



COUNCIL

**Minutes of the Council Meeting held on Monday, 20 April 2015
from 1.30 pm to 5.15 pm in the Council Chamber, Level 2, Hunter Building,
Kelburn Campus**

- PRESENT:**
- Sir Neville Jordan (Chancellor)
 - Emeritus Professor Peter Walls (Pro Chancellor)
 - Professor Grant Guilford (Vice-Chancellor)
 - Ms Stella Blake-Kelly
 - Professor Charles Daugherty
 - Mr Charles Finny
 - Ms Victoria Heine
 - Associate Professor Dolores Janiewski
 - Mr Ian McKinnon
 - Mr Graeme Mitchell
 - Professor Paul Morris
 - Dr Matthew Palmer QC
 - Dr Theresa Sawicka
 - Mr John Selby
 - Ms Helen Sutch
 - Mr Roger Taylor
 - Mr Rick Zwaan (VUWSA President)
 - Ms Caroline Ward, Secretary to Council
- APOLOGIES:**
- Mrs Brenda Pilott
 - Mr Neil Paviour-Smith
- IN ATTENDANCE:**
- Dr Leon Bakker, Director Planning & Management Information
 - Ms Jenny Bentley, Director Campus Services
 - Ms Annemarie de Castro, Director Human Resources
 - Mr Simon Johnson, General Counsel
 - Mr Stuart Haselden, Director, Information Technology Services
 - Mr Gerard Hoffman, Manager, Student Counselling, Student Health Services
 - Ms Julia Innocente-Jones, Director International
 - Ms Kerri Kilner, Executive Assistant to the DVC Engagement
 - Associate Professor Allison Kirkman Vice-Provost (Academic & Equity)
 - Professor Kate McGrath, Vice-Provost (Research)
 - Professor Emeritus Barrie Macdonald, Interim Provost
 - Mr Jim Mercer, Group Financial Controller
 - Mr Wayne Morgan, Chief Financial Officer
 - Ms Shelagh Murray, Executive Director, Development & Foundation
 - Ms Madeleine Setchell, Director, Communications and Marketing
 - Mr Andrew Simpson, Chief Operating Officer
 - Mr Russell Third, Risk & Audit Manager
 - Ms Pam Thorburn, Director, Student Academic Services
 - Ms Denise Young, Executive Assistant to the Chief Operating Officer
 - Professor Jennifer Windsor, PVC/Dean Humanities & Social Sciences, PVC Education

15.67 CHANCELLOR WELCOME / ACKNOWLEDGEMENTS

- Noted:**
- 1 that the Chancellor welcomed all present to the re-opened Council Chamber following 7 months of restoration on the memorial window.
 - 2 that the 100th anniversary of Anzac day will be marked on 25 April. The meeting reflected in silence to honour and remember those who were killed or injured in all wars and conflicts.
 - 3 apologies from Mrs Brenda Pilott and Mr Neil Paviour-Smith.

Resolved: that the apologies be sustained

Taylor/Heine
Carried
150052

15.68 DECLARATIONS AND DISCLOSURES OF INTERESTS

Noted: that there was one disclosure of interest by a member of Council, by way of a general notice under the Education Act 1989 Section 175 and the Local Authorities (Members Interests) Act 1968:

Mr Charles Finny advised that his son Guy Finny was on the Graduates in Absentia list for this meeting.

15.69 MINUTES OF THE COUNCIL MEETING HELD ON 30 MARCH 2015

Received: the Minutes of the Meeting of Council held on 30 March 2015 (document VUWC 15/36).

Resolved: that the Minutes of the Meeting of Council held on 30 March 2015 be approved.

Walls/Sawicka
Carried
150053

15.70 MATTERS ARISING FROM THE MEETING HELD ON 30 MARCH 2015

Received: the Matters Arising (not covered by Agenda items) from the Meeting of Council held on 30 March 2015.

Noted: that the Terms of Reference for all Committees continue to be reviewed with Governance and Finance on today's agenda for approval and Quality Assurance & Equity and Capital Expenditure Committee Terms of Reference set to return for approval at the 25 May meeting of Council.

Resolved: that the Matters Arising from the Minutes of the Meeting of Council held on 30 March 2015 be noted.

Finny/Morris
Carried
150054

15.71

REPORT FROM THE CHANCELLOR

Received: an oral report from the Chancellor.

- Noted:**
- 1 that the opening of the new premises in Auckland had been well supported with a strong contingent of Senior Leadership Team members. The Mayor of Auckland attended and was effusive in his speech regarding Victoria’s support of Auckland City.
 - 2 that preparations for May graduation continue and Council Members have mostly indicated a ceremony or ceremonies that they will attend. The Chancellor asked that as many members as possible join the Parades.
 - 3 that the Council Constitution consultation meetings are nearly all in place with forums for staff, students and meetings with a wide array of interested parties and stakeholder groups.
 - 4 that a meeting had been attended by both the Chancellor and Pro-Chancellor with the Tertiary Education Union to listen to their views on the composition of the Council.
 - 5 that a recent tour of the Te Aro Campus, the Coastal Ecology Lab and Karori had taken place as part of the Chancellor’s induction programme.

Resolved: **that the Chancellor’s Report be noted.**

**Sutch/McKinnon
Carried
150055**

15.72

REPORT FROM THE VICE-CHANCELLOR

Received: an oral report from the Vice-Chancellor covering the period since the last meeting of Council on 30 March 2015.

- Noted:**
- 1 that the Vice-Chancellor congratulated Andrew Simpson, Chief Operating Officer, on his appointment to the position of Vice-Provost Finance at the University of British Columbia, Canada.
 - 2 that the University was showing a strong EFTS result, especially given the contraction that has occurred in the Tertiary sector.
 - 3 that Research funding success had occurred in both the National Science Challenge and successful contracts with MBIE.
 - 4 that a joint venture had been completed between VUW (Ferrier/VicLink) and the Malaghan Institute to develop immunotherapeutic agents.

Resolved: **that the Vice-Chancellor’s oral report be noted.**

**Jordan/Finny
Carried
150056**

15.73

REPORTS FROM COMMITTEE CHAIRS

Received: oral reports from Committee Chairs supported by minutes from the meetings held as follows:

- Governance Committee, 30/3/15
- Academic Board, 31/3/15
- Governance Committee, 8/4/15

Resolved: **that the minutes from the Committee meetings be noted.**

**Finny/Morris
Carried
150057**

15.74 DEGREES TO BE GRANTED

Received: the list of degrees, diplomas and certificates granted on 20 April 2015 (document VUWC 15/37).

Resolved: that Council grants the degrees, diplomas and certificates in this University on those persons listed in document VUWC 15/37, and that their names be entered on the Roll of Graduates on 20 April 2015.

Heine/Mitchell

Carried

150058

15.75 AMENDMENT TO ACADEMIC DRESS STATUTE

Received: a memorandum from the Vice-Provost (Academic and Equity) dated 2 April 2015 regarding an amendment to the Academic Dress Statute (document VUWC 15/38).

Resolved: that the following addition be made to the Academic Dress Statute. Paragraph 4.4, insert:

Geographic Information Science Adonis Blue (BCC 85) with White stripe.

Daugherty/Sawicka

Carried

150059

15.76 GOVERNANCE COMMITTEE TERMS OF REFERENCE

Received: the Governance Committee Terms of Reference (document VUWC 15/39).

Noted: that the revised Terms of Reference was approved at the Governance Committee's meeting held on 18 March 2015 for recommendation to Council.

Resolved: that the Governance Committee Terms of Reference be approved.

Finny/Selby

Carried

150060

15.77 FINANCE COMMITTEE TERMS OF REFERENCE

Received: the Finance Committee Terms of Reference (document VUWC 15/52).

Noted: that the revised Terms of Reference was approved at the Finance Committee's meeting held on 13 April 2015 for recommendation to Council.

Resolved: that the Finance Committee Terms of Reference be approved.

Taylor/Selby

Carried

150061

15.78 FEBRUARY FINANCIAL REPORT

Received: the consolidated financial report for February 2015 (document VUWC 15/40).

- Noted:**
- 1 that the consolidated result for the period ended February 2015 is a \$3.0m surplus, \$5.6m favourable to budget.
 - 2 that the Finance Committee was working with the Chief Financial Officer and his team to provide more current financial reports.

Resolved: **that the consolidated financial report for February 2015 be approved.**
Mitchell/Walls
Carried
150062

**15.79 FORTHCOMING EVENTS FOR 2015
NEXT MEETING OF COUNCIL**

Received: a memorandum from the Secretary to Council dated 14 April 2015 (document VUWC 15/41) listing forthcoming events for 2015.

Noted: that the next meeting of Council will take place on Monday, 25 May 2015 starting with a light lunch at 1.00 pm in the Hunter Common Room, followed by the Council Meeting in the Council Chamber at 1.30 pm.

Resolved: **that the memorandum from the Secretary to Council on Forthcoming Events for 2015 and the date of the next Council meeting on 25 May 2015 be noted.**
Daugherty/Zwaan
Carried
150063

**15.80 RESOLUTION CONCERNING THE EXCLUSION OF THE
PUBLIC**

Received: a recommendation that certain items be taken with the public excluded (document VUWC 15/42).

Resolved: **that the public be excluded from the meeting for the discussion of items 16-29 for the reasons and duration outlined in the recommendation, with the exception of such members of the Management Team as the Chancellor and the Vice-Chancellor may request to remain for the public excluded part of the agenda as they have knowledge relevant to particular issues to be discussed.**
Jordan/Walls
Carried
150064