



## COUNCIL

**Minutes of the Council Meeting held on Monday, 16 November 2015  
from 1.30 pm to 4.30 pm in the Council Chamber, Level 2, Hunter Building,  
Kelburn Campus**

**PRESENT:**

Sir Neville Jordan (Chancellor)  
Emeritus Professor Peter Walls (Pro Chancellor)  
Professor Frazer Allan (Acting Vice-Chancellor)  
Ms Stella Blake-Kelly  
Mr Charles Finny  
Associate Professor Dolores Janiewski  
Mr Ian McKinnon  
Mr Graeme Mitchell  
Mr Neil Paviour-Smith  
Ms Brenda Pilott  
Dr Theresa Sawicka  
Mr John Selby  
Ms Helen Sutch  
Mr Roger Taylor  
Mr Rick Zwaan  
Ms Caroline Ward (Secretary to Council)

**APOLOGIES:**

Professor Grant Guilford  
Ms Victoria Heine  
Professor Paul Morris  
The Hon Justice Matthew Palmer

**IN ATTENDANCE:**

Ms Jenny Bentley, Director Campus Services  
Ms Annemarie de Castro, Director Human Resources  
Ms Katherine Edmond, Communications Manager  
Ms Maria Jones, Associate Director, Communications & Marketing  
Mr Simon Johnson, General Counsel  
Associate Professor Allison Kirkman, Vice-Provost (Academic & Equity)  
Mr Mark Loveard, Chief Operating Officer  
Mr Jim Mercer, Deputy Chief Financial Officer  
Professor Kate McGrath, Vice-Provost (Research)  
Mr Wayne Morgan, Chief Financial Officer

**15.251 CHANCELLOR WELCOME / APOLOGIES**

- Noted:**
- 1 that the Chancellor welcomed everyone to the meeting, in particular new Chief Operating Officer Mr Mark Loveard.
  - 2 that the Council stood for a minute's silence in respect for those who were killed and injured in the terrorist attacks in Paris during the weekend. The Council received a comprehensive report on measures in place to confirm the safety of staff and students currently travelling.
  - 3 that the Vice-Chancellor, Professor Guilford, was travelling as part of a business delegation to Vietnam with the Prime Minister. Professor Frazer Allan was attending the meeting as Acting Vice-Chancellor with full delegated authority.
  - 4 that an announcement on the Ministerial appointments for the new Council was expected by the end of this week.
  - 5 that for those Council members not returning in 2016 the Secretary to Council will be in contact to arrange a meeting with the Chancellor prior to the final Council meeting of the year.
  - 6 that apologies had been received from Professor Grant Guilford, Ms Victoria Heine, Professor Paul Morris and Dr Matthew Palmer QC.

**Resolved:** that the apologies from Professor Grant Guilford, Ms Victoria Heine, Professor Paul Morris and Dr Matthew Palmer QC be sustained.

Selby/Sawicka  
Carried  
150238

**15.252 DECLARATIONS AND DISCLOSURES OF INTERESTS**

**Noted:** that there was one disclosure of interest by a member of Council, by way of a general notice under the Education Act 1989 Section 175 and the Local Authorities (Members Interests) Act 1968 as follows:

Mr Neil Paviour-Smith advised that he has been asked to join the Sector Reference Group looking at the Tertiary Education Commission's new investment approach.

**15.253 MINUTES OF THE COUNCIL MEETING HELD ON 20 OCTOBER 2015**

**Received:** the Minutes of the Meeting of Council held on 20 October 2015.

**Resolved:** that the Minutes of the Meeting of Council held on 20 October 2015 be approved.

Walls/Selby  
Carried  
150239

**15.254 MATTERS ARISING FROM THE MEETING HELD ON 20 OCTOBER 2015**

**Noted:** that there were no Matters Arising from the public Minutes of the Meeting of Council held on 20 October 2015.

**15.255 GRADUATES IN ABSENTIA – DEGREES TO BE GRANTED**

**Received:** the list of degrees, diplomas and certificates granted on 16 November 2015 (document VUWC 15/149).

- Resolved:**
- 1 that Council grants the degrees, diplomas and certificates in this University on those persons listed in document VUWC 15/149, and that their names be entered on the Roll of Graduates on 16 November 2015.
  - 2 that a motion of congratulations to the Graduates in Absentia be recorded.

Sawicka/Blake-Kelly  
Carried  
150240

**15.256 INTERNAL AUDIT CHARTER**

**Received:** the revised Internal Audit Charter (document VUWC 15/150).

- Noted:**
- 1 that the revised Internal Audit Charter was approved for recommendation to Council at the Audit and Risk Committee meeting held on 15 June 2016.
  - 2 that it was agreed that the Chair of the Audit & Risk Committee would review the Charter in the context of the Audit & Risk Committee Terms of Reference to ensure that the dotted line reporting to the Chair of the Audit & Risk Committee and the review of performance and escalation of any issues was clear.

**15.257 REPORT FROM THE CHANCELLOR**

**Received:** an oral report from the Chancellor.

- Noted:**
- 1 that since the last Council meeting on 20 October 2015 the Chancellor:
    - attended the Legacy Club in the Adam Art Gallery
    - met with Sam Hoyle, Wellington District Police Commander
    - met with Debbie Chin, CCDHB Chief Executive
    - met with potential Ministerial appointees
    - met with Kerry McDonald, Powerhouse
    - met with University Leadership regarding student issues
    - met with new Chief Operating Officer, Mark Loveard
    - met with the General Counsel and the Secretary to Council regarding the Governance Review
    - hosted a further preparatory meeting in advance of December graduation
    - chaired the second meeting of the Council's Nominations Panel on 3 November 2015.
  - 2 that the Minutes from the Nominations Panel meeting on 3 November will be included in the Council documents for the December meeting.

**Resolved:** that the Chancellor's Report be noted.

Blake-Kelly/Paviour-Smith  
Carried  
150241

**15.258 REPORT FROM THE VICE-CHANCELLOR**

**Received:** an oral report from the acting Vice-Chancellor covering the period since the last meeting of Council on 20 October 2015.

**Noted:**

- 1 that the report was taken as read.
- 2 that Victoria researchers received two of the 12 Rutherford Discovery Fellowships worth \$800,000 each over five years.
- 3 that \$8,045,000 in Marsden funding was achieved with the School of Biological Sciences achieving five of the seven applications awarded to the Faculty of Science.
- 4 that a multidisciplinary Cyber Security Institute in collaboration with Carnegie Mellon University was being established.
- 5 that the Victoria International Leadership Programme was working closely with Assistant Vice-Chancellor Hon. Winnie Laban to highlight the stories of four Pasifika students who are finishing the programme this year.
- 6 that Professor Colleen Ward from the School of Psychology has been appointed as Fellow of the Royal Society of New Zealand.
- 7 that Dr Nicholas Golledge has published a paper in the prestigious science magazine *Nature* predicting how the Antarctic ice-sheet will respond to future atmospheric warming.
- 8 that Council congratulated Professor Kate McGrath for the successes achieved in the Marsden Round.

**Resolved:** that the acting Vice-Chancellor's oral report be noted.

Zwaan/Sawicka  
Carried  
150242

**15.259 REPORTS FROM COMMITTEE CHAIRS**

**Received:** oral reports from Committee Chairs supported by minutes from the meetings held as follows:

- Report of the Academic Board, 19/10/15
- Minutes of the Academic Board, 19/10/15
- Capital Expenditure Committee, 2/10/15
- Quality Assurance & Equity Committee, (Informal) 12/11/15

**Noted:** that the informal meeting of the Quality Assurance & Equity Committee had received a presentation on rankings. It was suggested that the new Council look at this area from a strategic perspective in 2016.

**Resolved:** that the minutes and oral reports from the Committee meetings be noted.

Paviour-Smith/Taylor  
Carried  
150243

**15.260 COUNCIL CALENDAR – KEY EVENTS AND NEXT MEETING**

**Received:** a Council Paper from the Secretary to Council dated 10 November 2015 (document VUWC 15/152) listing forthcoming events for the remainder of 2015.

**Noted:**

*Next meeting – Monday, 7 December 2015*

- 1 that the next meeting of Council will take place on Monday, 7 December 2015 starting with a light lunch at 1 pm in the Hunter Common Room, followed by the Council Meeting in the Council Chamber at 1.30 pm.
- 2 that the Council photograph for the Annual report will be taken at the commencement of the meeting.
- 3 that the Council meeting will conclude at 4.30 pm with a thank you and farewell for departing members of Council.

**Resolved:**

**that the Council Paper on Forthcoming Events for the remainder of 2015 and the date and details for the next Council meeting on Monday, 7 December 2015 be noted.**

Selby/Mitchell  
Carried  
150244

15.261

**RESOLUTION CONCERNING THE EXCLUSION OF THE PUBLIC**

**Received:**

a recommendation that certain items be taken with the public excluded (document VUWC 15/153).

**Resolved:**

**that the public be excluded from the meeting for the discussion of items 12-19 for the reasons and duration outlined in the recommendation, with the exception of such members of the Management Team as the Chancellor and the Vice-Chancellor may request to remain for the public excluded part of the agenda as they have knowledge relevant to particular issues to be discussed.**

Paviour-Smith/Sawicka  
Carried  
150245