



## COUNCIL

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**Minutes of the Council Meeting held on Monday, 25 August 2014  
from 2.00 – 4.50 pm in the Council Chamber, Level 2, Hunter Building**

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- PRESENT:**
- Mr Ian McKinnon (Chancellor)
  - Mr Graeme Mitchell (Pro Chancellor)
  - Professor Grant Guilford (Vice-Chancellor)
  - Mr David Alsop
  - Professor Charles Daugherty
  - Mr Charles Finny
  - Ms Victoria Heine
  - Mr Neville Jordan
  - Professor Paul Morris
  - Mr Neil Paviour-Smith
  - Ms Brenda Pilott
  - Dr Theresa Sawicka
  - Mr Roger Taylor
  - Emeritus Professor Peter Walls
  - Ms Caroline Ward, Secretary to Council
- APOLOGIES:**
- Ms Sonya Clark
  - Mr John Selby
  - Ms Helen Sutch
- IN ATTENDANCE:**
- Mr Leon Bakker, Director Planning & Management Information
  - Ms Jenny Bentley, Director Campus Services
  - Mr Martin Boswell, Senior Academic Quality Advisor
  - Ms Annemarie de Castro, Director Human Resources
  - Ms Leanne Ivil, Director, Academic Office
  - Mr Simon Johnson, General Counsel
  - Ms Kerri Kilner, Administration Assistant, Vice-Chancellor's office
  - Mr Wayne Morgan, Chief Financial Officer
  - Ms Shelagh Murray, Executive Director, VUW Foundation
  - Professor Neil Quigley
  - Ms Madeleine Setchell, Director, Communications and Marketing
  - Mr Andrew Simpson, Chief Operating Officer
  - Mr Russell Third, Risk and Audit Manager
  - Professor Mike Wilson, PVC/Dean Science, Architecture & Design, Engineering

## **PART A**

### **14.133 WELCOME / ACKNOWLEDGEMENTS**

**Noted:** that the Chancellor welcomed all present and expressed congratulations to Professor Neil Quigley on his appointment as New Zealand's first Provost and to Professor Daugherty on his appointment as Assistant Vice-Chancellor (Sustainability).

**Resolved:** that the apologies from Ms Clark, Ms Sutch and Mr Selby be sustained.  
**Carried**  
**140112**

### **14.134 DISCLOSURES OF INTERESTS**

**Noted:** that there were no disclosures of interests by members of Council, by way of a general notice under the Education Act 1989 Section 175 and the Local Authorities (Members Interests) Act 1968.

### **14.135 PARTS B AND D OF THE AGENDA**

**Noted:** that there was no request to move items from Part B to Part A or Part D to Part C of the Agenda.

### **14.136 REPORT FROM THE CHANCELLOR**

**Received:** a report from the Chancellor for the period ending 19 August 2014 (document VUWC 14/99).

**Noted:**

- 1 that members of Council had attended a review session with the Academic Audit Panel. The Chancellor thanked Emeritus Professor Walls, Mr Jordan and Mr Paviour-Smith for their involvement.
- 2 that the briefing for the Academic Audit review had included useful material for future consideration at a Council Workshop. The Chancellor expressed particular thanks to Professor Penny Boumelha for her considerable involvement in the report and oversight of the process.

**Resolved:** that the Chancellor's Report be noted.  
**Sawicka/Morris**  
**Carried**  
**140113**

### **14.137 REPORT FROM THE VICE-CHANCELLOR**

**Received:** a report from the Vice-Chancellor covering the period since the last meeting of Council (document VUWC 14/100).

**Noted:** that the University was placed 67<sup>th</sup> in the world for arts and humanities in the 201-2014 Times Higher Education World University Rankings.

**Resolved:** that the contents of the Vice-Chancellor's report be noted.  
**Alsop/Mitchell**  
**Carried**  
**140114**

**14.138 CONSOLIDATED FINANCIAL RESULTS FOR JUNE 2014**

**Received:** the consolidated financial report for the period ending 30 June 2014 (document VUWC 14/101).

**Noted:** that the consolidated surplus for the period ended 30 June was \$9.6m compared with a budgeted surplus of \$6.1m.

**Resolved:** that the consolidated financial report for June 2014 be approved.

Taylor/Mitchell  
Carried  
140115

**14.139 CAMPUS DEVELOPMENT COMMITTEE TERMS OF REFERENCE**

**Received:** the Campus Development Committee Terms of Reference (document VUWC 14/102).

**Noted:**

- 1 that the Campus Development Committee recommended at its meeting held on 21 July 2014 that the Terms of Reference be put to Council for approval.
- 2 that it was requested that the words 'if necessary' be deleted from point 4.1.

**Resolved:** that the Campus Development Committee Terms of Reference as amended (in point 2 above) be approved.

Paviour-Smith/Finny  
Carried  
140116

**14.140 AUDIT AND RISK COMMITTEE CHARTER**

**Received:** the Audit and Risk Committee Charter (document VUWC 14/103).

**Noted:** that the Audit and Risk Committee recommended at its meeting held on 11 August 2014 that the Charter be put to Council for approval.

**Resolved:** that the Audit and Risk Committee Charter be approved.

Paviour-Smith/Finny  
Carried  
140117

**14.141 COUNCIL DATES FOR 2015**

**Received:** a memorandum from the Secretary to Council dated 18 August 2014 regarding Council Meeting Dates for 2015 (document VUWC 14/104).

**Noted:** that the dates for 2015 are proposed as follows:

**Council** 2-5.30 pm, Hunter Council Chamber  
23 February  
20 April  
29 June  
24 August

14 September –*Special meeting – fees*  
19 October  
7 December

**Council Workshops**

*2-4.30 pm, Boardroom, Level 12, Rutherford House*

30 March  
25 May  
27 July  
28 September  
16 November

**Finance Committee, 4 pm, Victoria Room Hunter Building**

2 March  
13 April  
8 June  
3 August  
31 August  
5 October  
30 November

**Audit & Risk Committee, 4 pm, Victoria Room**

16 March  
15 June  
10 August  
9 November

**Resolved:** that the Council Meeting Dates for 2015, as proposed in the memorandum from the Secretary to Council be approved.

Finny/Walls  
Carried  
140118

**14.142 REPORT OF THE ACADEMIC BOARD**

**Received:** a memorandum from the Deputy Vice-Chancellor (Academic) dated 8 August 2014 providing a report on the business of the Academic Board (document VUWC 14/105).

**Resolved:** that the report on the business of the Academic Board from the Deputy Vice-Chancellor (Academic) be noted.

Alsop/Sawicka  
Carried  
140119

**14.143 REPORTS FROM COMMITTEE CHAIRS**

**Received:** an oral report from the Chancellor advising that Emeritus Professor Peter Walls had agreed to take on the role of Convenor of the Honorary Degrees and Hunter Fellowships Committee.

**Noted:** that there was no Part A report from the Chairs of the Finance, Governance, Audit & Risk and Campus Development Committees.

**Resolved:** that it was moved from the Chair that Emeritus Professor Peter Walls be appointed Convenor of the Honorary Degrees and Hunter Fellowships Committee.

McKinnon/Mitchell  
Carried  
140120



**PART B**

**14.147 MINUTES OF THE COUNCIL MEETING HELD ON 30 JUNE 2014**

**Received:** the Minutes of the Meeting of Council held on 30 June 2014 with the public present (document VUWC 14/108).

**Resolved:** that the Minutes of the Meeting of Council held on 30 June 2014 be approved.

**McKinnon/Mitchell**  
**Carried**  
**140124**

**14.148 MINUTES OF THE ACADEMIC BOARD**

**Received:** the Minutes of the Academic Board meeting held on 3 July 2014 (VUWC 14/109).

**Resolved:** that the Minutes of the Meeting of the Academic Board held on 3 July 2014 be noted.

**Carried**  
**140125**

**14.149 MINUTES OF THE FINANCE COMMITTEE**

**Received:** the unconfirmed Minutes of a meeting of the Finance Committee held on 4 August 2014 with the public present (document VUWC 14/110).

**Resolved:** that the unconfirmed Minutes of a meeting of the Finance Committee held on 4 August 2014 be noted.

**Carried**  
**140126**

**14.150 MINUTES OF THE AUDIT AND RISK COMMITTEE**

**Received:** the Minutes of a meeting of the Audit and Risk Committee held on 16 June 2014 (document VUWC 14/111) and the unconfirmed Minutes of a meeting of the Audit and Risk Committee held on 11 August 2014 (document VUWC 14/112).

**Resolved:** that the Minutes of a meeting of the Audit and Risk Committee held on 16 June 2014 and the unconfirmed Minutes of a meeting held on 11 August 2014 be noted.

**Carried**  
**140127**

**14.151 MINUTES OF THE CAMPUS DEVELOPMENT COMMITTEE**

**Received:** the unconfirmed Minutes of a meeting of the Campus Development Committee held on 21 July 2014 with the public present (document VUWC 14/113).

**Resolved:** that the unconfirmed Minutes of a meeting of the Campus Development Committee held on 21 July 2014 be noted.

**Carried**  
**140128**

**14.152 MINUTES OF THE TE AKA MATUA COMMITTEE**

**Received:** the unconfirmed Minutes of a meeting of the Te Aka Matua Committee held on 7 July 2014 with the public present (document VUWC 14/114).

**Resolved:** that the unconfirmed Minutes of a meeting of the Te Aka Matua Committee held on 7 July be noted.

**Carried  
140129**

**14.153 UNIVERSITY COMMON SEAL**

**Received:** a memorandum from the Secretary to Council dated 18 August 2014 regarding entries in the Seal Register (document VUWC 14/115) advising that there were no entries in the Seal Register for the period 24 June 2014 to 18 August 2014.

**Resolved:** that the memorandum from the Secretary to Council regarding entries in the Seal Register be noted.

**Carried  
140130**

**14.154 LIMITATIONS SCHEDULE FOR 2015**

**Received:** a memorandum from the Assistant Vice-Chancellor (Academic) on Limitations on Courses and Programmes for 2015 (document VUWC 14/116).

**Resolved:** that the proposed limitations on Courses and Programmes for the 2015 academic year be approved.

**Carried  
140131**

**14.155 DEGREES TO BE GRANTED**

**Received:** the list of degrees, diplomas and certificates granted on 25 August 2014 (document VUWC 14/117).

**Resolved:** that Council grants the degrees, diploma and certificates in this University on those persons listed in the document VUWC 14/117, and that their names be entered on the Roll of Graduates on 25 August 2014.

**Carried  
140132**

**14.156 FORTHCOMING MEETINGS**

**Noted:** that the next meeting of Council will be the Special Meeting of Council to be held on 15 September at 2.00 pm in the Hunter Council Chamber.