennis courts and pavilion and Boyd Wilson field, as well as a range of services at the Karori and Pipitea Campuses.

Student Union Building

Tel. 463 6999; Fax 463 6698; Website: *www.victoria.ac.nz/union*

Businesses operating from the Student Union Building include a bank branch (with ATM), the Victoria Book Centre, Student Job Search, Student Notes, Physiotherapy, two cafés and a student computing suite. It is also the home of the Victoria University of Wellington Students' Association, the student newspaper Salient and Ngāi Tauira.

Recreation Services

Tel. 463 6614; Email: *rec-centre@vuw.ac.nz*; Website: *www.victoria.ac.nz/reccentre*

A wide range of recreation services is provided for both students and staff. A recreation centre on the Kelburn campus – open seven days a week – offers facilities for indoor sports such as basketball, volleyball, badminton and indoor netball; and fitness and dance studios provide fitness services, and group exercise classes. The new Boyd-Wilson Complex (one outdoor and one indoor artificial training turf) provides space for rugby, football and touch. On the Pipitea Campus, a fitness studio in Rutherford House offers weights and cardio machines, alongside a group exercise programme. The Karori Campus has a gymnasium, a dance room, and tennis and netball courts. A public swimming pool is adjacent to the Karori Campus.

University Teaching Development Centre

10 Wai-te-ata Road; Tel. 463 9786; Fax 463 5284; Website: *www.utdc.vuw.ac.nz*

The University Teaching Development Centre, Te Kōtuinga Mātauranga (UTDC) provides professional development and advice to the University's schools and faculties as well as to individual members of staff on course design, research-led learning and teaching, assessment, the use of flexible and distance learning technologies, student evaluation and tutor training. The UTDC provides a variety of workshops on current practice and innovation in higher education, informed through research undertaken by the UTDC academic staff. It also organises the Orientation to Academic Life programme for new academic staff each year, supplies policy advice to the University on teaching and learning, supports the University's online learning management system (Blackboard) and provides specialised support for Māori and Pacific academic staff. As well as undertaking formative programme and course evaluation, the UTDC oversees the teaching and learning aspects of academic programme reviews, and administers the student evaluation of teaching and courses.

Victoria International

Level 2, Easterfield Building, Kelburn Parade Gate 4

Tel. (+64 4) 463 5350; Fax (+64 4) 463 5056

Email: *victoria-international@vuw.ac.nz*

Website: *www.victoria-international.ac.nz*

Victoria International offers international students informed advice about all the University's courses, degrees and diplomas. It also provides a link between the University and New Zealand and international communities, attracting students to study at Victoria University.

The staff assist in ensuring that international students' applications for admission to courses are processed efficiently, and provide ongoing support for international students throughout their studies at the University.

Victoria International is involved in the marketing of the University. It also has administrative responsibility for student exchange and study abroad programmes and for the students who are funded through sponsorship by agencies such as the Ministry of Foreign Affairs and Trade, Rotary and Fulbright.

Victoria University Press

49 Rawhiti Terrace; Tel. 463 6580; Fax 463 6581

Email: *victoria-press@vuw.ac.nz*

Victoria University Press considers University-related works for publication. Books so published bear the Victoria University Press imprint, and a significant number have won prestigious awards.

Early discussion with the publisher is advisable for prospective authors, but no firm commitment for publication will be entered into until the Press is able to make an evaluation of a completed manuscript.

Honorary Graduates

Robinson, William Henry	DSc	1995
Adam, Denis Frederick	LitD	2001
Adcock, Fleur	DLitt	2007
Aikman, Colin Campbell*	LLD	1992
Alley, Rewi*	LitD	1972
Anthony, John Douglas	LLD	1983
Ashcroft, Neil William	DSc	1996
Aspey, Vincent*	DMus	1974
Athfield, Ian Charles	LitD	2000
Axford, William Ian*	DSc	1999
Bagnall, Austin Graham*	LitD	1979
Banwell, Martin Gerhardt	DSc	2010
Barnett, John Daniel	DCom	2007
Barton, George Paterson	LLD	1987
Baxter, Jacqueline Cecilia*	LitD	2003
Beaglehole, John Cawte*	LitD	1968
Beeby, Clarence Edward*	LitD	1970
Bertram, James Munro*	LitD	1981
Billinghurst Solomon, Sarah Durie	DMus	2009
Blumhardt, Doreen*	LitD	1991
Boyce, Raymond	LitD	1990
Brown, Gordon Harold	LitD	2002
Burchfield, Robert William*	LitD	1983
Campbell, Alistair Te Ariki*	LitD	1999
Campbell, Ian Drummond*	LLD	1977
Campion, Jane Elizabeth	LitD	1999
Carey, Richard Harold	DCom	2009
Caygill, David Francis	DCom	2004
Clarke, John Morrison	DLitt	2007
Commons, Jeremy Paul Axford	DLitt	2006
Cooke, Robin Brunskill*	LLD	1989
Corner, Frank Henry	LLD	2005
Cresswell, Lyell Richard	DMus	2002
Davies, Sonja Margaret Loveday*	LLD	1987
Deane, Roderick Sheldon	LLD	1999
de la Mare, Peter Bernard David*	DSc	1983
Dewes, Te Kapunga (Koro) Matemoana*	LitD	2004
Douglas, Kenneth George	LLD	1999
Durie, Edward Taihakurei Junior	LLD	1990
Eichelbaum, Thomas	LLD	1998
Fleming, Charles Alexander*	DSc	1967
Fraser, John Douglas	LLD	1991
Gee, Maurice Gough	LitD	1987
Glover, Denis James Matthews*	LitD	1975
Gnatt, Poul*	LitD	1994
Gordon, Ian Alistair*	LitD	2004
Grace, Patricia	LitD	1989
Gray, Douglas	LitD	1995
Hall, Roger Leighton	LitD	1996
Hanratty, Judith Christine	LLD	2005
Hatherton, Trevor*	DSc	1991
Havel, Vaclav	LitD	1995
Hardie Boys, Michael	LLD	1997
Hickman, John Sedgley	DSc	1990
Hillary, Edmund Percival*	LLD	1970
Hogg, Peter Wardell	LLD	2006
Holborow, Leslie Charles	LLD	1998
Holcroft, Montague Harry*	LitD	1976
Holmes, Frank Wakefield	DCom	2004
Holyoake, Keith Jacka*	LLD	1966
Ihimaera, Witi	LitD	2004
Ilott, John Moody Albert*	LLD	1964
Jackson, Michael Derek	LitD	2006
James, Colin Charles	DLitt	2008
Jones, Albert Francis Arthur Lofley	DSc	2004
Jones, David Lloyd	DLitt	2009
Karetu, Timoti Samuel	LitD	2003
Keith, Kenneth James	LLD	2004
Kelly, Michael Joseph	DSc	2002
King, Michael*	LitD	1997
Laking, George Robert*	LLD	2002
Lang, Henry George*	LLD	1984
Lee, Seng Tee	LitD	2006
Liley, Albert William*	DSc	1971
Llewellyn, Frederick John*	LLD	1966
Lynch, Philip Patrick*	LLD	1971
MacDiarmid, Alan Graham*	DSc	1999
Malaghan, Graham Leonard	DSC	2009
Malahoff, Alexander	DSc	2001
Manuera, Eruera Riini*	LitD	1979
Marsden, Ernest*	DSc	1965
Marshall, John Ross*	LLD	1975
Marshall, Thurgood*	LLD	1968
Mason, Bruce Edward George*	LitD	1977
Mason, Henry Greathead Rex*	LLD	1967
Mata'afa, Masiofo Fetauimalemau	LLD	1976
McCarthy, Thaddeus Pearcy*	LLD	1978
McCaw, Peter Malcolm	LLD	1988
McDonald, Geraldine	LitD	1993
McGrath, John Joseph	LLD	1992
McKenzie, Donald Francis*	LitD	1997
McKenzie, Roy Allan*	DCom	2004

Mete-Kingi, Whakaari Te Rangitakuku*	LLD	1979
Miller, Harold Gladstone*	LitD	1966
Miller, Joseph Holmes*	DSc	1979
Moller, Gordon Desmond	DLitt	2006
Mullan, David John	LLD	2008
Murchie, Erihapeti Rehu*	LLD	1990
Nash, Walter*	LLD	1963
Ngata, Henare Kohere	LLD	1979
Nunns, Richard Anthony	DMus	2008
O'Brien, Kevin Benjamin*	LLD	1984
Oliver, William Hosking	LitD	1990
Orr, Elizabeth Welch	LitD	1997
O'Regan, Tipene Gerard	DCom	2006
O'Shea, John Dempsey*	LitD	1978
Palmer, Geoffrey Winston Russell	LLD	2002
Parker, Wiremu*	LitD	1986
Paul, Janet Elaine*	LitD	1992
Pham Van Nang	DCom	2009
Pere, Rose Marie Lambert Rangimarie Turuki	LitD	1996
Porter, Frances Ann	LitD	1993
Powles, Guy Richardson*	LLD	1969
Price, Hugh Charles Llewellyn	DLitt	2009
Prior, Ian Ambury Miller*	DSc	1988
Puketapu, Ihakara Porutu	LLD	2002
Quentin-Baxter, Alison Burns	LLD	2003
Reeves, Paul Alfred	LLD	1989
Reid, Anthony John Stanhope	DLitt	2010
Richardson, Ivor Lloyd Morgan	LLD	1989
Robertson, Christopher John Rutherford	DSc	2007
Robinson, Geoffrey Charles	LitD	2005
Robinson, William Henry	DSc	1995
Schaeffer, Glenn	LitD	2003
Scott, Walter James*	LitD	1980
Searle, Shayle Robert	DSc	2005
Simpson, Miria*	LitD	1998
Simpson, Richard Spence Volkmann*	LLD	1976
Somerset, Gwendolen Lucy*	LLD	1975
Sparrow, Margaret June	DSc	1993
Spolsky, Bernard Julius	DLitt	2008
Stevenson, David John	DSc	2002
Stout, Thomas Duncan Macgregor*	LLD	1971
Suu Kyi, Aung San	LLD	1999
Szászy, Miraka Petricevich*	LLD	1993
Tabai, Ieremia	LLD	1990
Taylor, Daniel Brumhall Cochrane*	LLD	1983
Taylor, Richard Leslie	LitD	2004
Te Atairangikaahu, Te Arikinui*	LLD	1999
Te Kanawa, Kiri Jeanette Claire	DMus	2006
Te Rangi Tawhiwhirangi, Iritana	DLitt	2006
Thompson, Wade Bruce Francis	DCom	2007
Thomson, John Mansfield*	DMus	1991
Trotter, Ronald Ramsay*	LLD	1984
Turnovsky, Stephen John	DLitt	2009
Tyndall, Arthur*	LLD	1973
Walsh, Frances Rosemary	LitD	2005
Ward, Alan Dudley	LLD	2009
Weir, Gillian Constance	DMus	1983
Wendt, Albert	LitD	2005
Whitehead, Gillian Karawe	DMus	2003
Whittle, Peter	DSc	1987
Wild, Herbert Richard Churton*	LLD	1969
Wilde, Frances Helen	LLD	2004
Williams, James*	LLD	1968
Wodzicki, Kazimierz Antoni z Granowa*	DSc	1980
Woodhouse, Arthur Owen	LLD	1978
Young, Leslie	DCom	2003
Ziman, John Michael*	DSc	1985

**Deceased*

Note: On 5 December 2006, the abbreviation for the degree Doctor of Literature was changed from LitD to DLitt

Awards for Distinguished Service

Awarded by the University Council between 1993 and 1999 in recognition of a major contribution to Victoria University of Wellington over a substantial number of years.

Adam, Denis F.	1999	Ilott, Jack*	1998
Arnold, Len R.	1995	Johnston, Stuart F. W.*	1999
Beaglehole, Timothy	1994	McKenzie, Roy A.*	1999
Bell, Marie	1999	Parkin, Chris	1995
Boyd, Ian H.	1993	Shorland, Brian*	1995
Dasent, Wilfred E.	1999	Upchurch, Ruth	1993
Halim bin Saad	1999		
Hutchison, Margaret M.*	1994		

**Deceased*

Hunter Fellows

The Hunter Fellowships were instituted in 2003 for award by the University Council in recognition of outstanding contributions to the advancement of Victoria University of Wellington.

Baines, Paul E. A.	2003	Keith, Jocelyn	2003
Blumsky, Mark	2004	Marshall, Russell	2009
Borrin, Ian A.	2003	McLean, John L,	2003
Bradford, Rosemary A.	2009	Ogden, James H,	2004
Cameron, Robert L.	2003	Orr, Adrian	2006
Carson-Parker, David M.	2009	Scott, Donald Beattie	2007
Christie, Richard	2003	Sheat, William N,	2010
Dinsdale, Andrew J.	2006	Shewan, John	2004
Drummond, Roger B. D,	2010	Thom, Denis G,	2003
Gordon, Gerard J,*	2003	Thomson, Andrew	2004
Hampton, Marie	2005	Tume, Mark	2008
Harkness, Léone D,	2010	Wakem, Beverley A,	2004
Hughes, Peter S,	2010		

**Deceased*

Index of Codes for Courses, Major Subjects and Specialisations

Code	Subject	Administered by
ACCY	Accounting	School of Accounting and Commercial Law
ACMN	Acute Medical Nursing	Graduate School of Nursing, Midwifery and Health
AHTY	Architecture History and Theory	School of Architecture
ALIN	Applied Linguistics	School of Linguistics and Applied Language Studies
ALMH	Allied Mental Health (for PGCertHealth)	Graduate School of Nursing, Midwifery and Health
AMAT	Advanced Materials	School of Chemical and Physical Sciences
ANTH	Anthropology	School of Social and Cultural Studies
APST	Applied Statistics	School of Mathematics, Statistics and Operations Research
ARCI	Architecture	School of Architecture
ARCH	Architecture	School of Architecture
ARRA	Arranging (BMus(Hons))	New Zealand School of Music
ARTH	Art History	School of Art History, Classics and Religious Studies
ARTT	Creative Arts Therapy (for PGCertHealth)	Graduate School of Nursing, Midwifery and Health
ASIA	Asian Studies	School of Languages and Cultures
ATRN	Assessment, Treatment and Rehabilitation (for PGCertClinNurs)	Graduate School of Nursing, Midwifery and Health
BBSC	Building Science	School of Architecture
BCHM	Biochemistry and Molecular Biology (to 2000)	School of Biological Sciences
BILD	Building Science	School of Architecture
BIOL	Biology	School of Biological Sciences
BITT	Information Technology	School of Mathematics, Statistics and Operations Research
BMAR	Marine Biology	School of Biological Sciences
BMSC	Biomedical Science	School of Biological Sciences
BOTY	Botany	School of Biological Sciences
BRAZ	Brazilian Culture and Portuguese Language	School of Languages and Cultures
BRID	Bridging Education	Centre for Lifelong Learning
BTEC	Biotechnology	School of Biological Sciences
CACT	Cardiac/Cardiothoracic (for PGCertClinNurs)	Graduate School of Nursing, Midwifery and Health
CBIO	Cell and Molecular Bioscience	School of Biological Sciences
CCDN	Culture+Context	School of Design
CHEM	Chemistry	School of Chemical and Physical Sciences

Code	Subject	Administered by
CHIN	Chinese	School of Languages and Cultures
CHPR	Chemical Products and Processes	School of Chemical and Physical Sciences
CLAS	Classical Studies	School of Art History, Classics and Religious Studies
CMPG	Computing (for BA major)	School of Mathematics, Statistics and Operations Research
CMPO	Music Composition	New Zealand School of Music
CMSP	Certificate of Management Studies	Victoria Management School
CNCR	Cancer Nursing	Graduate School of Nursing, Midwifery and Health
COHE	Community Health (for PGCertClinNurs)	Graduate School of Nursing, Midwifery and Health
COML	Commercial Law	School of Accounting and Commercial Law
COMM	Communications	School of Information Management
COMP	Computer Science	School of Engineering and Computer Science
COMR	Commerce	Faculty of Commerce and Administration
CONB	Conservation Biology	School of Biological Sciences
CPSY	Cross-cultural Psychology	School of Psychology
CREA	Creative Writing	International Institute of Modern Letters (major)
CREW	Creative Writing	International Institute of Modern Letters (courses)
CRHB	Cardiac Rehabilitation	Graduate School of Nursing, Midwifery and Health
CRIM	Criminology	School of Social and Cultural Studies
CRIT	Comparative Literature	School of Languages and Cultures
CUAN	Cultural Anthropology	School of Social and Cultural Studies
CUPR	Certificate of University Preparation	Centre for Lifelong Learning
CUSE	Curriculum Studies	Faculty of Education
CUST	Curriculum Studies	Faculty of Education
DEAF	Deaf Studies	School of Linguistics and Applied Language Studies
DESN	Design	School of Design
DEVE	Development Studies	School of Geography, Environment and Earth Sciences
DHRM	Postgraduate Diploma in Human Resource Management	Victoria Management School
DMDN	Digital Media Design	School of Design
DPAD	Diploma in Public Administration	School of History, Philosophy, Political Science and International Relations
DRCT	Directing	School of English, Film, Theatre and Media Studies
DSDN	Design Innovation	School of Design
EBIO	Ecology and Biodiversity	School of Biological Sciences
EBUS	e-Business (for MIM)	School of Information Management

Code	Subject	Administered by
ECEN	Electronic and Computer Systems Engineering	School of Engineering and Computer Science
ECHI	Economic History	School of Economics and Finance
ECME	Econometrics (for major)	School of Economics and Finance
ECMM	e-Commerce (major)	School of Information Management
EDPS	Education and Psychology	Faculty of Humanities and Social Sciences
EDUC	Education	Faculty of Education
EINS	Electronics and Instrumentation	School of Chemical and Physical Sciences
ELCM	e-Commerce	School of Information Management
ELCO	Electronic and Computer Systems	School of Chemical and Physical Sciences
ELIN	English as Second Language	School of Linguistics and Applied Language Studies
ENGH	English	Faculty of Humanities and Social Sciences
ENGL	English Literature	School of English, Film, Theatre and Media Studies
ENGR	Engineering Technology	School of Engineering and Computer Science
ENGS	English Studies	School of English, Film, Theatre and Media Studies
ENLA	English Language	School of English, Film, Theatre and Media Studies
ENVI	Environmental Studies	School of Geography, Environment and Earth Sciences
EPOL	Education Policy and Implementation	School of Education Policy and Implementation
EPSY	Educational Psychology and Pedagogy	School of Education Policy and Implementation
ERES	Ecological Restoration	School of Biological Sciences
ESCI	Earth Sciences	School of Geography, Environment and Earth Sciences
ETHM	Ethnomusicology	New Zealand School of Music
EURO	European Studies	School of Languages and Cultures
EXEC	Executive Development	Centre for Lifelong Learning
FCOM	Faculty of Commerce and Administration courses	Faculty of Commerce and Administration
FEDU	Faculty of Education	Faculty of Education
FHSS	Faculty of Humanities and Social Sciences courses	Faculty of Humanities and Social Sciences
FILM	Film	School of English, Film, Theatre and Media Studies
FINM	Financial Mathematics	School of Economics and Finance
FNDN	Foundation Studies	Centre for Lifelong Learning
FREN	French	School of Languages and Cultures
GBGM	Management Studies (for CertMS)	Victoria Management School
GCPM	Project Management (for GCBM)	School of Architecture
GDBA	Postgraduate Diploma in Business Administration (to 2003)	Victoria Management School

Code	Subject	Administered by
GDFM	Facility Management (for GDBM)	School of Architecture
GDMK	Postgraduate Diploma in Marketing	School of Marketing and International Business
GDPM	Project Management (for GDBM)	School of Architecture
GEND	Gender and Women's Studies	Faculty of Education
GENE	Genetics and Molecular Biology	School of Biological Sciences
GEOG	Geography	School of Geography, Environment and Earth Sciences
GEOL	Geology	School of Geography, Environment and Earth Sciences
GERM	German	School of Languages and Cultures
GERO	Gerontology	Graduate School of Nursing and Midwifery
GMBI	Geomicrobiology	School of Biological Sciences
GOVT*	Government	School of Government
GPHS	Geophysics	School of Geography, Environment and Earth Sciences
GREE	Greek	School of Art History, Classics and Religious Studies
HEAL	Health	Graduate School of Nursing, Midwifery and Health
HGEN	Human Genetics	School of Biological Sciences
HIST	History	School of History, Philosophy, Political Science and International Relations
HLIT	History and Literature of Music (to 2005) History and Literature of Western Music (from 2006)	New Zealand School of Music
HLTH	Health	Graduate School of Nursing, Midwifery and Health
HMSC	Heritage Materials Science	School of Chemical and Physical Sciences
HRIR	Human Resource Management and Industrial Relations	Victoria Management School
HYDR	Hydrology	School of Geography, Environment and Earth Sciences
IBUS	International Business	School of Marketing and International Business
IDDN	Industrial Design	School of Design
IMBA	International MBA	Victoria Management School
INCO	Internet Computing	School of Mathematics, Statistics and Operations Research
INDN	Industrial Design	School of Design
INET	Internet Technology (to 2004)	School of Mathematics, Statistics and Operations Research
INFO	Information Science (to 1983)	Faculty of Science
INFO	Information Systems	School of Information Management
INRC	Industrial Relations (to 2003)	Victoria Management School

Code	Subject	Administered by
INSR	Information Services (for MIM)	School of Information Management
INST	Advanced Instrumental Techniques (to 2000)	School of Chemical and Physical Sciences
INTA	Interior Architecture	School of Architecture
INTC	Intensive Care (for PGCertClinNurs)	Graduate School of Nursing, Midwifery and Health
INTD	Interdisciplinary Science (for major)	Faculty of Science
INTP	International Relations	School of History, Philosophy, Political Science and International Relations
INTR	International Relations (to 1990)	School of History, Philosophy, Political Science and International Relations
INVO	Instrumental/Vocal	New Zealand School of Music
IOPS	Industrial and Organisational Psychology (to 2004)	School of Psychology
ITAL	Italian	School of Languages and Cultures
ITDN	Interior Architecture	School of Architecture
JAPA	Japanese	School of Languages and Cultures
JAZA	Jazz Arranging	New Zealand School of Music
JAZP	Jazz Performance	New Zealand School of Music
JAZZ	Jazz	New Zealand School of Music
JZST	Jazz Studies	New Zealand School of Music
KORE	Korean	School of Languages and Cultures
KURA	Te Kura Māori	Te Kura Māori
LADN	Landscape Architecture (for BDes)	School of Architecture
LALS	Linguistics/Applied Linguistics	School of Linguistics and Applied Language Studies
LAND	Landscape Architecture	School of Architecture
LANG	Modern Languages (to 2010)	School of Languages and Cultures
LATI	Latin	School of Art History, Classics and Religious Studies
LAWS	Law	Faculty of Law
LEGL	Legal	Faculty of Law
LIBR	Library and Information Studies	School of Information Management
LING	Linguistics	School of Linguistics and Applied Language Studies
LITR	Literary Translation Studies	School of Languages and Cultures
LOCO	Logic and Computation	School of Mathematics, Statistics and Operations Research
LOGI	Logic	School of History, Philosophy, Political Science and International Relations
MAOR	Māori Studies	Te Kawa a Māui – School of Māori Studies
MAPP	Public Policy (for MPP)	School of Government
MARK	Marketing	School of Marketing and International Business

Code	Subject	Administered by
MATH	Mathematics	School of Mathematics, Statistics and Operations Research
MBIO	Microbiology	School of Biological Sciences
MBUS	Māori Business	Victoria Management School
MDDN	Media Design	School of Design
MDIA	Media Studies	School of English, Film, Theatre and Media Studies
MENT	Mental Health	Graduate School of Nursing, Midwifery and Health
MFBP	Maxillofacial Burns and Plastics (PGCertAdvNurs)	Graduate School of Nursing, Midwifery and Health
MFIN	Maths of Finance and Insurance (for GDipSc)	School of Mathematics, Statistics and Operations Research
MGMT	Management	Victoria Management School
MGSC	Management Science	Victoria Management School and Faculty of Science
MHST	Museum and Heritage Studies	School of Art History, Classics and Religious Studies
MIDW	Midwifery	Graduate School of Nursing, Midwifery and Health
MLST	Modern Language Studies	School of Languages and Cultures
MMAF	Master of Applied Finance	School of Economics and Finance
MMBA	Business Administration	Victoria Management School
MMBI	Molecular Microbiology	School of Biological Sciences
MMIM	Information Management	School of Information Management
MMMS	Management Studies	Victoria Management School
MMPM	Public Management	School of Government
MREM	Māori Resource Management	Te Kawa a Maui
MUMU	Musicology	New Zealand School of Music
MUSC	Music (from 2010)	New Zealand School of Music
MUST	Music Studies (to 2010)	New Zealand School of Music
MWIF	Midwifery (major)	Graduate School of Nursing and Midwifery
MXED	Mathematics Education	School of Mathematics, Statistics and Operations Research
NEON	Neonatal Care (for PGCertClinNurs)	Graduate School of Nursing, Midwifery and Health
NEPH	Nephrology (for PGCertClinNurs)	Graduate School of Nursing, Midwifery and Health
NURS	Nursing	Graduate School of Nursing, Midwifery and Health
NWEN	Network Engineering	School of Engineering and Computer Science
NZLI	New Zealand Literature	School of English, Film, Theatre and Media Studies/Stout Research Centre
NZSM	New Zealand School of Music	New Zealand School of Music
NZST	New Zealand Studies	Director, Stout Research Centre

Code	Subject	Administered by
OPRE	Operations Research	School of Mathematics, Statistics and Operations Research
ORST	Operations Research and Statistics	School of Mathematics, Statistics and Operations Research
ORTH	Orthopaedics (for PGCertClinNurs)	Graduate School of Nursing, Midwifery and Health
PAED	Paediatrics (for PGCertClinNurs)	Graduate School of Nursing, Midwifery and Health
PADM	Public Management (Executive)	School of Government
PALC	Palliative Care	Graduate School of Nursing, Midwifery and Health
PASI	Pacific Studies	Va'aomanū Pasifika
PERF	Music Performance (to 2005) Classical Performance (from 2006)	School of Music New Zealand School of Music
PERI	Perioperative (for PGCertClinNurs)	Graduate School of Nursing, Midwifery and Health
PGEO	Petroleum Geoscience	School of Geography, Environment and Earth Sciences
PHIL	Philosophy	School of History, Philosophy, Political Science and International Relations
PHSI	Physiology (to 2001)	School of Biological Sciences
PHYG	Physical Geography	School of Geography, Environment and Earth Sciences
PHYS	Physics	School of Chemical and Physical Sciences
PMGT	Public Management (for GDipCom)	School of Government
POLS	Political Science	School of History, Philosophy, Political Science and International Relations
PSYC	Psychology	School of Psychology
PUBL	Public Policy	School of Government
QUAN	Econometrics	School of Economics and Finance
RECN	Recreation and Leisure Studies for MA and MA(Applied)	School of Art History, Classics and Religious Studies
RELI	Religious Studies	School of Art History, Classics and Religious Studies
SACS	Social and Cultural Studies	School of Social and Cultural Studies
SAMO	Samoan Studies	Va'aomanū Pasifika
SARC	Interdisciplinary Architecture	School of Architecture
SCED	Science Education	Faculty of Science
SCIE	Science	Faculty of Science
SEFT	English, Film and Theatre	School of English, Film, Theatre and Media Studies
SGTC	Singing Teaching	New Zealand School of Music
SLED	Second Language Education	School of Linguistics and Applied Language Studies
SNRT	Special Needs Resource Teaching	Faculty of Education
SONA	Sonic Arts	New Zealand School of Music

Code	Subject	Administered by
SOSC	Sociology	School of Social and Cultural Studies
SPAN	Spanish	School of Languages and Cultures
SPFI	Stochastic Processes in Finance and Insurance	School of Mathematics, Statistics and Operations Research
SPOL	Social Policy	School of Social and Cultural Studies
SSRE	Social Science Research	School of Social and Cultural Studies
STAT	Statistics	School of Mathematics, Statistics and Operations Research
STOR	Statistics and Operations Research (for Hons)	School of Mathematics, Statistics and Operations Research
STRA	Strategic Studies	School of Government
SWEN	Software Engineering	School of Engineering and Computer Science
TAXN	Taxation	School of Accounting and Commercial Law
TCPR	Teaching Primary (for BTeach conjoints)	Faculty of Education
TCPS	Teaching Primary and Secondary (for BTeach conjoints)	Faculty of Education
TCSC	Teaching Secondary (for BTeach conjoints)	Faculty of Education
TEAC	Teaching	Faculty of Education
TEAP	Teaching Practice	Faculty of Education
TECH	Technology	School of Chemical and Physical Sciences
THEA	Theatre	School of English, Film, Theatre and Media Studies
THFI	Theatre and Film	School of English, Film, Theatre and Media Studies
TOUR	Tourism Management	Victoria Management School
TRAU	Trauma and Emergency	Graduate School of Nursing, Midwifery and Health
TREO	Te Reo Māori	Te Kawa a Māui – School of Māori Studies
TSOL	Teaching English to Speakers of Other Languages	School of Linguistics and Applied Language Studies
TXTT	Text Technologies	Wai-Te-Ata Press
UNSP	Unspecified Credit	Any Faculty
UTDC	University Teaching and Development Centre (for PGCertHLT)	University Teaching and Development Centre
WISC	Women's Studies (to 2004)	Faculty of Education
WRIT	Writing, Academic and Professional	School of Linguistics and Applied Language Studies
ZOOL	Zoology (to 2001)	School of Biological Sciences

**Subject to approval.*

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