



COUNCIL

**Minutes of the Council Meeting held on Monday, 29 June 2015
from 1.30 pm to 5.35 pm in the Council Chamber, Level 2, Hunter Building,
Kelburn Campus**

PRESENT:

Sir Neville Jordan (Chancellor)
Emeritus Professor Peter Walls (Pro Chancellor)
Professor Grant Guilford (Vice-Chancellor)
Ms Stella Blake-Kelly
Mr Charles Finny
Mr Ian McKinnon
Mr Graeme Mitchell
Dr Matthew Palmer QC
Professor Paul Morris
Mr Neil Paviour-Smith
Ms Brenda Pilott
Dr Theresa Sawicka
Mr John Selby
Mr Roger Taylor
Mr Rick Zwaan (VUWSA President)
Ms Caroline Ward, Secretary to Council

APOLOGIES:

Associate Professor Dolores Janiewski
Ms Victoria Heine
Ms Helen Sutch

IN ATTENDANCE:

Ms Jenny Bentley, Chief Operating Officer
Ms Annemarie de Castro, Director Human Resources
Associate Professor Allison Kirkman, Vice-Provost (Academic & Equity)
Mr Stuart Haselden, Director, Information Technology Services
Mr Simon Johnson, General Counsel (by teleconference)
Professor Kate McGrath, Vice-Provost (Research)
Professor Emeritus Barrie Macdonald, Interim Provost
Mr Wayne Morgan, Chief Financial Officer
Ms Madeleine Setchell, Director, Communications and Marketing
Professor Mike Wilson, PVC Science, Engineering, Architecture & Design
Professor Jennifer Windsor, PVC/Dean Humanities & Social Sciences, PVC Education

15.125 CHANCELLOR WELCOME / ACKNOWLEDGEMENTS

Noted: that the Chancellor welcomed all present to the meeting.

Resolved: that the apologies be sustained.

Palmer/Mitchell
Carried
150106

15.126 DECLARATIONS AND DISCLOSURES OF INTERESTS

Noted: that there were no disclosures of interest by a member of Council, by way of a general notice under the Education Act 1989 Section 175 and the Local Authorities (Members Interests) Act 1968:

**15.127 MINUTES OF THE COUNCIL MEETING HELD ON
25 MAY 2015**

Received: the Minutes of the Meeting of Council held on 25 May 2015 (document VUWC 15/69).

Resolved: that the Minutes of the Meeting of Council held on 25 May 2015 be approved.

Finny/Sawicka
Carried
150107

**15.128 MATTERS ARISING FROM THE MEETING HELD ON
25 MAY 2015**

Received: the Matters Arising (not covered by Agenda items) from the Meeting of Council held on 25 May 2015.

Noted: that Professor Jennifer Windsor advised that the term 'NZSL as a Foreign Language' will be removed from all Deaf Studies Programme material.

Resolved: that the Matters Arising from the Minutes of the Meeting of Council held on 25 May be noted.

Walls/Mitchell
Carried
150108

15.129 REPORT FROM THE CHANCELLOR

Received: an oral report from the Chancellor.

Noted: 1 that the Chancellor reported on the following points of interest:

- the Council 'Essentials of Governance Day' with the Institute of Directors on Monday, 17 August
- interviews for the Provost vacancy

- the CIO Awards, Auckland
 - the VUW Matariki dinner
 - the Foundation Board of Trustees Meeting
 - the Global Enterprise Experience event
 - the VUW Distinguished Alumni Awards Dinner
 - the Workshop with the Quality Assurance & Equity Committee
 - the Winter Solstice Event with Council, Senior Leadership Team and Members of the Foundation
 - the Graduation and Distinguished Alumni Awards debrief
 - the Council Constitution and upcoming phase 2 of consultation.
- 2 that an invitation has been extended to the TEC Chair and Board of Commissioners to join Council following its July meeting for light refreshments.

that the Chancellor's Report be noted.

**Morris/Zwaan
Carried
150109**

15.130

REPORT FROM THE VICE-CHANCELLOR

Received: an oral report from the Vice-Chancellor covering the period since the last meeting of Council on 25 May 2015.

Noted:

- 1 that the Staff Forum on Health and Wellbeing had been held with an excellent attendance and good discussion leading to exciting ideas for research. Dr Kate McGrath was thanked for her leadership.
- 2 that positive feedback had been received regarding the proposed ICT Graduate school from the Tertiary Education Commission.
- 3 that the School of Biological Science had stood out in the recent Marsden round with 6 out of 8 proposals progressing to the second round.
- 4 that more than 2,000 graduates with a total of close to 2,500 qualifications had graduated in the May ceremonies. Approximately 8,000 family and supporters had attended.
- 5 that the Global Enterprise Experience awards ceremony celebrated the success of 179 students from 52 countries. It was hosted by the Hon Steven Joyce, Minister for Tertiary Education, at Parliament. The Chancellor asked that the Vice-Chancellor relay feedback to all involved in the Global Enterprise Experience complimenting them on an outstanding event.
- 6 that TEC had acknowledged Victoria University as leading the way for Maori and Pasifika students.
- 7 that Jack Body had passed away on 5 May and just prior to his passing was awarded Arts Icon status. The NZSM has planning under way to hold a conference in honour of Jack later this year in partnership with Hangzhou Normal University School of Music
- 8 that the award winning documentary 'Thin Ice' was commended. It will be released on U.S. television later this year.
- 9 that a request was made that items suitable for the Public part of the agenda be highlighted by the Vice-Chancellor from his confidential report and recorded in the minutes.

Resolved: **that the Vice-Chancellor's oral report be noted.**

**Finny/McKinnon
Carried
150110**

15.131

REPORTS FROM COMMITTEE CHAIRS

Received: oral reports from Committee Chairs supported by minutes from the meetings held as follows:

- Finance Committee, 8/6/15
- Academic Board, 9/6/15
- Audit and Risk Committee, 15/6/15
- Capital Expenditure Committee, 22/6/15
- Governance Committee, 23/6/15

Noted: that the Chancellor highlighted the Committees' Terms of Reference included in the Board book for this meeting and confirmed that they would be present for all future meetings.

Resolved: that the minutes from the Committee meetings be noted.

Palmer/Paviour-Smith
Carried
150111

15.132

APRIL FINANCIAL REPORT

Received: the consolidated financial report for April 2015 (document VUWC 15/70).

Noted:

- 1 that the consolidated result for the period ended April 2015 shows a \$5.5m surplus, \$5.3m favourable to budget.
- 2 that the report incorporates the first re-forecast for 2015 which anticipates the consolidated result is on track to meet budget.
- 3 that the mid-month 'dashboard' reporting via Board books would be available to Council members in July following a June trial with the Senior Leadership Team. Four reports will be provided – Financials, Health & Safety, EFTS and Capital Works.

Resolved: that the consolidated financial report for April 2015 be approved.

Taylor/Mitchell
Carried
150112

15.133

GRADUATES IN ABSENTIA – DEGREES TO BE GRANTED

Received: the list of degrees, diplomas and certificates granted on 29 June 2015 (document VUWC 15/71).

Resolved: that Council grants the degrees, diplomas and certificates in this University on those persons listed in document VUWC 15/71, and that their names be entered on the Roll of Graduates on 29 June 2015.

Sawicka/Selby
Carried
150113

15.134 GUARANTEED ENTRY SCORES

Received: a Council Paper from the Vice-Provost (Academic & Equity) dated 22 June 2015 on Guaranteed Entry Scores (document VUWC 15/72).

Resolved:

- 1 that the Guaranteed Entry Score remaining at 150 for all programmes with the exception of Architecture and Design be approved.
- 2 that the Guaranteed Entry Score for the BAS and BBSc qualifications within the Faculty of Architecture and Design remaining at 180 be approved.

McKinnon/Sawicka
Carried
150114

15.135 ACADEMIC PROGRESS STATUTE

Received: a Council Paper from the Vice-Provost (Academic & Equity) dated 23 June 2015 on proposed changes to the Academic Progress Statute (document VUWC 15/73).

Resolved: that the proposed changes to the Academic Progress Statute be approved.

Zwaan/Selby
Carried
150115

15.136 RELOCATION OF FOUNDATION STUDIES AND THE FACULTY OF EDUCATION

Received: a Council Paper from the Vice-Chancellor dated 23 June 2015 on the proposed phased relocation of Foundation Studies and the Faculty of Education (document VUWC 15/73).

Noted:

- 1 that there was a solid consensus behind the relocation with approval from both the Senior Leadership Team and the Academic Board.
- 2 that it was acknowledged that the late Mary Bruce, a former Director of the College of Education would be pleased at this outcome.

Resolved: that the proposed phased relocation of Foundation Studies and the Faculty of Education to Kelburn (November 2015-March 2016), ensuring the provision of adequate facilities for the start of the 2016 academic year, be approved.

McKinnon/Taylor
Carried
150116

**15.137 FORTHCOMING EVENTS FOR 2015
NEXT MEETING OF COUNCIL**

Received: a memorandum from the Secretary to Council dated 23 June 2015 listing forthcoming events for 2015 (document VUWC 15/75).

Noted: that the next meeting of Council will take place on Monday, 27 July 2015 starting with a light lunch at 1.00 pm in the Hunter Common Room, followed by the Council Meeting in the Council Chamber at 1.30 pm.

Resolved: that the memorandum from the Secretary to Council on Forthcoming Events for 2015 and the date of the next Council meeting on 27 July 2015 be noted.

Zwaan/Paviour-Smith
Carried
150117

15.138 QUEEN'S BIRTHDAY HONOURS

Received: the list of graduates, friends and associates of the University who received awards in the 2015 Queen's Birthday Honours (document VUWC 15/76).

Resolved: that Council conveys its congratulations to the Victoria University of Wellington graduates, friends and associates honoured in the 2015 Queen's Birthday Honours.

Mitchell/Palmer
Carried
150118

15.139 RESOLUTION CONCERNING THE EXCLUSION OF THE PUBLIC

Received: a recommendation that certain items be taken with the public excluded (document VUWC 15/77).

Resolved: that the public be excluded from the meeting for the discussion of items 17-26 for the reasons and duration outlined in the recommendation, with the exception of such members of the Management Team as the Chancellor and the Vice-Chancellor may request to remain for the public excluded part of the agenda as they have knowledge relevant to particular issues to be discussed.

Morris/Selby
Carried
150119