



## COUNCIL

**Minutes of the Council Meeting held on Tuesday, 20 October 2015  
from 1.30 pm to 5.15 pm in the Council Chamber, Level 2, Hunter Building,  
Kelburn Campus**

- PRESENT:**
- Sir Neville Jordan (Chancellor)
  - Emeritus Professor Peter Walls (Pro Chancellor)
  - Professor Grant Guilford (Vice-Chancellor)
  - Ms Stella Blake-Kelly
  - Ms Victoria Heine
  - Associate Professor Dolores Janiewski
  - Mr Ian McKinnon
  - Mr Graeme Mitchell
  - Professor Paul Morris
  - The Hon Justice Matthew Palmer
  - Mr Neil Paviour-Smith
  - Ms Brenda Pilott
  - Mr Roger Taylor
  - Dr Theresa Sawicka
  - Mr John Selby
  - Mr Rick Zwaan (VUWSA President)
  - Ms Caroline Ward, Secretary to Council
- APOLOGIES:**
- Mr Charles Finny
  - Ms Helen Sutch
- IN ATTENDANCE:**
- Professor Frazer Allan, Deputy Vice-Chancellor (Engagement)
  - Ms Jenny Bentley, Acting Chief Operating Officer
  - Professor Bob Buckle, PVC/Dean of Commerce
  - Ms Julia Innocente-Jones, Director Victoria International
  - Mr Rob Miller, Acting Director Human Resources
  - Ms Maria Jones, Associate Director, Communications & Marketing
  - Associate Professor Allison Kirkman, Vice-Provost (Academic & Equity)
  - Professor Emeritus Barrie Macdonald, Interim Provost
  - Mr Wayne Morgan, Chief Financial Officer
  - Ms Noelle Nelson, University Librarian
  - Ms Madeleine Setchell, Director, Communications & Marketing
  - Professor Jennifer Windsor, PVC/Dean Humanities & Social Sciences, PVC Education

**15.228 CHANCELLOR WELCOME / ACKNOWLEDGEMENTS**

- Noted:**
- 1 that the Chancellor welcomed everyone to the meeting.
  - 2 that Dr Matthew Palmer QC was congratulated on his recent appointment as a judge of the High Court. Justice Palmer advised that he hoped to attend the remaining meetings of Council for 2015, however this was contingent upon Court sitting dates.
  - 3 that apologies had been received from Ms Helen Sutch and Mr Charles Finny.

**Resolved:** that the apologies from Ms Helen Sutch and Mr Charles Finny be sustained.

**Blake-Kelly/Sawicka  
Carried  
150220**

**15.229 DECLARATIONS AND DISCLOSURES OF INTERESTS**

**Noted:** that there were no disclosures of interest by members of Council, by way of a general notice under the Education Act 1989 Section 175 and the Local Authorities (Members Interests) Act 1968.

**15.230 MINUTES OF THE COUNCIL MEETING HELD ON  
28 SEPTEMBER 2015**

**Received:** the Minutes of the Meeting of Council held on 28 September 2015.

**Resolved:** that the Minutes of the Meeting of Council held on 28 September 2015 be approved.

**Paviour-Smith/Pilott  
Carried  
150221**

**15.231 MATTERS ARISING FROM THE MEETING HELD ON  
28 SEPTEMBER 2015**

**Noted:** that all Matters Arising from the Minutes of the Meeting of Council held on 28 September 2015 are covered by agenda items for this meeting.

**15.232 FINANCIAL REPORT TO 31 AUGUST 2015**

**Received:** the consolidated Financial Report to 31 August 2015 (document VUWC 15/136).

- Noted:**
- 1 that the consolidated result for the period ended 31 August 2015 is a \$13.1m surplus, \$6.4m favourable to budget.
  - 2 that the Chancellor recorded a vote of thanks to Mr Morgan and Mr Mercer for their work and that of their team in developing the Dashboard report for financial reporting to Council.

**Resolved:** that the Consolidated Financial report to 31 August 2015 be approved.

**Taylor/Selby  
Carried  
150222**

**15.233 GRADUATES IN ABSENTIA – DEGREES TO BE GRANTED**

**Received:** the list of degrees, diplomas and certificates granted on 20 October 2015 (document VUWC 15/137).

**Resolved:**

- 1 that Council grants the degrees, diplomas and certificates in this University on those persons listed in document VUWC 15/137, and that their names be entered on the Roll of Graduates on 20 October 2015.
- 2 that a motion of congratulations to the Graduates in Absentia be recorded.

Pilott/Zwaan  
Carried  
150223

**15.234 REPORT FROM THE CHANCELLOR**

**Received:** an oral report from the Chancellor.

**Noted:** that since the last Council meeting on 28 September 2015 the Chancellor:

- attended a University event in the Hunter Council Chamber to welcome the Diplomatic Community to VUW
- attended Professor Dave Harper's inaugural lecture
- signed the Bank Documentation for the new debt facility
- hosted a preparatory meeting in advance of December graduation
- chaired the inaugural meeting of the Council's Nominations Panel
- met with the Secretary to Council regarding the 2016 Council calendar
- met with the Massey Chancellor, Mr Chris Kelly
- met with the 2016 VUWSA President Elect, Mr Jonathan Gee
- attended a function regarding the 25<sup>th</sup> anniversary of German reunification.

**Resolved:** that the Chancellor's Report be noted.

Blake-Kelly/Morris  
Carried  
150224

**15.235 REPORT FROM THE VICE-CHANCELLOR**

**Received:** an oral report from the Vice-Chancellor covering the period since the last meeting of Council on 28 September 2015.

**Noted:**

- 1 that the report was taken as read.
- 2 that recent successes of staff and students, as detailed in the report, were highlighted.
- 3 that the Centre for Lifelong Learning was celebrating 100 years since its first course in 1915.
- 4 that great progress was being made in strengthening international links particularly in Asia.

- 5 that in the recent budget round a commitment has been made to increasing scholarship support for PhD students by 20% by 2018.
- 6 that the appendices to the report Appendix 1 - Communicating and Engaging with Students; and Appendix 2 – Detailed Analysis of 2015 University Rankings Performance were highlighted.

**Resolved:** that the Vice-Chancellor's oral report be noted.

Selby/Paviour-Smith  
Carried  
150225

15.236

## REPORTS FROM COMMITTEE CHAIRS

**Received:** oral reports from Committee Chairs supported by minutes from the meetings held as follows:

- Report of the Academic Board, 22/9/15
- Minutes of the Academic Board, 22/9/15
- Finance Committee, 5/10/15
- Capital Expenditure Committee, 5/10/15
- Nominations Panel, 12/10/15

- 1 that the Capital Expenditure Committee approved the purchase of 12 Landcross Street.
- 2 that the Nominations Panel held its inaugural meeting to begin its work to ensure that the new Council will be in place on 1 January 2016. The student elections are currently underway and the call for Academic Staff candidates closes this week with the election running from 11-13 November. The call for external appointee candidates will go out later this week with press advertising, and via LinkedIn, Victoria News and the Alumni e-newsletter. The Panel meets again on 3 November.

**Resolved:** that the minutes from the Committee meetings be noted.

Sawicka/Zwaan  
Carried  
150226

15.237

## COUNCIL CALENDAR – KEY EVENTS AND NEXT MEETING

**Received:** a Council Paper from the Secretary to Council dated 13 October 2015 (document VUWC 15/138) listing forthcoming events for the remainder of 2015.

**Noted:** that the next meeting of Council will take place on Monday, 16 November 2015 starting with a light lunch at 1 pm in the Hunter Common Room, followed by the Council Meeting in the Council Chamber at 1.30 pm.

**Resolved:** that the Memorandum on Forthcoming Events for the remainder of 2015 and the date for the next Council meeting on Monday, 16 November 2015 be noted.

Morris/Blake-Kelly  
Carried  
150227

**15.238 ENTRIES IN THE SEAL REGISTER**

**Received:** a memorandum from the Secretary to Council dated 13 October 2015 detailing entries in the Seal Register for the period 21 July 2015 to 13 October 2015 (document VUWC 15/139).

**Noted:** that as detailed in the memorandum Seals had been applied to documentation relating to the new debt facility.

**Resolved:** that the memorandum on entries in the Seal Register for the period 21 July 2015 to 13 October 2015 be noted.

Mitchell/Taylor  
Carried  
150228

**15.239 RESOLUTION CONCERNING THE EXCLUSION OF THE PUBLIC**

**Received:** a recommendation that certain items be taken with the public excluded (document VUWC 15/140).

**Resolved:** that the public be excluded from the meeting for the discussion of items 13-23 for the reasons and duration outlined in the recommendation, with the exception of such members of the Management Team as the Chancellor and the Vice-Chancellor may request to remain for the public excluded part of the agenda as they have knowledge relevant to particular issues to be discussed.

Heine/Sawicka  
Carried  
150229