



COUNCIL

**Minutes of the Council Meeting held on Monday, 12 December 2016
From 1.00 pm to 6.00 pm in the Hunter Council Chamber, Level 2, Hunter Building,
Kelburn Campus**

PRESENT: Sir Neville Jordan (Chancellor)
Professor Maryanne Garry
Mr Jonathan Gee
Professor Grant Guilford (Vice-Chancellor)
Ms Jacinta Gulasekharam
Associate Professor Kate Hunter
Mr Neil Paviour-Smith (Pro-Chancellor)
Dr Farib Sos
Mr Roger Taylor (from 1.45 pm)
Ms Caroline Ward (Secretary to Council)

APOLOGIES: Ms Robyn Bargh
Ms Traci Houpapa
Mr Roger Taylor (for lateness)

IN ATTENDANCE: Professor Frazer Allan, Deputy Vice-Chancellor, Engagement
Dr Leon Bakker, Director, Planning and Information Management
Mrs Janet Colson, Executive Director, Development and Foundation
Ms Katherine Edmond, Associate Director, Communications and Marketing
Dr Chris Eichbaum, Vice-Provost (Academic and Equity)
Ms Julia Innocente Jones, Assistant Vice-Chancellor (International)
Professor Wendy Lerner, Provost
Mr Mark Loveard, Chief Operating Officer
Ms Alexandria Mark (Council Member from 1 January 2017)
Mr Wayne Morgan, Chief Financial Officer
Mr Nigel Riley, Associate Director, Marketing
Ms Madeleine Setchell, Director Communications & Marketing

16.273

CHANCELLOR WELCOME / APOLOGIES

- Noted:**
- 1 that the Chancellor welcomed everyone to the meeting in particular Alex Mark who was appointed to Council for a two year term from 1 January 2017 following her success in the recent student election.
 - 2 that Ms Traci Houpapa was named in the BBC top 100 women for 2016. Council warmly congratulated Ms Houpapa on this globally recognised accolade.
 - 3 that the Chancellor congratulated Mr Gee on his election as the 2017 National President of the New Zealand Union of Students' Associations (NZUSA).
 - 4 that Council extended congratulations to Ms Jacinta Gulasekharam and Mr Jonathan Gee on their graduation later this week.

- 5 that the 30th Anniversary Celebrations for Te Herenga Waka Marae had taken place last week - one highlight was the presentation of a Hunter Fellowship to Mrs Miriama Evans for her service to the University.
- 6 that this was the final meeting for Professor Maryanne Garry and Mr Jonathan Gee. A vote of thanks was recorded for their contribution.

- Resolved:**
- 1 that a vote of thanks for the contribution of departing Council Members Professor Maryanne Garry and Mr Jonathan Gee was recorded.
- 2 that the apologies from Ms Robyn Bargh and Ms Traci Houpapapa be sustained.

Sos/Hunter
Carried
160224

16.274

DECLARATIONS AND DISCLOSURES OF INTERESTS

- Noted:**
- 1 that there were no disclosures of interest by a member of Council, by way of a general notice under the Education Act 1989 Section 175 and the Local Authorities (Members Interests) Act 1968.
- 2 that the Chancellor reminded Council members to advise the Secretary to Council of any disclosures between meetings. The disclosures list was circulated with every public board book and was also on the Resource Centre of Board books.

16.275

MINUTES OF THE COUNCIL MEETING HELD ON 21 NOVEMBER 2016

Received: the Minutes of the Meeting of Council held on 21 November 2016.

Resolved: that the Minutes of the Meeting of Council held on 21 November 2016 be approved.

Sos/Paviour-Smith
Carried
160225

16.276

MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 21 NOVEMBER 2016

Noted: that there were no Matters Arising from the Public minutes of the meeting held on Monday, 21 November 2016.

16.277

ELECTION OF THE CHANCELLOR AND PRO-CHANCELLOR

Received: a Council Paper from the Secretary to Council dated 5 December 2016 regarding the Election of the Chancellor and Pro-Chancellor (document VUWC 16/160).

- Noted:**
- 1 that the election was conducted in accordance with the procedures detailed in the Council Manual.
- 2 that the closing date for nominations was Monday, 5 December at 12 noon. One written nomination was received for the office of Chancellor and one for the office of Pro-Chancellor. Therefore those nominees, Sir Neville

Jordan for Chancellor and Mr Neil Paviour-Smith for Pro-Chancellor are elected unopposed.

- Resolved:**
- 1 that Sir Neville Jordan be declared duly elected unopposed to the office of Chancellor for the period from 1 January 2017 to 31 December 2017.
 - 2 that Mr Neil Paviour-Smith be declared duly elected unopposed to the office of Pro-Chancellor for the period from 1 January 2017 to 31 December 2017.

Gulasekharam/Gee
Carried
160226

16.278

APPOINTMENT OF MEMBER OF COUNCIL – STAFF ELECTION FOR CASUAL VACANCY

Received: a Council Paper from the Chancellor dated 30 November 2016 regarding the appointment of Dr Carwyn Jones to the casual vacancy arising because of Professor Maryanne Garry's resignation from the University (document VUWC 16/161).

Resolved: that in accordance with clause 43.2 (e) (vi) of the Council Membership Statute and clause 2.5.1. of the Council Elections Procedure, Dr Carwyn Jones be appointed to Council to fill a casual vacancy from 13 December 2016 to 31 December 2019.

Gulasekharam/Gee
Carried
160227

16.279

COUNCIL COMMITTEES FOR 2017

Received: a Council Paper from the Chancellor dated 1 December 2016 regarding the appointment of Council Members to Committees for 2017 (document VUWC 16/162).

Noted: that the following Council Members on Committees for 2017 are proposed.

Finance Committee

Mr Roger Taylor – Chair
Ms Jacinta Gulasekharam
Professor Grant Guilford
Dr Carwyn Jones
Sir Neville Jordan
Mr Neil Paviour-Smith

Audit and Risk Committee

Mr Neil Paviour-Smith – Chair
Professor Grant Guilford
Associate Professor Kate Hunter
Ms Alexandria Mark
Sir Neville Jordan
Dr Farib Sos
Mr Roger Taylor

Victoria Honours Committee

Sir Neville Jordan - Chair
Ms Robyn Bargh
Professor Grant Guilford
Mr Neil Paviour-Smith

Te Aka Matua Committee

Ms Robyn Bargh – Chair
Sir Neville Jordan
Professor Grant Guilford
Ms Traci Houpapa
Dr Carwyn Jones
Mr Neil Paviour-Smith

Human Resources Committee

Sir Neville Jordan - Chair
Mr Neil Paviour-Smith
Dame Therese Walsh

- Resolved:**
- 1 that the recommendations regarding Committee Membership and Chairs for 2017 be approved.
 - 2 that the amendment of the Terms of Reference for the Finance, Audit & Risk, Victoria Honours and Te Aka Matua Committees to state that a quorum consist of Three Members, one of whom must be the Chancellor, Pro-Chancellor or Committee Chair be approved.

Gulasekharam/Gee
Carried
160228

16.280 FINANCIAL REPORT TO 30 NOVEMBER 2016

Received: the Financial Report to 30 November 2016 (document VUWC 16/163).

Noted: that the YTD University Group Surplus (excluding Foundation) of \$13.4 m was \$5.5m above budget.

Resolved: that the Financial report to 30 November 2016 be noted and approved.

Walsh/Paviour-Smith
Carried
160229

16.281 GRADUATES IN ABSENTIA – DEGREES TO BE GRANTED

Received: the list of degrees, diplomas and certificates granted on 12 December 2016 (document VUWC 16/164).

- Resolved:**
- 1 that Council grants the degrees, diplomas and certificates in this University on those persons listed in document VUWC 16/164 and that their names be entered on the Roll of Graduates on 12 December 2016.
 - 2 that a motion of congratulations to the Graduates in Absentia was recorded.

Hunter/Gee
Carried
160230

16.282 REPORT FROM THE CHANCELLOR

Received: an oral report from the Chancellor.

Noted: that since the last Council meeting on 1 October the Chancellor:

- Chaired the E2E Committee
- Attended the School of Government 14th anniversary and prize giving at Parliament
- Hosted a dinner for donors in place of the postponed Celebration of Giving
- Various meetings with individual Council members
- Met with the Provost regarding the response to the Productivity Commission
- Met with the Vice-Chancellor and Secretary to Council to review the Council agenda.
- Attended the Finance Committee
- Attended the Asia Forum dinner

Resolved: that the Chancellor's report be noted.

Walsh/Gee
Carried
160231

16.283 REPORT FROM THE VICE-CHANCELLOR

Received: a report from the Vice-Chancellor dated 6 December 2016 (document VUWC 16/165).

Noted: that the report from the Vice-Chancellor was taken as read and the following points highlighted:

- The new Learning & Teaching Strategy was approved through the Academic Board.
- The success of Creativity Week from 21-25 November, especially following the disruption of the 14 November 7.8 earthquake. Professor Jennifer Windsor and her team were commended for this achievement.

Resolved: that the Vice-Chancellor's report be noted.

Sos/Gulasekharam
Carried
160232

16.284 REPORTS FROM COMMITTEE CHAIRS

Received: Reports from Committee Chairs and minutes and reports from the following meetings:

- Academic Board Report (document VUWC 16/166)
- Academic Board Minutes, 22 November 2016
- Finance Committee, 28 November 2016

- Audit & Risk Committee, Postponed from 14 November 2016 to 5 December 2016.

Noted:

- Academic Board Report
- 1 that the work of the Learning and Teaching Committee had led to an aspirational document.
Action
 - 2 that the Council asked for a dedicated agenda item on the Learning and Teaching Strategy in the New Year.
- Audit & Risk Committee
- 3 that this meeting was re-scheduled from 14 November to 5 December due to the 14 November earthquake.

Resolved:

that reports from Committee Chairs be noted.

Sos/Gulasekharam
Carried
160233

16.285

FORTHCOMING EVENTS AND NEXT MEETING

Received:

a Council Paper from the Secretary to Council dated 1 December 2016 listing Forthcoming Events (document VUWC 16/167).

Noted:

- 1 that Council induction will take place on Tuesday, 14 February 2017 from 9.30 am in the Victoria Room.
- 2 that a Council Strategy Day will take place on Wednesday, 15 February 2017 and this will be followed with an early evening dinner.
- 3 that the next meeting of Council will take place on Monday, 27 February 2017 starting at 12.00 noon with a light lunch in the Hunter Common Room. The formal meeting will commence at 12.30 pm in the Hunter Council Chamber.

Resolved:

that the Council Paper on Forthcoming Events and the date and details for the Induction and Strategy Days on 14-15 February and the next Council meeting on Monday, 27 February 2017 be noted.

Sos/Gulasekharam
Carried
160234

16.286

RESOLUTION CONCERNING THE EXCLUSION OF THE PUBLIC

Received:

a recommendation that certain items be taken with the public excluded (document VUWC 16/168).

Resolved:

that the public be excluded from the meeting for the discussion of items 15-30 for the reasons and duration outlined in the recommendation, with the exception of such members of the Management Team as the Chancellor and the Vice-Chancellor may request to remain for the public excluded part of the agenda as they have knowledge relevant to particular issues to be discussed.

Jordan/Hunter
Carried
160235